



Alberta Schools' Athletic Association (ASAA)

Late Registration Appeal

Before completing this form: Please review ASAA Policy Section III Eligibility, D. Athlete Registration, 4. Late Registration in the 2011/2012 ASAA Policy Handbook p 54.

I, _____ Principal/Assistant Principal of _____
 (print name) (name of school)

from the _____ zone, am appealing to my zone for acceptance of our late registration.
 (name of zone)

I understand that there is a mandatory late registration fee of **\$500 for a late school registration** and/or **\$150 per player to a maximum of \$500 for late team registrations per registration deadline**. If the appeal is approved by the zone and then the ASAA Executive Director, I agree to forward payment to the ASAA office. With this form I am also providing all eligibility information required for all athletes. I am prepared to provide details regarding why the deadline was missed if requested by the zone.

 (signature)

 (school fax # for response)

Please select one or more of the following:

	Number of athletes	Name of sport
<input type="checkbox"/> Girls team	_____	_____
<input type="checkbox"/> Boys team	_____	_____
<input type="checkbox"/> Girls individual	_____	_____
<input type="checkbox"/> Boys individual	_____	_____
<input type="checkbox"/> School registration	(no number needed)	_____

Please attach the following athlete information (on a separate sheet) for each late registration:

- First and last name
- Gender
- Date of birth
- Current grade
- Year entered gr. 10
- AB Student Number
- Instructional minutes

Response from zone executive

The _____
 (name of zone)

Please select one of the following:

- denies the appeal for the reasons noted on an accompanying sheet **(fax response to school)**
- approves the late registration request noted above, with penalty, for submission to the ASAA office. A decision regarding acceptance of this late registration appeal is to be made by the ASAA Executive Director according to ASAA Policy Section VII Appeal Procedure, D. Review by Executive Director **(fax response to ASAA 780-415-1833)**

 (print name)

_____ (zone representative appointed to deal with late registration appeals)
 (signature)

Response from Executive Director (to be faxed to the school and zone secretary)

The appeal is approved subject to the late fee of \$_____ being received by the ASAA office prior to formal acceptance of the late registration.

 (signature)

per John Paton, Executive Director
 Alberta Schools' Athletic Association

Please fax this appeal to your Zone Secretary and the ASAA office (780-415-1833)