

ASAA

1A Girls Provincial Basketball  
Championship  
2017



Host School: Bawlf School  
Bawlf, Alberta  
March 16 -18, 2017

**ASAA  
1A Girls Provincial Tournament  
Bawlf, Alberta  
March 16 – 18, 2017**

**Hosted by Bawlf School  
212 King Street  
Bawlf, Alberta**

**INFORMATION PACKAGE**

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**Tournament Chair:** Rob Longhurst

[rlonghurst@brsd.ab.ca](mailto:rlonghurst@brsd.ab.ca)  
780-373-3784 (Bawlf School)

**Tournament Co-Chair:** Brenda Holm

[bholm@brsd.ab.ca](mailto:bholm@brsd.ab.ca)  
780-373-3784 (Bawlf School)

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**Tournament Organizing Committee:**

Accommodations/Hospitality:	Mark Yuha, Sandra Borman, Colleen MacDonald, Joanne Raynard
Banquet:	Sharon Banack, Gail Gates, Shirley Erickson, Joanna Raynard
Concession:	Lorraine Zarski, Tracy Beattie, Rochelle Plantz
First Aid:	Andrea Van Brabant
Grievance Committee:	Shane Gau
Media:	Shannon Irving, Janet Thomsen
Opening Ceremony:	Shannon Barber, Theresa Kruchten
Photography:	Tami Hutchinson
Program:	Shirley Lyster
Registration:	Marie Blatz
Safety/Facilities:	Shane Gau, Brad Munro, Mark Yuha
Sponsorship:	Michele Kvemshagen, Sharon MacFadyen
Souvenirs:	Gimmics
Technology:	Theresa Kruchten, Jason Gates
Treasurer:	Beverly Szott
Website:	Ken Robitaille

## **Tournament Schedule**

The tournament will follow the draw as specified by the ASAA in the Policy Handbook. The participating teams in the tournament will be ranked and seeded by the ASAA.

### **TOURNAMENT AT A GLANCE**

#### **Monday, March 13**

- 12 noon deadline – complete Tournament Registration (If players have light/dark uniforms, please state light colors first in registration)
- Upload team photo, roster, and logo for program, including team history
- Order banquet tickets
- Draw posted on website as soon as approved by ASAA

**Practice times will be assigned to teams based on travelling distance and teams without a first round bye. The practice times will be posted on the website or you can contact the Bawlf school office.**

#### **Wednesday, March 15**

- Team registration
- Team practices (11:00 am - 8:00 pm; 40 min each)
- Team photos

#### **Thursday, March 16**

- 8:30 am – mandatory coaches' meeting at Bawlf School
- 8:30 am – mandatory captains' meeting at Bawlf School
- 9:00 am – Opening Ceremonies at Bawlf School
- 10:00 am – games begin at Bawlf School
- 6:00 pm – banquet at Norseman Inn

#### **Friday, March 17**

- 8:30 am – games begin at Bawlf School

#### **Saturday, March 18**

- 8:30 am – games begin at Bawlf School
- 7:30 pm – Provincial Championship Final at Bawlf School

### **Registration/Team Information**

Registration will occur by downloading the spreadsheet on the host website: (**website email address**), filling in all the requested information, and emailing that completed document to BOTH [rlonghurst@brsd.ab.ca](mailto:rlonghurst@brsd.ab.ca) AND [bholm@brsd.ab.ca](mailto:bholm@brsd.ab.ca), along with a team photo and team logo.

### **Deadline for registration is Monday, March 13 at 12:00 noon.**

If you are experiencing difficulty in registering, please contact Deanna Metro at ASAA at 780-643-1888 for assistance.

### **Team photos must be in digital format.**

(Digital requirements as follows: **use a minimum of 3 megapixel camera**, use the highest resolution the camera will allow, and when using a “zoom” feature, utilize the optical zoom versus the digital zoom).

The photo and information will be used in the tournament program, to be delivered to the printers on Monday afternoon, as well as posted on the host website.

### **Practice Times and Team Photos**

Practice times are on Wednesday, March 15 at 40 minute intervals. These times will be assigned based on time of travel and first round byes.

The practice times run from 11:00 am to 8:00 pm, on Wednesday, March 15. The practice schedule will be posted on the ASAA tournament website by Monday, March 15 at 6:00 pm. **\*\*\*All practices will be closed to the public.\*\*\***

**Team photos** for the ASAA yearbook will be taken **prior to your team practice time at Bawlf School between 11:00 am and 8:00 pm** on Wednesday, March 15. Please have your team in uniform and/or appropriate warm-up attire.

Please arrive at Bawlf School for your team photos 40 minutes prior to your practice time so you will make your practice on time. Team photos are available for \$10 each. During the tournament, action photos will be taken by volunteers. These photos will be given to each team at the end of the tournament or sent to your school free of charge.

### **Banquet and Opening Ceremonies**

The official Opening Ceremonies of the tournament will be held Thursday, March 16 at Bawlf School at 9:00 am. Please have your team arrive 30 minutes before the Opening Ceremonies begin. Your hostess will help you to get organized for the ceremonies.

**The banquet will be held Thursday, March 16 at Norseman Inn. Doors will open at 5:00 pm with dinner served at 6:00 pm.** Attendance at the banquet and Opening Ceremonies is compulsory for all team members and coaches. Your lanyard is your ticket - please ensure everyone has theirs with them at the door.

**Teams must wear team attire for the Opening Ceremonies and semi-casual (no jeans) attire for the banquet.** Your official team party consists of all players, coaches, managers, and trainers. Seating will be assigned prior to your arrival. A photo table will be available for everyone to dress up and take their own pictures.

**If there are any dietary concerns that the banquet staff should be aware of, please contact Gail Gates at [ggates@brsd.ab.ca](mailto:ggates@brsd.ab.ca) before Monday, March 13 to allow for time for alternative arrangements to be made to the menu.**

Each team will be allowed to order 18 tickets at \$22.00 per ticket. Please let us know in advance if you will require extra tickets as we may have more to offer, dependent upon registration. Emma Gjesdal is our keynote speaker. She is a Bawlf School Alumni and currently a teacher at our school. She graduated in 2011 and in that time she played many different sports and was also Student Council president. One of her accomplishments was winning Provincial basketball bronze in 2011. After high school, she attended the University of Alberta at the Augustana Campus and completed a combined Bachelor of Science and Education Degree, majoring in math and physics. In order to keep herself sane with a demanding course load, Emma minored in physical education which allowed her to continue to play sports throughout her university career. Emma continues to coach and play both basketball and volleyball.

Our entertainment for the evening is Kenny V, a well-known local comedian and former teacher. He is scheduled to entertain us at 7:30 pm.

*Is that guy really a teacher? Kenny V was born in Edmonton in November 1956 to a normal family that had good values. Ken got a degree in Education, taught school for 35 years and has now retired. Ken has performed in Comedy clubs for 30 years and this has taken him all across Canada and even to the Middle East to entertain our troops. Ken is one of the favorite corporate comics of western Canada with a very adaptable routine that touches on many subjects. Ken lives in rural Alberta so he can draw from his experiences to entertain rural communities from Bawlf to Tiger Lily (he's done it twice).*

### **Registration and Banquet Fees**

Tournament Entry Fee: \$430/team. Banquet fee: \$22.00/participant

Registration will be concluded upon arrival for team practice and pictures. **Banquet tickets must be ordered in advance when registering, using the online Registration form.**

According to ASAA policy, page 64: "Pay it Forward Scholarship Loonie Fee"  
Each provincial championship will charge an additional \$1 for each participating student and remit those funds to the ASAA office after the championship. This is on your registration and banquet order form and is mandatory. 100% of the funds will be directed into an ASAA scholarship fund to recognize student athletes who give back to their community by either coaching or officiating in school or community sport.

Invoices will be prepared for teams as soon as they are registered and receipts will be issued on payment. Please make your cheque payable to "Bawlf School".

### **Coaches' Meeting**

The Coaches' meeting will be held on Thursday at 8:30 at Bawlf School. Please ensure that you have representative in attendance, as pertinent tournament information will be presented and fees not yet processed will be collected. The coaches' packages will be distributed. Refreshments will be provided for the meeting.

### **Captains' Meeting**

The captains' meetings will take place 8:30am Thursday at Bawlf School. Please ensure a captain from your team attends.

### **Official Game Ball and Practice Balls**

The official game ball will be the Spalding Top Flight TF Legacy, size 28.5. Bawlf School will provide practice and warm up balls for teams. If you choose to bring a ball bag, please store it in your assigned room.

### **Game Procedures**

- In each game the higher ranked team will be designated as the "home team". *Bawlf School, wearing their dark uniforms, will always be the home team when they are playing.* The home team will wear their light uniforms and the visitors will wear dark, unless previously arranged. Benches will also be designated as home and visitor.
- Prior to each game, each team will be led in by its hostess.
- One hour and 45 minutes have been allotted per game, until the last three games, which have been allotted two hours. Should a game finish early, starting times of the next game will NOT be moved up. Regardless of timing, there will be a minimum 10 minutes warm up prior to each game and a 10 minutes break for half time.
- The floor will be swept at half time and in between games. Please keep your players off the court until this has been done.

### **Team Rooms/Change Rooms**

Teams will have Home and Guest change rooms in the gymnasium Wednesday and Thursday. Classrooms for teams will be available on Friday and Saturday and locked as required. Please note the host venue is not responsible for lost or stolen articles, so have plans for the storing of valuables. Teams are to change in designated areas only.

### **Hostesses**

Each team will be assigned a hostess for the duration of the tournament. Some of their duties include:

- leading each team into the Opening Ceremonies
- opening and locking change rooms
- acting as the team's tour guide and liaison

## **First Aid**

Teams must provide their own medical supplies and plan to do their own taping. There will be a qualified First Aid Practitioner available at all times, but there will not be a trainer. Ice will be available upon request. A hospital – Daysland General Hospital – is 10 minutes east of Bawlf in Daysland, in the event of an emergency.

## **Website**

The official website of the tournament is located at:

**<http://www.asaa.ca/championship/>**

The site will be updated upon completion of games. All results of the games, including score sheets, will be posted online on the championship website.

Video of all games held in the Bawlf School gymnasium will be broadcast live over the Internet. For viewing, go to the championship website or to

<http://sportscanada.tv/asaa/>

## **Game Results**

Updates to the draw and game score sheets will be posted outside of the gym, at the east entrance and uploaded onto the website.

## **Spectator Admission and Tournament Program**

Lanyards will be distributed at the Coaches' Meeting and must be worn when arriving at the venue throughout the tournament. Only **those with accreditation** will be admitted without charge.

Spectator admission fees:

- \$20 weekend pass
- \$10 daily pass
- Children under 12 free

Tournament programs will be available for \$5.00 in print or accessed for free online.

## **Awards Ceremonies**

The following awards will be presented immediately after the following games:

- **Championship Game**
  - Gold medals and First Place “Bob Neufeld” plaque
  - Silver medals and Finalist “Ben Brooks” plaque
- **Bronze Medal Game**
  - Bronze medals and Third Place “Lee Fairbanks” plaque
  - Fourth place (unnamed) plaque
- **Consolation Game**
  - Consolation “Eugene Katerenchuk” plaque

The “Harold Brook” plaque, awarded to the winner of the Team Sportsmanship Award, will be contacted after the tournament and a presentation will be made the recipient’s school at a later date.

### **Sportsmanship**

The ASAA, through the tournament committee, wants to significantly increase the awareness and recognition of individual acts of sportsmanship demonstrated by tournament participants, with a sportsmanship pin. A sub-committee of five people will attempt to “cover” as many games/sites as possible and will be making presentations to deserving individuals at the conclusion of that game.

The traditional Team Sportsmanship Award (Harold Brook plaque) will be recognized in the weeks shortly after the tournament and sent out from the ASAA office.

### **ASAA Code of Ethics**

Refer to ASAA Handbook

### **Rules/Policy**

It is incumbent upon all coaches and participants to be aware of ASAA policy as identified in the ASAA Handbook. Specifically for this event, these policies include player eligibility (pp. 37-38), supervision (pp. 51) and basketball (pp. 79-89).

### **Discipline and Misconduct**

Breaches of the ASAA Code of Ethics are treated seriously and, as hosts, we are required to immediately report to the ASAA office any breaches that come to our attention. A portion of the ASAA Code of Ethics states, “Any conduct, including, but not limited to ejections, fighting, and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA, will not be tolerated.” (pp. 29).

### **Grievance Committee**

All ASAA provincial championship hosts will convene a discipline/appeal committee. The committee will have the authority to address issues of a serious nature that may occur before, during, or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection (see ASAA 2015/2016 Policy Handbook). The committee may include, but not be limited to, the tournament chairperson, an official, and two coaches not in conflict with the issue. Coaches wishing to volunteer may do so at the coaches’ meeting. All grievances will be referred to the Tournament Chair who will in turn make a presentation to the Grievance Committee. The decision of this committee is final and not subject to appeal.

### **Evaluation**



Coaches will be asked to complete an evaluation form, which will be included in the registration package.

### **Local Rules**

- ❖ Players are asked to refrain from changing outside designated change rooms. Please do not change in the hallways outside classrooms or at the bench in the gymnasium itself.
- ❖ ASAA prohibits artificial noisemakers at provincial competitions. These include, but are not limited to: cow bells, horns, drums, garbage can lids, and plastic bottles filled with coins.
- ❖ Abusive behaviour, including vulgar, obscene language or gestures, may be cause for expulsion from the gymnasium.
- ❖ Spectators are asked to stay off the court at half time and in between games to allow for sweeping.
- ❖ All warm-up music will be provided by Bawlf School.
- ❖ Please respect the safety of the players by kindly removing all soiled/dirty outdoor shoes before entering the gymnasium.
- ❖ Bawlf School is a smoke-free workplace. Smoking is not allowed anywhere in the school or on the school grounds.

### **Parking**

Stalls for service and emergency vehicles must be left open at all times. There will be NO ENTRY or PARKING in the bus lane Thursday, March 16 between 8:15 – 8:45 am and 3:00 – 3:30 pm, as busses must load and unload at those times. Busses may use the bus lane to drop off and pick up players at all other times but must be parked either in the gravel parking lot east of the main lot or on the street.

Parking for smaller vehicles is available in the lots immediately east and south of the school, as well as another gravel lot to the east of the main parking lot.

### **Coaches and Officials Hospitality Room**

Hospitality rooms will be available on-site. Light refreshments will be available.

### **Concession**

There will be a concession open for the duration of the tournament, with a variety of healthy hot and cold food available, as well as drinks.

## Accommodations

Rooms have been block-booked under the ASAA 1A Girls Basketball Provincials at **The Norsemen Inn** in Camrose, 15 minutes west of Bawlf on Highway 13.

- ❖ **Phone Toll Free:** 1-877-477-9171
- ❖ **Website:** <http://www.norsemeninn.com>

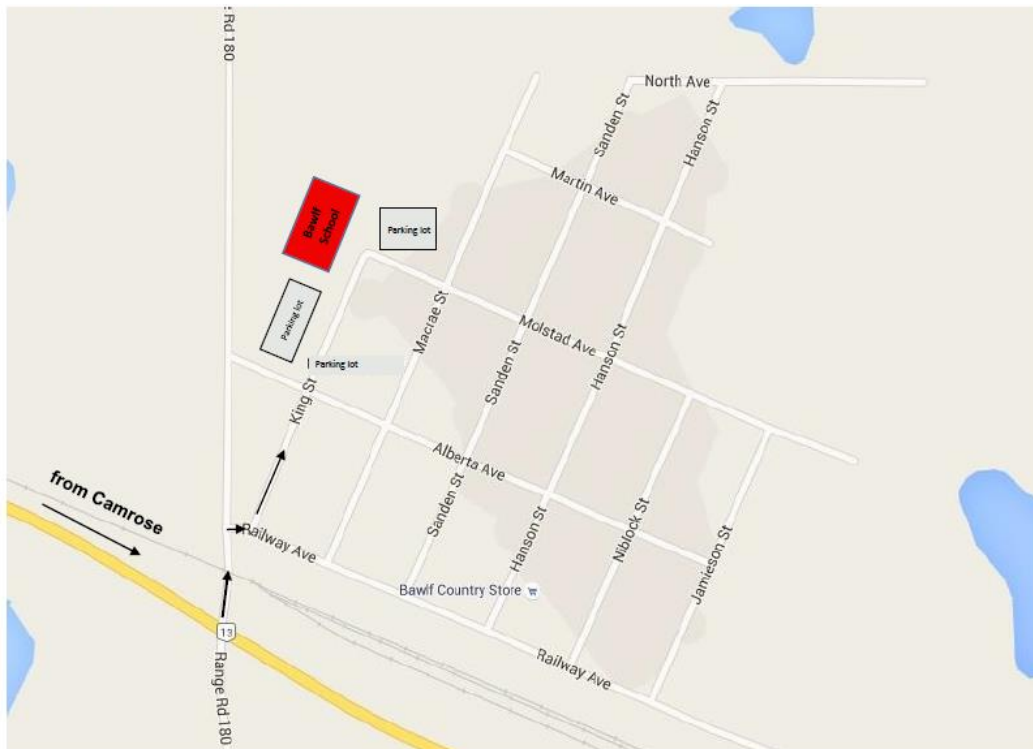


## Gimmics

Gimmics will be providing souvenir clothing for the Provincial Championship. They will be bringing a variety of clothing styles (short and long sleeved t-shirts, baseball shirts, hoodies, sweatpants, etc) with prices ranging from \$25 - \$50. All prices will include one tournament logo, along with GST. To personalize an item with letters and/or numbers, there is an additional cost. Payment can be made with cash or through a debit/Visa machine. They will be located in the school near the concession – follow the signs! Gimmics clothing will be available Thursday, 9-5, Friday 8:30-7, and Saturday 9-2.



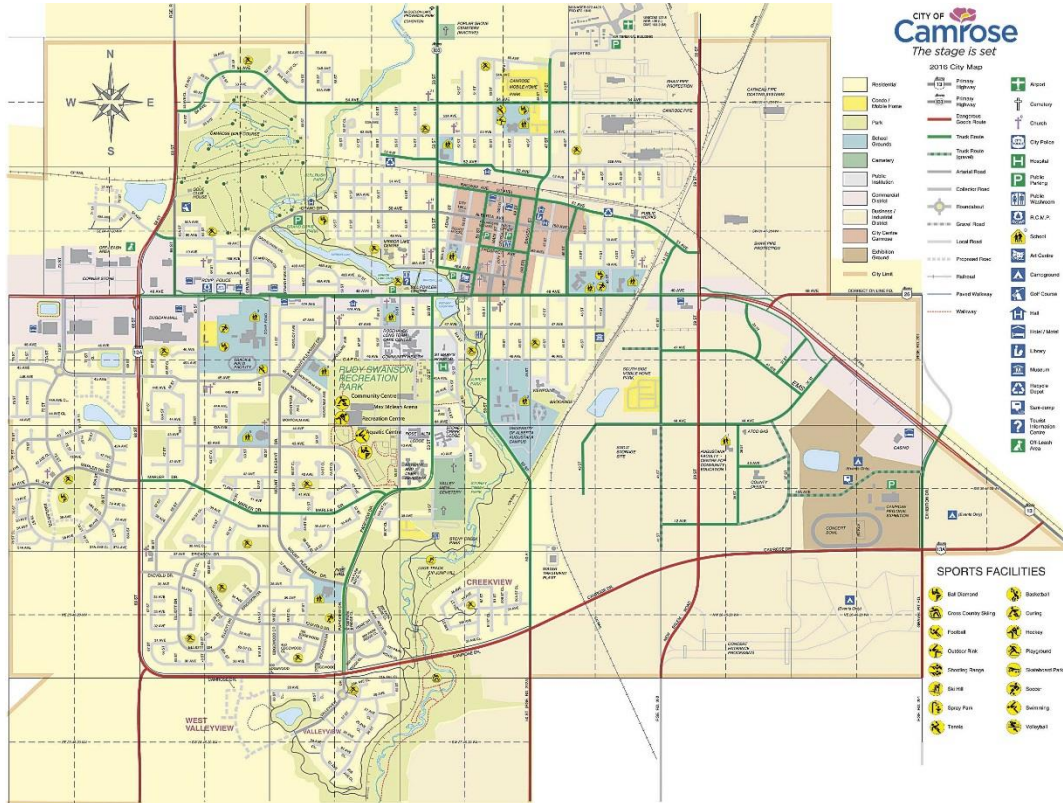
Village of Bawlf - [www.bawlf.com](http://www.bawlf.com)



# City of Camrose

<http://camrose.maps.arcgis.com/home/webmap/viewer.html?useExisting=1>

(An interactive map of the City of Camrose to search for hotels, banquet venues, restaurants or entertainment activities)



## Camrose Now App for Apple and Android

Looking for a great restaurant in Camrose, Alberta? Looking for a great deal at a local store? Camrose Now! has everything for residents and visitors alike. Find places to go, things to do, where to shop, and where to eat in The Rose City. You will find comprehensive business and residential directories, current weather, as well as local, national and global news and sports. Submit free classifieds, pictures/comments relating to local events and enter for giveaways. Download this free app powered by The Camrose Booster to have everything Camrose at your fingertips.

# Emergency Action Plan

Bawlf School  
202 King Street  
Bawlf AB ToB oJo

## EMERGENCY PHONE NUMBERS

- Fire: 911
- Police: 911
- Ambulance: 911

## Procedure

- Call emergency services if needed
- Which emergency service is needed
- Describe the incident/situation
- 202 King Street Bawlf, AB ToB oJo
- Send person to meet emergency personnel outside main entrance of school
- Clear a path for Emergency Vehicles in front of main entrance of school
- Refer to the emergencies flipchart located with all phones.

