

WEB MINUTES
ASAA Executive Meeting
Wednesday, June 15, 2011
Coast Plaza Hotel, Calgary, AB

In Attendance: Joyce Loucks, President Dave Jones, Past-President Kelle Hansen, Member at Large George Hoyt, Past-Director of Athletics Tracy Sullivan, Girls Director of Athletics Darren Galatiuk, Boys Director of Athletics	John Paton, Executive Director Michelle Ross, Deputy Director Tyler Callaghan, Assistant Director Michael Steele, Program Coordinator
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Meeting was put into session at 2:00 p.m. by Joyce Loucks

1.0 Adoption of the Agenda

It was moved and seconded to adopt the agenda.

MOTION CARRIED

2.0 Adoption of the minutes from the Executive Meeting of May 11, 2011

It was moved and seconded to adopt the minutes from the Executive meeting of May 11, 2011.

MOTION CARRIED

3.0 Adoption of the web minutes from the Executive Meeting of May 11, 2011

It was moved and seconded to adopt the web minutes from the Executive meeting of May 11, 2011.

MOTION CARRIED

4.0 Financials

- Interim Financial Reports to June 14, 2011.
John presented financials and answered questions from the Executive.

ACTION ITEM: John to get two more quotes for the online appeals template and provide at the next Executive meeting.

ACTION ITEM: Add deadline/timeline for appeals to agenda for APM.

It was moved and seconded to accept the financials as presented.

MOTION CARRIED

5.0 Reports

- Staff
 - Mike:
 - Online Coach Ed - has reviewed two of three initial courses, third available by end of week
 - Tobacco course – working with course authors
 - Michelle:
 - Attended track and rugby provincials
 - Coordinated 6-man football committee meeting
 - Working on all publications for 2011/12 school year
 - John:
 - Attended Track and Rugby
 - 6 Man football meetings
 - Attended Cenovus meeting and working on roll out of Online Coach Education
- Executive
 - Brief comments were provided by everyone.

6.0 Business arising

- 6.1 May meeting Action Item updates.
Action items were reviewed and discussed.

ACTION ITEM: Cardston/Raymond bid – Michelle to confirm with Coast hotels liaison and then send an email to zone secretaries with hotel information so that rooms can be booked in advance of the event.

- 6.2 AGM Follow up (transfer form committee, 6 man football committee...)
Updates were given on the new transfer form and on the 6 man football committee meeting.

- 6.3 AVOA
Latest correspondence was discussed with the Executive.

ACTION ITEM: John/Michelle to request face to face meeting with AVOA to discuss outstanding issues and to start communications for next year.

7.0 New Business

7.1 Appeals

- 7.1.1 Foothills Academy – late registration
Correspondence was reviewed and discussed by the Executive.

It was moved and seconded to accept the appeal.

MOTION CARRIED

- 7.1.2 The Edge School – late registration
Correspondence was reviewed and discussed by the Executive.

It was moved and seconded to accept the appeal.

MOTION DENIED

Rationale: was provided to John for inclusion in the appeal response

- 7.1.3 Strathcona Composite – 4th year
Correspondence was reviewed and discussed by the Executive.

It was moved and seconded to accept the appeal.

MOTION CARRIED

Rationale: was provided to John for inclusion in the appeal response

- 7.2 Cross country rotation amendment in policy
Edmonton zone is in the annual rotation as hosting in 2012/13 school year, but due to an abundance of hosting responsibilities in a short time frame, it was requested that another zone be sought out to take on Cross Country running provincials in 2012. Central zone stepped up and offered to host.

It was moved and seconded to amend the rotation in policy and swap the places of Central zone and Edmonton zone.

MOTION CARRIED

7.3 Bids

Contested Bids

- 7.3.1 3A Girls Volleyball 2012: Camrose Composite (Cen) and Kate Andrews (S)
It was determined by vote that Camrose Composite will host the 3A Girls Volleyball Provincials.

- 7.3.2 1A Girls Volleyball 2011: Senator Gershaw (S) and École Beausejour (NE)
It was determined by vote that École Beausejour will host the 1A Girls Volleyball Provincials.

Uncontested Bids

7.3.3 Cross Country 2012: Hunting Hills (Cen)

7.3.4 Team Handball 2012: Clearwater Academy (Cal)

It was moved and seconded to accept all uncontested bids.

MOTION CARRIED

7.4 FP Walshe Rugby

Correspondence was reviewed and discussed by the Executive.

Item was tabled.

ACTION ITEM: John to follow up with provincial tournament host, FP Walshe and Strathcona Tweedsmuir for more information in order to move forward with formal investigation.

7.5 Compliance Officer

Job posting was reviewed and discussed by the Executive.

ACTION ITEM: John/Michelle to finalize job posting and then send out to all member schools and post on website.

ACTION ITEM: John/Michelle to work on specifics of coordination within the office and responsibilities of office staff versus compliance officer.

7.6 3A Basketball host reimbursement request

Executive reviewed preliminary budget and compared it to final budget.

It was moved and seconded to accept the request pending approval of the host's CIP grant.

MOTION CARRIED

ACTION ITEM: Communicate decision with school.

7.7 Commissioner meeting – June 23

The Executive provided guidance as to what they would like to see as some discussion items on the agenda for the meeting.

ACTION ITEM: Add suggested feedback to commissioner meeting agenda.

7.8 No-show team fee allocation – host/ASAA

With the increase in teams withdrawing after provincial schedules have been posted (team handball and rugby), the question was raised about where those funds should be allocated.

It was moved and seconded to have those funds allocated to the ASAA.

MOTION CARRIED

7.9 ASAA Provincial sticker decals

Artwork proofs and options were shared with the Executive and a design was decided on.

ACTION ITEM: Michelle to follow up with Cowan for new artwork and to place the order.

7.10 6-man football

Correspondence from 6-man football committee members was reviewed and discussed. Executive noted the possibilities of potential areas of concern (tiering, capping numbers, and allowing schools to have both a 6-man and a 12-man team)

ACTION ITEM: Continue to include 6-man football on Executive meeting agendas for updates and further discussion.

- 7.11 Executive meeting dates
Proposed dates were discussed and checked by the Executive. Changes were made to proposed dates.

ACTION ITEM: ASAA office to send out confirmed and final dates to the Executive.

- 7.12 Kevin Wilson
- Kevin attended the meeting and spoke to the Executive about promotion and communication strategies for the online coach education program.
 - Some items discussed include social action marketing (adopt military family, fee from ASAALearn goes to buying sporting equipment for schools in need, Kidsport, etc...)
 - Ambassadors for online coach education: finding key individuals in each zone to be available for media/communications launch

8.0 Next Meeting: September 15, 2011, Edmonton

9.0 Adjournment
The meeting was adjourned at 6:15 pm.