

**MINUTES**  
ASAA Executive Meeting  
Wednesday, May 11, 2016  
Fantasyland Hotel, Edmonton

In Attendance: Tom Christensen, President	John Paton, Executive Director
Heather Bartling, Director of Athletics	Josh Boyd, Assistant Director
Elyshia Korobko, Admin Assistant	Joyce Loucks, Member at Large
Michael Steele, Assistant Director	Shanna Kurylo, Unified Sports
Hank Smid, Director of Athletics	Dave Jones, Past President
Michael Vaughan, Director of Athletics	

Meeting was put into session at 2:14 p.m. by Tom Christensen

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Meeting brought to order at 2:14 p.m.

- 1.0 Adoption of the agenda (including amendments/additions if any)  
Motion to accept the adoption of the agenda  
**MOTION CARRIED**
- 2.0 Adoption of the minutes from the Executive Meeting of April 14, 2016  
Motion to accept the minutes from the Executive Meeting of April 14, 2016  
**MOTION CARRIED**
- 3.0 Adoption of the web minutes from the Executive Meeting of April 14, 2016  
Motion to accept the web minutes from the Executive Meeting of April 14, 2016  
**MOTION CARRIED**
- 4.0 Financial
  - 4.1 Interim Financial Reports to May 10, 2016  
Motion to accept the Interim Financial Reports to May 10, 2016  
**MOTION CARRIED**
  - 4.2 Budget 2016/17  
Budget discussed by John and will be presented at May meeting  
Motion to accept the budget for presentation to the Board at the AGM  
**MOTION CARRIED**
  - 4.3 SUBWAY Contract: Because the SUBWAY agreement was on and off over the years, we continued to allocate the revenues in the year they were received. With agreements being delayed in previous years, we got paid in July for the coming year, but put those dollars in the year July was included in, or in other words, the year just finished. This meant that when SUBWAY informed the ASAA late in the current school year that they were not continuing with the level of cash anticipated, this means \$25,000 less for 2015/16 and uncertain in 2016/17. John will budget at minimum for Peel a deal cards in 16/17
- 5.0 Reports
  - 5.1 Staff

**Elyshia:** worked on !MPACT folders and got t-shirts ready, started moving things to the new office; been working on AGM and the 60<sup>th</sup> Banquet; checked eligibility for Badminton Provincials.

**John:** got to 5 zone meetings this year; was able to go to CSHSAA for the first time to speak about NOM (meeting specifically for the NOM); working on a recruitment issue; did some of the interviews for HOF video; went to Ottawa for meetings with CAC, Athletics Canada, CCES; went to BC with the intention of meeting Federal Sport Minister but was cancelled due to emergency; was able to have a meeting with her manager and a senior staffer was also involved via conference call; met with Choyal at SportsCanadaTv and Christine Bradstock at BCSS; Provincials were a crazy few days but were very good; dealing with the Fort Mac student athlete Issue; getting ready for 60th

**Mike:** working on HOF videos; went to Ottawa to meet with the CAC PTCRs, met with Athletics Canada to talk about the Track Course, things aren't moving very quickly (did ask for content and script - content is not where we need it to be as it will be for introductory), but it ended up be a productive meeting; partnership to redo FOC course but left not knowing the true feelings behind the discussion; Canada 150 grant should be completed by the end of May; looked into local options to revamp courses

**Josh:** impact workshops, thought it went well but a bit lower on numbers (ended up that Calgary was on PD Day during the South workshop); handball provincials - went well, Tier II was one of the best hosts; extra costs at non-school facilities for Gimmicks was not good; Badminton Provincials was pretty busy but it went well, and accommodated Ft. Mac kids that were able to show up; been going to zone meetings; working on Track Provincials; Rugby provincials looks pretty promising and should be a full 48 teams

**Shanna:** Unified Sports events are still coming up; hoping to have 2-3 schools at each of the events, still has time before deadline. Unified Track event is a 4x50m relay. It will be non-scoring and will be an opportunity for both competitive athletes and athletes who need extra assistance completing the race.

## 5.2 Executive - brief comments were provided by Executive members

## 6.0 Business arising

### 6.1 Action Item updates

Action Items and follow-ups were reviewed and discussed

### 6.2 Strategic Plan: no action

### 6.3 AVOA

John discussed the upcoming year and the AVOA agreement. He, Josh and Dave Jones will schedule a meeting with AVOA to discuss.

**ACTION ITEM:** Bring to June Executive meeting for discussion

## 7.0 New Business

### 7.1 Bids

#### 7.1.1 2A Girls Volleyball – Fairview, North West Zone

Motion to accept 2A Girls Volleyball Bid

**MOTION CARRIED**

#### 7.1.2 Tier I Team Handball – Lillian Osborne, Edmonton Metro Zone

Motion to accept Tier I Team Handball Bid

**MOTION CARRIED**

#### 7.1.3 Contested Bids

Contested bids to be transferred to APM 2016

- 7.2 Notices of Motion
    - 7.2.1 Housekeeping Notices of Motion were discussed
    - 7.2.2 Notices of Motion were discussed and movers/seconders for Executive motions were decided upon.
  - 7.3 Athletic Recruitment and Undue Influence  
Process and conflicts of interest were discussed.
  - 7.4 Compliance Officer resignation/replacement  
The content of the Ad will be dependent on what happens with Notices of Motion.  
  
Motion to modify ad as required to pay new compliance officer \$800/month  
**MOTION CARRIED**
  - 7.5 AGM/60<sup>th</sup> Banquet: Review of Responsibilities was discussed.
  - 7.6 Milk Every Moment Scholarship (Committees)  
  
Michael Vaughan will do the girls applications and Hank Smid will take care of the boys applications.
  - 7.7 School A (Fees Issue)  
School A is asking that their fees from the 15-16 school year be pro-rated to the 16-17 school year as they only had 1 student participate in athletics this year.  
  
Motion to accept request from School A  
**MOTION DEFEATED**
  - 7.8 CIP Grant Cheque Presentation/School Culture Course: Minister Hoffman is coming in to present the cheque to ASAA Executive/Staff  
  
**ACTION ITEM:** Mike and John to work on creating a survey to get feedback on School Culture.
  - 7.9 Para/Unified Athletics @ Track & Field Provincials was discussed.
  - 7.10 Impact Leadership Workshop 2016-17 was discussed and will be brought back to ASAA Executive meeting in June.
  - 7.11 Next Meeting: June 16, 2016, Edmonton
- 8.0 Adjournment  
Meeting adjourned at 5:54 p.m.