

While this brochure does not replace your need to learn and understand the ASAA Policy Handbook, it does provide a breakdown of some common topics you will encounter while dealing with school athletic issues.

Registering Your School & Teams

- > Enrollment is taken as of September 30 of the current school year and is determined based on the criteria on page 35 in the ASAA Policy Handbook.
- > Fee breakdown for membership is located on page 35 of the ASAA Policy Handbook.
- > Using the Sport Registration System (SRS) which can be found on the ASAA website, school have until midnight on the night of the deadline to register their teams. (Deadlines can be found in the SRS or on page 58 of your ASAA Policy Handbook.)
- > Missing the deadline will result in a late penalty; refer to page 60 in the ASAA Policy Handbook for the "Late Registration Policy" procedures.
- > All athletes must be registered in the Sport Registration System to be considered eligible for competition (Jr. & Sr. varsity teams).
- > Opting up — a school may elect to opt up to a higher classification while still retaining its right to enter teams in other activities in the proper classification. Deadlines can be found on page 59.
- > Joint School Teams — the Primary School must first register their team prior to the Secondary School(s) being able to register their athletes. (Please see note on Page 40 about Joint School Teams and insurance issues when registering joint teams.)

** Once a student plays on a joint school team they are attached to the primary school in that sport for the remainder of their high school career.

Supervision of Athletes at Zones and Provincials:

(Pages 49-50 of the ASAA Policy Handbook)

Team Sports

- > Each school team must be supervised by a teacher of the school jurisdiction to which the school belongs and must be supervised by a chaperone of the same sex approved by the school jurisdiction

Individual Sports:

- > Composite zone teams shall appoint team supervisors that are certified teachers from a school jurisdiction within the zone.

*These Supervisors should complete the Concussion Course or the team official who completes the course must also accompany the team to Provincials.

Athletic Recruitment/ Undue Influence

- > All Member Schools of the ASAA and anyone directly connected to the school (alumni, parent groups, etc) must refrain from recruitment, inducement, or other forms of undue influence that would encourage a student to enroll in or transfer to a school primarily for athletic purposes after the student has started Grade 10.
- > Refer to pages 30-33 inclusive of the ASAA Policy Handbook.

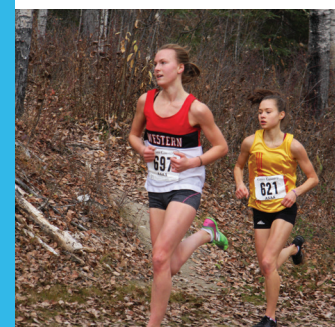


Alberta Schools' Athletic Association

11759 Groat Road, Edmonton AB T5M 3K6

T 780.427.8182 F 780.415.1833

E info@asaa.ca



A Highlights Guide for ASAA Policy 2016/17

School Sport



*Empowering
Alberta's Youth*

Athlete/Team Eligibility

- > Students must be registered in a minimum of 800 instructional minutes (10 credits/2 full time courses) per week during the time of participation in that activity for which Alberta Education credits are granted.
- > A student who becomes 19 before September 1st shall be ineligible for high school competition.
- > A student is eligible to compete for 3 consecutive years after registering for Grade 10.
- > Subject to the provisions of the Transfer Policy (Athletic Eligibility) found on pages 46–49 inclusive inclusive, students have the right to their choice of school for Grade 10.
- > Students who attend classes at more than one campus will be considered members of their home-base school and will be eligible to compete only for that school in ASAA Sanctioned Activities.
- > All participants must be bona fide students of the school they represent with the only exceptions being those allowed for in the Joint School Team Policy.

Participation on Non-School Teams

- > To be eligible for Provincials in basketball, volleyball, football, cheerleading, team handball and rugby, a high school student is not permitted to play on a non-school team (ie: club, rec) in the same sport during the same season. See exception on page 40.

Grade 9 Students

- > In 1A classified schools only, onsite Grade 9 students may be registered for participation in team sports (they are not eligible for individual sports).

Student-Athlete Sexual Orientation and Gender Identity Policy

- > Any student, staff, coach, manager, trainer or other persons who identify as or are perceived as lesbian, gay, bisexual, transgender, transsexual, two-spirit, queer or questioning may participate fully and safely in sex-seperated sport activities in accordance with their lived gender identity (page 42).

ASAA Policy Highlights

*** Please refer to ASAA Policy Handbook for further detail.*



Transfer Policy (Athletic Eligibility)

- > Students who transfer schools are ineligible for interscholastic competition unless they establish their eligibility for participation.
- > Completion of the online Athletic Eligibility Transfer Form is required for any student who transferred to an ASAA school and who has previously participated in an ASAA activity at another ASAA school, in or outside of Alberta.
- > Students are ineligible for competition until the Athletic Eligibility transfer has been processed and approved by the Compliance Officer.
- > New policy was brought in for the 2016/17 school year that states that if both the sending and receiving school principals agree, and barring any third party appeals, the transfer will be deemed successful. Any disagreement from either principal will involve the compliance officer to assist or rule on the specific transfer.
- > Athletic Eligibility Transfer forms along with all supporting documents are now to be submitted online via the ASAA website.
- > Please refer to pages 45-51 inclusive for information on establishing eligibility and the transfer process.

Appeals

- > Appeals of ASAA Bylaws and Policy must be submitted online using the online appeals template on the ASAA website, found under “Appeals and Transfers”.
- > ASAA appeals policy only applies to Bylaws and Policies established by the ASAA. The ASAA will not hear appeals of Bylaws and Policies established at the zone level.
- > Please refer to pages 69-73 in the ASAA Policy Handbook to learn more about the procedure to apply for interpretation of ASAA Bylaws and Policies and the procedures for application for exemptions from ASAA Bylaws and Policies.

Seasons of Play

- > ASAA Sanctioned Activities shall take place within a specific season of play (seasons of play for all ASAA sports can be found on pages 54-57 of the ASAA Policy Handbook).
- > Each Season of Play will encompass pre-competition practice, exhibition contests, league play and playoffs.
- > Seasons of Play are NOT intended to include July and August, unless otherwise stated (football/xc).
- > Schools may NOT conduct team practices outside of the respective ASAA Season of Play.
***Definition of a practice is found on Page 56 of the ASAA Policy Handbook.*
- > Allowable out of season activities include weight training and general conditioning programs.
- > Athletic Directors are responsible for ensuring ASAA guidelines are being followed for “Open” facilities (pages 55-56).

Violations of Season of Play

- > If a school is found to be in violation of a sport’s Season of Play the penalties imposed will be at the discretion of the Executive Committee and may result in the individual or team at fault being ruled ineligible for ASAA competition for a specified period.

Online Coach Education

- > All member schools must have a current staff member who has completed the Fundamentals of Coaching online course by October 10 (page 35).

Note: This does not need to be re-completed every year, unless the complying staff person leaves the school.

- > Every team official (coach, assistant coach(es), trainer, teacher liaison) in all ASAA sports must have completed the ASAA online Concussion Course from www.schoolcoach.ca by one month into their respective Season of Play (page 35).
- > At least one team official (head coach, assistant coach or teacher sponsor) must complete the online “ASAA Bylaws and Policies Module” at schoolcoach.ca prior to being involved with his or her team’s games.
- > Failure to comply may result in loss of eligibility to participate in ASAA sanctioned activities.