

## NOTES:

1. Please find a way to cluster your students in an orderly manner once outside and ensure you are visible to the Supervisor(s) responsible for the checklist in your area.
2. Please close, but do not lock, your door when exiting the building.
3. There will be seven check-in points – North, Industrial Ed. parking lot, South East practice football field, Track and field/football field, South ball diamond, Festival Hall side, West Basketball and Volleyball courts.
4. Students not with their class, use nearest exit and make their way to class evacuation area.
5. Students on spares report to nearest teacher with a class. Teachers on preps are also requested to report to their check-in point.

## DEPARTMENT RESPONSIBILITIES

**Library** - *Leanne Gosse & Genevieve Kristian*

**Cafeteria** - *Yolanda Infante*

**Science Park** - *Gail Johnston & Dan Relkow*

**World Language, 2nd & 3rd floor towers** - *Chris Turnbull & Denise Goheen*

**SAC, 2100, 2600 & 2800 wings** - *Sandre Bevan & Amy Johansen*

**1600, 1700 & 1800 wings** - *Kevin Tennant & Christine Duffin*

**CTS Shops & both gymnasiums** - *Curt Baker & Dan Lower*

**Power Station wing** - *PE/CALM teachers*

**TEXT CURT BAKER WHEN ALL CLEAR 403-598-5944 or DAN LOWER 403-597-3513**

### **Office Staff / Supervisor(s)**

*Responsible for reporting "Building All Clear" and direction from Principal/Admin.*

- Designated check point supervisors and communications liaisons.
- Ensure all groups are at least 50 feet from building and off roadways.
- Be visible and accessible by having groups line up or group accordingly behind you in an organized manner.
- Collect accountability forms from each group.
- Identify staff on your list that are in your locale and be prepared to report to Principal. Should missing people be communicated to you, immediately notify the Principal.
- Submit the check list to Administration upon returning to the building on the "all clear" message.

## DEPARTMENT RESPONSIBILITIES

**Evacuation order will be directed by:**

- **Principal / Admin.**  
*and/or*
- **FIRE ALARM activation**

**PROCEDURE:**

- Everyone exits the building via designated route for your area OR closest exit.
- Keep class together until an "All Clear" signal is given or further directions communicated from area Supervisor(s)
- In case of inclement weather, announcement will be made by administration or by Supervisor(s) to proceed to **\*\*Alternate Emergency Location**.
- Have a responsible student lead your class to the designated area. You should be the last person to leave the classroom (make sure windows are closed, lights are off and shut the door but do not lock).
- Ensure you carry out your department responsibilities in checking areas.
- Once outside, form an organized line or group behind Supervisor(s) and take attendance.
- Deliver completed accountability form to Supervisor(s) responsible for your area.
- Wait outside until the ALL CLEAR message is heard or other instructions are given.

**Possible scenarios requiring evacuation:**

- Fire
- Explosion
- Hazardous Material Spill
- Bomb or Suspicious Device
- Noxious Odour / Health Issues
- Utility Outage

*(refer to Potential Emergency Situations)*

***SUPERVISORS will be wearing a bright orange vest***

***\*\*ALTERNATE EMERGENCY LOCATIONS:***

***Camille School, Gateway School and Festival Hall***

***Await direction from Principal and/or Supervisor(s)***

**TEACHERS** << *must have with you at all times*>>

- class list
- student accountability form (if not, Supervisor(s) will provide)
- *Crisis Plan & Procedures classroom flipchart*

**EVACUATION PROCEDURE**

**Teacher/Educational Assistants working with disabled students unable to negotiate the stairs must adhere to the following:**

**MEETING POINTS FOR STUDENTS / STAFF OF LIMITED MOBILITY,  
REPORT WITH TEACHING ASSISTANT IF YOU ARE LOCATED:**

- 1) Second & Third Floors:** Move student(s) to Tower stairwell and/or to 2nd floor stairway between Modern Language Hallway and Student Records office.

***Designated EAs and/or buddy to stay with student.***

- 2)** Wait at the top of the stairs with student (s) until firemen arrive and they will:
- carry student(s) down stairs and out and away from the building
  - give you the OK to return to your classroom with your student(s)

*NOTE: Fireman may elect to use the elevator and staff and students would be under their direct supervision.*

***This procedure has been reviewed and approved by the City of Red Deer Emergency Services.***

**EVACUATION PROCEDURE  
for students / staff with limited mobility**

## ASSESS THE SITUATION

- › Who is involved?
- › Are there weapons?
- › Is there a potential spread to other students/location?
- › What are the circumstances? (location, time of day, audience, situation)
- › What immediate dangers are present and to whom?
- › Is the danger located inside or outside of the school?

### DO:

- Notify Administration IMMEDIATELY of situation/observations.
- **Prepare to initiate procedure via announcement from Administration through PA, classroom phone, email, or direct contact stating "WE ARE NOW IN LOCKDOWN MODE".**
- Remain calm. If inside school, quickly look outside your room into nearby areas to gather students into your designated lockable area. If outside of school and announcement is made over PA, proceed to nearest secure alternate location (River Glen School, Camille School and Festival Hall).
- Ensure door is locked and windows are covered. Ensure students and staff are away from doors and windows.
- Maintain absolute quiet ~ maintain calm order ~ reassure students/staff of their safety.
- Information and communication may be distributed through email, PA, classroom phone or direct staff contact. Be prepared for any or all of these means of communication and follow directions.
- If gunshots/explosions/banging is heard, ensure you stay in area and take cover on the floor.
- Prepare for the long haul and remain in room until further directions are received.
- You will be directed when "LOCKDOWN MODE IS NOW OVER" and proceed.

- **DO NOT** open the door to anyone unless positive identification of person in authority is achieved.
- **DO NOT** use cell phones, walkie-talkies, or electronic devices.
- **DO NOT** allow students to use cell phones or electronic devices.
- **DO NOT** leave your room until further directions are communicated.
- **DO NOT** leave your students, move to another location, or evacuate unless told to do so.  
\* **DO NOT evacuate room if fire alarm goes off.**

## LOCKDOWN PROCEDURE

This procedure is used to maintain occupants in their room or area to provide protection from a threat (intruder, accident, etc.) when it is dangerous to enter or leave the building by evacuation.

**DO NOT TOUCH OR APPROACH A BOMB OR SUSPICIOUS DEVICE.  
If you suspect a bomb, move students out of the immediate areas and  
notify administration IMMEDIATELY.**

**DO:**

- Remain calm.
- Get as much information as possible. If you are the recipient receiving a bomb threat via phone, try to keep caller on line and have someone notify the office immediately. If possible, complete the *Threat Call Checklist* (on next page), follow instructions. Make note of background noise, male/female, time of call, where bomb is located, description, etc.
- If alone, recipient notifies Principal or designate of bomb threat IMMEDIATELY.
- Principal or designate shall inform the RCMP that a bomb threat has been received.
- The office of the Superintendent shall be informed of the bomb threat from Principal or designate.
- The Principal or designate will determine next course of action pursuant to Board Policy 6.02 and communicate this with staff via the PA or direct staff contact.
- A media contact person will be established by the administration and all media and public communication should be routed via designated member.

- **DO NOT** move or touch the bomb or suspicious object(s).
- **DO NOT** use cell phones or two-way radios, and/or electronic devices as their use may detonate the device.
- **DO NOT** allow students to use cell phones or two-way radios, and/or electronic devices as their use may detonate the device.

**BOMB THREAT  
SUSPICIOUS DEVICE**

**Instructions:**

- Be calm
- Be courteous
- Listen: Do not interrupt caller

**Strategies to Consider:**

- Pretend difficulty with hearing.
- Keep the caller talking.

Name of Person Receiving Call \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_

Caller's Identity (Please check all that apply)

<input type="checkbox"/> Male	Approximate Age: _____	Origin of Call:
<input type="checkbox"/> Female	<input type="checkbox"/> Young	<input type="checkbox"/> Local <input type="checkbox"/> Internal (from within building)
<input type="checkbox"/> Adult	<input type="checkbox"/> Middle-Aged	<input type="checkbox"/> Long Distance
<input type="checkbox"/> Juvenile	<input type="checkbox"/> Old	<input type="checkbox"/> Booth

**If the caller seems agreeable to conversation, ask questions such as:**

1. When will the bomb explode? Certain Hour \_\_\_\_\_  
Time Remaining \_\_\_\_\_
2. Where is the bomb? Building \_\_\_\_\_  
Area \_\_\_\_\_
3. What kind of bomb is it? \_\_\_\_\_
4. What does it look like? \_\_\_\_\_
5. Why did you place the bomb? \_\_\_\_\_
6. What is the reason for setting the bomb? \_\_\_\_\_
7. Where are you now? \_\_\_\_\_
8. What is your name and address? \_\_\_\_\_

If the building is occupied, inform the caller that detonation could cause injury or death.

**Voice Characteristics (Please check all that apply)**

- |                                      |                                   |                                   |   |   |
|--------------------------------------|-----------------------------------|-----------------------------------|---|---|
| <input type="checkbox"/> Loud        | <input type="checkbox"/> Soft     | <input type="checkbox"/> Fast     | <input type="checkbox"/> Slow                   | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> High Pitch  | <input type="checkbox"/> Deep     | <input type="checkbox"/> Distinct | <input type="checkbox"/> Distorted              |   |
| <input type="checkbox"/> Raspy       | <input type="checkbox"/> Pleasant | <input type="checkbox"/> Stutter  | <input type="checkbox"/> Nasal                  | _____   |
| <input type="checkbox"/> Intoxicated | <input type="checkbox"/> Lisp     | <input type="checkbox"/> Slurred  | <input type="checkbox"/> Other (please specify) | _____   |

Is the voice familiar?     Yes                       No

Who did it sound like? \_\_\_\_\_

**Language**

Accent (Please check all that apply)

- |                                    |                               |   |   |
|------------------------------------|-------------------------------|---|---|
| <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Local                  | <input type="checkbox"/> Not Local Region |
| <input type="checkbox"/> Fair      | <input type="checkbox"/> Poor | <input type="checkbox"/> Foreign                |   |
| <input type="checkbox"/> Foul      | <input type="checkbox"/> Race | <input type="checkbox"/> Other (Please specify) | _____                                     |

**Manner (Please check all that apply)**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Calm       | <input checked="" type="checkbox"/> Angry      |
| <input checked="" type="checkbox"/> Rational   | <input checked="" type="checkbox"/> Irrational |
| <input checked="" type="checkbox"/> Coherent   | <input checked="" type="checkbox"/> Incoherent |
| <input checked="" type="checkbox"/> Deliberate | <input checked="" type="checkbox"/> Emotional  |
| <input checked="" type="checkbox"/> Righteous  | <input checked="" type="checkbox"/> Laughing   |

**Background Noises (Please check all that apply)**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Factory Machines | <input checked="" type="checkbox"/> Train            |
| <input checked="" type="checkbox"/> Bedlam           | <input checked="" type="checkbox"/> Animals          |
| <input checked="" type="checkbox"/> Music            | <input checked="" type="checkbox"/> Quiet            |
| <input checked="" type="checkbox"/> Office Machines  | <input checked="" type="checkbox"/> Voices           |
| <input checked="" type="checkbox"/> Mixed            | <input checked="" type="checkbox"/> Airplanes        |
| <input checked="" type="checkbox"/> Street Traffic   | <input checked="" type="checkbox"/> Party Atmosphere |

Does the caller appear familiar with building by his description of the bomb location? Write out the message in its entirety and any other comments in *Additional Remarks*.

**Additional Remarks:**


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**Action to Take Immediately After Call**

1. Immediately notify the Principal or Vice Principal.
2. Talk to **no one unless instructed** by the Principal or his designate.
3. In the event the Administration members listed above are not available, contact the Superintendent of Schools.

## ASSESS THE SITUATION

- › Who is involved? (students/strangers)
- › Is there an obvious aggressor or does the fight appear consensual?
- › Characteristics of combatants – age, size, gender, anxiety level, known students
- › Circumstances – location, timing, audience, other staff availability

### DO:

- Keep a safe distance – make sure of your safety and that of others.
- Secure the assistance of other staff members if possible and notify Administration.
- Approach carefully; identify yourself and give a clear directive to “Stop Fighting”.
- Clear bystanders if possible.
- You may need to repeat the directive “Stop Fighting” numerous times.
- Let one or both of them leave.
- Arrange for first aid and needed assistance.
- If possible, bring students to the office.
- Administration will call police or ambulance as needed.

- **DO NOT** try to restrain unless age and size of combatants permit direct intervention at low risk.
- **DO NOT** use students to physically break up fight.
- **DO NOT** let them “fight it out”.
- **DO NOT** prevent one or both from fleeing.
- **DO NOT** try to be a hero.

## FIGHTS

**(one-on-one - no weapons)**



## ASSESS THE SITUATION

- › Who is involved? (how many, gang related, students, strangers)
- › Are there weapons?
- › Is there a potential spread to other students/location?
- › What are the characteristics? (age, gender, size, ethnicity, gang symbols/colors)
- › What are the circumstances? (location, time of day, audience, situation)
- › What immediate dangers are present and to whom?

### DO:

- Remain calm. Ensure your safety and of those around you as much as possible.
- Contact administration IMMEDIATELY by safest means possible ~ enlist help if necessary.
- Provide as much information as possible.
- Be prepared for possible "LOCKDOWN/EVACUATION" procedure and be alert to instructions via communication from Administration through P.A., email, telephone, or direct contact.
- Principal/Administration will determine course of action and will contact police and coordinate all communications.
- Prevent further disruption and situation aggravation by defusing upset parents, students, staff through calm reassurance.
- Allow offenders to leave.
- Prepare for the long haul if necessary.

- **DO NOT** deal with hostile groups or individuals alone.
- **DO NOT** underestimate the seriousness of the situation.
- **DO NOT** Confront or threaten offender(s) physically or verbally.
- **DO NOT** cut off exits or escape routes.
- **DO NOT** stand together as a group ~ distribute yourselves; spread out.
- **DO NOT** try to rescue any hostages or be a hero.
- **DO NOT** try to take any of their weapons (if any).
- **DO NOT** use cell phones or electronic devices, and DO NOT allow students to do so.

**HOSTILE INTRUDER(S)**  
**HOSTAGE TAKING / GANG INCIDENT**

## ASSESS THE SITUATION

- › Gather the facts or forecasts quickly.
- › What immediate dangers are present and to whom?

### DO:

- Remain calm. Reassure students of their safety.
- Keep everyone indoors until or unless advised otherwise.
- In tornado or extreme storm situations, move students away from windowed areas to central areas in the building.
- Consider students' safety and welfare first.
- Provide security for school records, equipment and facilities.
- Information/communication may proceed via email, P.A. announcement, telephone contact or through direct staff contact by Administration. Be prepared for any or all of these means of communication.

- **DO NOT** allow anyone to disrupt emergency measures operations.
- **DO NOT** allow students to leave building unless authorized.
- **DO NOT** release specific information unless authorized.

## NATURAL DISASTERS

**Tornadoes / Floods / Extreme Storms**

### **ABDUCTION / TRESPASSER**

An incident where a person takes or attempts to take, a student from the school without permission of the child's legal guardian and/or school. Any abduction, attempted abduction or suspicious person should be reported to the office. (Please take note of the individual's appearance and any distinguishing characteristics; vehicle; clothing; etc.)

### **HAZARDOUS MATERIAL SPILL**

Unless you are familiar with the material, risks and specific clean-up procedures, do not try and clean up the spill. Science & CTS teachers may use spill kits provided on sites. Check the MSDS (*Material Safety Data Sheets*) for specific substance to access potential or actual threat. Move students to safety and out of area. Major spills should be reported to the office.

### **NOXIOUS ODOUR / UNIDENTIFIABLE HEALTH ISSUES**

Contact the office immediately for further direction.

### **SERIOUS INJURY OR MEDICAL CONDITION**

An injury or medical condition that requires medical attention. Assess the situation. Contact Emergency Services and/or notify office.

### **UTILITY OUTAGE**

May include loss of light, heat and/or water. Remain with students in area and follow directions from administrators.

#### **DO:**

- Take care of your safety and that of as many others nearby as possible.
- Contact Administration IMMEDIATELY.
- Provide as much information as possible.
- Be prepared for possible "LOCKDOWN/EVACUATION" procedure and be alert for instructions via communication from Administration through P.A., email, telephone, or direct contact.

# **POTENTIAL EMERGENCY SITUATIONS**

## ASSESS THE SITUATION

- › Gather the facts or forecasts quickly.
- › If possible, determine the nature and location of the problem.

### DO:

- Take care of your safety and that of as many others nearby as possible.
- Contact Administration IMMEDIATELY.
- Provide as much information as possible.
- Information/communication/direction may proceed via email, PA, telephone, or through direct staff contact by Administration or emergency personnel.
- Be prepared for possible *Lockdown or Evacuation* procedures if necessary directed by Administration.
- If there is a sudden death as a result of a school accident:
  - Administration/counselors will allow for questions, discussion, venting and grieving.
  - Administration/counselors will provide counseling and support in all areas.
  - Close observation of those who were close to the victim(s).
- Provide security for school records, equipment, and facilities.
- Be prepared for leadership – you may be called upon to assist.

- **DO NOT** allow anyone to disrupt emergency measures operations.
- **DO NOT** release specific information unless authorized.
- **DO NOT** disturb the scene of the accident.
- **DO NOT** be pressured into imprudent action.
- **DO NOT** give out names, details, etc. unless authorized.

**SERIOUS ACCIDENTS  
FACILITY CRISIS**

## ASSESS THE SITUATION

- › Gather accurate information regarding the situation.
- › Confirm the circumstances before proceeding ~ as much as possible.
- › Assess the support services required to deal appropriately with assault (perpetrator, victim, witnesses, others).
- › Attempt to determine the at-risk situation of those involved.

### DO:

- Protect the victim.
- Contact Administration IMMEDIATELY.
- Retrieve and communicate as much information as possible to Administration and/or emergency personnel.

- **DO NOT** leave the victim alone.
- **DO NOT** disturb the crime scene.
- **DO NOT** interfere with any criminal investigation.
- **DO NOT** minimize the seriousness of any complaint.
- **DO NOT** release names.

**SEXUAL ASSAULT**

## ASSESS THE SITUATION

- › Is the weapon suspected or confirmed? What is it?
- › How many individuals involved?
- › Where is the weapon and has it been used?
- › Is someone injured or is there a threat of injury?
- › Characteristics of perpetrator(s) ~ gender, appearance, physical & emotional condition
- › Details about incident.
- › Circumstances: location, time of day, audience, etc.

### DO:

- Take care of your safety and that of as many others nearby as possible.
- Contact Administration IMMEDIATELY.
- Provide as much information as possible.
- Assume the weapon is deadly and offender(s) intend to use it.
- Be prepared for possible "LOCKDOWN/EVACUATION" procedure and be alert for instructions via communication from Administration through P.A., email, telephone, or direct contact.

- **DO NOT** confront the offender(s) directly if in possession of the weapon.
- **DO NOT** block or cut off exits or prevent offender(s) from leaving.

## WEAPONS POSSESSION

Item	Location
<b>DEFIBRILLATORS (AED) ~ 3</b>	<b>(1)</b> Main Entrance Hallway by International Hall <b>(2)</b> Athletics Office Room 1403 <b>(3)</b> Office Infirmary
Small portable kit	Office Infirmary
Small portable kit	Athletics Office Room 1403
Small portable kits	All sports teams with coaches
Student medication storage	Administration office
Student Emergency Information	Reception

Location	Type	Contact	Ext. #
Infirmary	OHS3	Christine Duffin	ext. 1103
P/E Office		Kathy Lalor	ext. 2027
Cafeteria		Yolanda Infante	ext. 1317
CTS – Construction	OHS3	Dale Schindel	ext. 1501
CTS – Fabrication	OHS3	Adam Newman	ext. 1507
CTS – Mechanics	OHS3	Rob Grey	ext. 1500
Food		Lianna Richmond	ext. 1312
Science	OHS1	Richard Mueller	ext. 1307
Science	OHS1		ext. 1305
Prep Room	OHS1	Gail Johnston	ext. 1210
SAC	OHS3	Colleen Pogmore	ext. 2100
COS	OHS1	Sharon Stan	ext. 1602
COS classroom	OHS1	Sharon Stan	ext. 1603
Drama	OHS1	Tara Koett	ext. 1710
Library	OHS3	Genevieve Kristian	ext. 1610
Pathways	OHS1	Judy Windrim	ext. 1613
Art	OHS1	Natalie Ficner	ext. 2680
<b>VEHICLES</b>			
Van	OHS1	Curt Baker	ext. 1114
Bus	OHS4	Curt Baker	ext. 1114
Team Bus	OHS1	Curt Baker	ext. 1114
<i>(OHS1 &amp; OHS3 include similar supplies with OHS3 having a few additional items)</i>			
<b>EYEWASH STATIONS</b>			
Science Park			
Mechanics East	Room 1500		
Mechanics West	Room 1500		
Construction	Room 1501		
Fab/Welding	Room 1507		

<b>Emergency First Aid / CPR Personnel</b>			
<b>**instructor Certified / + AED Trained</b>			
NAME			TYPE
Shelley Lower	SAC		CPR/1st Aid
Alyson King	SAC		CPR/AED/1st Aid
Sherrel Comeau	EA		CPR/1st Aid
Christina Georgeson	Science		CPR/AED/1st Aid
Daryl Zilinski	Science		CPR/1st Aid
Terence McMullen	PE		CPR/AED/1st Aid
Kathy Lalor	PE		CPR/AED/1st Aid
Dwayne Lalor	PE		CPR/AED/1st Aid
Brad Anderson	Soc/PE		CPR/AED/1st Aid
Lawrence Elicksen	EA		CPR/1st Aid
Mara Nelson	EA		CPR/AED/1st Aid
Josee Meunier-Smith	EA		CPR/AED/1st Aid
Lori Seguin	EA		CPR/AED/1st Aid
Jamie Siler	PE		CPR/AED/1st Aid
Cheryl Watson	EA		CPR/1st Aid
<b>WHMIS / TDG / Other</b>			
Adam Newman		Instructor Level–	no expiry
Gail Johnston		EA	

## Locations of FIRST AID KITS

## FIRST AID / CPR / WHMIS / TDG Personnel

## Evacuation Procedures

### First Stage Alarm:

- classes continue
- refrain from using phone unless you have information to report regarding crisis
- remind students of exits and procedures if second stage alarm occurs

### Second Stage Alarm:

Everyone evacuates the building via posted evacuation routes. Keep class together until an "All Clear" message is given. (Note – The all clear message will come over P.A. system.)

**Teachers** - You must have with you at all times:

- \*A class list
- \*Evacuation procedure form

### **Once the second stage alarm sounds:**

- \*Exit via the designated route for your classroom. (map should be posted)
- \*Have a responsible student lead your class to the designated area.
- \*You're the last person to leave the classroom and shut the door (do not lock)
- \*Take attendance once outside.
- \*Wait outside until the ALL CLEAR message is heard or other instructions are given.

### **NOTES:**

- 1) Please find a way to cluster your students once you get to your specific area.
- 2) Ensure your students are far enough away from the building.  
(Make sure your specific meeting location is at least 30 meters away from school buildings, beyond the emergency roadway that circles the school)
- 3) Please close, **but do not lock**, your door when exiting the building.  
Make sure windows are closed, **lights off**.
- 4) Students not with their class, at sound of second alarm, use nearest exit and make their way to class evac. area.
- 5) Students on spares will evacuate the building immediately by the nearest exit and report to nearest teacher located on that side of building.  
Teachers on preps are also requested to use nearest exit and assist in supervising students. Then go to your evacuation location to report your class as empty.

### **IMPORTANT**

\*\* Please ensure that your classroom has a map indicating at least 2 exit routes for your students.

\*\* Ensure your students understand evacuation procedures and know where the exits are located.

#### \*\*\*\* Remember

All windows and doors (**doors unlocked**) are to be closed and **lights turned off**.

All appliances and machines turned off.

**TAKE EVACUATION PROCEDURES AND CLASS LIST WITH YOU.**

**EVACUATION PROCEDURE**



**HERE ARE SUGGESTED EVACUATION ROUTES**, we need to utilize all exits so that the evacuation goes quickly and smoothly:

<b>Tower</b>	<b>Rooms</b>
East exit	3313, 3308, 2311, 2314, 2312, 2306, 2307, 1312
South exit, middle stairwell	3304, 3005, 3302, 2304, 2305, 1308, 1309, 1311
South west exit and stairwell	3300, 3301, 2300, 2301, 2302, 2303, 1304, 1305, 1306, 1307
Science Park	
South exit	1203, 1207, 1208, 1209
West exit	1200, 1201, 1202, 1204, 1205, 1206
<b>First Floor</b>	
South exit	1315, 1316
East (new gym exit)	1414, New Gym
Main entrance	1602 (Cosmetology), Gym 11
<b>2<sup>nd</sup> Floor</b>	
South exit by new gym	2400 (power Station), 2503, 2401, 2401
<b>2000 Floor</b>	
South exit and stairwell	2301, 2208, 2207
West exit and stairwell	2200, 2001, 2202, 2203, 2109, 2101, 2107, 2104, SAC, Student records
East exit and stairwell	2601, 2600, 2608, 2602, 2603, 2604, 2605, 2606, 2607
North exit and stairwell	2610, 2611, 2612, 2613, 2803, 2805 (go directly outside at the stairwell bottom)
<b>1700 Wing</b>	
West exit into courtyard, gather north of the school	
<b>1800 Wing</b>	
West exit	1612, 1613, 1800, 1801, 1802, 1803, 1804, 1805
Northeast exit	1806, 1807, 1808
<b>Library, Special Education</b>	use individual backdoor exits
<b>Shop areas and Band</b>	use back exits to the outside

**EVACUATION ROUTES**

1. Rooms numbered 1700(choir), 1701, 1703,1704(band), 1705, 1706, 1708, 1710(drama/dance), 1806, 1807, 1808, 2602, 2604, 2605, 2606, 2607, 2608(art), 2610, 2611, 2612, 2613, 2600(career centre) & 2601(computer lab): use the room's evacuation route to go to the NORTH SIDE of the school and report your attendance to Susan Green and Linda Lansdell (RELOCATION TO RIVERGLEN SCHOOL)
2. 1500(mechanics), 1501(woodworking), 1507(fabrication) & 1508(autobody): evacuate to the Industrial Education back lot and report your attendance to Richard Zimmerman and Adam Newman. (RELOCATION TO RIVERGLEN SCHOOL)
3. 1308, 1309, 1311, 2304, 2305, 2306, 2307, 2311(computer lab), 2314 (math/drawing lab), 3304(video conferencing), 3305(computer lab): evacuate to the South East Practice Football Field and report your attendance to Dianne Dyck and Denise Goheen. (RELOCATION TO CAMILLE SCHOOL)
4. 1312(fashion), 1315(foods classroom), 1316(foods lab), 1317(cafeteria kitchen), 1414(design/yearbook), 1415(main gym), 2400(power station), 2401(calm/pe room), 2402(calm/pe room), 2503(fnmi), 2513(tlc) & 3313(computer/animation lab): evacuate to the Track & Field/Football Field and report your attendance to Brian Madill and Ronalee Melchert. (RELOCATION TO CAMILLE SCHOOL)
5. 1304, 1305, 1306, 1307, 2207, 2208, 2300, 2301, 2302, 2303, 1207, 1208, 1209, 3300(computer/photo lab), 3301(computer lab), 3303 (Parkin's room): evacuate to South Ball Diamond and report attendance to Alyson King and Betty Callaghan (RELOCATION TO CAMILLE SCHOOL)
6. Gym 1401(bam), 1602(cos lab), 1603(cos class), 1607(library), 1609(strats), 1612(pathways kitchen), 1613(pathways class), 1800, 1801, 1802, 1803, 1804(esl room), 1805: evacuate to Festival Hall Side and report your attendance to Cheryl Slevinsky and Cindy Visser (RELOCATION TO FESTIVAL HALL)
7. 1200, 1201, 1202, 1203, 1204, 1205, 1206, 2100(sac), 2109(resiliency room), 2200, 2201, 2202, 2203, 2106, 2107: evacuate to West Basketball & Volleyball Courts and report your attendance to Shelley Lower and Colleen Pogmore. (RELOCATION TO FESTIVAL HALL)

## **EVACUATION/RELOCATION POINTS ROUTES**



