

2021 NOTICE OF MOTIONS - REGULAR

ASAA
Executive
Committee

POLICY NOTICES OF MOTION 2021 –

Notice #1: Policy – Section IV – Eligibility, 2. Student Eligibility, E. – I., pages 40-41

Current:

- E. Subject to the provisions of the transfer policy found in part 11 of this section inclusive, every student has the right to their choice of school for their grade 10 year. Students shall be eligible for three consecutive years after registering in grade 10. The first year in grade 10 is considered the first year of eligibility.

Note 1: A student who starts grade 10 in the second semester has three consecutive years of eligibility, ending at the end of semester one, three years later.

Note 2: A student who transfers from one school to another shall not have the right to subsequently transfer to another school or to subsequently transfer back to his/her original school and still be eligible for ASAA sanctioned activities in sports they have already participated in.

Note 3: An Alberta student who is returning to Alberta after the conclusion of a one year student exchange program and who has concluded his or her eligibility calendar in accordance with Section IV.2.A may have up to one year of eligibility restored only if all of the following conditions are met:

- i. The student has participated in an ASAA approved outgoing exchange program.
 - ii. The student is returning to the same ASAA member school that they attended prior to leaving on the exchange program.
 - iii. The student meets all other ASAA eligibility requirements.
 - iv. The principal provides a letter confirming compliance with i) to iii) to the ASAA office before the online registration is entered.
 - v. Upon returning to Alberta, the student is ineligible to participate in any sanctioned activity if they participated in any ASAA sanctioned activity, whether interschool or club, while on the exchange. Approved exchange programs include but may not be limited to the following and may be modified at the discretion of the ASAA Executive Committee: AFS Interculture Canada, Cultural Homestay International, Educational Foundation Exchange, Global Partners, Rotary International, Student Travel Schools, World Youth Services, Ministry of Education Germany, and Quebec Exchange Programs.
 - vi. If a student is registered at two schools in their grade 10 year, the student must participate in ASAA activities for the school at which the student has a larger percentage of the credit load (i.e. the home based school). If the credit load at the two schools is equal, the student is eligible to participate for the school at which the student registers for their first ASAA activity. If at any time during the student's three years of eligibility, the school at which the student has the majority of his or her credit load changes, the student must establish eligibility at the new school by meeting the conditions outlined in the Transfer Policy (see Section IV, 11. Transfer Policy).
- F. It must be the school principal's opinion that it is in the best interest of the student and of the school board as a whole for the student to participate in an ASAA activity.
 - G. Any student who is or has been registered and in attendance at a post secondary institution shall not be eligible for high school competition. Exclusions to this policy will be granted to students registered at both a high school and a post-secondary institution under the Alberta Education Dual Credit Strategy. Such students cannot be a participant in any post-secondary competitive athletic teams.
 - H. Students who attend classes at more than one campus will be considered members of their home-base school as per Section IV, 2, D, vi in eligibility, and will be eligible to compete only for that school in ASAA activities.
 - I. All participants must be bona fide students of the school they represent with the only exceptions being those allowed for in 4. Joint School Teams policy (see below).

Proposed:

New header and numbering.

3. Number of School Years of Eligibility

- A. Unless approved by the Compliance Officer or the Appeal Committee, no student shall be eligible to participate in inter-member school competition for more than 3 consecutive school years since initially starting grade 10 at one or more member schools.
- B. A fourth year of eligibility to participate in inter-member school competition may be approved by the Compliance Officer (or the Appeal Committee on appeal) if the student is absent from any member school for a full school year during which they had no participation in a sport or an activity related to the sport that they wish to play at a member school. If the reason for the absence is other than for medical reasons, the student must seek the approval for an additional year of eligibility in advance of the absence.

Rationale:

There is no change to the intent of this policy; the wording has just been condensed. There is a change in process that involves the Compliance Officer, not the Executive Director, making a decision on 4th year appeals

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Notice #2: Policy – Section IV – Eligibility, 2. Student Eligibility, page 41

Current:

Addition of J.

Proposed:

- J. All students must fill out and submit to their school the ASAA Student/Guardian Acknowledgment and Agreement form.

Rationale:

ASAA has required all schools to collect these forms for many years, but while policy requires each principal to collect forms from the student/guardian, there was nothing explicit in policy that required the student/guardian to submit the form to the principal. This needs to be clarified as the Compliance Officer and Executive have been challenged on this not being explicit in policy in the past.

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Notice #3: Policy – Section IV – Eligibility, 3. Team Eligibility, page 41

Current:

3. Team Eligibility

All participants must be bona fide members of the school they represent except in cases where the Joint School Teams policy (see #4 below) applies.

Proposed:

Delete Policy

Rationale:

Addressed this policy elsewhere in housekeeping.

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Notice #4: Policy – Section IV - Eligibility, 4. Joint School Teams, A.-E., page 41-42

Current:

4. Joint School Teams

- A. The Joint School Teams policy does not apply to distributed learning or home education schools or students. For rules governing these schools/students, see 10. Eligibility of Distributed Learning and Home Education Students.

- B. In the event an ASAA member school is unable to provide a team (either junior or senior varsity) in the team sports of basketball, volleyball, cheerleading, curling, team handball, football, rugby and rugby VIIIs, individual students from a school may participate with another ASAA member school team either within their zone or with an adjoining zone subject to the approval of both school principals and both zone executive's. In football only, joint teams can cross zone boundaries without zone executive approval. Schools are not required to send all of their students to the same school to form a joint school team. In all cases of joint school teams, the team will play off in the zone that the primary school belongs to.
- C. In rugby only, students in member schools, regardless of classification, are eligible to participate on an interschool team for the purpose of touring, up to and during designated spring breaks of the Alberta schools involved in the tour. Students from the designated schools cannot be excluded from the tour; process must be an open invite to students in all schools involved, not selective. A written account of the nature of the national/international tour must be submitted to the ASAA Executive one month prior to the departure.
- D. A school, can receive students for a specific team from more than one school. Participation with other member schools can only occur with the mutual consent of the principals, the athletic directors and the respective zone(s).
 - i. Joint school teams involving two schools: school populations must be added together to determine classification
 - ii. Joint school teams involving 3 or more schools: schools may be considered upon request to the ASAA Executive Committee. The Executive Committee reserves the right to establish parameters for approving such requests and it is possible that the team may be forced to opt up to a higher classification – to be determined on a case by case basis.
 - iii. In the sports of cheerleading, football and rugby only, joint teams can be formed with three or more schools without requesting approval from the ASAA Executive Committee.
 - iv. In tier III and IV football and tier III rugby, joint school teams would play at the tier that their combined numbers dictate.

Note: Once a student from a secondary school plays on a joint school team (with the primary school), they are attached to that team in that sport for the remainder of their high school career. Two exceptions are allowed:

- a. If the student's own school creates a team, they would have to play for their own school.
 - b. If, after playing as a "secondary" school participant for the primary school, the primary school tells the student they can no longer play for the primary school, the student's school can request to the ASAA office for the student to play for another school team under the joint school policy. The ASAA Executive Director will make the decision after an investigation of the details.
- E. Online Registration for Joint School Teams
 - i. When registering a joint school program, the primary school must first register their team using the online registration program, selecting the name of the secondary school before the secondary school can add players. Primary schools must not add the students from the secondary school onto their own eligibility list.

Note: Insurance and liability issues involving students from one school playing for another school are the responsibility of the member schools involved and their local school jurisdictions.

Proposed:

4. Joint School Team

1. A joint school team is a team composed of students from more than 1 high school.
- B. A joint school team will be allowed to compete in inter-member school competition only if prior to forming the joint team, the Principals of the member schools have obtained approval from the executive of the zone or zones of the member schools and the Compliance Officer.
- C. A decision of the zone executive to approve or not approve a joint school team is not subject to appeal to the ASAA Appeal Committee.
- D. A decision of the Compliance Officer to approve or not approve a joint school team is subject to appeal to the ASAA Appeal Committee.

Rationale:

The actions of the Compliance Officer are directed by the Executive Committee. It is the plan of the Executive Committee to allow the Compliance officer to use the criteria laid out in the current policy regarding which schools can join to make a joint school team so that the Compliance Officer is the “check and balance” in the process. Additionally, because joint school team are subject to zone approval, and in this context, as zones can set policies that are more restrictive than the ASAA, the ASAA Executive feels that any zone decision regarding joint school teams should not be appealable to the ASAA Appeal Committee.

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Notice #5: Policy – Section IV – Eligibility, 9. Sport Specific School Programs/Courses/Academies, page 45

Current:

9. Sport Specific School Programs/Courses/Academies

The following rules of eligibility apply to students registered in a sport specific school program:

- A. Students registered in sport specific school programs/courses or academies in Alberta or any other province shall not be eligible for competition in ASAA sanctioned events in that sport or sports (only) for that school year.
- B. In the event of a program/course or academy occurring after the season of play, the student will be ineligible to participate in that sport for the following season of play.
- C. These students remain eligible to represent their school in any other ASAA sport.
- D. The rationale for establishing policy regarding sport specific school programs/courses/academies is in keeping with the ASAA mission statement of ensuring that competitive opportunities for all members are as equitable as possible. Schools, students and families who choose sport specific programs/courses/academies must understand that in doing so, they forego the opportunity to participate in the competitive activities offered through the ASAA and its member schools in those sports.

Proposed:

9. Sport Specific School Programs

- A. Definition: Sport Specific School Programs (SSSP) are those which offer students a program that combines sport specific training or competition along with a course of studies. SSSPs include but are not limited to sport academy programs and post-secondary preparatory (“Prep”) programs.
- B. Applicability: The ASAA Executive Committee has the authority to determine, in their absolute discretion, if and how this policy will apply to a particular program and affect the eligibility of students as set out below. The ASAA Executive Committee may make any such determination before or after a question regarding the eligibility of a particular student arises.
- C. Eligibility: Subject to all other eligibility policies, students participating in a sport at a SSSP within or outside of Alberta are eligible to participate at a member school in any sport except the sport in which they have participated in at a SSSP. With respect to their eligibility to participate in the same sport in which they have participated in at a SSSP, the following rules apply:
 - i. If a student transfers back to a member school during the ASAA Season of Play for the SSSP sport they participated in, they are not eligible to participate in that sport for the remainder of that school year.

- ii. If a student transfers back to a member school after completing the Season of Play in their sport at an SSSP, they are ineligible for the following ASAA Season of Play in the same sport for the following school year.
 - iii. If participation in a SSSP sport occurred after the start of an ASAA designated Season of Play for that sport, the student will be ineligible to participate in that sport at an ASAA member school for the entire following ASAA Season of Play.
- D. Responsibility: It is the responsibility of each Principal of an ASAA member school to ensure that students considering transferring to or back from a SSSP are aware of the effect of this policy on their eligibility to participate in high school athletics.

NOTE: Ignorance of this policy on the part of school administrators, coaches, students, their families or others will not be accepted as a valid reason for granting an exception to the application of this policy. All parties are required to adhere to the Honesty Disclosure, Bylaws and Code of Ethics at all times.

Rationale:

When this policy was created and subsequently modified, there were few instances of students moving schools to participate in Prep school programs. The growth of Prep school basketball in Canada in 2018/19 resulted in several students leaving to attend either one of those programs or a Prep program in the United States. Transfers back to Alberta occurred under a variety of circumstances, and it was felt the policy needed to be modified to address students who choose this option. The policy wording also allows the ASAA Executive to review any sport-specific curricular programs to determine if they would or would not be permitted under the intent of this policy.

Examples to explain C.i, ii and iii

C.i example: Student goes to Halifax Prep, transfers back after only a month in the program. They lose the rest of the current season (appealable to the ASAA Appeals Committee).

C.ii example: Student goes to Halifax Prep, plays the whole basketball season there and transfers back to their ASAA member school in April. They lose the next full ASAA basketball season.

C.iii example: Student joins a sport academy program in a sport (let's say golf) after the ASAA golf Season of play e.g. they go to a golf academy in Florida for 3 months from October to December. They lose the following season of ASAA golf.

Notice #6: Policy – Section V – Activities, 7. Deleting Activities, page 68

Current:

7. Deleting Activities

- A. In the event that any classification (tier, category, etc.) at a provincial competition has representation from fewer than five zones, the event will be on probation for one year. If at the end of the one year, the classification or event has not met one of the above requirements the continued sponsorship by the ASAA will be either affirmed or cancelled at the AGM following the occurrence of the next provincial championship in that activity. If the event is affirmed, it will remain on probation.
- B. Whenever an activity is affected by this policy, it will be announced at the current AGM, thus providing member schools this information one year in advance.
- C. In the event that any classification or event is cancelled, classification and tier population numbers will be adjusted accordingly by the ASAA Executive Committee and confirmed by the Board of Governors where necessary

Proposed:

New Addition:

- D. Cheerleading is exempt from this policy.

Rationale:

- The tier system of 1A, 2A, 3A, and 4A is already not applicable to cheerleading. All schools, regardless of size, compete against each other. Smaller schools, particularly in rural areas, may not have the population to field more than one team to help increase number of teams participating.

- The level structure of competition cheerleading is based on skill progression and safety. Each level has a specific set of allowed skills that are pre-requisites to skills in the next levels. This is to ensure that athletes are safely learning and mastering skills before progressing.
- The current policy encourages teams to try to progress to a more difficult level just to ensure that level can continue to be available at the Provincial Championships. This may cause teams to attempt advanced skills before the prerequisite skills have been mastered, thereby risking athlete health and safety.
- In addition, the divisions that currently have fewer teams are the Advanced All Girl and the Advanced All Gender divisions; these are the highest skill divisions. It is unfair to these athletes and coaches, who have put in the work to achieve these skills, to have their division no longer recognized just because it is deemed that there are not enough athletes for them to compete against.

Notice #7: Policy – Section VII – Appeal Procedure, pages 79-83

Current:

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SECTION VII - APPEAL PROCEDURE

1. Jurisdiction and Purpose

- A. This section applies only to bylaws and policies established by the ASAA. The ASAA will not hear appeals of bylaws and policies established at the zone level.
- B. The purpose of this section is to establish a procedure for applications for the interpretation of ASAA Bylaws and Policies and to establish a procedure for application for exemptions from ASAA Bylaws and Policies.

2. Definition of Clear Days

- A. For the purposes of this policy, wherever there is a reference to clear days:
 - i. The number of days shall be reckoned exclusively of the first day and exclusively of the last day and exclusively of Saturdays, Sundays and statutory holidays; and
 - ii. Any action taken on a Saturday, Sunday or statutory holiday shall be deemed to have been taken on the next working day.

For example, where a document is required to be served with three clear days notice, if service is effected on a Monday, then Tuesday, Wednesday and Thursday comprise three clear days. The next step after service can be taken on Friday. If service is effected on Saturday or Sunday, then service shall be deemed to have been effected on Monday and Tuesday, Wednesday and Thursday will comprise three clear days. The next step after service can be taken on Friday.

3. Appeals Submission

- A. Appeals of ASAA Bylaws and Policy must be submitted online using the online appeals template on the ASAA website. This means all appeal documentation will need to be uploaded electronically.
- B. Transfer Appeals: Please note that all appeals of the Compliance Officer’s decision as noted in Policy Section IV, Eligibility, 11. Transfer policy; Transfer Policy Appeals will go straight to Section 6 below. That is, neither the zone nor the Executive Director will have input
 - i. into Appeals of Compliance Officer decisions. Those appeals will go directly to the Executive Appeals Committee (EAC).

All other appeals will follow the process outlined immediately below.

4. Application to Zone Executive

- A. Any member of the ASAA may apply to the zone for an interpretation of ASAA Bylaws and Policies. The zone does not have jurisdiction to exempt any member from ASAA Bylaws and Policies.
- B. Upon application to the zone as set out herein, the zone shall provide the applicant member their interpretation of the policy within five clear days of the date of receipt of the request for the interpretation by the zone. The response from the zone may be either verbal or written.
- C. In the event that the applicant member is not satisfied with the interpretation of the bylaw or policy at issue as provided by the zone, the applicant member may refer the matter to the Executive Director of the ASAA (hereinafter referred to as the Executive Director) for further review.

5. Review by Executive Director (must be written)

- A. Requests for review made to the Executive Director by the applicant member shall:
 - i. Be submitted in writing to the Executive Director within five clear days from the date the Zone Executive communicates its interpretation to the applicant member;
 - ii. Clearly set out the bylaw and/or policy at issue;
 - iii. Clearly and concisely state the grounds upon which the applicant member requests an interpretation of or an exemption from the ASAA policy and/or bylaw at issue;
 - iv. Provide an address for service of the Executive Director's decision upon the applicant member;
 - v. Provide a telephone number, fax number or email address for the applicant member; and
 - vi. Be signed by the school principal or other administrator of the applicant member.
- B. Within 10 clear days of receipt of a properly documented application for review, the Executive Director shall render a written decision and shall send a copy of that written decision to the applicant member by ordinary mail at the address provided by the applicant member in the request for review. A copy of the Executive Director's decision shall be provided to the Zone Secretary and Executive Committee by the Executive Director.
- C. Upon request by the applicant member to the Executive Director, the Executive Director may communicate their decision to the applicant member or to another party by telephone, fax or email.

6. Appeal to the Executive Appeal Committee (must be written)

- A. Each Zone Executive shall put forward the names of 2 individuals who have no governance role with the ASAA as their nominee to be listed on the Executive Appeals Committee (EAC) roster. Roster members, in consultation with the Executive Director, shall select a Chair and Vice-Chair who shall be expected to participate in every appeal hearing. During any time when an individual has a governance role with the ASAA, they shall not be called upon to sit on the Appeals Committee. When an appeal is received, the Executive Director shall strike an Appeals Committee of the Chair, the Vice chair and no less than 1 other member to hear the appeal. Members of the Appeal Committee will receive an honorarium as determined by the Executive Committee from time to time.
- B. The applicant member may appeal the decision of the Executive Director to the EAC by filing a written Notice of Appeal with the EAC within 30 clear days from the date of the Executive Director's decision.
- C. Appeals to be heard at an EAC meeting must be submitted, along with all required information uploads, seven calendar days prior to the EAC meeting in question i.e. if a meeting is schedule for Thursday at 9 a.m., all required documentation must be received by 9 a.m. the previous Thursday.
- D. The Notice of Appeal must be accompanied by a \$300 fee of which \$100 will be a non-refundable processing fee and \$200 will be refunded if the appeal is upheld. Further, the Notice of Appeal shall:
 - i. Clearly set out the bylaw and/or policy at issue;
 - ii. Clearly and concisely state the grounds upon which the applicant requests an interpretation of or an exemption from the bylaw and/ or policy at issue;
 - iii. Clearly and concisely state the grounds upon which the applicant member appeals the decision of the Compliance Officer in the case of transfer appeals and the Executive Director in all other appeals;
 - iv. Specify whether the applicant member wishes to proceed by special conference call meeting or at the next regularly scheduled meeting of the EAC as indicated on the ASAA wall calendar provided to each member school.

- v. Require both the Principal's Acknowledgement Form and the Parent/Student Acknowledgement Form to be uploaded in their completed form before the appeal can be addressed as per Section IV - 1. School Eligibility.
 - vi. Identify all documentation that will be presented in support of the appeal;
 - vii. Be signed by the school principal or administrator of the applicant member; and
 - viii. Be sent in copy form by the Executive Director to the Zone Secretary in which the matter at issue originated.
- E. Upon receipt of the Notice of Appeal in compliance with paragraphs A. and B. of this section, the EAC shall hear the applicant member's appeal.
- F. During the course of the appeal, the Executive Appeal Committee may consider materials not previously considered by the Compliance Officer in the case of transfer appeals and the Zone Executive and/or Executive Director in the case of all other appeals.
- G. The Executive Director shall, on receipt of a fee in the amount of \$800 of which \$500 is refundable if the appeal is successful, arrange an appeal hearing on a date other than the date of a scheduled Appeal Committee meeting. Otherwise, appeals shall be heard on the date of a scheduled Appeal Committee meeting as determined by the Executive Director unless otherwise permitted by the Executive Director.
- H. Before issuing a decision, the Executive Appeal Committee shall consider:
 - i. All written materials submitted by the applicant member;
 - ii. The written decision of the Compliance Officer or Executive Director depending on the type of appeal being submitted;
 - iii. Any other written materials or documents that the Executive Appeal Committee deems relevant;
 - iv. The ASAA Bylaw and/or Policy at issue or any other ASAA Bylaw and/or Policy the Appeal Committee deems relevant;
 - v. All legislation and regulations the Appeal Committee deems relevant; and
 - vi. In the event that the applicant member elects to proceed by special conference call meeting, all verbal submissions made by or on behalf of the applicant member and the Compliance Officer or Executive Director depending on the type of appeal being submitted.
- I. On or before the 31st day of October of each calendar year, the Executive Committee shall schedule at least 6 sittings of the Appeals Committee for the following calendar year and inform ASAA members of that schedule. The Appeals Committee chair, in consultation with Appeals Committee roster members shall determine a general process for the hearing of Appeals which may be modified by Appeals Committee members hearing a particular appeal. Parties to an appeal and any witnesses must attend in person, by video conference or in some other manner acceptable to the Appeals Committee hearing the appeal. The rules of evidence do not apply to the hearing of appeals. The Appeals Committee Chair shall determine the order in which appeals will be heard if more than one appeal will be heard at a meeting of the Appeals Committee.
- J. The Executive Director will coordinate hearing times and locations and is responsible for distributing agendas and relevant information. In appropriate cases, the Executive Director will make the necessary arrangements for telephone conference calls.
- K. The Appeal Committee members will be selected to serve on a particular appeal hearing Committee as the need arises. Members of the Appeal Committee are responsible for reviewing and familiarizing themselves with the agenda/information provided to them by the Executive Director in advance of the appeal hearing date. They must advise the Executive Director as early as possible if circumstances no longer permit them to attend a scheduled appeal hearing.
- L. With the exception of the fee as set out herein and paid by the applicant for a special conference call meeting, the administrative costs of the Appeal Committee shall be the responsibility of the ASAA. Each party appearing before an Appeal Committee shall be responsible for its own costs regardless of the decision of the Appeal Committee.
- M. A conflict of interest is any situation in which the private interest of an individual member may interfere with his/her responsibility to carry out their duties in an official capacity with objectivity and integrity. Such situations may involve the individual directly or indirectly through a family member, business partner or involvement with the ASAA or the applicant. Appeal Committee members must disclose any potential conflict of interest situation to the Executive Director or Chair at the earliest opportunity and in any case, prior to the participation in any Appeal Committee discussions. Any Appeal Committee member who is in conflict of interest shall not participate in the appeal and may be replaced by another person who is not in a conflict of interest.

- N. Within 15 clear days of hearing the appeal, the Appeal Committee shall issue a written decision detailing its reasons. A copy of the written decision shall be sent by ordinary mail to the applicant member at the address for service of the applicant member provided in the Notice of Appeal and to the secretary of the zone in which the matter originated.
- O. Upon request by the applicant member, the Appeal Committee may communicate the decision to the applicant or another party by telephone, email or fax.
- P. The decision of the Appeal Committee shall be final.

Proposed:

SECTION VII – APPEAL PROCEDURE

1. The Appeal Committee

- A. Each Zone Executive shall put forward the names of 2 individuals who have no governance role with the ASAA as their nominee to be listed on the Appeals Committee (AC) roster. Roster members, in consultation with the Executive Director, shall select a Chair and a Secretary. During any time when an individual has a governance role with the ASAA, they shall not be eligible to sit on the AC.
- B. When an appeal is received, the Chair shall strike an AC of the Chair, the Secretary and no less than 1 other roster member to hear the appeal, none of whom are in a position of conflict with respect to the subject matter of the appeal. If the Chair is unavailable, the Chair may appoint an alternate from the roster to act as Chair for a particular appeal. The Quorum for the hearing of an appeal is no less than 3 roster members.
- C. The Appeal Committee will deny or allow appeals arising from decisions made pursuant to ASAA policy including, but not limited to, decisions regarding disciplinary matters.
- D. The Chair, at any time, may direct those affected by the decision under appeal to engage in discussions or mediation before a hearing of the appeal is scheduled.
- E. The Chair of the AC may utilize ASAA staff to assist in an administrative role with respect to arranging for a quorum of roster members, chosen by the Chair, to be in attendance at a hearing of an appeal, related scheduling of hearings as well as other general administrative duties.
- F. Members of the Appeal Committee will receive an honorarium as determined by the Executive Committee from time to time.

2. Appeals Submission

- A. An appeal of a decision made pursuant to the policy is commenced by submitting a Notice of Appeal which:
 - i. is submitted in a manner as directed by the ASAA Executive from time to time;
 - ii. is submitted in writing within 5 clear days of the date the decision under appeal was communicated to the member school;
 - iii. states or otherwise identifies the decision being appealed;
 - iv. states the reasons for the appeal;
 - v. is accompanied by any records that the appellant intends to rely upon and the names of any person who will speak in favour of the appeal;
 - vi. is accompanied by both the Principal’s Acknowledgement Form and the Parent/Student Acknowledgement Form; and
 - vii. is accompanied by a \$300 fee of which \$100 will be a non-refundable processing fee and \$200 will be refunded if the appeal is allowed.
- B. [“Notice of Appeal”]
 - i. No one other than a principal or an assistant principal of a member school may submit a Notice of Appeal.
- C. The Chair may direct that the Notice of Appeal will be provided to any person, including to the principal or an assistant principal of a member school and invite submissions accordingly. The appellant will be notified of any such direction in advance of the hearing.
- D. Non-urgent appeals will be heard on dates set by the ASAA Executive Committee. The Executive Committee shall schedule at least 5 sittings of the Appeals Committee for the school year and inform member schools of that schedule.
- E. Appeals will be heard on an urgent basis if the Notice of Appeal identifies the reason for the urgency and the Chair of the Appeals Committee agrees that there is urgency for the appeal to be decided, in which case the hearing of the appeal shall be scheduled as per the direction of the Chair. A fee of \$800, which must accompany a request for an urgent appeal, will apply to any appeal scheduled on an urgent basis, \$500 of

which will be refunded in the event that the appeal is allowed. The decision of the Chair to deny the request to schedule a hearing on an urgent basis is final and not appealable to any Court.

3. Hearing Procedure

- A. The Chair may direct the procedures to be followed in a hearing for the purposes of ensuring a fair and expeditious resolution of the appeal, including, without limitation, directions (a) respecting the amount of hearing time, (b) respecting the number of persons who may make submissions, (c) respecting the number and type of submissions, and (d) confining those who make submissions to the particulars set out in the Notice of Appeal.

4. Decision

- A. In making its decision, the Appeal Committee may consider the information received by way of written or oral submission and any information available to the public which they are satisfied is accurate and complete. The Appeal Committee may also consider any breach of SECTION I - CODE OF ETHICS, including but not limited to the provisions of the “Honest and Full Disclosure” policy in deciding an appeal.
- B. The Appeal Committee will issue its decision to allow or deny the appeal within 15 clear days of the conclusion of the hearing or a longer period of time on an explanation from the Chair to those involved as to why a longer period of time is required. In the alternative, the Appeals Committee may direct those involved in the appeal to provide additional information or engage in discussions to resolve the subject matter of the appeal among themselves, failing which the Appeal Committee will make a decision with the information they have within a time period as set by the Chair.

5. Confidentiality

- A. The Chair may direct that certain information will or will not be disclosed as circumstances require.
- B. Unless otherwise directed by the Chair, all information which is provided to the Appeals Committee in relation to the conduct of the appeal and the hearing is confidential and not to be shared by anyone not directly involved in the hearing process.
- C. The Chair may direct the disclosure of information necessary to provide reasons for the decision of the Appeals Committee or as necessary to ensure that the decision is enforceable whether the appeal is allowed or denied.

6. The Record

- A. No one shall make an audio or video recording of the appeal hearing without the express permission of the Chair.
- B. The Secretary shall make reasonable efforts to ensure that there is a record of the hearing proceeding by way of audio or video recording or in some other format as directed by the Chair. Only the Chair and those authorized by the Chair shall have access to the audio or video record.
- C. A copy of any records or documents submitted to the Appeal Committee will only be provided to another person at the direction of the Chair and may be returned to the person who submitted same on the approval of, and at the direction of, the Chair.

7. Final and Binding

- A. The administrative personnel of the member schools acknowledge that the members of the Appeal Committee have been appointed from a roster of appointees from the ASAA zones in the Province of Alberta. The member schools acknowledge and agree that the Appeals Committee members have specialized knowledge with respect to the matters that come before them that a Court is unlikely to have regarding the subject matter of appeals.
- B. The administrative personnel of the member schools acknowledge that it would not be appropriate to pursue judicial review of any decisions of the Appeals Committee. As such, the administrative personnel of the member schools will not make or support an application for Judicial Review of any decision of the Appeals Committee.

Rationale:

At the AGM in 2020, a motion was passed to form an Appeals Committee different in structure from the current Executive Appeals Committee. The intent was for this new committee to be completely independent of the ASAA Executive and Board. In examining current wording of the Appeals Policy Section, it was realized that it needed to be modified to reflect the new committee structure. At the same time, we utilized this opportunity to reword the

policy to be consistent with changes to the student Eligibility Policy, the Transfer Policy and to address the terminology from a legal perspective.

Basketball
Commissioners

BASKETBALL NOTICES

Notice #8: Policy – Section X - Basketball – 1. Rules, C., page 91

Current:

1. Rules:

- C. Standardized key - The standard key that will be used at the ASAA level will be the trapezoid key. The discussion of the new FIBA floor markings that were brought forward in 2016/17 may come back to the ASAA for discussion again, but change will not be considered for at least five (5) years (2021/22 school year).

Proposed:

1. Rules:

- C. Floor markings:
 - i. The standard key that will be used at the ASAA provincial championship level will be the FIBA block key.
 - ii. The ASAA maintains use of the NCAA 3-point line of 6.32 m
 - iii. The ASAA does not adopt use of the FIBA no-charge semi-circle. It is recommended that schools include the markings when redoing gym floors.
 - iv. Schools who do not have these floor markings are able to use their current markings for exhibition, league, and tournament games, but will not be able to host provincial championships.

Rationale:

In 2016/2017 the new FIBA floor markings were discussed and the decision was to be reconsidered during the 2021/22 school year. A survey was sent out to schools and the data is seen below.

- 68.8 % agree with accepting the FIBA block key. (65.6 % of schools have these markings)
- 63.3 % agree with keeping the current 3-pt line of 6.32 m.
- 53.1 % do not agree with adopting the no-charge semi-circle.

Some provinces (SK, MAN, ONT, NS) have adopted all of the new FIBA lines. This puts us more in line with the rest of the country.

Cheerleading
Commissioner

CHEERLEADING NOTICES

Notice #9: Policy – Section XI – Cheerleading, Page 104

Current:

1. Rules

The rules of the Cheerleading Canada (CC) shall govern ASAA Cheerleading. The ASAA may modify these rules as required.

2. Eligibility

- A. There are four categories for competitive purposes (alternates are not included in these totals)
 - i. Intermediate – 5-30 members
 - ii. Advanced, All Girl – 5-30 members
 - iii. Advanced, All Gender - 5 - 30 members
 - iv. Game Day – 5-30 members

- B. Participants may compete with only one school cheerleading team in any given school year, but one school may have one team in each competitive category. Teams may compete in one competitive category as well as game day.
- C. A school's cheerleading team shall be the same group that cheers for the school during athletic contests throughout the year. Cheerleading competitions are designed as an enhancement to the season and it is not intended that cheerleaders separate themselves from supporting the interscholastic athletic program.

3. Representation to Provincials

- A. Each zone may select a maximum of two teams in each category to attend provincials.
- B. In the event that all Cheerleading Canada tie-breaking methods have been exhausted at a zone championship, all teams placing with the top two scores will qualify to compete at the provincial championship.
- C. In the event that a category has fewer than six teams registered, the ASAA Commissioner in concert with the Alberta Cheerleading Association will review the zone competition scores and will provide a recommendation to the ASAA Executive Director to invite the next highest ranking team(s) until six berths are filled. This process will occur for each category.
- D. If a category still has fewer than three teams registered, that category will be cancelled for the immediate provincials.
- E. In addition to 3.A. above, the host school automatically qualifies to compete in each category that the school is registered in at the provincial championship, allowing for a maximum of three teams (see 3.A) for the allowance for tied teams) from their zone in each classification if the host school does not make the top two in their zone championship.

4. Scoring

- A. The ASAA cheerleading provincial competition is an equally weighted (50/50) two-day competition. One competitive performance is to be held on the Friday and the second on the Saturday.
- B. School cheer teams will be judged using the Cheerleading Canada Scholastic Score Sheets.
- C. Scoring Process: All penalties given during the competition routine will be deducted from the total score to calculate the team's final scores.
- D. Tie Breaking:
 - i. The team with fewer penalties
 - ii. If the teams are still tied, they will be considered tied in the final rankings, awards will be given to all teams with the top three scores.
- E. SCORE CHECK: All provincial championships will have a Score Check station in place.
 - i. Coaches must be provided with their score sheets (including legalities) before their teams Score Check time commences.
 - ii. Coaches are not allowed to remove their score sheets from the Score Check station or allowed to take pictures of them.
 - iii. Teams have the right to challenge, in writing, the range of Difficulty and Deductions/Safety Violations.
- F. All judging decisions are final.
 - i. All inquiries relating to scores from the event should be directed to the Score Check Judge on the day of the event.
 - ii. Direct verbal confrontation of the judges is considered inappropriate.

5. Officials

- A. For all zone and provincial championships, the following officials are required:
 - i. Two panels comprising of a minimum of three (3) Panel Judges. All panel judges must have at least two years scholastic judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season.
 - ii. One (1) Safety Judge is required for each panel. The safety judge must have at least two years scholastic safety judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season.
 - iii. There will be one (1) Score Check Judge for a Score Check station. This judge will be dedicated solely to the position of Score Check for the event. The score check judge must have at least three years scholastic safety judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season.
 - iv. One (1) Supervisory Judge to oversee both

panels and the Score Check station. This person may not also act as the Score Check Judge. The Supervisory Judge must have at least five years scholastic judging experience and must have been certified as a Safety Judge through the Cheer Canada Judging Course in the current competitive season.

- B. All judges for zone and provincial championships will be assigned by the Alberta Cheerleading Association in accordance with the policies noted above.

6. Competition Requirements

- A. Warm up Area:
 - i. Water station
 - ii. Optional: two-strip stretch match
 - iii. Optional: two-strip tumble mats
 - iv. 7-strip warm up floor, 42"x42", marking center
 - v. One music system
 - vi. Minimum total warm up time per team: 10 minutes
- B. Competition Area:
 - i. Seven-strip competition floor, placed vertically towards the judges, 42"x42", marking center
 - ii. A clearly marked entrance and exit point to and from the mats.
 - iii. A coaches mat needs to be placed at the front of the competition floor
 - iv. Judges must be elevated above the competition floor and have a direct line of sight
 - v. Water station located after the exit point from the competition floor
 - vi. Minimum ceiling height of 20 feet
- C. Video playback:
 - i. Video playback must be provided for teams following their performance.
 - ii. Video playback must be provided for each judging panel.
- D. Whenever possible, the electronic scoring system should be made available to the host for all zone and provincial championships.
- E. Medical
 - i. Two first aid responders with standard first aid certification shall be present at both the competition floor and warm up area throughout the duration of the championship.

Proposed:

- 1. Rules
 - A. [The Cheer Canada \(CC\) Scholastic rules and regulations shall govern ASAA Cheerleading.](#)
 - B. [The Alberta Cheerleading Association \(ACA\) is the official body responsible for interpreting and applying the rules of Cheer Canada for ASAA competitions.](#)
- 2. Eligibility
 - A. There are four categories for competitive purposes (alternates are not included in these totals)
 - i. Intermediate – 5-30 members
 - ii. Advanced, All Girl – 5-30 members
 - iii. Advanced, All Gender - 5 - 30 members
 - iv. Game Day – 5-30 members
 - B. Participants may compete with only one school cheerleading team in any given school year, but one school may have one team in each competitive category. Teams may compete in one competitive category as well as game day.
 - C. A school's cheerleading team shall be the same group that [that supports school teams and events throughout the year.](#)
- 3. Representation to Provincials
 - A. Each zone may select a maximum of two teams in each category to attend provincials.
 - B. In the event that all [CC and ACA](#) tie-breaking methods have been exhausted at a zone championship, all teams placing with the top two scores will qualify to compete at the provincial championship.
 - C. In the event that a category has fewer than six teams registered, the ASAA Commissioner in concert with the [ACA](#) will review the zone competition scores and will provide a recommendation to the ASAA Executive Director to invite the next highest-ranking team(s) until six berths are filled. This process will occur for each category.

- D. If a category still has fewer than three teams registered, that category will be cancelled for the immediate provincials.
- E. In addition to 3.A. above, the host school automatically qualifies to compete in each category that the school is registered in at the provincial championship, allowing for a maximum of three teams (see 3.A) for the allowance for tied teams) from their zone in each classification if the host school does not make the top two in their zone championship.

4. Scoring

- A. The ASAA cheerleading provincial competition is an equally weighted (50/50) two-day competition. One competitive performance is to be held on the Friday and the second on the Saturday.
- B. School cheer teams will be judged using the [CC Scholastic and Game Day Score Sheets](#).
- C. Scoring Process: All penalties given during the competition routine will be deducted from the total score to calculate the team's final scores.
- D. Tie Breaking:
 - i. The team with fewer penalties
 - ii. If the teams are still tied, they will be considered tied in the final rankings, awards will be given to all teams with the top three scores.
- E. SCORE CHECK:
 - i. All provincial championships will have a Score Check station in place.
 - ii. [The rules and policies of CC and the ACA shall apply.](#)
- F. All judging decisions are final.
 - i. [Should a concern or complaint regarding results arise, coaches must follow the ACA Score Appeal Policy.](#)

5. Officials

- C. For all zone and provincial championships, the following officials are required:
 - iv. Two panels comprising of a minimum of three (3) Panel Judges. All panel judges must have at least two years scholastic judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season.
 - v. One (1) Safety Judge is required for each panel. The safety judge must have at least two years scholastic safety judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season.
 - vi. There will be one (1) Score Check Judge for a Score Check station. This judge will be dedicated solely to the position of Score Check for the event. The score check judge must have at least three years scholastic safety judging experience and must have been certified through the Cheer Canada Judging Course in the current competitive season. iv. One (1) Supervisory Judge to oversee both panels and the Score Check station. This person may not also act as the Score Check Judge. The Supervisory Judge must have at least five years scholastic judging experience and must have been certified as a Safety Judge through the Cheer Canada Judging Course in the current competitive season.
- D. All judges for zone and provincial championships will be assigned by the Alberta Cheerleading Association in accordance with the policies noted above.

6. Competition Requirements

- A. Warm up Area:
 - i. Water station
 - ii. Optional: two-strip stretch mat
 - iii. Optional: two-strip tumble mats
 - iv. 7-strip warm up floor, 42"x42", marking center
 - v. One music system vi. Minimum total warm up time per team: 10 minutes
 - vi. Minimum ceiling height of 20 feet
- B. Competition Area:
 - i. Seven-strip competition floor, placed vertically towards the judges, 42"x42", marking center
 - ii. A clearly marked entrance and exit point to and from the mats.
 - iii. A coaches mat needs to be placed at the front of the competition floor
 - iv. Judges must be elevated above the competition floor and have a direct line of sight

- v. Water station located after the exit point from the competition floor
- vi. Minimum ceiling height of 20 feet
- C. Video playback:
 - i. Video playback must be provided for teams following their performance.
 - ii. Video playback must be provided for each judging panel.
- D. The scoring system used for judging at all zone and provincial championships will be approved by the ACA Executive Director.
- E. Medical:
 - i. The event host is required to provide at least 2 first aid responders. At all times, one responder must be located at the warmup area and one responder must be located at the competition area.
 - i.

Rationale:

It should not be the ASAA who determines the requirements for officials. The proposed changes reflect the trust that ASAA places in the ACA to make decisions on what requirements officials need to judge ASAA competitions as well as all procedures for judging and appeals.

The change to policy 2.C. is a move away from outdated perspectives on the sport of cheerleading.

The change to policy 6.E. is a clarification on the language of what is expected from event hosts for first-aid responders.

FOOTBALL NOTICES

Notice #10: Policy – Section XIV –Football – 4. Representation to Provincials, D., page 118

Current:
 4. Representation to Provincials
 D. Teams that receive an automatic berth into the quarterfinals by virtue of being the only team in a region at a given tier must declare their intention to participate in the quarterfinal game by September 30. If a team that receives an automatic berth pulls out of the quarterfinal game after September 30, that team will be charged \$500. The \$250 quarterfinal entry fee payable to the ASAA office and \$250 to the replacement team.

Proposed:
 4. Representation to Provincials
 D. Teams that receive an automatic berth into the quarterfinals by virtue of being the only team in a region at a given Tier must declare their intention to participate in the quarterfinal game by September 30. If a team that receives an automatic berth pulls out of the quarterfinal game after September 30, that team will be charged \$1,000. The \$250 quarterfinal entry fee payable to the ASAA office and \$750 to the replacement team.

Rationale:

Teams who withdraw from quarterfinals after September 30 disrupt the draw and finding a replacement team can be challenging. The increase in fee is meant to be both a deterrent and provide the replacement team with funds to help offset costs.

Notice #11: Policy – Section XIV – Football, 5. Events, C., page 119

Current:
 5. Events
 C. The tier I championship will always be the feature game and be the last game played on Saturday. The remaining three games will rotate on an annual basis as described below:

	2020	2021	2022
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Friday at 4:00 PM	6-man	6-man	6-man
Friday at 7:00 PM	Tier III	Tier IV	Tier II
Saturday at 11:00 AM	Tier II	Tier III	Tier IV
Saturday at 2:30 PM	Tier IV	Tier II	Tier III
Saturday at 6:00 PM	Tier I	Tier I	Tier I

Proposed:

5. Events

C. The Alberta Bowl will commence with the 6-man championship and conclude with the Tier I championships. The remaining three games will rotate on an annual basis as described below:

	2021	2022	2023
Friday at 1:00 PM	6-man	6-man	6-man
Friday at 4:00 PM	Tier III	Tier IV	Tier II
Friday at 7:00 PM	Tier II	Tier III	Tier IV
Saturday at 11:00 AM	Tier IV	Tier II	Tier III
Saturday at 2:30 PM	Tier I	Tier I	Tier I
Saturday at 6:00 PM	Tier I - Brian Fryer	Tier I - Brian Fryer	Tier I - Brian Fryer

Rationale:

The schedule and game times need to be adjusted to accommodate the addition of the Brian Fryer division into the Alberta Bowl. The schedule will start earlier on Friday to keep all other game times the same as they have always been. Schedule reflects the current practice that the Alberta Bowl starts with the 6-man game and the final games will involve Tier I teams, with the Brian Fryer division being the last game. All other Tiers (Tiers II, III, and IV) will rotate as they have always.

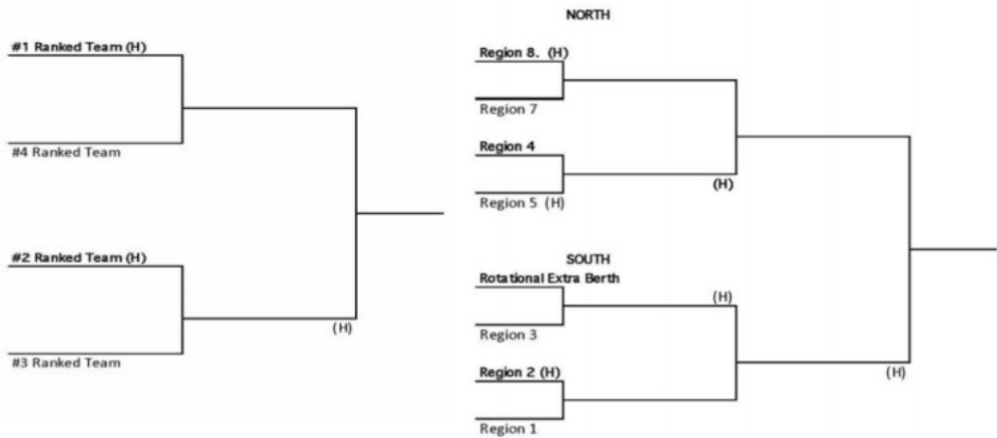
Notice #12: Policy – Section XIV - Football – 4. Representation to Provincials, page 115

Current:

4. TWO YEAR TRIAL POLICY 2020-21/2021-22 - Representation to Provincials

A. Tier 1 Schedule for 2 Year Trial

Brian Fryer Division



B. Rankings

- i. The Tier 1 rankings shall be done by committee. Recruitment and formation of the Committee will be the responsibility of the Commissioner, who shall serve as the Chairperson of the Committee.
- ii. The committee shall consist of 5 members and the Chairperson, with all but the Chair having voting privileges except in the event to break a tie. The Football Alberta Executive Director will also be on the Committee but not as a voting member. The respective committees will be formed as follows:
 Chairperson: ASAA Football Commissioner
 Northern Representative (Region 7 & 8)
 Edmonton Representative (Region 5)
 Central Representative (Region 2 & 4)
 Calgary Representative (Region 3)
 South Representative (Region 1)
 In order for someone to be the representative for a region, they cannot be a coach of a Tier 1 team in that region.
- iii. All tier 1 schools shall submit their game results online right through to the completion of zone playoffs to provide a complete and up-to-date season record for use in the ranking and seeding processes.
- iv. Based on the results submitted, each ranking committee member will determine a provincial top 10. The deadlines for submitting these rankings via SRS to the Football Commissioner must be adhered to and will be posted on the ASAA website by August 16. There will be 3 ranking periods.
- v. For each ranking period the Chair shall review the ranking committee selections and award points to the teams according to their ranking (#1 – 10 points, #2 – 9 points, etc). The Chair shall then total the points into a single listing and rank the teams from highest to lowest according to their total points for that ranking period.
- vi. In the event of a tie, the Chairperson shall apply the following:
 - a. Outcomes of any games between the tied teams.
 - b. Outcome of any games against common ranked opponents.
 - c. Outcome of any games against common unranked opponents.
 - d. Previous ranking of both teams.
 - e. Chair’s decision - based on the information provided.
- vii. No more than three clear days following the submission deadlines, the Chairperson shall submit to all committee members and the ASAA office the top 10.

- viii. These rankings shall be posted on the ASAA website at www.asaa.ca. Only the top 10 mentions are released. Individual ranking committee member selections are not provided.
- ix. Rankings information will be posted on the ASAA web site and teams wishing to contest* the rankings will have until the Tuesday ten days prior to the quarter finals to do so. This date will be posted on the ASAA website prior to the start of the season. Such an appeal must be accompanied by a \$50 payment. The ASAA Football Commissioner will consult with the rankings officers based on the information available, and, with the approval of the Executive Director, will render a decision to the school within 48 hours. If the appeal results in a change to the rankings and the subsequent inclusion of the appellent school, the \$50 will be refunded to that school.

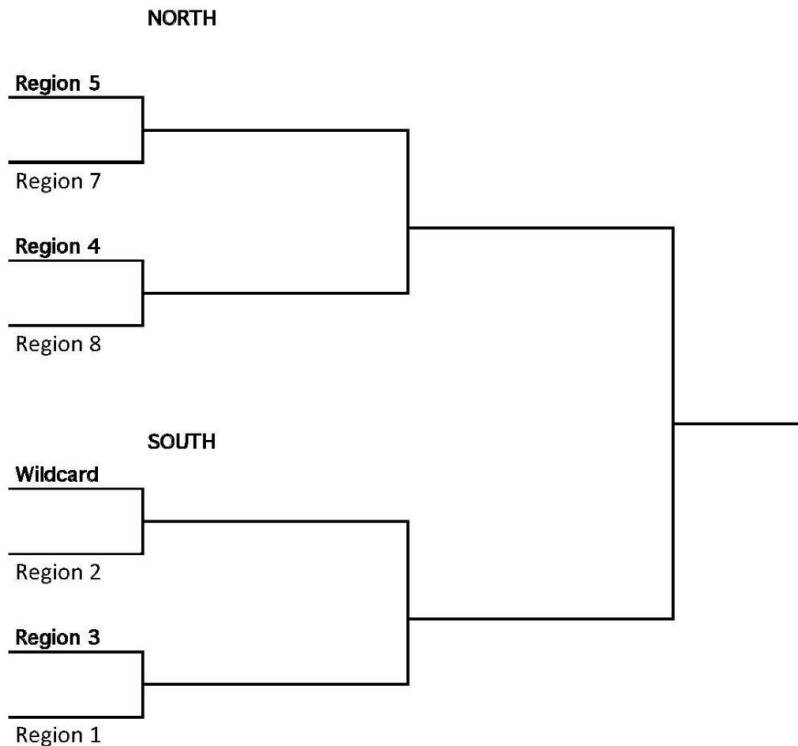
Proposed:

(Move to new section 11. From #4)

11. Brian Fryer Division

TWO YEAR TRIAL POLICY 2021-22/2022-23

- A. The Tier I classification will include a provincial category known as the Brian Fryer Division. Representatives in this division will be determined based on provincial rankings.
- B. Provincial representation in Tier I will be as follows:
 - i. Tier I



ii. [Brian Fryer Division](#)



- iii. [The teams participating in the Brian Fryer Division will play their first game the week of Tier I semifinals.](#)
- iv. [The provincial final for the Brian Fryer Division will be held at the Alberta Bowl.](#)

C. [Rankings](#)

- i. The Tier 1 rankings shall be done by [a football rankings committee](#). Recruitment and formation of the committee will be the responsibility of the Commissioner, who shall serve as the Chairperson of the Committee.
- ii. The committee shall consist of 5 members and the Chairperson, with all but the Chair having voting privileges except in the event to break a tie. [A Football Alberta representative will have an opportunity](#) to be on the committee but not as a voting member. The committee will be formed as follows:
Chairperson: ASAA Football Commissioner
Northern Representative (Region 7 & 8)
Edmonton Representative (Region 5)
Central Representative (Region 2 & 4)
Calgary Representative (Region 3)
South Representative (Region 1)
- iii. In order for someone to be the representative for a region, they cannot be a coach of a Tier 1 team in that region.
- iv. [The official ASAA Football Rankings Guidelines will be posted on the ASAA website by June 15 each year. These will include timelines for score submissions, ranking submissions, ranking postings and appeals.](#)
- v. All Tier 1 schools shall submit their game results [through the ASAA website](#) right through to the completion of league [championships](#) to provide a complete and up-to-date season record for use in the [ranking process](#).
- vi. [Rankings will be determined on submitted game results only. Teams are required to submit at least 3 games in order to be ranked.](#)
- vii. There will be 2 ranking periods. Based on the results submitted, each ranking committee member will determine a provincial top 10. The [timelines](#) for submitting these rankings via [the ASAA website](#) must be adhered to and will be posted on the ASAA website by June 15.

- viii. For each ranking period, the Chair shall review the ranking committee selections and award points to the teams according to their ranking (#1 – 10 points, #2 – 9 points, etc). The Chair shall then total the points into a single listing and rank the teams from highest to lowest according to their total points for that ranking period.
- ix. In the event of a tie, the Chairperson shall apply the following:
 - a. Outcomes of any games between the tied teams.
 - b. Outcome of any games against common ranked opponents.
 - c. Outcome of any games against common unranked opponents.
 - d. Previous ranking of both teams.
 - e. Chair's decision - based on the information provided.
- x. The final rankings shall be posted on the ASAA website. Only the top 10 mentions are released. Individual ranking committee member selections are not provided.
- xi. Schools wishing to appeal the rankings will be able to in accordance with the timelines established in the official ASAA Football Rankings Guidelines. Such an appeal must be accompanied by a \$50 payment. The ASAA Football Commissioner will consult with the rankings committee based on the information available, and, with the approval of the Executive Director, will render a decision to the school. If the appeal results in a change to the rankings and the subsequent inclusion of the appellant school, the \$50 will be refunded to that school. Appeals will not be considered unless the appellant has submitted a complete season record by the ranking submission deadline.

D. Representation to Provincials

- i. Each region will determine their representatives to provincials except for the Brian Fryer division which will be done by the final rankings A region is allowed a maximum of 2 teams in any Tier I provincial category.
- ii. A team who qualifies for the Brian Fryer division may only compete in that category.

E. Awarding wildcard berths

- i. A wildcard berth will be allocated to the highest ASAA provincially ranked team that does not qualify for the Brian Fryer Division

Rationale:

This is cleaning up of the accepted two year trial of the Brian Fryer division and clearly labels the draw for both Tier I and Brian Fryer. This provides clarity on the schedule and the selection process for teams involved in this division. The process for ranking the top ten teams in Tier I follows the same ranking procedures that is used by the ASAA in both volleyball and basketball. The ranking committee will have five members who will be charged with ranking duties. Ranking criteria and ranking periods are clearly laid out for all teams to follow if they wish to be considered. A wildcard team is easy to identify for the Tier I quarterfinals because of the rankings. Teams who wish to compete for the Brian Fryer division can submit game records via the ASAA website for ranking purposes.

Notice #13: Policy – Section XIV –Football – 4. Representation to Provincials, E., page 118

Current:

4. Representation to Provincials

E. In the event that a region does not fill their tier I berth, or a tier I team withdraws prior to provincial quarterfinals, the open berth will be awarded first to South region 1. In the event that South region 1 declines then the open berth will be awarded on a rotational basis between Calgary region 3 and Edmonton region 5. If a region declines the offer, the region next on the rotation will be offered the berth. A rotational region will not fill the vacant berth for two consecutive years unless the other region declines. Any region accepting the wildcard berth will take the original vacant spot in the draw and will be required to travel. The rotation will be as follows (for 19/20):

- i. Calgary - Region 3
- ii. Edmonton - Region 5

Proposed:

4. Representation to Provincials

E. Vacant Berths

- i. In the event that a region does not fill their berth, or a team withdraws prior to the provincial quarterfinals, this spot will become a vacant berth.
- ii. In all classifications and divisions, a vacant berth is allocated to the region with the most registered teams in that Tier, that does not already have a second berth
- iii. A region cannot receive more than one vacant berth per Tier

Rationale:

The current policy only applies to Tier I. The use of the term wildcard is incorrect. The proposed would be applied to all Tiers using the same rationale that is both fair and easy to understand when a berth becomes vacant. It ensures that no one region will have more than two berths per Tier. This puts in policy what has always happened.