

1A Boys Basketball Provincial Championship

March 14-16, 2019

Stirling School

Information Package

Stirling School
426, 3rd Street
Stirling, AB T0K 2E0
Phone: 403-756-3355
Fax: 403-756-2189
Website: <http://www.asaa.ca/championships/host-websites>



TOURNAMENT CHAIRS:

Joey Lutz
 Cell: 403-892-3969
 Email: joey.lutz@westwind.ab.ca

Inge Pot
 Cell: 403-315-3229
 Email: ingeborg.pot@westwind.ab.ca

GRIEVANCE COMMITTEE: Joey Lutz, Inge Pot, Darren Mazutinec, two neutral coaches, Head Official
 NOTE: Potential conflicts of interest will be considered with grievance committee member selection.

SPORTSMANSHIP COMMITTEE: Jack Hicken, Joey Lutz, Head Official

ACCOMMODATIONS:

Please refer to the accommodations link on the main web page. Rooms have been blocked off at the Best Western Plus Service Inn and Suites in Lethbridge. 209 41 St S, Lethbridge, AB T1J 1Z3. [\(403\) 329-6844](tel:4033296844)
 All reservations must be made by 6:00 PM on Monday, March 11, 2018 before these rooms are released back to the general public.

TOURNAMENT AT A GLANCE:

Registration Deadline	Monday, March 11	12:00pm
Team Pictures	Wednesday, March 13	10:15am-7:15pm
Practice Times	Wednesday, March 13	11:00am-8:00pm
Coach / Captain Meetings	Wednesday, March 13	8:15pm
Opening Ceremonies	Thursday, March 14	1:30pm
Banquet	Thursday, March 14	7:30pm
Game Schedule	Thursday, March 14	9:00am, 10:45am, 3:00pm, 4:45pm
	Friday, March 15	9:00am-7:00pm
	Saturday, March 16	9:00am-5:00pm

REGISTRATION DEADLINE:

Registration will occur online through the ASAA Provincial Championship website. Please include team information (roster with player position, height, and number), a team picture, team history, logo, and banquet tickets. Deadline for registration is Monday, March 11 at NOON.

The team picture **MUST** be in vector (.ai) format

PAYMENTS:

Entry Fee: \$530 per team + \$1 per athlete Loonie Fee

Banquet: \$20 per person

ALL PAYMENTS including the entry fee, banquet fees and ASAA “Pay It Forward Scholarship” Loonie Fee must be paid in one cheque payable to Stirling School, to be handed in at the Coaches Meeting at 8:15 pm on Wednesday night. A receipt for the tournament fees will be given to coaches at that time. Players and coaches will receive a bag with an assortment of gift items, a lanyard with ID and a tournament program. These will be given to each coach at the Coaches Meeting.

BANQUET:

Banquet attendance is mandatory for all teams. Please indicate the number of official team members, including coaches, players, and managers that will be attending the banquet (maximum 18 people per team). If you would like to request additional banquet tickets for parents, drivers, etc. please email Joey Lutz and we’ll try to accommodate your requests (this cost will be added to your registration total). Doors will open at 7:00pm with dinner served at 7:30pm. Dress code for the banquet is business casual or team wear.

ASAA “PAY IT FORWARD SCHOLARSHIP” LOONIE FEE: \$1 per athlete (Please include this payment in the cheque for entry fee and banquet.)



DIGITAL PICTURE PACKAGE:

The tournament committee will be providing each team with a link to the photographs of your team taken throughout the tournament. The link will include your team and individual photos, opening ceremonies, and action shots of your team.

PARKING:

Parking will be available in the parking lot on the North side of the building, on the street on the west side of the school and in the church parking lot across the street from the school. Busses, please park on the street instead of in a parking lot. Be advised that school is in session Wednesday through Friday and parking directly in front of the building (clearly marked) is reserved for parents picking up their children until 3:30pm on Wednesday/Thursday and until 12:30pm on Friday.

Parking Map – [Appendix C](#)

PHOTOGRAPHS:

Team pictures will be taken in CL 126 at Stirling School. Please come to the assigned session in the attire you would like your team photo taken in. Teams will receive a link to the team picture, individual portraits, opening ceremonies, banquet, and action shots of your team from the tournament.

Team Picture schedule – [Appendix D](#)

PRACTICE TIMES:

Practice times will be available on Wednesday, March 13 from 11:15 AM to 8:00 PM. Each team will be allotted one 45-minute time slot, which will be scheduled to coordinate with their team picture session. Schedules are assigned with teams traveling the longest distances getting the later slots. Practice will be timed and when time is up, teams will be required to leave the gymnasium. Teams waiting to use the court for their practice must wait outside the gymnasium in the atrium. The final practice schedule and team picture session will be posted on the Information Package website page as well as updated in the information package as soon as all teams have registered.

Practice Times Schedule – [Appendix D](#)

TEAM ROOMS:

Teams will share 2 team rooms throughout the weekend. CL101 will be assigned to the home/higher ranked team. CL102 will be assigned to the away/lower ranked team. Your team will have access to the room 30 minutes prior to and 30 minutes after each game. Please do not leave any items in these rooms as other teams will be accessing them while you are playing your game.

COACH / CAPTAIN MEETINGS:

The Coach Meeting will be held on Wednesday, March 13 at 8:15 PM in CL 101 at Stirling School. The head official will be in attendance. Team packages will be distributed at this time for you to hand out to your players. Simultaneously, there will be a Captains Meeting in CL 102 at Stirling School. Having a team representative in attendance at these meetings is *mandatory* as this is where pertinent championship information will be provided and fees collected. Questions will also be answered at this time. ALL PAYMENTS including the entry fee and banquet fees must be brought to the coaches meeting in one cheque payable to Stirling School.

OPENING / CLOSING CEREMONIES:

The Opening Ceremonies will take place on Thursday, March 14 at 1:30 PM in the Stirling School gymnasium. Please assemble your team in the Atrium by 1:15 PM so we can organize the teams. Please have your athletes dressed in their uniforms or team apparel and wearing indoor shoes.

PLAQUES:

The consolation plaque, fourth place plaque, third place plaque and bronze medals will all be handed out at the conclusion of each respective game. This will allow teams to start heading home earlier if needed. Closing Ceremonies and gold / silver award presentations will take place after the final game on Saturday.



GAME SCHEDULE:

Please note that the highest ranked team will be designated as the Home Team for games and should wear their light-colored uniforms. The Stirling Lakers will always be designated as the Home Team.

Schedule Approved by the ASAA – [Appendix A](#)

RESULTS:

Game results will be posted on the championship website as well as on the north glass wall of the learning commons attached to the atrium of Stirling School. No results will be physically posted at Raymond High School.

PRACTICE / WARM-UP BASKETBALLS:

All basketballs will be provided by Stirling School for team practices, pre-game warm-ups, and games. Please do not bring your own basketballs.

SHOWER FACILITIES:

Shower facilities are available in the change rooms in the gymnasium. The designated home team (higher ranked team) may use the BOYS change room while the away team (lower ranked team) will take the GIRLS change room. Stirling School is not responsible for lost or stolen items. Teams are responsible for their own belongings throughout the weekend. Athletes wishing to shower immediately following the game can bring their gear to the gym to be stored in a locked storage room. Teams playing the next game cannot enter the change rooms in the gym until after half time of the current game, allowing teams time to shower if wanted.

TEAM HOST / HOSTESS:

There will be two host students assigned to each team during the tournament to assist them when needed. They will also be with the teams during the Opening Ceremonies, along with a community representative who will lead your team in to the gym.

SPECTATOR CODE OF CONDUCT:

Spectators should:

- Consistently give positive feedback to players and others.
- Welcome opponents.
- Present positive comments before, during and after the game. Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities.
- Be helpful to others (i.e. willingly offer information about the game, score, scheduling, venue locations, etc. to onlookers)
- Spectators must also show proper acceptance of officials' judgment.

Artificial noisemakers are not permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement. (ASAA 2018/19 Handbook, P. 27-28)

WEBSITE:

The host website will be kept up to date throughout the tournament. On the site, you will find the draw, results, program, photographs, live video streaming, and much more at www.asaa.ca under the Championships page. Please inform your parents and families about the online LIVE STREAMING that is available free of charge via ASAA's YouTube channel.

SPECTATOR ADMISSION: Spectators can pay with **Cash/Debit/Credit (Visa Only)**

Weekend Pass: \$20.00

Adult Day Pass: \$10.00

Student Day Pass: \$5.00

Family Weekend Pass (4 or more members): \$50.00

Children 6 & Under: Free

Program: \$5.00 (NOTE: Teams will each receive two programs at the coaches meeting)



CONCESSION:

An amazing concession will be available Thursday, Friday, and Saturday at Stirling School. Concession will be **cash only**.

Available Daily					
Beverages		Snacks		Meal Items	
Coffee	\$1.00	Muffin	\$1.00	Hot Dog	\$3.00
Hot Chocolate	\$1.00	Biscuits and Jam	\$1.50 for 2	4" Sandwich	\$4.00
Bottled Water	\$1.00	Veggie Bag w/ Dip	\$1.00	Pizza	\$3.00
Pop	\$1.50	Hot Rod	\$1.00	Bowl of Soup	\$3.00
Gatorade	\$2.50	Protein Ball (Contains Peanut Butter)	\$1.00	Soup & 4" Sandwich	\$6.00
		Chocolate Bar	\$1.50	Bowl of Chili	\$4.00
		Chips	\$1.25	Chili & 4" Sandwich	\$7.00
		Yogurt Parfait	\$2.50		
Daily Feature Items					
Thursday		Friday		Saturday	
Taco Salad	\$6.00	Pulled Pork Sandwich w/ Slaw	\$6.00	6" Sub Sandwich	\$6.00
Taco Salad w/ Beverage	\$7.00 (Gatorade add \$1.00)	Pulled Pork Sandwich w/ Slaw and Beverage	\$7.00 (Gatorade add \$1.00)	6" Sub Sandwich w/ Beverage	\$7.00 (Gatorade add \$1.00)

CHAMPIONSHIP APPAREL:

Elite Promotional Marketing is providing the apparel for our Provincial Tournament this year. A variety of items will be for sale in the Learning Commons just off the Atrium. **Cash/Debit/Credit (Visa Only)** will be accepted.

Apparel will be available at the following times:

Wednesday: 11:00am - 7:30pm

Thursday: 8:30am - 7:00pm

Friday: 8:30am – 8:00pm

Saturday: 8:30am - 6:00pm

HOSPITALITY ROOM:

The school staff room, located through the office, will be designated as the Coaches and Official’s Room and will be available throughout the tournament with a variety of snacks and beverages. Food will also be available to officials through the main concession. The tournament committee room is Principal’s office (Room A105). All hospitality rooms are located at Stirling School.

SCHOOL REQUESTS:

Please be advised that classes will be in session for both Stirling School and Raymond High School students for Wednesday, Thursday and Friday. Please be courteous and respectful during this time, keeping team traffic to the gym section of the school. During school hours, there is to be absolutely no warming up or balls bouncing outside of the gymnasium. Please refrain from wearing soiled footwear on the gym floor; only clean, indoor shoes are permitted. We also ask that spectators stay off of the court at all times, including half time, to keep the surface clean and safe.

Please keep the team rooms neat for the teacher who works there. It would be appreciated if all garbage would be placed in receptacles in the room prior to your departure. Please be respectful of the belongings in the classroom while you are using it. Thank you for your cooperation!

SPORTSMANSHIP:

Sportsmanship is vitally important and highly valued by the ASAA. There will be a Sportsmanship plaque awarded to the team that displays appropriate individual and team conduct / sportsmanship throughout the Championship. Pins will be handed out throughout the event to individuals, including spectators, who display sportsmanship in their words and actions. The sportsmanship committee will be deciding who receives these awards.



BANQUET:

Banquet tickets must be ordered online during team registration by NOON on Monday, March 11, 2019. We will be hosting a DINNER on Thursday evening after the games are completed for the day. Expect great food, entertainment, and prizes! The highlight of the banquet will be our featured guest speaker, Danny Balderson.

Danny Balderson was born and raised in Magrath, a small town 15 minutes West of Stirling. In High School, Danny led the Magrath Zeniths to the 4A Boys Basketball Championship. After High School Danny played 5 years for the University of Lethbridge Pronghorns. During that time, Danny was awarded Canada West and CIS Rookie of the Year, he received 4 Canada West First Team All Stars, 3 CIS All Canadian Awards, 2 Canada West Most Valuable Player Awards and was awarded the CIS Most Valuable Player Award. During that time, the Pronghorns were routinely one of the top 5 teams in Canada and spent many weeks in the #1 position during his final seasons. Danny is the only player in the 50-year history of University of Lethbridge Men's basketball to have his #31 jersey retired.

In 1999 Danny was selected to be a member of the Canadian Student National Team. He ended up as the 3rd leading scorer on the team as they traveled through North America and Europe, eventually placing 5th at the World University Games in Palma, Spain. He scored 11 points in a tough, 5 pt. quarter final loss to the United States; a team filled with many NBA champions. He also scored 25 points against Mexico in an exhibition game in front of a packed stadium in Mexico City. He was checked the entire game by an All American from Oklahoma who would eventually have a long and productive career in the NBA, Eduardo Najara.

Danny is currently an Associate Professor in the Faculty of Education at the University of Lethbridge. Balderson's area of expertise is Physical Education Teacher Education. Dr. Balderson received his Ph.D. from the University of Nevada, Las Vegas. His current research is centered around physical education teaching pedagogy and youth sport development. He has published numerous articles in this area and presents at National and International Conferences.

Danny lives on the Farm that his Great Grandfather homesteaded over 100 years ago. He enjoys mowing his lawn and raising a small herd of Longhorn cattle. He coaches basketball in the winter and baseball in the summer. He also gets the competitive juices flowing again when he backs into the roping box and chases steers in Team Roping competitions. His greatest enjoyment is spending time travelling, playing sports, and working with his wife and 6 children.

Date: Thursday March 14, 2019

Time: 7:30 PM

Location: Stirling School Gymnasium



MEDICAL SERVICES:

A first aider will be on site at all times. The staff room has been designated as the First Aid room. The Raymond Medical Clinic has been notified about the tournament and EMS will be available throughout the event. While our medical staff will have supplies on hand, teams are required to bring their own tape and be able to tape their athletes as required.

Emergency Action Plan – [Appendix E](#)

MAPS / DIRECTIONS:

Please see the attached School Map in Appendix B for a layout of rooms in the school. Appendix C contains the parking map for guest and bus parking throughout the tournament.

Parking Map – [Appendix C](#)

Directions to Raymond Facilities – [Appendix F](#)

RULES/POLICY:

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically, for this event, player eligibility (p. 38-40), supervision policy (p. 51), and basketball policy (p. 82-92).

Stirling School will be allowing athletes to “dunk” during games.

DISCIPLINE AND MISCONDUCT:

Breaches of the ASAA Code of Ethics are treated seriously, and as host we are required to report any breaches to the ASAA office where action may occur. As stated in the ASAA Code of Ethics, “any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA will not be tolerated” (p. 28-30).

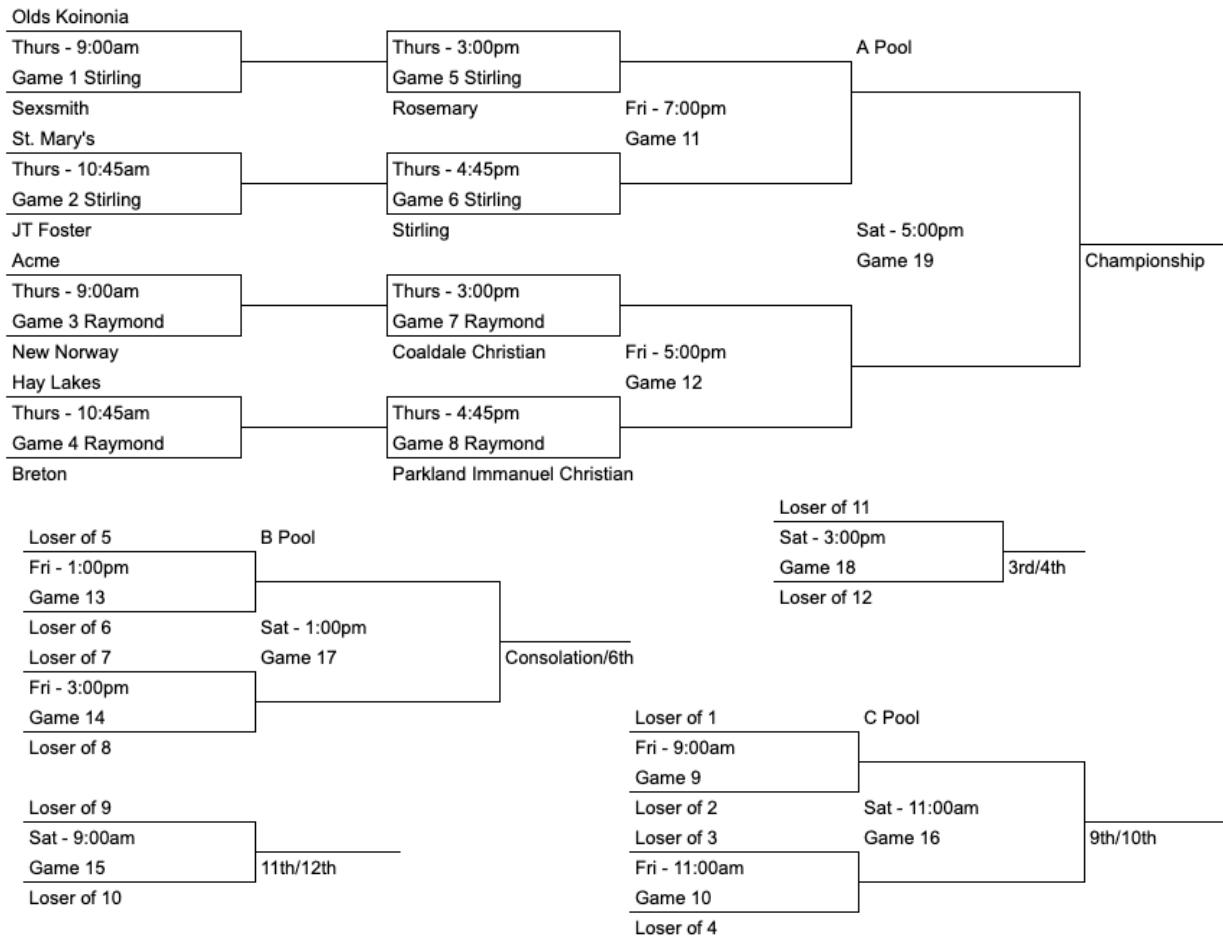
If a player or coach is disqualified from a game, that player or coach will receive a one game suspension. If it is the teacher sponsor that is disqualified, and no other teacher sponsor is available for that team, the team will not be allowed to participate in their following game.

GRIEVANCE COMMITTEE:

The committee will have the authority to address issues of a serious nature that may occur before, during, or after the Provincial Championship, or to hear appeals of the automatic suspension resulting from an ejection.



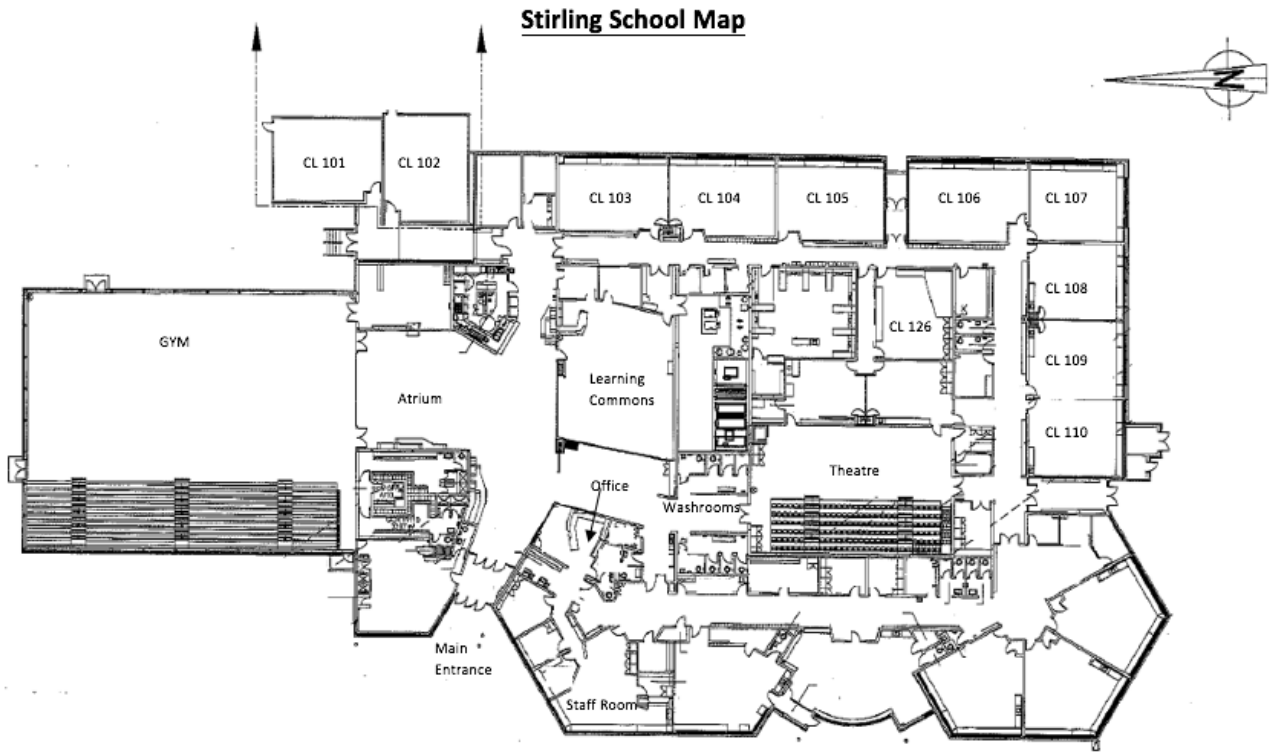
Appendix A: Draw



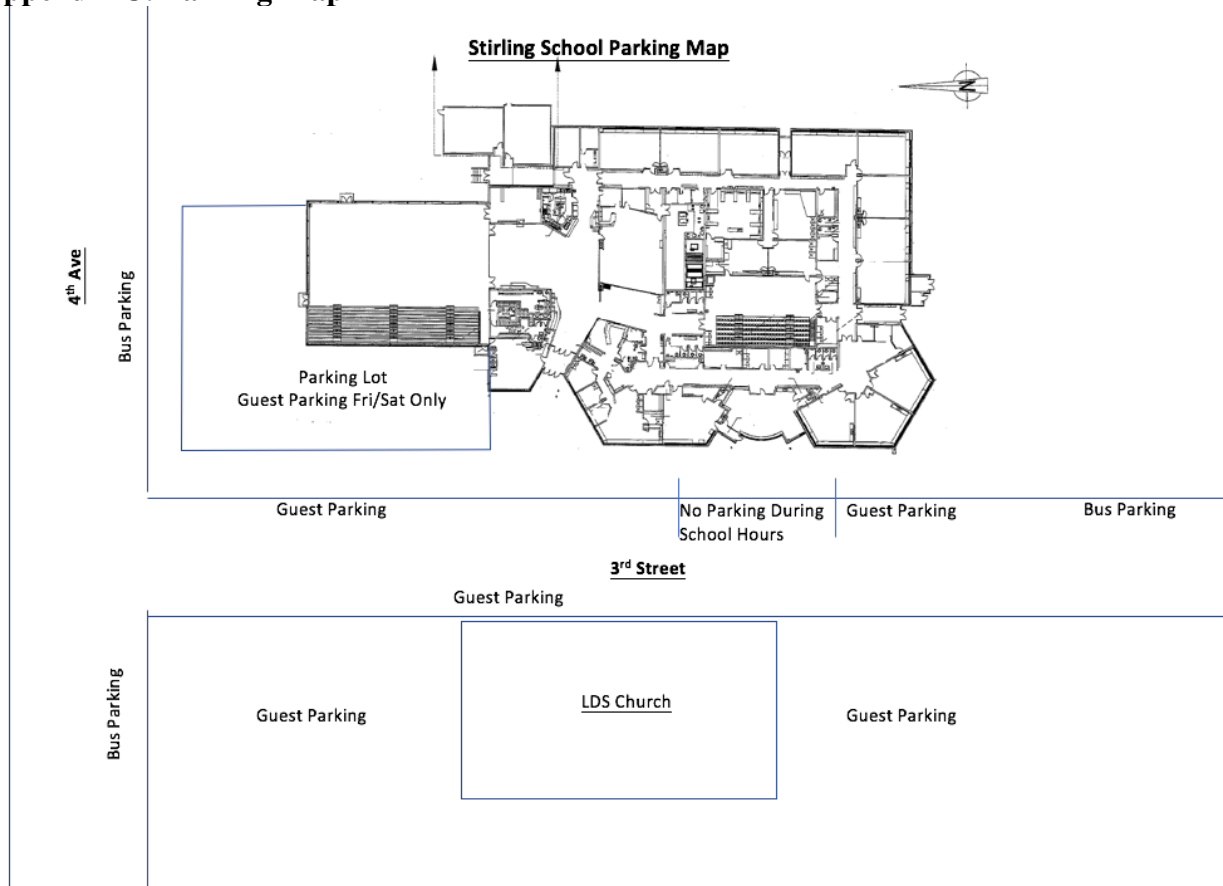
NOTE: Thursday games are split between Stirling School and Raymond High School. All Friday and Saturday games are held at Stirling School. Any game involving the Stirling Lakers team will be held at Stirling School.



Appendix B: School Map



Appendix C: Parking Map



**Please be advised that our students are in school Wednesday, March 13 and Thursday, March 14 from 8:00am to 3:15pm as well as from 8:00-12:00pm on Friday, March 15. There will be no guest parking in our parking lot while students are in school. Please park on the street or in the LDS parking lot across the street.

Parking for Raymond High School

For Thursday games, please park across the street from Raymond High School (W 100 N) or in the East parking lot of the Raymond Ice Arena as shown in the map to the right.



Appendix D: Wednesday Sessions Schedules

Team Arrival & Picture Times:

CL 126 – 30 Minutes each

Please arrive at Stirling School 15 minutes prior to your session to be greeted by your host/hostess and arranged for your team photograph.

Time	Team	Time	Team
10:15am	Stirling Lakers	2:45pm	Breton
11:00am	Coaldale Christian	3:30pm	Parkland Immanuel Christian
11:45am	JT Foster	4:15pm	St. Mary's
12:30pm	Rosemary	5:00pm	New Norway
1:15pm	Acme	5:45pm	Olds Koinonia
2:00pm	Hay Lakes	6:30pm	Sexsmith

Practice Times: *Times will be assigned based on distance to travel

Time	Team	Time	Team
11:00am	Stirling Lakers	3:30pm	Breton
11:45am	Coaldale Christian	4:15pm	Parkland Immanuel Christian
12:30pm	JT Foster	5:00pm	St. Mary's
1:15pm	Rosemary	5:45pm	New Norway
2:00pm	Acme	6:30pm	Olds Koinonia
2:45pm	Hay Lakes	7:15pm	Sexsmith

45 minutes each

Coach/Captain Meeting @ 8:15pm on Wednesday, March 13

Coach Meeting in CL 102

Captain Meeting in CL 101



Appendix E: Emergency Action Plan

EMERGENCY ACTION PLAN

Stirling School 426 3st S 403-756-3355
Raymond Medical Clinic: 150 N 4 St E, Raymond, AB T0K 2S0 403-752-3337
Chinook Regional Hospital: 960 19 St S, Lethbridge, AB T1J 1W5 403-388-6111

- 1) First Aid Kit and ice at the score table in the gymnasium. AED is located on the wall immediately outside the main entrance to the gymnasium.
- 2) Cell phone at the score table. Land line inside the main office on the counter.
- 3) Ambulance 9-1-1. Hospital 403-752-3337 (Raymond) or 403-388-6111 (Lethbridge).
- 4) Enter main door of school on the West side of the building. Gym is through the atrium and north (left) once you have entered.
- 5) See attached google maps for best route to hospital.

When an injury occurs:

- 1) Take control of the situation. Exercise universal precaution related to blood/body fluids.
- 2) Do not move the student if they cannot move themselves. Do not remove uniform unless deemed necessary.
- 3) Assess and evaluate the severity of the situation and decide if further assistance is required
- 4) If an ambulance is required, then determine the action required to remove the athlete from the playing surface.
- 5) If an ambulance is called: direct one person (the coach of the injured player) to call the ambulance and give the pertinent information to them. Include location, address and extent of injury. Ask person to report back with an ETA.
- 6) Remain with injured student and address any concerns they have while awaiting medical attention.
- 7) Do not give food or drink to injured athlete unless required because of existing medical conditions (ex. Diabetes).
- 8) Stay calm and reassuring.
- 9) Once ambulance arrives explain situation and what has been done for the injured athlete.
- 10) Designate an adult to accompany the injured athlete to the hospital.
- 11) Parent/guardians of the injured athlete should must be contacted as soon as possible following the injury.
- 12) Complete the attached incident/accident report form and return it to the tournament organizer/administration.

PROTOCOL IN EVENT OF AN EMERGENCY

- 1) Call Ambulance or Fire Department 9-1-1.
- 2) Stirling School – 426 3 St S, Stirling (in the gym), 403-756-3355.
- 3) Indicate location and nature of injury.
- 4) Report to Coach/Administrator.
- 5) Meet Ambulance.

[Appendix F: Directions to Medical Facilities & Accident Report Form.](#)



IN THE EVENT OF A FACILITY LOCKDOWN

The school building may be put into a lockdown situation due to internal or external emergencies. Internal emergencies include an armed individual, a medical emergency, or an out of control child or adult. External emergencies include events occurring in close proximity to the school. Both internal and external emergencies will be treated in the same manner.

1. In the event of a lockdown the following message will be relayed over the school intercom system by the Principal or designate **Ingeborg Pot**, or anyone who is first aware of the situation:

Lockdown, Lockdown, Lockdown

2. This message will be announced **three** times if safe to do so.
3. Visually check hallway for students, visitors, volunteers, etc. and invite them into classroom.
4. Direct students into your secure location and identified lockdown area. *If safe, all individuals in the gym will be escorted to the school theatre as a more secure location.*
5. Close room door (door should already be in locked position). Reinforce or block door with classroom furniture.
6. Cover inside windows. If threat is external wait for further instruction.
7. Staff should be prepared to call 911.
8. Direct students to silence cell phones.
9. Maintain a calm environment by remaining calm yourself and reassuring students that everything possible is being done to return the situation to normal.
10. Maintain Silence.
11. Stay out of view of doors and windows
12. Ignore **all** school / fire bells
13. Do not answer the door / phone under any circumstances

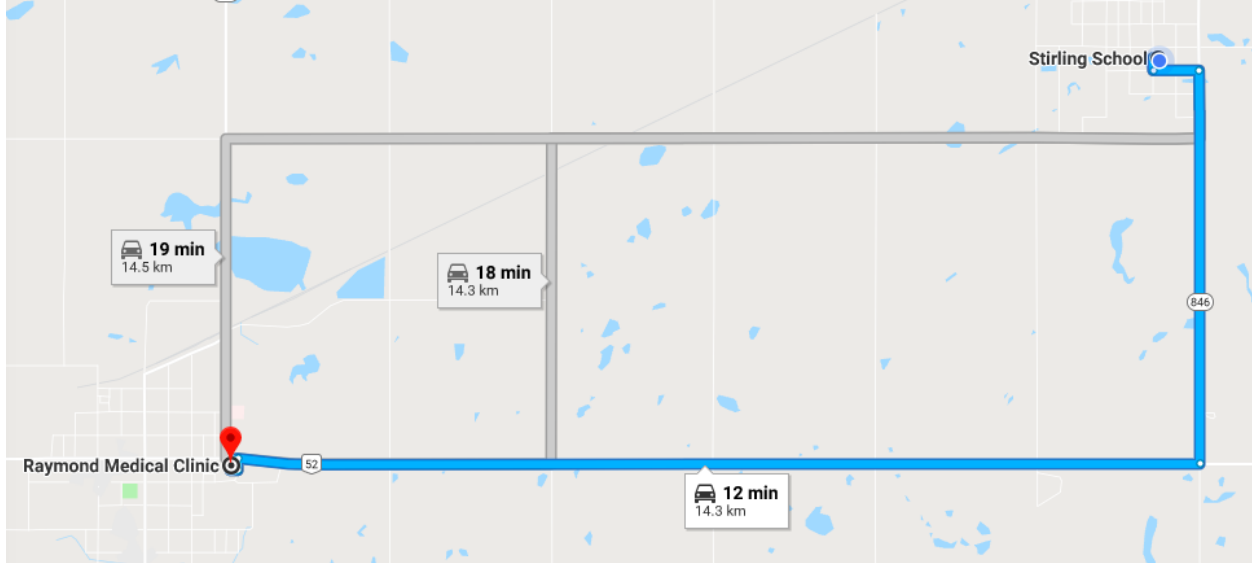
Police or School Administration Staff will unlock all doors. Remain in your secure location until this occurs. The following announcement will be made by the Principal or designate **Ingeborg Pot or Amanda Anderson or Lana Sillito** once lockdown is deactivated, and doors are unlocked by Administration or Police:

“Lockdown has been deactivated - resume all normal activities. Thank you”

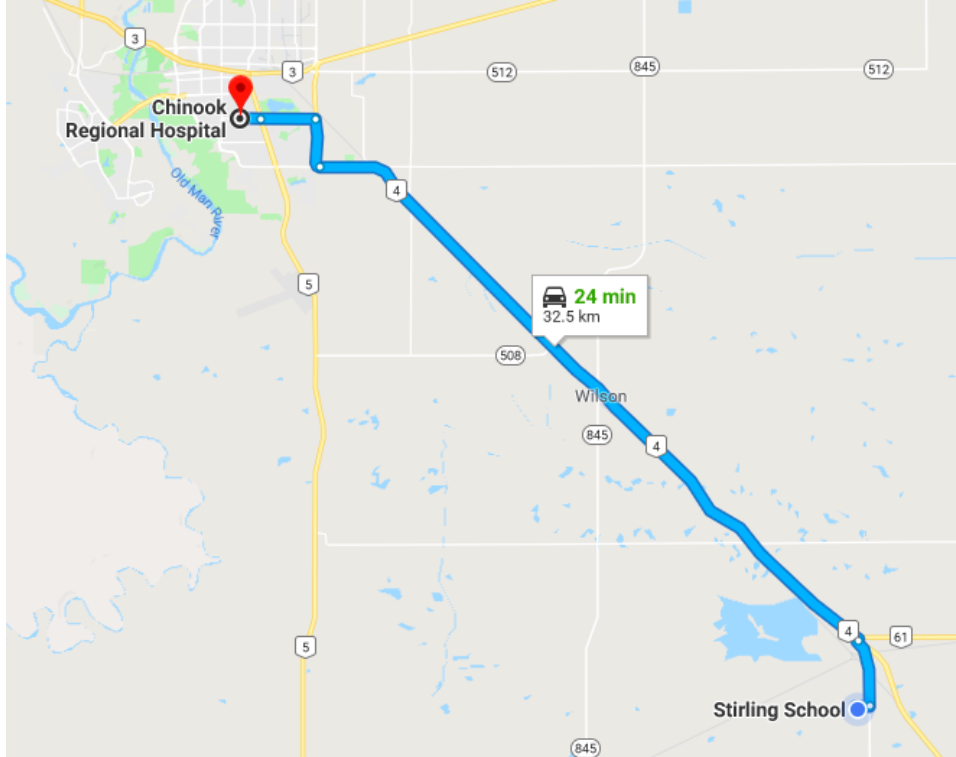


APPENDIX F: Directions to Medical Facilities

Directions to Raymond Medical Clinic 150 N 4 St E, Raymond, AB T0K 2S0 <https://goo.gl/maps/ocWdmfkMKRm>

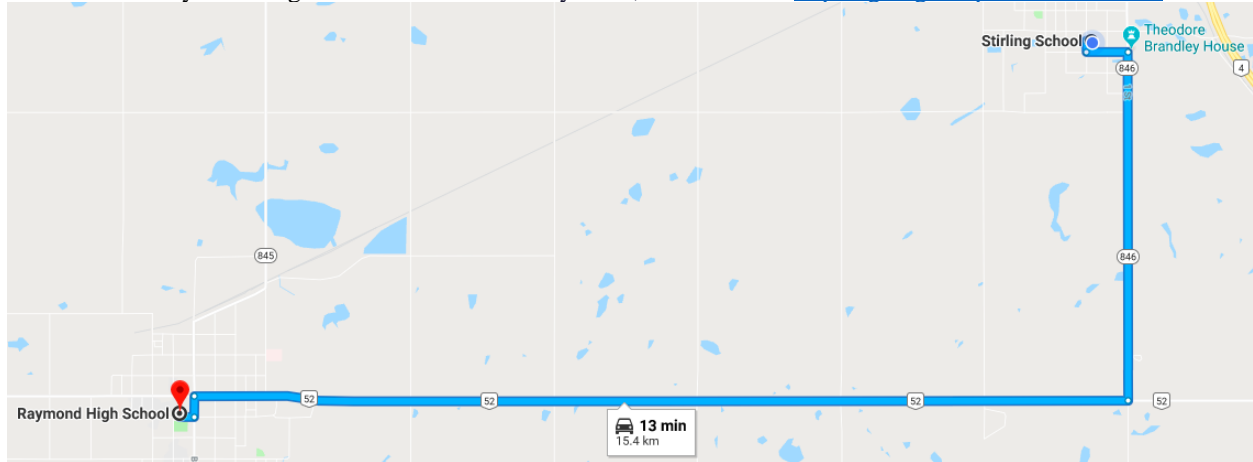


Directions to Chinook Regional Hospital, 960 19 St S, Lethbridge, AB T1J 1W5 <https://goo.gl/maps/vyHNPnd7yyj>



APPENDIX G: Directions to Other Facilities

Directions to Raymond High School 65W-100N Raymond, AB T0K 2S0 <https://goo.gl/maps/LrJbdtBKvtS2>



Directions to Best Western Plus Service Inn & Suites

From Stirling School: <https://goo.gl/maps/Jb8hYF4P1P52>

From Raymond High School: <https://goo.gl/maps/Aw6ShjiQkqt>



Student Accident Report



School:					Code:	
Student:				Age:		Grade:
Date:				Time:		
Location of Accident:						
Description of Injury:						
Brief Account of Accident/Incident:						
First Aid Administered:					By:	
Parent Contacted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Other:	
Time of Contact:					Details:	
Hospital/Clinic?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Explain:	
Other Treatment?	Describe:					
Other Details:						
Supervisor(s)/Teacher(s)					Phone:	
					Phone:	
					Phone:	
Witness(es)	<i>Name:</i>				<i>Phone:</i>	
	<i>Name:</i>				<i>Phone:</i>	
	<i>Name:</i>				<i>Phone:</i>	
	<i>Name:</i>				<i>Phone:</i>	
Report Submitted:	Date:				Signature:	
Signature of School Administrator:						
Date/Time Faxed to Central Office:						

Keep Original in School File – Fax or email copy to Central Office
 Fax – 403-653-4641

