

ASAA

1A Girls Provincial Basketball
Championship
2016



Host School: Trochu Valley
Trochu, Alberta
March 17 – 19, 2016

**ASAA
1A Girls Provincial Tournament
Trochu, Alberta
March 17-19, 2016**

**Hosted by Trochu Valley School
211 School Road, Trochu, Alberta**

INFORMATION PACKAGE

Tournament Chair: Karen Nakaska nakaskak@gmail.com
403-443-4211
(403-442-3872 Trochu Valley School)

Tournament Organizing Committee

Accommodations	Karen Nakaska
Banquet	Bill Cunningham
Concession	Elizabeth Hoppins, Simonne Frere
Facilities / Equipment	Lisa Cheshire
First Aid	Alana Frere
Grievance Committee	Bill Cunningham, Karen Nakaska
Hospitality	Lisa Cheshire
Media	Bill Cunningham
Opening Ceremony	Chantalle Boese
Photography	Jason Ewert
Program	Karen Nakaska
Registration	Lois Benedict, Cori Kary
Safety / Security	Derek Benedict
Sponsorship	Donna Newton
Sportsmanship	Kevin Kubinec
Souvenirs	Gimmicks
Technology	Todd Kennedy
Treasurer	Lori deBeaudrap
Website	Tori Adolf

Tournament Schedule

The tournament will follow the draw as specified by the ASAA in the Policy Handbook. The participating teams in the tournament will be ranked and seeded by the ASAA.

TOURNAMENT AT A GLANCE

- Monday, March 14**
- 12 Noon Deadline - Complete Tournament Registration
 - Upload team photo, roster, and logo for program. Include team history.
 - Order banquet tickets.
 - If players have light/dark uniforms, please state light colors first in registration.
 - Draw posted on website as soon as approved by ASAA.

**Practice times must be booked by noon Monday, March 14
by email to nakaskak@gmail.com
Consideration will be given to teams travelling farthest distance
and teams without a first round bye.**

- Wednesday, March 16**
- Team Registration
 - Team Practices (11 am – 8:00 pm; 40 min each)
 - Team Photos
- Thursday, March 17**
- 8:30 am – Mandatory Coaches' Meeting at TroVal
 - 8:30 am – Mandatory Captains' Meeting at TroVal
 - 9:00 am – Opening Ceremonies at TroVal
 - 10:15 am – Games Begin at TroVal
 - 6:30 pm – Banquet at Trochu Community Center
- Friday, March 18**
- 8:30 am – Games Begin at TroVal
- Saturday, March 19**
- 8:30 am – Games Begin at TroVal
 - 7:30 pm – Provincial Championship Final at TroVal

Registration/Team Information

Registration will occur by downloading the spreadsheet on the host website: <http://www.asaa.ca/championships/site/2016-1a-girls-basketball-trochu-valley/registration-information>, filling in all the requested information, and emailing the completed document to BOTH nakaskak@gmail.com AND josh@asaa.ca, along with a team photo and a team logo.

Deadline for registration is Monday, March 14 at 12:00 noon. If you are experiencing difficulty registering, please contact Josh Boyd at ASAA at 780-427-8182 for assistance.

Team photos must be in digital format. (Digital requirements as follows: **use a minimum of 3 megapixel camera**, use the highest resolution the camera will allow, and when using a “zoom” feature, utilize the optical zoom versus the digital zoom).

The photo and information will be used in the tournament program, to be delivered to the printers on Monday afternoon, as well as posted on the host website.

Practice Times and Team Photos

Practice times will be available for teams on Wednesday, March 16 and will be booked on a first come, first served basis, at 40-minutes intervals. However, time of travel and first round byes will be taken into consideration when creating the schedule.

Book your practice time beginning on Sunday, March 13 at noon, by emailing requests to nakaskak@gmail.com or by phoning 403-443-4211. The practice times run from 11 am to 8 pm, on Wednesday, March 16. The practice schedule will be posted on the ASAA tournament website by Monday, March 14 at 6pm. *****All practices will be closed to the public.*****

Team photos for the ASAA Yearbook will be taken **prior to your team practice time at Trochu Valley School (between 11 am and 8 pm)** on Wednesday, March 16th. At this time, individual athlete and coach (manager, trainer) photos will also be taken for the tournament accreditation lanyards. Please have your team in uniform and/or appropriate warm-up attire.

Please arrive at Trochu Valley School for your team photos 40 minutes prior to your practice time so you will make your practice on time. Team photos are available for purchase at \$12 each, with a minimum order of 10 photos per team required. During the tournament, action photos will be taken by Jason Ewert Photography. These photos will be offered for purchase, online, and shipped after the tournament has ended.

Banquet and Opening Ceremonies

The official Opening Ceremonies of the tournament will be held **Thursday, March 17 at Trochu Valley School at 9:00 am**. Please have your team arrive 30 minutes before the Opening Ceremonies begin. Your hostess will help you to get organized for the ceremonies.

The banquet will be held Thursday, March 17 at the Trochu Community Centre at 6:30 pm. Doors will open at 6:00 pm. Attendance at the banquet and opening ceremonies is compulsory for all team members and coaches. **Teams must wear team attire for the opening ceremonies and semi-formal attire for the banquet.** Your official team party consists of all players, coaches, managers, and trainers. Seating will be assigned prior to your arrival.

Each team will be allowed to order 20 tickets at \$25.00 per ticket. Please let us know, in advance, if anyone on your team has a food allergy. As well, please let us know, in advance, if you need any extra tickets, as, dependent upon registration, we may have more to offer. The theme for the evening will be March Madness! Come prepared to play in the photo booth for \$2 per photo and then sit back to listen to some amazing basketball stories from Guest Speaker Ms Leighann Doan Reimer.

Ms Reimer played basketball at W.E. Hay High School in Stettler, AB, going on to participate in the 1993 Alberta Summer Games and 1997 Canada Summer Games. She played five years for the U of C Dinos, where she was named the 1997 Canadian Rookie of the Year; 1998, 1999, 2000, and 2001 All-Canadian; and 2000 and 2001 Canadian Player of the Year. She is the current record holder for All-Time Leading Scorer for the U of C and the 2001 Howard Mackie Award Winner (Canadian University Female Athlete of the Year). She was a member of the 1999 and 2001 Canadian Student National Teams, as well as a member of the 2002 and 2003 Canadian National Teams. She carried the torch for the 2001 World University Games in China, competed in the 2003 Pan Am Games and Olympic Qualifications, and played professionally in France from 2001-2004.

Registration & Banquet Fees

Tournament Entry Fee: **\$460/team** Banquet Fee: **\$25.00/per participant**

Registration will be concluded upon arrival for team practice and pictures.

Banquet tickets must be ordered in advance when registering, using the online Registration form.

According to ASAA Policy page 64, **“Pay it Forward Loonie Fee”**: Each provincial championship will charge an additional \$1 for each participating student and remit those funds to the ASAA office after the championship. This is on your registration and banquet order form and is mandatory. 100% of the funds will be directed into an ASAA scholarship fund to recognize student athletes who give back to their communities by either coaching or officiating in school or community sport.

Invoices will be prepared for teams as soon as they are registered and receipts will be issued on payment. Please make your cheque payable to Trochu Valley School.

Coaches' Meeting

The Coaches' Meeting will be held on Thursday at 8:30 am at TroVal in the Conference Room (aka Provincials HQ). Please ensure that you have a representative in attendance, as pertinent tournament information will be presented and fees not yet processed will be collected. The coaches' packages will be distributed. Refreshments will be provided for the meeting.

Captains' Meeting

The Captains' Meeting will take place on Thursday at 8:30am at Troval by the Concession. Please ensure a captain from your team attends.

Official Game Ball & Practice Balls

The official game ball will be the Spalding Top Flight TF Legacy, Size 28.5. TroVal will provide practice and warm up balls for teams. If you choose to bring a ball bag, please store it in your assigned room.

Game Procedures

- In each game the higher ranked team will be designated as the "home team". *Trochu Valley School, wearing their dark uniforms, will always be the home team when they are playing.* The home team will wear their light uniforms and the visitors will wear dark (unless previously arranged). Benches will also be designated as home and visitor.
- Prior to each game, each team will be led in by its hostess.
- One hour and 45 minutes have been allotted per game, until the last three games, which have been allotted two hours. Should a game finish early, starting times of the next game will NOT be moved up. Regardless of timing, there will be a minimum 10-minute warm up prior to each game and a 10-minute break for half time.
- The floor will be swept at half time and in between games. Please keep your players off the court until this has been done.

Team Rooms/Change Rooms

Teams will have Home and Guest change rooms in the gymnasium Wednesday and Thursday. Classrooms for teams will be available on Friday and Saturday and locked as required. Each team's hostess will have the key to access their change room. Please note the host venue is not responsible for lost or stolen articles, so have plans for the storing of valuables. **Teams are to change in designated areas only.**

Hostesses

Each team will be assigned a hostess for the duration of the tournament. Some of their duties include

- leading each team into the Opening Ceremonies
- opening and locking change rooms
- acting as the team's tour guide and liaison

First Aid

Teams must provide their own medical supplies and plan to do their own taping. There will be a qualified First Aid Practitioner available at all times, but there will not be a trainer. The hospital – Three Hills Health Care Centre – is 10 minutes away in Three Hills, in the event of an emergency.

Website

The official website of the tournament is located at <http://www.asaa.ca/championships/site/2016-1a-girls-basketball-trochu-valley>

The site will be updated upon completion of games. All results of the games, including score sheets, will be posted online on the championship website.

Video of all games held in the Tro-Val Gymnasium will be broadcast live over the internet. For viewing, go to the championship website or to <http://sportscanada.tv/>

Game Results

Updates to the draw and game score sheets will be posted outside of the gym, on the gym's north wall.

Follow the Provincial Championship Tournament on Twitter at #tvbball16!

Spectator Admission and Tournament Program

Lanyards will be distributed at the Coaches' Meeting and must be worn when arriving at the venue throughout the tournament. Only **those with accreditation** will admitted without charge.

Spectator admission fees:

- \$25 Weekend Pass
- \$10 Daily Pass
- children under 12 free

Tournament programs will be available for \$2 in print or accessed for free online.

Awards Ceremonies

The following awards will be presented immediately after the following games:

- **Championship Game**
 - Gold Medals and First Place “Bob Neufeld” Plaque
 - Silver Medals and Finalist “Ben Brooks” Plaque
- **Bronze Medal Game**
 - Bronze Medals and Third Place “Lee Fairbanks” Plaque
 - Fourth Place (unnamed) Plaque
- **Consolation Game**
 - Consolation “Eugene Katerenchuk” Plaque

The “Harold Brook” Plaque, awarded to the winner of the Team Sportsmanship Award, will be contacted after the tournament and a presentation will be made at the recipient’s school at a later date.

Sportsmanship

The ASAA, through the tournament committee, wants to significantly increase the awareness of and recognition of individual acts of sportsmanship demonstrated by tournament participants, with a sportsmanship pin. A sub-committee of five people will attempt to “cover” as many games/sites as possible and will be making presentations to deserving individuals at the conclusion of that game.

The traditional Team Sportsmanship Award (“Harold Brook” Plaque) will be recognized in the weeks shortly after the tournament and sent out from the ASAA office.

ASAA Code of Ethics

Refer to ASAA Handbook

Rules/Policy

It is incumbent upon all coaches and participants to be aware of ASAA policy as identified in the ASAA Handbook. Specifically for this event, these policies include player eligibility (pp. 37-38), supervision (p. 51) and basketball (pp. 79-89).

Discipline and Misconduct

Breaches of the ASAA Code of Ethics are treated seriously and, as hosts, we are required to immediately report to the ASAA office any breaches that come to our attention. A portion of the ASAA Code of Ethics states, “Any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA, will not be tolerated” (p. 29).

Grievance Committee

All ASAA provincial championship hosts will convene a discipline/appeal committee. The committee will have the authority to address issues of a serious nature that may occur before, during, or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection (see ASAA 2014/2015 Policy Handbook). The committee may include, but not be limited to, the tournament chairperson, an official, and two coaches not in conflict with the issue. Coaches wishing to volunteer may do so at the coaches' meeting.

Protests

As per ASAA policy, a grievance committee has been organized to handle discipline and appeals. The committee will have the authority to address issues of a serious nature that may occur before, during or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection (see ASAA 2014/15 Policy Handbook). The committee may include, but not be limited to, the tournament chairperson, an official and two coaches not in conflict with the issue. Coaches wishing to volunteer may do so at the coaches' meeting. All grievances will be referred to the Tournament Chair who will in turn make a presentation to the Grievance Committee. The decision of this committee is final and not subject to appeal.

Evaluation

Coaches will be asked to complete an evaluation form, which will be included in the registration package.

Local Rules

- Players are asked to refrain from changing outside designated change rooms. Please do not change in the hallways outside classrooms or at the bench in the gymnasium itself.
- ASAA prohibits artificial noisemakers at provincial competitions. These include, but are not limited to: cow bells, horns, drums, garbage can lids, and plastic bottles filled with coins.
- Abusive behavior, including vulgar, obscene language or gestures, may be cause for expulsion from the gymnasium.
- Spectators are asked to stay off the court at half time and in between games to allow for sweeping.
- All warm-up music will be provided by Trochu Valley School.
- Please respect the safety of the players by kindly removing all soiled/dirty outdoor shoes before entering the gymnasium.
- Trochu Valley School is a smoke-free workplace. Smoking is not allowed anywhere in the school or on the school grounds.

Parking

Stalls for service and emergency vehicles must be left open at all times. There will be NO ENTRY or PARKING in the bus loop Wednesday, March 16 OR Thursday, March 17 between 8:15 – 8:45 and 3:00 – 3:30, as busses must load and unload at those times.

Except for the above mentioned times, there is parking available in the lots immediately to the east and north of the school, as well as in the United Church lot east of the school.

Coaches and Officials Hospitality Room

Hospitality rooms will be available on-site. Light refreshments will be available.

Accommodations

- **Rooms have been block-booked under the ASAA 1A Girls Basketball Provincials at the Super 8 Hotel in Three Hills**, 10 minutes south of Trochu on Highway 21.
- Phone: 1-403-443-8888
Website: <http://www.super8.com/hotels/alberta/three-hills/super-8-three-hills-ab/hotel-overview>
- **Rooms for officials have been block-booked at St. Ann's Ranch in Trochu.**
- Phone: 1-403-442-3924
Website: <http://saintannranch.com/>

Concession

There will be a concession open for the duration of the tournament, with a variety of healthy hot and cold food available, as well as drinks.

GIMMICS

Gimmicks will be providing souvenir clothing for the Provincial Championship. They will be bringing a variety of clothing styles (short and long sleeved t-shirts, baseball shirts, hoodies, sweatpants, etc) with prices ranging from \$25 - \$50. All prices will include one tournament logo, along with GST. To personalize an item with letters and/or numbers, there is an additional cost. Payment can be made with cash or through a debit/Visa machine. They will be located in the school near the concession - follow the signs! Gimmicks clothing will be available Thursday (10-6), Friday (9-7), and Saturday (9-2).

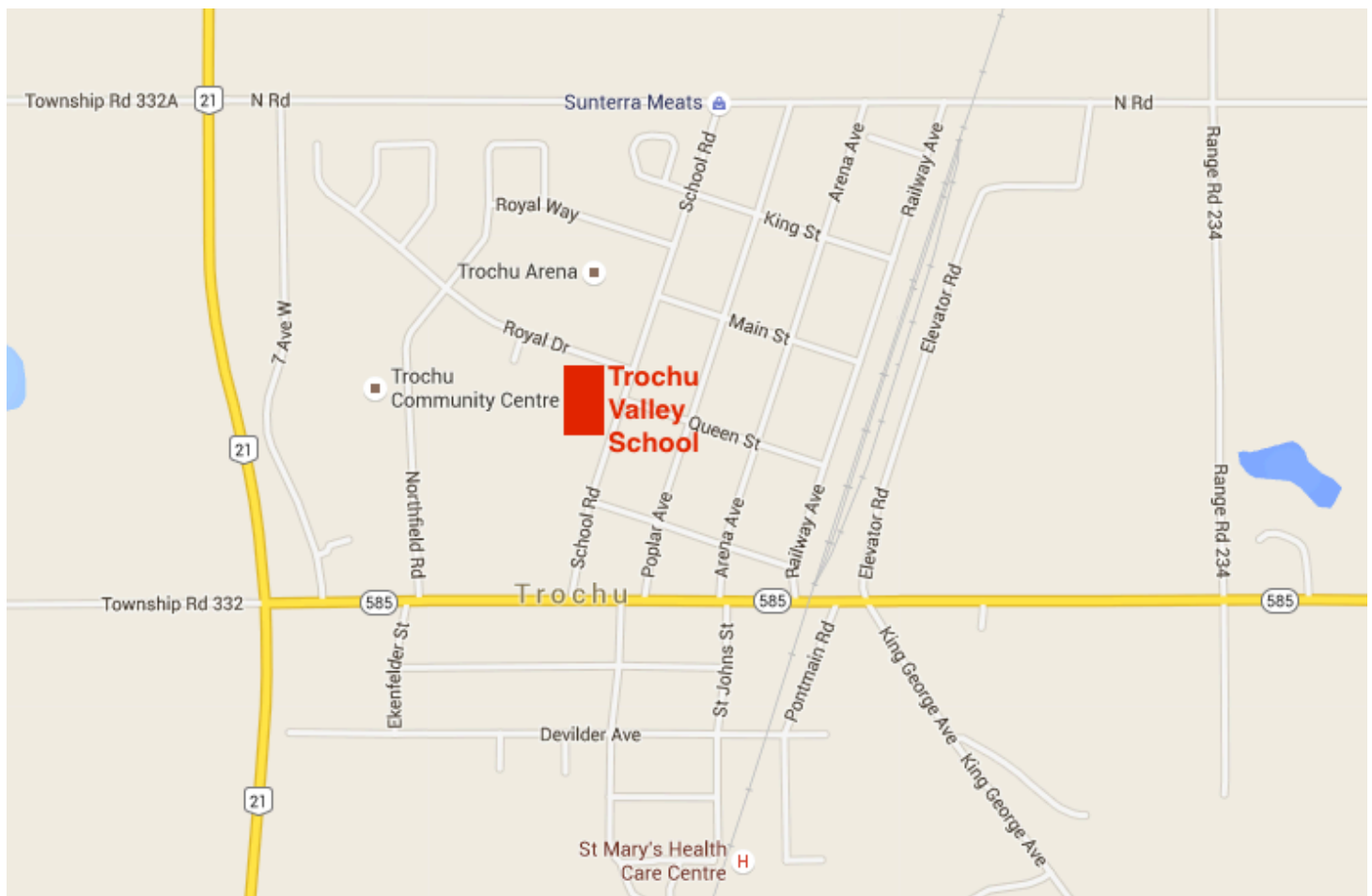
Town of Trochu

<http://www.town.trochu.ab.ca/>



Trochu Valley School

<http://trochuvalley.ghsd75.ca/>



Emergency Action Plan

Trochu Valley School

211 School Road, Trochu, Alberta

EMERGENCY PHONE NUMBERS

- 911: Fire
- 911: Police
- 911: Ambulance

Call emergency services if needed

- Which emergency service is needed
- Describe the incident / situation
- Trochu Valley School, 211 School Road, Trochu, AB
- Send person to meet emergency personnel outside main (east) entrance of school
- Clear a path for Emergency Vehicles in front of main (east) entrance of school

