

Responsibilities of a **Head Zone Coach** at ASAA Track and Field provincials

Being a head zone coach is a full on job. In addition to being a coach of your own athlete, you are also responsible for up to 150 students from other schools as well. Key responsibilities include:

- Oversee collection and distribution of race numbers, pins, and other information to athletes and coaches in your zone.
- Attend coaches' meeting 7:15 am on Friday
- Know who your 'zone' coaches are, and more importantly, make sure they know who you are.
- Coordinate distribution of zone coach passes (allows access to track and field event coaching areas) and ensure that they know there a limited # of passes that must be shared.
- From your zone coaches, collect scratches and substitutions and hand them in either Thursday evening if you are in or Friday morning at the coaches meeting.
- Be responsible for collecting and handing in any other substitutions that occur throughout the meet.
- Regularly check results boards for errors and disqualifications (check that school and zone are correct).
- **Protests:** may only be submitted by the head zone coach, or that person's teacher coach assistant, but only with the approval of the head zone coach.

If you notice disqualifications or other things you might disagree with, you have **30 minutes after results are posted to submit a protest**. After 30 minutes the protest will not be considered.

Exception to above:

Because the meet can go late Friday, a degree of flexibility is allowed in that a protest of either the 4x100m or 4x400m relays may be submitted up until 9 a.m. Saturday morning.

- Be prepared to sit on the Jury of Appeal if requested
- Disciplinary: if any disciplinary action needs to be taken towards a student athlete or coach, the head zone coach will be expected to carry out this action or coordinate it through the student's coach.
- While it is unlikely, be prepared to provide coaches to assist in meet responsibilities e.g. relay judging, pit raking, etc.