



**2A Boys Basketball
Provincial
Championship
March 15-17, 2018
Willow Creek
Composite High
School (Claresholm)**

Information Package

Updated: March 12, 2018

Willow Creek Composite High School
628 – 55th Avenue West
Claresholm, AB T0L 0T0
Phone: 403-625-3387
Fax: 403-625-3289



2A Boys Basketball Provincial Championship
March 15-17, 2018 – Willow Creek Composite High School

LOCATION:

Willow Creek Composite High School

628 – 55th Avenue West

Claresholm, AB T0L 0T0

Phone: 403-625-3387

Fax: 403-625-3289

Website: www.asaa.ca

TOURNAMENT CHAIRS:

Carmelle Steel

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Lisa Perry

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GRIEVANCE COMMITTEE: Todd Lybbert, Kirby Dietze, Head Official, Two Neutral Coaches

NOTE: Potential conflicts of interest will be considered with grievance committee member selection.

SPORTSMANSHIP COMMITTEE: JoAnna Sutter, Todd Lybbert, Head Official

ACCOMMODATIONS:

Please refer to the accommodations link on the main web page. Rooms have been blocked off at various hotels in Claresholm for the tournament. All reservations must be made by 6:00 PM on Monday, March 12, 2018 before these rooms are released back to the general public.

TOURNAMENT AT A GLANCE:

Registration Deadline	Noon	Monday, March 12
Team Pictures	10:15 AM – 7:15 PM	Wednesday, March 14
Practice Times	11:00 AM – 8:00 PM	Wednesday, March 14
Coach / Captain Meetings	8:15 PM	Wednesday, March 14
Opening Ceremonies	9:15 AM	Thursday, March 15
Banquet	10:30 AM	Thursday, March 15
Game Schedule	2:00 – 7:15 PM	Thursday, March 15
	9:00 AM – 9:15 PM	Friday, March 16
	9:00 AM – 7:30 PM	Saturday, March 17

REGISTRATION DEADLINE:

Registration will occur online through the ASAA Provincial Championship website. Please include team information (roster with player position, height, and number), a team picture, team history, logo, and banquet tickets. Deadline for registration is Monday, March 12 at NOON.

PAYMENTS:

Entry Fee: \$460 per team Banquet: \$25 per person

ALL PAYMENTS including the entry fee, banquet fees and ASAA “Pay It Forward Scholarship” Loonie Fee must be paid in one cheque payable to Willow Creek Composite High School, to be handed in at the Coaches Meeting at 8:15 pm on Wednesday night. A receipt for the tournament fees will be given to coaches at that time. Players and coaches will receive a bag with an assortment of gift items, a lanyard with ID and a tournament program. These will be given to each coach at the Coaches Meeting.

BANQUET:

Banquet attendance is mandatory for all teams. Please indicate the number of official team members, including coaches, players, and managers that will be attending the banquet (maximum 18 people per team). If you would like to request additional banquet tickets for parents, drivers, etc. please email Lisa Perry and we'll try to accommodate your requests (this cost will be added to your registration total). Dress code for the banquet is business casual or team wear.

ASAA “PAY IT FORWARD SCHOLARSHIP” LOONIE FEE: \$1 per athlete (Please include this payment in the cheque for entry fee and banquet.)

DIGITAL PICTURE PACKAGE:

The tournament committee will be providing each team with a link to the photographs of your team taken throughout the tournament. The link will include your team and individual photos, opening ceremonies, and action shots of your team.

PARKING:

The lane in front of Willow Creek Composite High School will be available to the public Wednesday to Friday. Please note, school is in session on Wednesday and Thursday so there will also be students parked there. Spectator parking is available in the parking lot west of the school. Buses will be asked to park in the East parking lot after dropping off teams at the school. *Parking Map – Appendix D*

PHOTOGRAPHS:

Team pictures will be taken in Room #110 at Willow Creek Composite High School. Please come to the assigned session in the attire you would like your team photo taken in. Teams will receive a link to the team picture, individual portraits, opening ceremonies, banquet, and action shots of your team from the tournament. *Team Picture schedule – Appendix E*

PRACTICE TIMES:

Practice times will be available on Wednesday, March 14 from 11:15 AM to 8:00 PM. Each team will be allotted one 45 minute time slot, which will be scheduled to coordinate with their team picture session. Schedules are assigned with teams traveling the longest distances getting the later slots. Practice will be timed and when time is up, teams will be required to leave the gymnasium. Teams waiting to use the court for their practice must wait outside the gymnasium in the foyer. The final practice schedule and

tem picture session will be posted on the Information Package website page as well as updated in the Information package as soon as all teams have registered. *Practice Times Schedule – Appendix E*

TEAM ROOMS:

Each team will be assigned a classroom when they arrive. This will be your room throughout the entire tournament. Your host/hostess will have the key at all times and can let you in or out of the room. The key is to remain in the possession of the hosts at all times. These rooms can serve as your change room or a meeting space if you need it.

COACH / CAPTAIN MEETINGS:

The Coach Meeting will be held on Wednesday, March 14 at 8:15 PM in the Willow Creek Composite High School staff room. The head official will be in attendance. Team packages will be distributed at this time for you to hand out to your players. Simultaneously, there will be a Captains Meeting in the Video Conference Room 100 at Willow Creek Composite High School. Please ensure you have a representative at these meetings as this is where pertinent championship information will be provided and fees collected. Questions will also be answered at this time. ALL PAYMENTS including the entry fee and banquet fees must be brought to the coaches meeting in one cheque payable to **Willow Creek Composite High School**.

OPENING / CLOSING CEREMONIES:

The Opening Ceremonies will take place on Thursday, March 15 at 9:15 AM in the Willow Creek Composite High School gymnasium. Please assemble your team in the Common Area by 8:45 AM so we can organize the teams. Please have your athletes dressed in their uniforms or team apparel and wearing indoor shoes.

PLAQUES:

The consolation plaque, fourth place plaque, third place plaque and bronze medals will all be handed out once those games are finished. This will allow teams to start heading home earlier if needed. Closing Ceremonies and gold / silver award presentations will take place after the final game on Saturday.

GAME SCHEDULE:

Please note that the highest ranked team will be designated as the Home Team for games and should wear their light colored uniforms. Willow Creek Composite High School Cobras will always be designated as the Home Team. *Schedule Approved by the ASAA – Appendix A*

PRACTICE / WARM-UP BASKETBALLS:

All basketballs will be provided by WCCHS for team practices, pre-game warm-ups, and games. Please do not bring your own basketballs.

SHOWER FACILITIES:

Shower facilities are only available in the change rooms in the gymnasium. The designated home team (higher ranked team) may use the BOYS change room while the away team (lower ranked team) will take the GIRLS change room. Please do not bring valuables into the gym or gym change rooms during games. Willow Creek Composite High School is not responsible for lost or stolen items. Please ensure valuables are stored safely in your team's designated classroom. Athletes wishing to shower immediately following the game can bring their gear to the gym to be stored in a locked storage room.

Teams playing the next game cannot enter the change rooms in the gym until after half time of the current game, allowing teams' time to shower if wanted.

TEAM HOST / HOSTESS:

There will be two host students assigned to each team during the tournament to assist them when needed. They will also be with the teams during the Opening Ceremonies, along with a community representative who will lead your team in to the gym.

SPECTATOR CODE OF CONDUCT:

Spectators should:

- Consistently give positive feedback to players and others.
- Welcome opponents.
- Present positive comments before, during and after the game. Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities.
- Be helpful to others (i.e. willingly offer information about the game, score, scheduling, venue locations, etc. to onlookers)
- Spectators must also show proper acceptance of officials' judgment.

Artificial noisemakers are **not** permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement.

WEBSITE:

The host website will be kept up to date throughout the tournament. On the site you will find the draw, results, program, photographs, live video streaming, and much more at www.asaa.ca under the Championships page. Please inform your parents and families about the online LIVE STREAMING that is available via Sports Canada TV.

SPECTATOR ADMISSION:

Spectators will be required to pay a cash admission.

Weekend Pass: \$20.00 (includes a program)

Adult Day Pass: \$10.00

Student Day Pass: \$5.00

Children 10 & Under: Free

Program: \$5.00

NOTE: Players & coaches will receive a tournament program in their player bags.

CONCESSION:

An amazing concession will be available Thursday, Friday, and Saturday. A variety of food and beverage options will be available throughout the tournament. Concession will be cash only.

Chili with Bun \$5

Pulled Pork Sandwich \$5

Chicken Noodle Soup with Bun \$5

Wraps \$5

Muffins \$2

Bagel with Cream Cheese and Veggies \$4

Drinks \$2

Chocolate Bars \$1

Chips \$1

GIMMICS:

Gimmicks will be selling souvenir clothing for the Provincial Championship. There will be a variety of clothing options ranging in price. Gimmicks will be located in the Learning Commons (library) beside the common area.

HOSPITALITY ROOMS:

There will be a Coach's Room (Room #509) and an Official's Room (Room #105) available throughout the tournament with a variety of snacks and beverages. Food will also be available to officials through the main concession. The tournament committee room is Room #206, behind the cafeteria.

SCHOOL REQUESTS:

Please be advised that classes will be in session for Willow Creek Composite High School students for Wednesday and Thursday. Please be courteous and respectful during this time, keeping team traffic to the gym section of the school. During school hours, there is to be absolutely no warming up or balls bouncing outside of the gymnasium. Please refrain from wearing soiled footwear on the gym floor; only clean, indoor shoes are permitted. We also ask that spectators stay off of the court at all times, including half time, to keep the surface clean and safe.

Please keep your assigned classroom neat for the teacher who works there. It would be appreciated if all garbage would be placed in receptacles in the room prior to your departure. Please be respectful of the belongings in the classroom while you are using it. Thank you for your cooperation!

SPORTSMANSHIP:

Sportsmanship is vitally important and highly valued by the ASAA. There will be a Sportsmanship plaque awarded to the team that displays appropriate individual and team conduct / sportsmanship throughout the Championship. Pins will be handed out throughout the event to individuals, including spectators, who display sportsmanship in their words and actions. The sportsmanship committee will be deciding who receives these awards.

BANQUET:

Banquet tickets must be ordered online during team registration by NOON on Monday, March 12, 2018. We will be hosting a BRUNCH on Thursday morning after the Opening Ceremonies. Expect great food, entertainment, and prizes! The highlight of the banquet will be our featured guest speaker, Dave Adams.

Dave Adams has been blessed to coach basketball for over 40 years from elementary school all the way up to the NBA Summer League level. Dave is best known for his work at the University of Lethbridge where he successfully lead the Men's program to three playoff appearances and current position where he took the Women's basketball team from last place in Canada West to the playoffs in three short years. Dave has been recognized in his career with numerous coaching awards including CCAA Coach of the Year in Canada. Along the journey of life as an athlete Dave was a two-time captain of the Pronghorns and later in life turned his attention to triathlon. Dave is a former Canadian National Champion in sprint distance triathlon and is currently training for his sixth ITU World Championship in Gold Coast, Australia. Dave has been married to the incredible Dr. Pamela Adams for over thirty years and has a daughter, Brittney, who is currently attending Law School at Seattle University.

Date: Thursday March 15, 2018

Time: 10:30 AM

Location: Claresholm Community Centre, 5920 – 8 Street West

Town Map – Appendix C

MEDICAL SERVICES:

A first aider will be on site at all times. The staff room has been designated as the First Aid room. The Claresholm General Hospital has been notified about the tournament and EMS will be available throughout the event.

Emergency Action Plan – Appendix F

MAPS / DIRECTIONS:

Please see the attached School Map in Appendix B for a layout of rooms in the school. Appendix C contains a Town of Claresholm Map with locations for Willow Creek Composite High School, emergency facilities, and the Claresholm Community Centre for brunch. There is also a Parking Map found in Appendix D.

Parking Map – Appendix D

RULES/POLICY:

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically for this event, player eligibility (p. 38-40), supervision policy (p. 51), and basketball policy (p. 82-92).

DISCIPLINE AND MISCONDUCT:

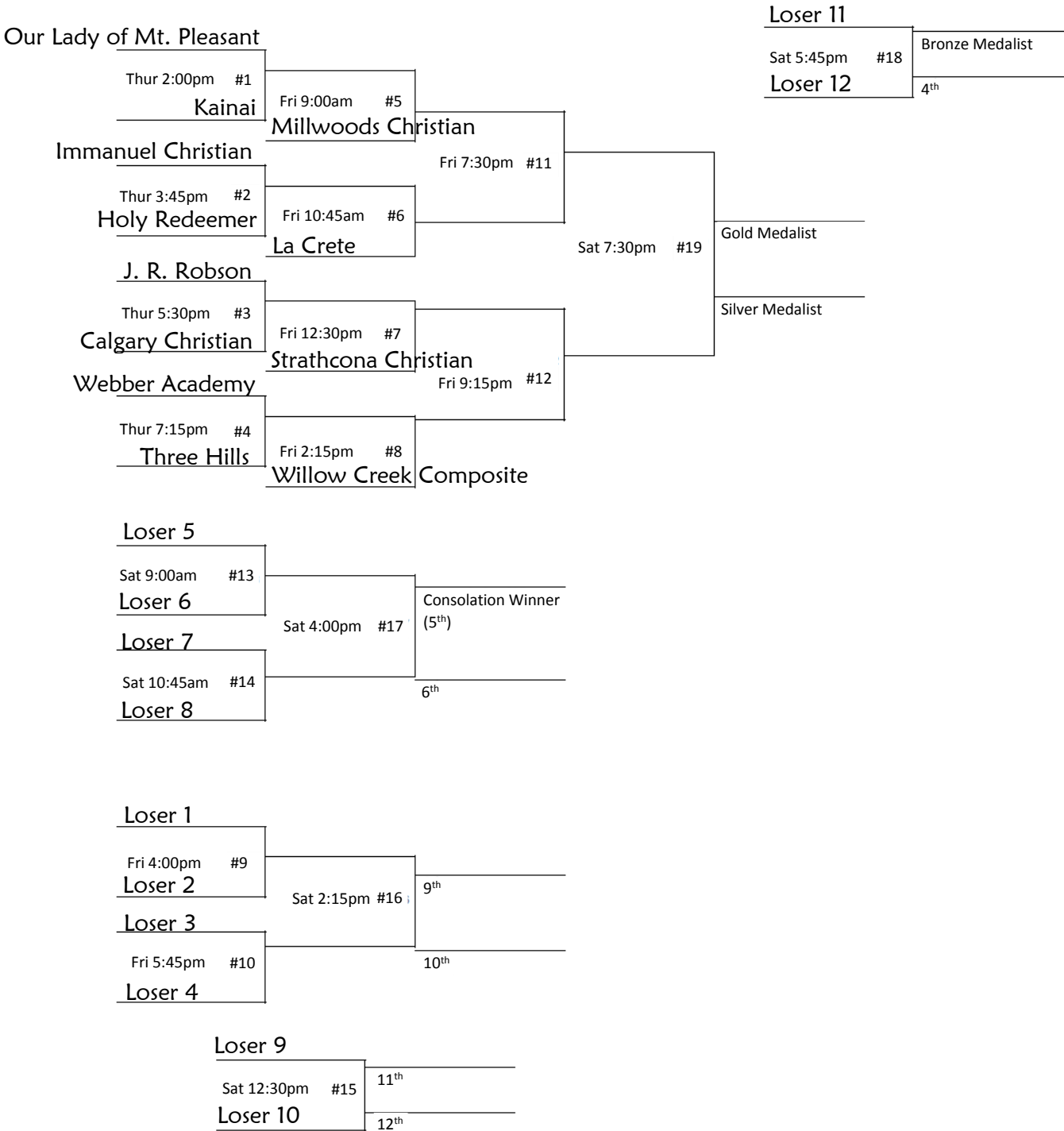
Breaches of the ASAA Code of Ethics are treated seriously, and as host we are required to report any breaches to the ASAA office where action may occur. As stated in the ASAA Code of Ethics, “any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA will not be tolerated” (p. 28-30).

GRIEVANCE COMMITTEE:

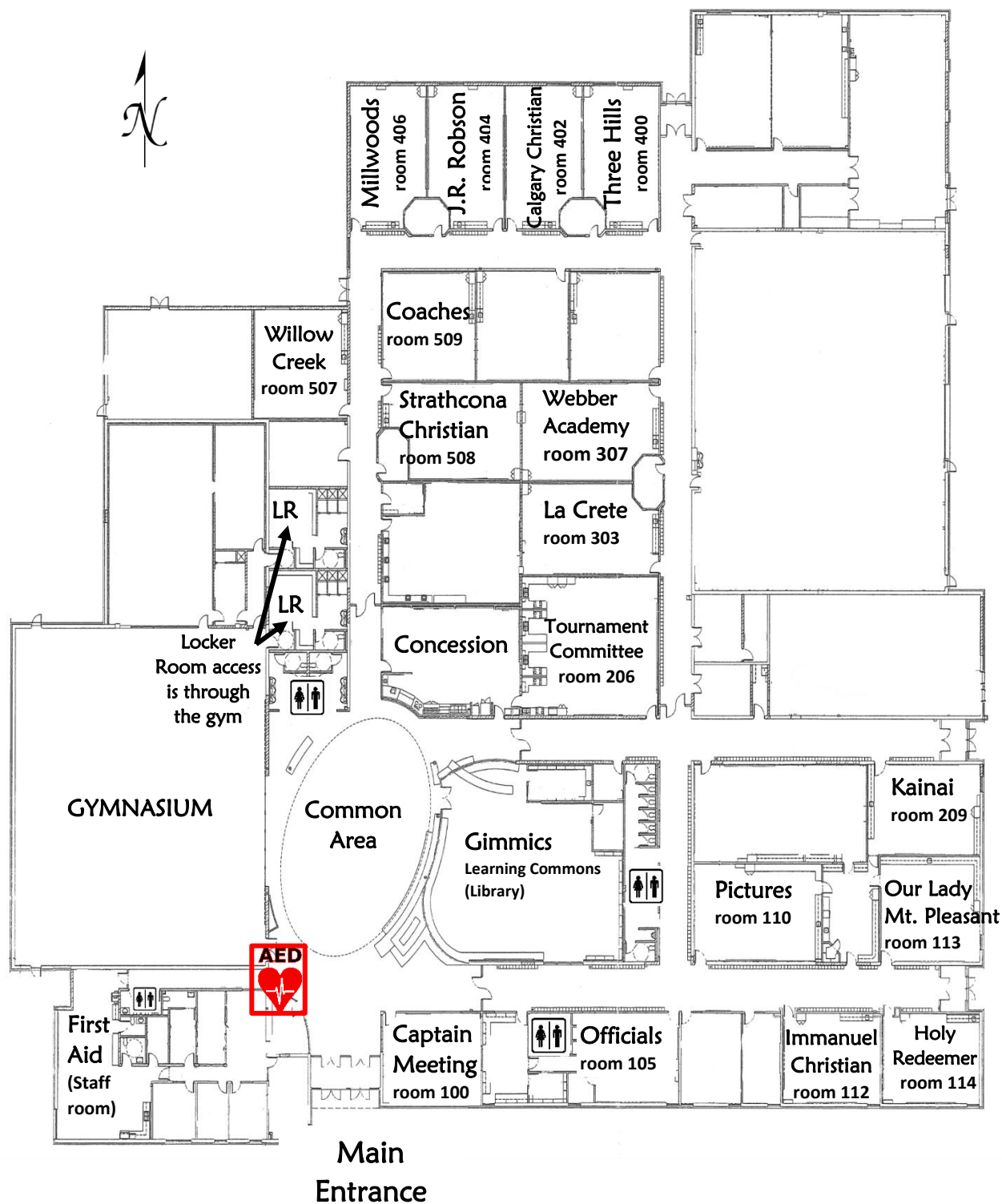
The committee will have the authority to address issues of a serious nature that may occur before, during, or after the Provincial Championship, or to hear appeals of the automatic suspension resulting from an ejection.

Appendix A: Draw

2A Boys Provincial Tournament Draw

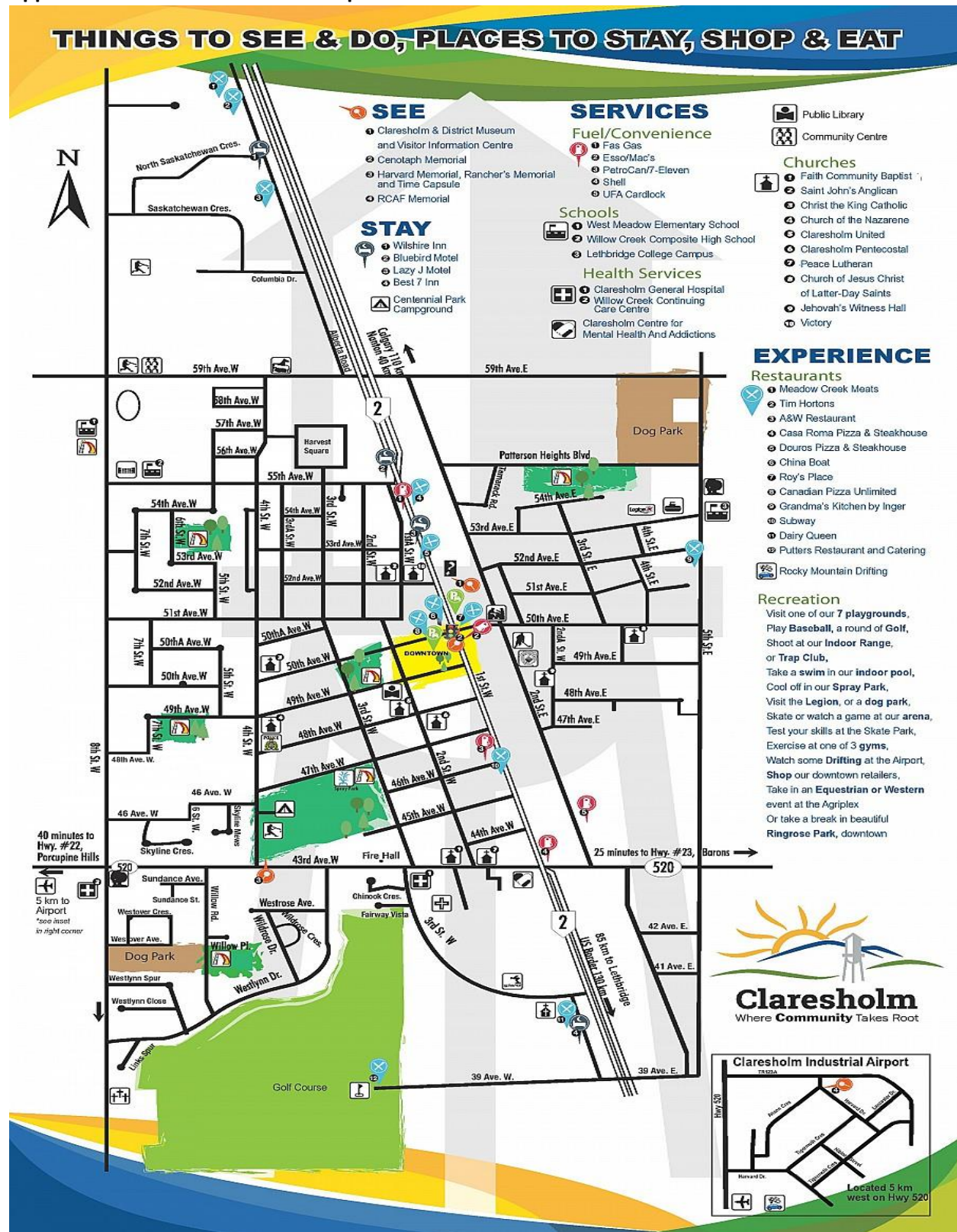


Appendix B: School Map



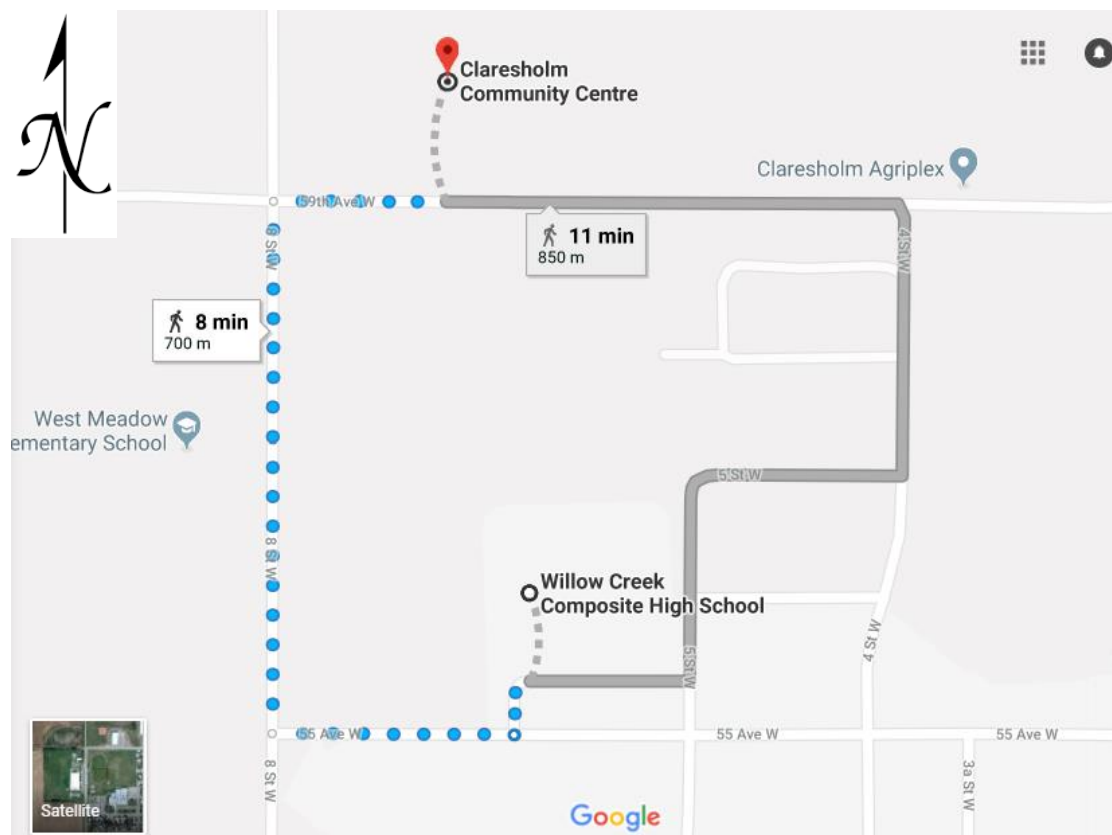
APPENDIX B

Appendix C: Town of Claresholm Map



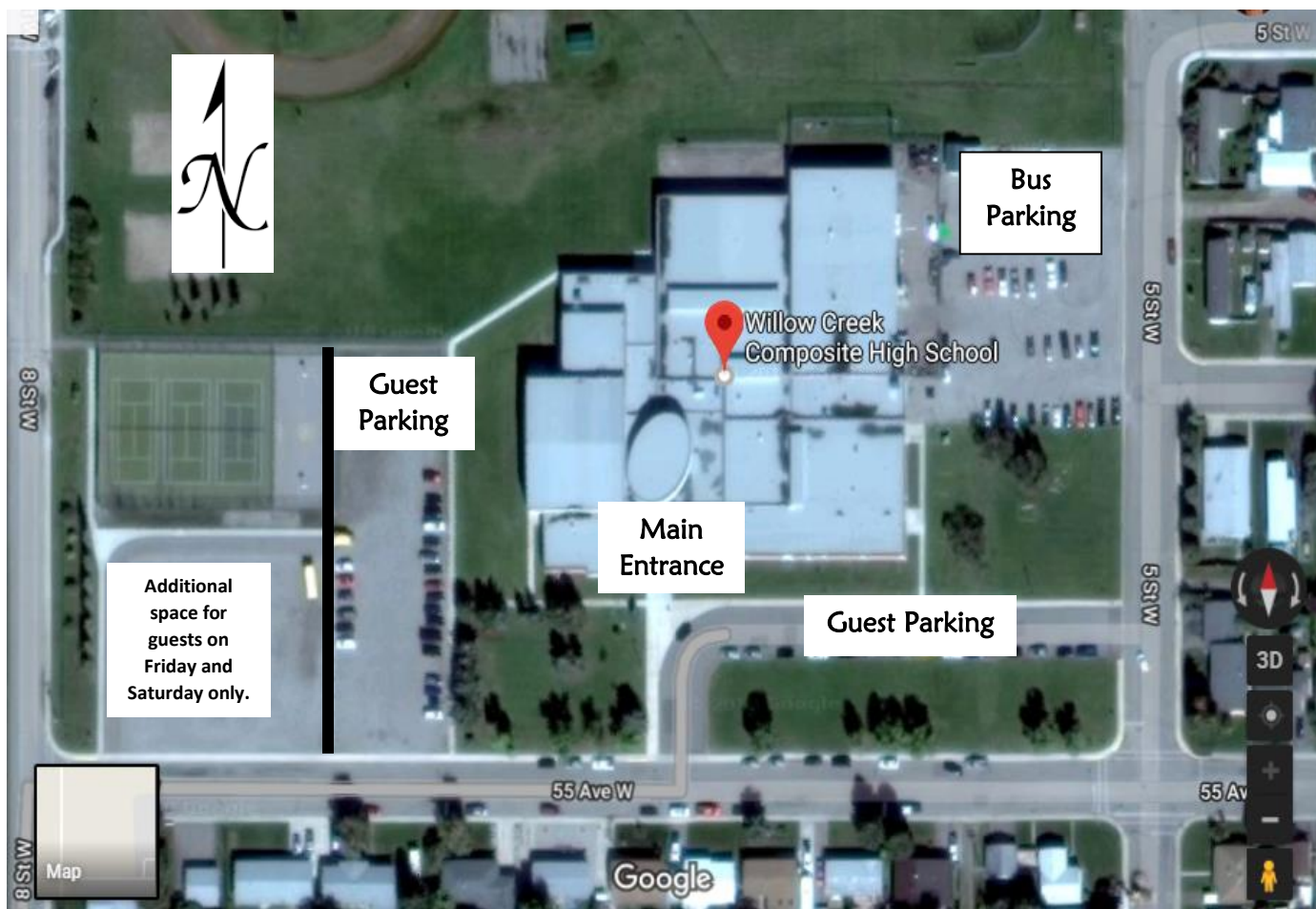
<http://www.claresholm.ca/visitors/town-map>

Appendix C: Claresholm Community Centre Map, 5920 – 8 Street West



APPENDIX C

Appendix D: Parking Map



APPENDIX D

****Please be advised that on Wednesday, March 14 and Thursday, March 15 our students are in attendance at school and thus there may be reduced space to park in the designated spaces. Street parking is always acceptable if you are not blocking a driveway.**

Appendix E: Wednesday Sessions Schedules**Team Arrival & Picture Times:****Room 110 – 30 minutes each**

Please arrive at Willow Creek Composite High School 15 minutes prior to your session to be greeted by your hostess/hosts and arranged for your team photograph.

TIME	TEAM	TIME	TEAM
10:15 AM	Willow Creek Composite	2:45 PM	Millwoods Christian
11:00 AM	Immanuel Christian	3:30 PM	Strathcona Christian
11:45 AM	Kainai	4:15 PM	Our Lady of Mount Pleasant
12:30 PM	Calgary Christian	5:00 PM	Holy Redeemer
1:15 PM	Webber Academy	5:45 PM	J.R. Robson
2:00 PM	Three Hills	6:30 PM	La Crete

Practice Times: *times will be assigned based on distance to travel

TIME	TEAM	TIME	TEAM
11:00 AM	Willow Creek Composite	3:30 PM	Millwoods Christian
11:45 AM	Immanuel Christian	4:15 PM	Strathcona Christian
12:30 PM	Kainai	5:00 PM	Our Lady of Mount Pleasant
1:15 PM	Calgary Christian	5:45 PM	Holy Redeemer
2:00 PM	Webber Academy	6:30 PM	J.R. Robson
2:45 PM	Three Hills	7:15 PM	La Crete

45 minute each

Coach / Captain Meeting @ 8:15 PM on Wednesday, March 14

Coaches meet in the Staff Room.

Captains meet in Room 100.

Appendix F: Emergency Action Plan

EMERGENCY ACTION PLAN

Willow Creek Composite High School 628 55th Ave West 403-625-3387

- 1) First Aid Kit and ice at the score table in the gymnasium. AED is located on the wall immediately outside the main entrance to the gymnasium.
- 2) Cell phone at the score table. Land line inside the main office on the counter.
- 3) Ambulance 9-1-1. Hospital 403-682-3700.
- 4) Enter main door of school (by flag pole). Gym is directly west once you have entered.
- 5) See attached google maps for best route to hospital.

When an injury occurs:

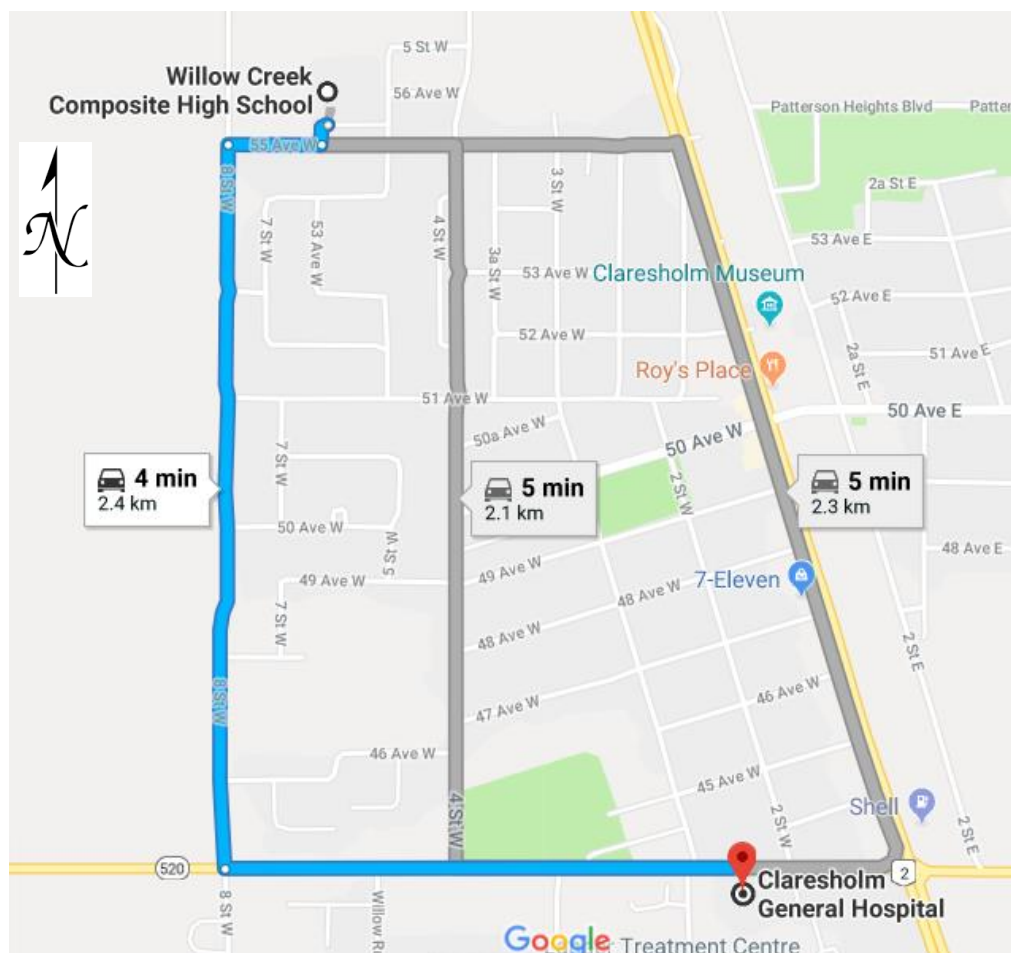
- 1) Take control of the situation. Exercise universal precaution related to blood/body fluids.
- 2) Do not move the student if they cannot move themselves. Do not remove uniform unless deemed necessary.
- 3) Assess and evaluate the severity of the situation and decide if further assistance is required
- 4) If an ambulance is required, then determine the action required to remove the athlete from the playing surface.
- 5) If an ambulance is called: direct one person to call the ambulance and give the pertinent information to them. Include location, address and extent of injury. Ask person to report back with an ETA.
- 6) Remain with injured student and address any concerns they have while awaiting medical attention.
- 7) Do not give food or drink to injured athlete unless required because of existing medical conditions (ex. Diabetes).
- 8) Stay calm and reassuring.
- 9) Once ambulance arrives explain situation and what has been done for the injured athlete.
- 10) Designate an adult to accompany the injured athlete to the hospital.
- 11) Parent/guardians of the injured athlete should must be contacted as soon as possible following the injury.
- 12) Complete the attached incident/accident report form and return it to the tournament organizer/administration.

PROTOCOL IN EVENT OF AN EMERGENCY

- 1) Call Ambulance or Fire Department 9-1-1.
- 2) Willow Creek Composite High School – 628, 55th Ave West (in gym).
- 3) Indicate location and nature of injury.
- 4) Report to Coach/Administrator.
- 5) Meet Ambulance.

Attachments: Map of school location to hospital & Accident report form.

Directions to Claresholm General Hospital, 221 43 Ave W, Claresholm





Livingstone Range
SCHOOL DIVISION NO. 68

ACCIDENT REPORT

Date of Report _____ School _____

Date of Accident _____ Hour Accident Occurred _____

Name of Teacher(s) on Supervision _____

Name of Student Injured _____

Nature of Injury _____

Name of Three Others Present: 1. _____

2. _____

3. _____

Any treatment (first aid, etc.) _____

Parent contact made: Yes _____ No _____

REPORT OF TEACHER NEAREST ACCIDENT: _____

Signature _____

PRINCIPAL'S COMMENTS: _____

Signature _____