



2A Girls Provincial Basketball Championships
March 16-18, 2017
Prairie Christian Academy
Three Hills, Alberta

INFORMATION PACKAGE

LOCATION:

Prairie Christian Academy
 411 11th Avenue NE
 Three Hills, Alberta
 Main Phone: (403) 443-4220
 Email: pca.admissions@ghsd75.ca
 School website: www.pca3hills.ca
 Website for ASAA: www.asaa.ca

TOURNAMENT CHAIRS:

Mike Callaway	Bev Olver
(C) (403) 443-9418	(C) (403) 443-0579

pca.athletics@ghsd75.ca	mb2olver@telus.net
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RESPONSIBILITIES:

Program & Admissions	Kevin Penner
Website	Mike Callaway
Concession Stand	Patty Brown
Coach/Officials Room	Colleen Eyjolfson
Minor Officials/Referees	Sharyn Branson
Finances/Fees	Joelle Sept
Media	Stan Guedes/Michael Robertson
Photography	Jason Ewert
Banquet	Bev Olver
Score Table Supervisor	Sharyn Branson
Facilities	Kevin Wiens
Registration	Kevin & Laurel Penner
Opening Ceremonies	Sheila Adkins
Gate	Greg & Chrisie Rector



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GRIEVANCE COMMITTEE

Richard Laslett, Mike Callaway, Darryl Hern, Head Official

The committee will have the authority to address issues of a serious nature that may occur before, during or after the provincial championships, or to hear appeals of the automatic suspension resulting from an ejection. All grievance issues will also be brought to the attention of ASAA before decision is reached or handed down. Any potential grievance committee members conflict of interest will be taken into account wherever possible.

RULES/POLICY:

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically for this event, player eligibility (pp 37-44), supervision policy (pp 51-52), and basketball policy (pp 81-91).

DISCIPLINE AND MISCONDUCT:

Breaches of the ASAA Code of Ethics are treated seriously, and as host, [we] are required to report any breaches to the ASAA office where action may occur. A portion of the ASAA Code of Ethics states, “Any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA will not be tolerated.” (pp 27)

SPORTSMANSHIP:

Sportsmanship is vitally important and highly valued by the ASAA. A Sportsmanship plaque and banner will be awarded to the team that displays appropriate conduct & sportsmanship both individually and at a team level throughout the Championship. Sportsmanship Pins will be handed out throughout the Championship to individual athletes, coaches and/or spectators who display sportsmanship in their words & actions. The sportsmanship committee will be deciding who receives these awards and may consult the officials at the the discretion of the sportsmanship committee.

SPORTSMANSHIP COMMITTEE

Richard Laslett, Mike Callaway, Bev Olver

Throughout the tournament, players, parents, staff and spectators can be nominated or brought to the committee for outstanding acts of sportsmanship. Those individuals will then receive recognition on behalf of the ASAA and the committee for the event.



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ACCOMMODATIONS:

Rooms have been blocked off for the championship at **The Three Hills Best Western and Super 8 Three Hills**. All teams will be guaranteed 7 rooms for players and coaching staff, etc. All rooms (up to 4 occupants) will receive complimentary Breakfast.

Any families wishing to book extra rooms not included within the 7 allotted, should do so on their own.

Best Western Diamond Inn – \$107.99 + Taxes (Room block for 5 teams)

351 7 Ave N, Three Hills, Alberta

(403) 443-7889

Toll Free 1(800)780-7234

Directions to Best Western

(Coming in from highway 21) turn west into Three Hills on the 583, go approximately 1 km, turn right at the Bell 720 restaurant. (Hotel is located directly behind restaurant)

(Coming in on 583 from the west) cross railroad tracks. Turn left at the Bell 720 restaurant. (Hotel is located directly behind restaurant)

Super 8 Three Hills – \$129.99 + Taxes (Room block for 6 teams)

208 18th Ave N, Three Hills, Alberta

(403) 443-8888

Directions to Super 8

(Coming in from highway 21) turn west into Three Hills on the 583, hotel is to your right as you turn onto the 583. (Located next to A&W)

(Coming in on 583 from the west) cross railroad tracks, travel about 1 km, turn left just before the A&W.



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TOURNAMENT AT A GLANCE:

Registration Deadline	12:00 Noon on Monday, March 13, 2017
Banquet Ticket Deadline	12:00 Noon on Monday, March 13, 2017
Program Pictures & Data Deadline	12:00 Noon on Monday, March 13, 2017
Practice Times & Pictures	2:00 PM – 8:30 PM on Wed, March 15, 2017
Team Pictures	Scheduled ½ or 1 hour before practice time
Coaches Meeting	8:30 AM on Thursday, March 16, 2017
Captains Meeting	8:30 AM on Thursday, March 16, 2017
Opening Ceremonies	9:15 AM on Thursday, March 16, 2017
Banquet	6:30 PM on Thursday, March 16, 2017
Provincials Game Schedule	11:00 AM – 4:15 PM Thursday, March 16, 2017 9:00 AM – 9:15 PM Friday, March 17, 2017 9:00 AM – 7:30 PM Saturday, March 18, 2017

REGISTRATION DEADLINE:

Registration will occur online: <http://provincials.asaa.ca> under the registration link. The online forms include a Team Roster, Team Picture (minimum 3 megapixel picture with optical zoom) and Team History. **Please send your high resolution team logo and 5-10 team action photos to pca.athletics@ghsd75.ca as soon as possible in a jpeg format.** Banquet Tickets are also available online.

Deadline for Registration is Monday, March 13th @ 12:00 noon.

REGISTRATION & BANQUET FEES:

Entry Fee: \$430

Banquet Fee: \$25 per person 15 tickets per team max.

ASAA “Pay it Forward” Scholarship Loonie Fee: \$1 Per Athlete

Please bring one cheque payable to Prairie Christian Academy.

All official team members will receive a player’s package, souvenir ID participant passes and lanyards. A receipt for the tournament fees will be given in the coaches packages.



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BANQUET: \$25.00/person

Banquet tickets must be ordered online on the Team Order Form by 12:00 noon Monday, March 13. The attire will be semi-formal. The banquet will be held at Prairie College. Expect great food, entertainment and prizes!

DATE & TIME: Thursday March 16, 2016 @ 6:45PM
DOORS OPEN AT 6:30PM
Meal @ 6:45

LOCATION: Prairie College Dining Room
350 5 Ave N Three Hills, AB
(Located across from Subway)

THEME: GO FOR GOLD!

PURCHASING TEAM PICTURES, ACTION PHOTOGRAPHS AND VIDEO:

Team pictures will be taken before your scheduled practice time. Pictures will be done in the Drama room just down the hall from the gathering area.

All photography during the tournament will be done by Jason Ewert Photography. Teams may purchase a team package during the tournament for \$450 which includes all their individual, opening ceremonies and in-game photos (does not include the official team photo). Photos may be purchased separately online during and after the tournament at vando.imagequix.com/R9MTG9B. The password for viewing the 2A Girls tournament gallery will be "basketball". Please visit this website for examples of previous Provincial Basketball photos taken by Jason Ewert Photography (password: basketball). The location to view and purchase these photos will be in our media lab across the common area from the gymnasium.

WEBSITE:

The host website will be kept up to date throughout the tourney. On the site you will find the draw, team biographies, photos, results, **LIVE STREAMING** and much more. <http://provincials.asaa.ca>.

LIVE STREAMING:

Live streaming of each game will be available throughout the championship. Go to <http://sportsCanada.tv/asaa/> to view the games. Please note that there is a cost to view this service.

- 24 hours for \$10
- 1 month for \$15
- 1 year for \$30

Viewers will have access to the game archives for the duration of their subscription. Please inform your parents about the live streaming that is available.

RESULTS:

All game score sheets will be posted in the gathering area, as well as on the website immediately following the game. The end result of each game will also be posted on our twitter account: @pca3hills.



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PRACTICE/WARM UP BALLS:

Prairie Christian Academy will provide all basketballs for use at the event. This includes balls for practice as well as warm-ups. Please do **NOT** bring your own balls to the school. All basketballs must remain in the gymnasium at all times. We also ask that spectators stay off of the floor during half time to keep the surface clean and safe.

PRACTICE TIMES & TEAM PHOTOS:

All teams will have slots available for practice on Wednesday from 2:30PM – 8:30 PM. Each team will be allowed one 60 min. time slot on a court. Practice times are assigned with teams traveling longest distances getting the evening slots.

Team photos for ASAA yearbook and individual athlete and coach (manager, trainer) photos for tournament accreditation lanyards will be taken **prior to your teams practice time (between 2:00 pm and 7:00 pm)** on Wednesday. **Photo location for all teams will be at Prairie Christian Academy in the drama room.** Please have your team in uniform and/or appropriate warm-up attire. Team photos may be purchased on Wednesday (during team photo time) for \$10/photo (8x10 size). If purchased later (on the website) the cost will be \$14/photo.

PRACTICE/TEAM PICTURE TIMES: Wednesday March 15th, 2017

TIME	PRAIRIE CHRISTIAN ACADEMY	TIME	THREE HILLS SCHOOL
2:30 – 3:30 p.m. (Team Photos @ 2:00 p.m.)	St. Joseph's Collegiate	2:30 – 3:30 p.m. (Team Photos @ 1:30 p.m.)	Prairie Christian Academy
3:30 – 4:30 p.m. (Team Photos @ 3:00 p.m.)	Webber Academy	3:30 – 4:30 p.m. (Team Photos @ 2:30 p.m.)	David Thompson High
4:30 – 5:30 p.m. (Team Photos @ 4:00 p.m.)	Pigeon Lake Regional	4:30 – 5:30 p.m. (Team Photos @ 3:30 p.m.)	John Paul II
5:30 – 6:30 p.m. (Team Photos @ 5:00 p.m.)	Immanuel Christian High	5:30 – 6:30 p.m. (Team Photos @ 4:30 p.m.)	Kate Andrews High
6:30 – 7:30 p.m. (Team Photos @ 6:00 p.m.)	Mayerthorpe High	6:30 – 7:30 p.m. (Team Photos @ 5:30 p.m.)	Assumption Jr/Sr High
7:30 – 8:30 p.m. (Team Photos @ 7:00 p.m.)	Lacrete High	7:30 – 8:30 p.m. (Team Photos @ 6:30 p.m.)	Glenmary High



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MEDICAL:

Teams must bring their own medical supplies. Ice will be provided as needed. A registered nurse or designate will be on site all weekend to help with any injury management, or taping and strapping.

CHANGE ROOMS/SHOWER FACILITIES:

Shower facilities and change rooms will be available for use at the gym. No valuables should be left in the change rooms. Each team will be given a change room to meet in at half time. Please note: Prairie Christian Academy is not responsible for lost or stolen articles. Please take your valuables with you after you are done changing.

COACHES/CAPTAINS MEETING:

There will be a coaches meeting at 8:30 AM on Thursday, March 16th in the Prairie Christian Academy Media Lab. There will also be a captains meeting at 8:30 AM in the Foods Lab, located just off of the gathering area. It is mandatory for at least one Coach and Captain from each team to attend these meetings.

The entry fee, banquet fee, and Loonie Scholarship Fee must be brought to the coaches meeting in one cheque.

SCHEDULE/DRAW:

See attached, Appendix A for the schedule as approved by the ASAA.

Please note that the highest ranked team will be designated as the Home team and should wear light uniforms. Prairie Christian Academy will always be designated as the home team during the tournament.

OPENING CEREMONIES:

The Opening Ceremonies will take place on Thursday, March 16th @ 9:15 AM in the Prairie Christian Academy gymnasium. Please assemble your team in the Drama Room (where team pictures were taken) by 9:00 AM so we can organize the teams. Please have your athletes come dressed in their uniforms or team apparel.

AWARD/MEDAL PRESENTATIONS:

The consolation plaque, fourth place plaque, third place plaque and bronze medals will be handed out after those games are played. This will allow teams to start heading home if needed. Closing Ceremonies and silver/gold medal presentations will take place after the Championship Game.

COACHES & OFFICIALS ROOM:

A hospitality room will be available for coaches and officials throughout the tournament. A variety of food & beverages will be available. The hospitality room will be located next to the lounge area in the Prairie Christian Academy Staff Room and will be open throughout the tournament.



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CONCESSION:

An amazing concession will be available Thursday, Friday and Saturday. The concession can be found in the gathering area.

SPECTATOR ADMISSION/PROGRAM:

Spectators will be required to pay a daily admission. Each day a different colored wrist band will be given and will be non-transferable. Please note that we will not honor wristbands from other Provincial venues and tournaments in the area. A digital copy of the Program will be available on the host website and copies will be available for sale at the event at the gate.

Thursday Passes:

Adult: \$5.00

Senior/Student: \$5.00

12 and Under: Free

Tournament Pass:

Adult: \$25.00

Senior/Student: \$17.00

Friday Passes:

Adult: \$10.00

Senior/Student: \$6.00

12 and Under: Free

Tournament Pass:

Adult: \$20.00

Senior/Student: \$12.00

Saturday Passes:

Adult: \$10.00

Senior/Student: \$6.00

12 and Under: Free

PROGRAMS: AVAILABLE FOR SALE – LIMITED QUANTITY

PARKING:

There are parking lots in front of the Prairie Christian Academy. There is also street parking which is accessible. All buses should be parked in designated area on the street. (11th ave north)

EMERGENCY ACTION PLAN:

Our facility has Emergency Exit routes in the unlikely event of a fire or other emergency. Only front entrances will be open for entry into the building(s). Our gymnasium has emergency exit doors which will be utilized if necessary. Upon exiting the building, all coaches are responsible to ensure their team members are kept in a group and need to report any athletes unaccounted for to a member of the organizing committee. Further instructions in emergency situations will be dealt with as instructed by the Three Hills Emergency Services personnel. See **Appendix B** for more details.

GIMMICS

Gimmics will be providing the souvenir clothing for the Provincial Championships. They will be bringing a variety of clothing styles (eg short and long sleeved t-shirts, baseball shirts, hoodies, sweatpants, and more) with prices ranging from \$25 - \$50. All prices will include one tournament logo along with GST. To personalize an item with letters/numbers there are additional costs. Payment can be made with cash or through a debit machine. Gimmics will be located in a classroom west of the gymnasium.



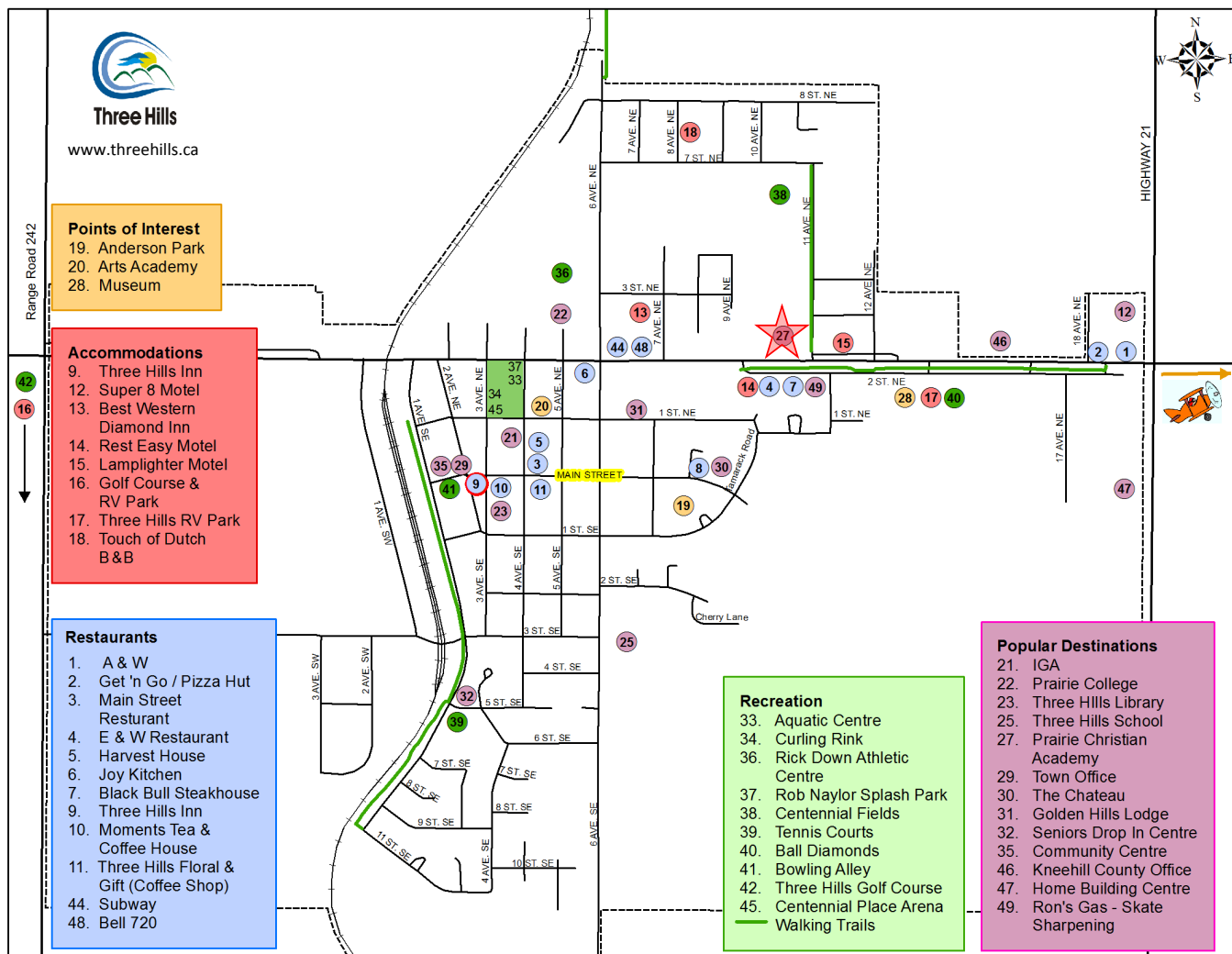
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MAPS/DIRECTIONS:

Prairie Christian Academy
411 11th Avenue NE





A POOL





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Appendix B – Emergency Action Plan

EMERGENCY ACTION PLAN (EAP)

Please follow and respect the policies and procedures of this Emergency Action Plan (EAP)

While Prairie Christian Academy does everything possible to prevent injuries and accidents at the school, there is still potential for serious accident and injury in any athletic event. If a serious injury occurs, time becomes critical. Subsequently, the implementation of this EAP must be adhered to while in attendance at Prairie Christian Academy events.

Person in Charge:

- Administrator in Charge – Mike Callaway
- Tournament Chair – Mike Callaway/Bev Olver
- Teacher Supervisors –
- Custodian – Ed Yourk

First person on scene of accident:

- Assess injury status of a player (particularly head and/or spinal injuries).
- Contact Person in Charge as soon as possible.
- If an ambulance and paramedics are required the Person in Charge will call **911** if he/she deems it necessary and it hasn't been done yet.
- Person in Charge will take control of an emergency situation until a medical authority arrives.
- Document the events of the accident and file a written report if necessary.

Calling Person in Charge:

- Call Person in Charge (Administrator or Teacher supervisor or Teacher at score table) is responsible for making the **911** telephone call. Teacher supervisors and Teacher at score table are required to have a cell phone on their person while attending an athletic event while at the Prairie Christian Academy.
- Stay in constant communication with the medical provider and the Person in Charge.
- Contact Tournament Chair. Tournament Chair is responsible for having his/her cell phone number available to the call Person in Charge.
- Assist the Person in Charge with the filing of Accident Report if requested.

Control Person:

- The Teacher supervisor and/or other Teachers at the score table are responsible for controlling the crowd and other participants.
- After the area is secured and controlled, the Teacher supervisor will act as the guide for emergency personnel outside of the building to ensure expedient access to the victim.
- Seek highly trained medical personnel in the building if the Person in Charge believes the injury is serious and cannot wait for emergency assistance to arrive.
- In consultation with the Person in Charge, Tournament Chair (if necessary) and game Officials the continuation of play will be determined.





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Three Hills Health Centre
1504 2nd Ave, Three Hills, AB
Three Hills, Alberta
Urgent Care: 403 443 2444

Three Hills is a 911 Emergency Zone