

Catholic Central High School (West Campus) Emergency Action Plan (EAP):

The EAP for the CCH CAMPUS WEST venue will be as follows:

In the event that a fire alarm is activated, the Event Manager or highest representative of Catholic Central High School will act as Emergency Senior. He/She shall identify him/herself and instruct two adult volunteers (preferable teacher) to lead all persons in a given area out of and to the following areas:

1. **Main Gymnasium** – outside the North doors and muster in the football field north of the school, with the other group.
2. **Cafeteria/Coaches Rooms** – Outside the North building doors in the main area and muster in the football field north of the school, with the other group.

Once outside, adult volunteers will immediately instruct everyone to remain as a group at all time and take a head count of the number of persons in the group. Report this number to Anthony Vercillo at 403-593-9575 as well as your Emergency Senior. The Emergency Senior will be the last person to leave the building, once all washrooms, team rooms, gymnasium and hallways have been cleared and doors have been closed. Establish contact with the Fire Department and once the all-clear is given, instruct everyone to enter the building

In the event of an injury, contact the Scoretable Supervisor and they will inform Anthony Vercillo, who will inform the first aid representatives to take action. Any first aid contact beyond band-aids and ice for general aches and pains must be documented in an incident report form and submitted to Anthony Vercillo.

Safety Guidelines:

- No practicing in hallways or gathering areas.
- Please refrain from littering, smoking and horseplay at all venues.
- Please use the recycle and garbage bins provided.
- Please NO food or drink (besides water) on the playing surface in the gymnasium.
- Do not wear jewellery.
- Ensure proper footwear is worn.
- When possible, wait for play to stop before walking behind or beside court.
- When walking around court, always be aware of where the active players are.
- All players, coaches and spectators are to act respectfully and responsibly at all times

Catholic Central High School (East Campus) Emergency Action Plan (EAP):

The EAP for the CCH CAMPUS EAST venue will be as follows:

In the event that a fire alarm is activated, the Event Manager or highest representative of Catholic Central High School will act as Emergency Senior. He/She shall identify him/herself and instruct two adult volunteers (preferable teacher) to lead all persons in a given area out of and to the following areas:

1. **Main Gymnasium** – outside the East doors and muster in the football field north of the school, with the other group.
2. **Cafeteria/Coaches Rooms** – Outside the North building doors in the main area and muster in the football field north of the school, with the other group.

Once outside, adult volunteers will immediately instruct everyone to remain as a group at all time and take a head count of the number of persons in the group. Report this number to Anthony Vercillo at 403-593-9575 as well as your Emergency Senior. The Emergency Senior will be the last person to leave the building, once all washrooms, team rooms, gymnasium and hallways have been cleared and doors have been closed. Establish contact with the Fire Department and once the all-clear is given, instruct everyone to enter the building

In the event of an injury, contact the Scoretable Supervisor and they will inform Anthony Vercillo, who will inform the first aid representatives to take action. Any first aid contact beyond band-aids and ice for general aches and pains must be documented in an incident report form and submitted to Anthony Vercillo.

Safety Guidelines:

- No practicing in hallways or gathering areas.
- Please refrain from littering, smoking and horseplay at all venues.
- Please use the recycle and garbage bins provided.
- Please NO food or drink (besides water) on the playing surface in the gymnasium.
- Do not wear jewellery.
- Ensure proper footwear is worn.
- When possible, wait for play to stop before walking behind or beside court.
- When walking around court, always be aware of where the active players are.
- All players, coaches and spectators are to act respectfully and responsibly at all times