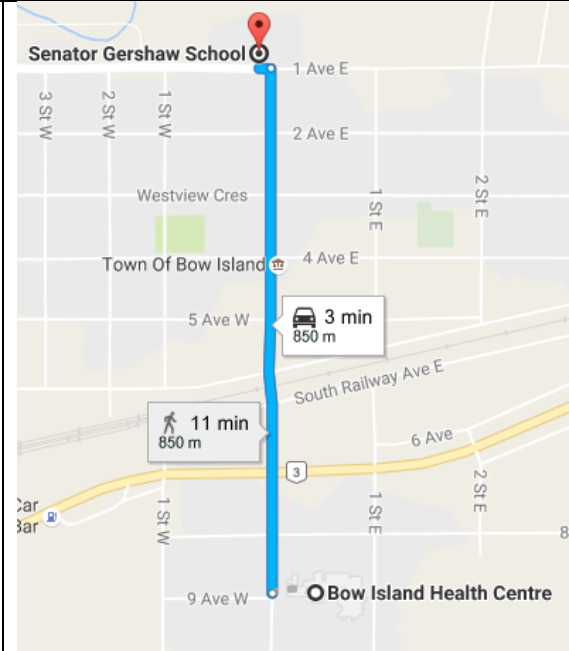


Senator Gershaw School – Emergency Action Plan

RCMP/EMS Dispatch # - 911

RCMP Administration Line – 403-545-2100

Fire Department – 403-545-2424

Venue:	Senator Gershaw School	
Location:	104 – 1 st Ave W, Bow Island, AB, T0K 0G0, (403)-545-6853	
Tournament Chair	Barry Smith (403) 504--3467	
Med Kits:	Each team is responsible for bringing their own Medical Kit for basic minor injuries such as, scratches, cuts, sprained muscles/tendons, etc.	
First Aid Kits Located:	1 – Main Office 2 – Gymnasium <i>First Responders on site to access first aid kits</i>	
Defibrillators:	Main office	
MUSTER POINT:	Soccer field east of the school	
Egress Routes:	Egress routes posted throughout exits within the school	
Location of nearest Hospital:	Bow Island Health Center 938 Centre St, Bow Island, AB T0K0G0, (403) 545-3200	
Directions to Hospital from Venue:	<ol style="list-style-type: none"> 1) Head south on Centre St. 2) After passing through the stop lights the hospital will be on your left. 	

Potential Threat Evacuation Process

An evacuation of the Campus can be caused by many different situations. Follow instructions of the SGS staff during the evacuation.

▪ **If you are told to evacuate or hear the fire alarm:**

- Stop the exercise / game / workout and evacuate the area
- Close doors as you go and leave lights on
- Exit building via nearest possible exit unless re-routed by an Evacuation Supervisor or SGS Staff member and proceed to closest Muster Point
- The **gym** has three (3) exit routes.
 - Exit out the main entrance of the gym, out the school's main entrance and left onto the soccer field.
 - The two back corner exits go directly outside behind the school building. Proceed to the right onto the soccer field.
- If smoke is encountered, stay low to the ground

▪ **If you cannot evacuate:**

- Try to proceed to a room with an outside window
- Close doors between you and fire

- To keep smoke out of room, stuff cracks around door and cover ventilation openings
 - *If you have access to a working phone, **call 911** & report your location & that you are unable to evacuate*
 - If smoke fills room, place article of clothing in window as a marker for rescuers and stay low to floor
 - If water is available, dampen a cloth and breathe through it
- When the Fire Department arrives on scene they will assume overall command with the Emergency Response Team working in collaboration
- The incident is terminated when the Fire Department declares an 'All Clear'