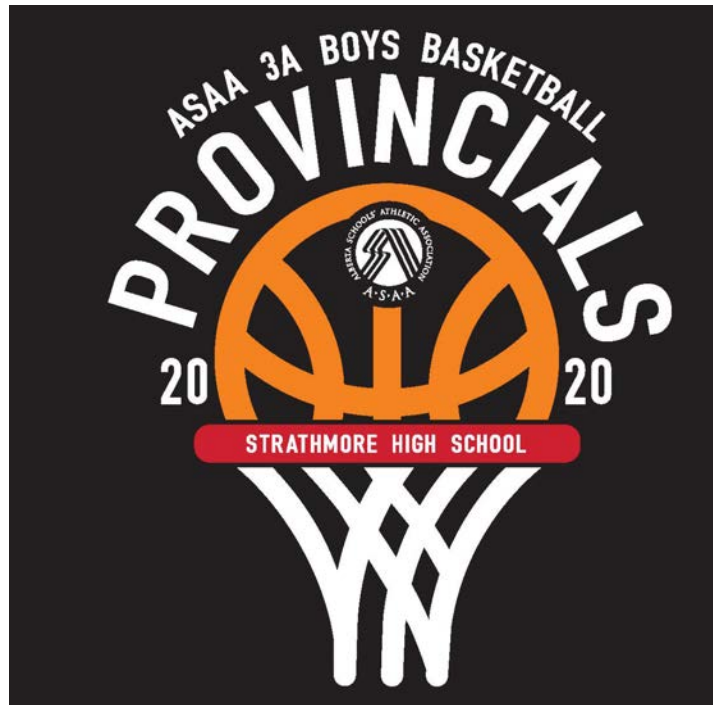


2020 3A Boys Basketball Provincial Championships

March 18-21, 2020



Hosted by

**Strathmore High School
Strathmore, AB**



ASAA 3A Boys Basketball – Information Package

Welcome to Strathmore High School, we hope your provincial play and time spent with us are enjoyable and successful!

Host School: Strathmore High School

100 Brent Boulevard
Strathmore, AB
T1P 1V2
Phone: (403) 934-3135
Fax: (403) 934-6694

Division Website: <http://www.ghsd75.ca/>

School Website: <http://www.strathmorehighschool.com/>

Host Website: <https://www.asaa.ca/championships/site/2020-3a-boys-basketball>

Tournament Organizers/Chairpersons:

Matthew Laslo

Phone Work #: (403)934 3135
Email: matthew.laslo@ghsd75.ca

Cole Hinz

Phone Work #: (403) 934 3135
Email: cole.hintz@ghsd75.ca

Tournament at a Glance:

Wed. Mar 18.	Thurs. Mar 19	Fri. Mar 20	Sat. Mar 21
Team Practices 12:00 – 6:00 pm @ CMJHS & SHS	Coaches/Captains Meeting & Reg. Pick Up SHS 9:00-9:30am	Game Play 9:00am – 9:00pm SHS	Game Play 9:00am – 7:00pm SHS
Skills Competition 6:00 PM @ SHS	Game Play 10:00 – 8:00pm SHS/CMJHS		
Banquet/Opening Ceremonies 7:00pm @ SHS			

Gym Locations:

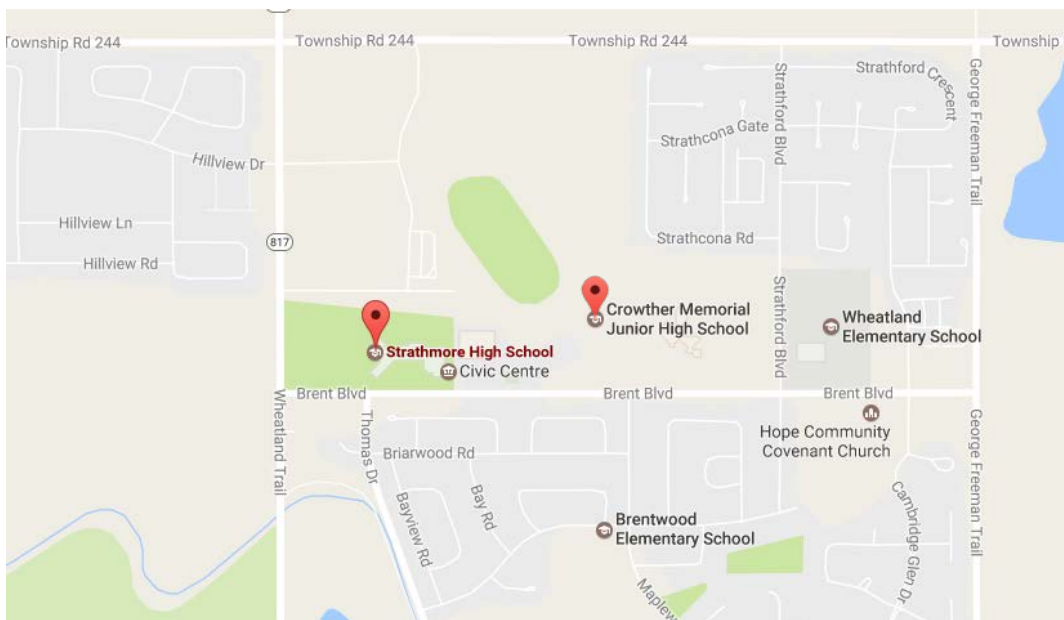


Strathmore High School (SHS)

100 Brent Boulevard
Strathmore, AB
T1P 1V2
(403) 934-3135

Crowther Memorial Junior High School (CMJHS)

190 Brent Boulevard
Strathmore, AB
T1P 1T4
(403) 934-4646



Registration Fees:

Entry Fee: \$480

Banquet fee: \$30.00

Please bring one cheque for all your fees made payable to ***Strathmore High School*** at the Main Office.

Practice Times: SHS and CMJHS

Those interested in utilizing the practices times at our two locations can do so by entering your preferred time on the Host Webpage marked 'Practice Times'. *Times are first come first served.*

Practice times will be available at

Crowther Memorial Junior High School
Wednesday, March 18 from 12:00 pm- 6:00 pm

Strathmore High School
Wednesday, March 18 from 12:00 pm- 6:00 pm

Accommodations:

Hotel Rooms booked under the following Block Book Name: **"2020 Strathmore Basketball Provincials"**

Block Booking for Wednesday, March 18 to Saturday, March 21st

It will be up to the individual teams if they want to stay an extra night either before or after the event.

1) Super 8 Strathmore

- a. Address: 450 Westlake Rd, Strathmore, AB T1P 1H8
- b. Phone #: (403) 934-3114
- c. 30 Rooms Booked for Boys Teams – 2 Queen Beds, Non-Smoking
- d. Cutoff Date:
- e. Rate: \$100 plus tax**

2) Wheatland Hotel

- a. Address: 960 Westridge Rd, Strathmore, AB T1P 1H8
- b. Phone #: (403) 901- 0000
- c. 25 Rooms Booked for Boys Teams – 2 Queen Beds, Non-Smoking
- d. Rate: \$89 plus tax**
- e. Cutoff date:

3) Best Western Chestermere

- a. Address: 200 Marina Dr, Chestermere, AB T1X 1N2
- b. Phone #: (587) 349-7444
- c. 30 Rooms Booked for Boys Teams – 2 Queen Beds, Non-Smoking
- d. Rate: \$112 plus tax**
- e. Cutoff Date:

Coaches & Captains Meeting

Coaches Meeting will be held Thursday, March 18, 2019 at 9:00 am at Strathmore High School in the school Learning Commons. You will be met in the front foyer and escorted to the meeting. It is **MANDATORY** for At least one representative of the team's Coaching Staff must be present for the meeting

Captains Meeting held Thursday, March 18, 2019 at 9:00am at Strathmore High School in the school conference room. Athletes can enter the conference room through the office. It is **MANDATORY** for at least one of the Team Captains must be present for the meeting

Items to be discussed will include

- 1) ASAA Regulations and Officials
- 2) Tournament Draw & Format
- 3) Facilities (Parking, change rooms, washrooms)

- 4) Opening Ceremonies
- 5) Banquet
- 6) Officials, score keepers and linesmen
- 7) Grievance Committee & Appeal Procedures
- 8) Coaches Lounge
- 9) Cafeteria Food Choices
- 10) Questions

Thursday Morning

9:00 AM Coaches Meeting and Captains Meeting
9:30 AM – Non-playing teams will have photos taken schedule to be determined
9:45 AM – Warm up
10:00 AM – Games Begin
11:45 the four teams that played the first two games will have photos taken.

Banquet

The official opening of the tournament will be held in conjunction with the banquet on Wednesday, March 18th at 7:00pm – 9:00pm at the Civic Center attached to Strathmore High School. . Attendance at the banquet/opening ceremonies is compulsory for all team members and coaches. Teams must wear attire that identifies them as a team.

Tickets are \$30/person with a maximum of 18 tickets allowed per team. Tickets must be paid for a time of registration.

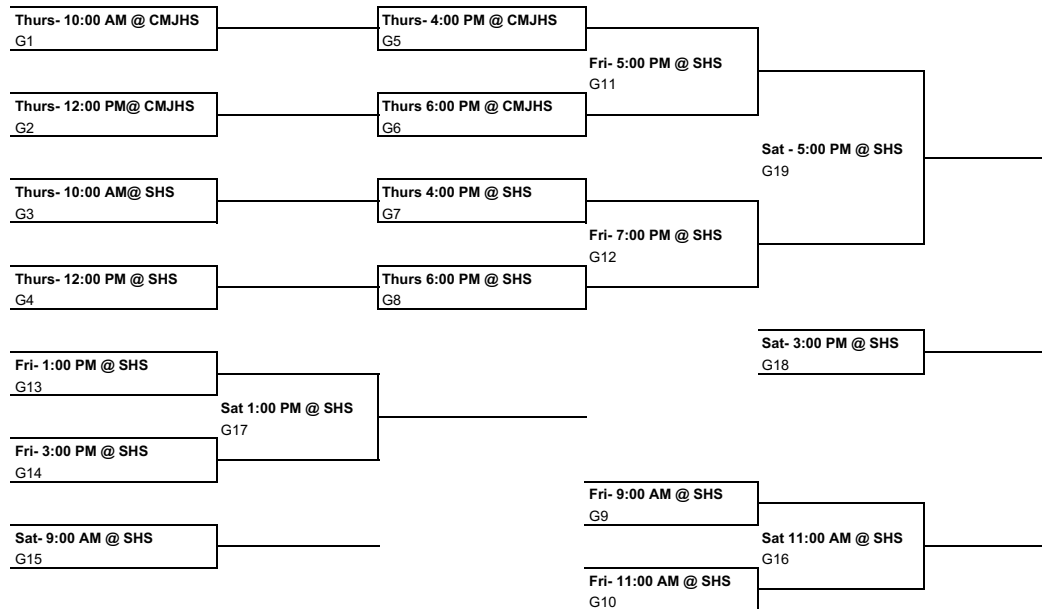
The banquet will include opening comments by ASAA executive members, and a meal.

Address Location:

Strathmore Civic Centre (attached on the East end of Strathmore High School)
100 Brent Boulevard
Strathmore, AB
T1P 1V2

Tournament Draw:

3A Boys Provincial Tournament Draw



Parking at Strathmore High School

Parking is **NOT** permitted along the street during school hours. *Parking lots are located on the East and West side of the school. Bus parking is located on the North side of the school.*



Parking at Crowther Memorial Junior High School

Parking is located to the West of the school at the curling rink. Please do not park in the teacher parking lot during school hours.



Change Rooms:

Change rooms at SHS and CMJHS will be available during the match proceeding for teams preparing to go on court. These change rooms are shared with the students at each school. Athletes are cautioned not to leave anything in the change rooms. Strathmore High School is not responsible for any lost or stolen items.

Team Rooms:

Team rooms will be available for each individual team on Friday and Saturday at Strathmore High School. Please make sure that these rooms are left the way that they are found.

Concession:

A concession will be available at Strathmore High School. A variety of healthy choices of food and beverages will be on hand. Concession is cash only, but there are two ATM's on the premises.

Food Item Costs will be available at the Concession Stand

Coaches & Officials Hospitality Room:

Hospitality rooms for coaches and officials will be provided at SHS in the room above the gymnasium. Many of the items in these rooms have been donated by local businesses and parents/staff.

Admission:

Day Pass: \$10.00/day

Weekend Pass: \$20.00

12 years old and younger: FREE

Athletes and coaches will all be given an official ID card on a lanyard to enter the championship. ***DO NOT LOSE THESE AS THEY ARE YOUR ACCREDITATION FOR TOURNAMENT ENTRY.*** All spectators will need to purchase a pass to watch the competition and must present their pass at the gate each time they enter a venue. Passes are good for both facilities for the duration of the provincial tournament.

Photography:

Team photos will be taken directly after opening ceremonies for the eight teams that do not play until Thursday afternoon. Team photos for the teams that play the morning games will be taken after their morning games at Strathmore High School.

Schedule will be as follows

9:30 am	
9:40 am	
9:50 am	
10:00 am	
10:10 am	
10:20 am	
10:30 am	
10:40 am	

Team photos will be made available on a google drive that will be shared with all coaches during the tournament. As well game photos will put on the team drive for coaches and athletes to peruse at their leisure.

Any recording devices should be set up against the wall at the back of the court.

Tournament Apparel:

Championship Apparel is provided by Elite Promotional Marketing. Items will be for sale east of the main entrance at Strathmore High School throughout the competition from Thursday afternoon to Saturday at 2:30pm. Items must be purchased with cash.

Streaming Games Live Online:

Games can be streamed online for free at the ASAA YouTube channel.

First Aid:

Please ensure you bring an individual medical kit for your team. A trained High School First Responder will be on-site to assist in any way. The first responder will be located in the office at both venues.

First responder for SHS: Karen Harris

First responder for CMJHS: Colin Lenox

Game Rules and Information

Game Ball:

Top Flite 1000 Legacy Ball (Size 7)

Rules/Policies:

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically, for this event, player eligibility (pp 38-41), supervision policy (pg 51) and basketball policy (pg 82- 92). "Every school team must be coached or supervised by a teacher of the school jurisdiction to which the school belongs."

Referees:

All referees are supplied and assigned by the Alberta Basketball Officials Association. There will be a representative at the coaches meeting.

Minor Officials:

Minor Officials will be provided. Please treat these individuals with respect. If you have a concern with the scorekeeping please address it through the Officials and /or Site Supervisor. Do not direct comments to the minor officials.

Discipline and Misconduct:

Breaches of the ASAA Code of Ethics are treated seriously, and as host, [we] are required to report any breaches to the ASAA office where action may occur. A portion of the ASAA Code of Ethics states, “Any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA will not be tolerated.” (pp 26-28)

Grievance Committee:

All ASAA provincial championship hosts will convene a discipline/appeal committee. The committee will have the authority to address issues of a serious nature that may occur before, during or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection (see ASAA 2019/20 Policy Handbook). The committee may include, but not be limited to, the tournament chairperson, an official, principal and two coaches not in conflict with the issue.

A reminder that a coach or player who is disqualified will receive a one game suspension. If it is the teacher sponsor that is disqualified, and no other teacher sponsor is available for that team, the team will not be allowed to participate in their following game.

Sportsmanship:

Criteria for team/individual sportsmanship awards will be included in coach’s packages as well as given to the committee at the beginning of Provincials. Coaches are asked to fill out nomination papers prior to the end of the Championship. Award will be announced throughout the tournament as well as within one week of event.

Award Presentations:

Awards ceremonies will occur immediately following the Gold and Bronze medal match at Strathmore High School. Teams are asked to line up on the sidelines facing the crowd in front of their benches after the handshake.

School Rules:

During Thursday competition and activities please be advised that classes will be in session during class time and other events will be going on in the school. Please be courteous and respectful during this time and for the duration of the tournament. Please be sure to only use your gym footwear and practice balls when in the gymnasium(s). *ABSOLUTELY NO warming up or playing with balls in the commons area or hallways of CMJHS or SHS.*

There are no restrictions on dunking during warm-ups.

Conduct of Players:

Players should:

- Conduct themselves in a positive nature/manner during, before and after the game
- Offer positive feedback to opponents during the game
- Shake hands before and after the game
- Be courteous, polite and friendly
- Show good sportsmanship during the game
- Show concern, respect or empathy for an opponent

Conduct of Spectators:

Teams are responsible for their own spectators. Any spectators not acting accordingly will be asked to leave the facility. Air horns and other artificial noise-makers will not be allowed. Spectators should show good sportsmanship and consistently give positive feedback to players, coaches, etc.

Discipline and Misconduct:

The following is the ASAA statement on discipline:

1. The head coach, as a representative of the school is responsible for the conduct of all persons comprising the school's team including assistant coaches, players and bench personnel.
2. For a coach to address, or permit anyone on his/her bench to address uncomplimentary remarks to any official during the progress of a provincial championship, or to indulge in conduct that might incite players or spectators against the officials, is a violation of the rules of the game and must likewise be considered conduct unworthy of a coach.
3. Behavior by any member of a team, including all bench personnel, deemed objectionable conduct as defined in the rulebook shall be immediately subject to the penalty prescribed in the rulebook for such an offense.

Alberta Schools Athletic Association Code of Ethics:

Adults who work with students in interscholastic activities should present a positive role model for them to emulate. Students who represent a school in interscholastic activities must be creditable school citizens.

The Association recognizes that the school administration is responsible for all athletic programs and the conduct of all school representatives, whatever the level and location of the competition. In recognition of this authority and responsibility, the Association presents the following general guidelines.

Fair Play and Sportsmanship:

All competitions must be conducted with a high standard of courtesy, fair play and sportsmanship. All those involved share this responsibility.

- A. Coaches - The coaches must demonstrate qualities of courtesy and good sportsmanship. These are evidenced by proper acceptance of officials' judgment, positive encouragement of player performance and bench behavior.
- B. Athletes - Athletes must demonstrate qualities of courtesy and good sportsmanship by proper acceptance of officials' judgment and by showing proper respect for opposing athletes as well as for teammates.
- C. Cheerleaders - Cheerleaders must demonstrate courtesy and good sportsmanship by the appropriateness and timeliness of the cheers they lead, respect for the other cheerleaders and athletes, and their attempts at effective crowd control.
- D. Spectators - Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities. Spectators must also show proper acceptance of officials' judgment. Artificial noisemakers are not permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement.
- E. Administrators and Teachers Administrators and teachers must demonstrate courtesy and good sportsmanship by their positive examples.

Emergency Action Plan:

Location of Emergency Equipment SHS

AED- Main office

EPI Pen- Main office

Fire Alarms- 6 on the main level, 2 in the gym, 4 in the hallways on the main level

Fire Extinguishers- 7 on the main level, closest to the gym is just outside of the gym by the west doors

Location of Emergency Equipment CMJHS

AED- Main office

EPI Pen- Main office

Fire Alarms- 7 on the main level, 2 in the gym, 5 in the hallways

Fire Extinguishers- 8 on the main level, just outside the gym

Event	3A Boys Basketball Provincials
Venues:	Strathmore High School Crowther Memorial Junior High School
Address	Strathmore High School 100 Brent Blvd Strathmore, Alberta Crowther Memorial Junior High School 190 Brent Blvd Strathmore Alberta
Ambulance Access	Strathmore High School Northeast gym doors Parking lot access on the North side of the building Crowther Memorial Junior High School Teacher entrance doors Parking lot on the Southeast side of the building.
Charge Person	Matthew Laslo 403-901-9211 Cole Hintz 403-861-0641
Call Person	Gate person will be designated call person
EMS Dispatch #	9-1-1

Location of Phone/Cellphone	Phones are located in both gym offices, and main offices. CHARGE person will be carrying a cell phone at all times
Emergency equipment available	A stocked first aid kit will be available on site. This kit will include bandages, ice packs, and other general medical supplies for minor injuries. Blankets will be kept onsite as well in cases where major medical services are needed and the risk of shock is possible.
Obstacles that may interfere:	Parked cars Spectators Equipment
Location of Nearest Emergency Facility:	See below



Address: 200 Brent Blvd, Strathmore, AB T1P 1J9

Turn east out of either schools parking lot onto Brent Boulevard. The hospital will be down the street on the left-hand side

Potential Threat Evacuation Process

An evacuation of Strathmore High School and Crowther Memorial Junior High School can be caused by many different situations. Follow instructions of the On-Site staff during the evacuation.

- **If you are told to evacuate or hear the fire alarm:**
 - Stop the exercise / game / workout and evacuate the area
 - Close doors as you go and leave lights on

- Exit building via nearest possible exit unless re-routed by an Evacuation Supervisor or PWA Staff member and proceed to closest Meeting Point
 - Strathmore High **gym** has four (4) exit routes that go to the **Muster point** in the student parking lot on the west side of the school
- Crowther Memorial Junior High School has four (4) exit routes that go to the **Muster Point** in the parking lot west of the school

Point in the west parking lot (SHS) or west parking lot (CMJHS)

- Exit out the main entrance of the gym, out the back of the rear entrance of the school and into the parking lot
 - The two back corner exits go directly outside behind the gym and into the parking lot
- If smoke is encountered, stay low to the ground
- **If you cannot evacuate:**
 - Try to proceed to a room with an outside window
 - Close doors between you and fire
 - To keep smoke out of room, stuff cracks around door and cover ventilation openings
 - *If you have access to a working phone, **call 911** & report your location & that you are unable to evacuate*
 - If smoke fills room, place article of clothing in window as a marker for rescuers and stay low to floor
 - If water is available, dampen a cloth and breathe through it
 - When the Fire Department arrives on scene, they will assume overall command with the Emergency Response Team working in collaboration
 - The incident is terminated when the Fire Department declares an ‘All Clear’

In the event of an emergency

Tournament coordinator or first on site will contact 9-1-1. First Aid kits will be located in the PE office at each location.

When an injury occurs:

1. Initially, when coming in contact with the injured student athlete, take control and assess the situation. Exercise universal precautions related to blood/body fluids.
2. Keep in mind the following - Do not move the injured student athlete
 - a. If a student athlete cannot move by him/herself, do not move the body part for him/her
3. Instruct any bystanders to leave the injured student alone
4. Do not remove the student athlete's equipment unless emergency treatment is required e.g. CPR or artificial respiration
5. Assess the injury; evaluate the severity of the injury and decide if further assistance is required
6. If an ambulance is not needed, then decide what action is to be taken to remove the injured student athlete from the playing surface
7. If an ambulance is required: request assistance from another person by having this person call an ambulance with the all relevant information (nature of emergency, precise location, telephone number of location) and have them report back to you with estimated time of arrival, then send them to the access entrance to wait for the ambulance.
8. Once the call has been placed, observe the injured student athlete carefully for any change in condition and try to reassure the injured student until professional help arrives
9. Do not provide the injured student athlete with food or drink, unless otherwise indicated by situation e.g. diabetes, hydration...
10. Stay calm and speak reassuringly
11. When ambulance arrives, describe incident and what has been done
12. An adult should be designated to accompany the injured student athlete to the hospital to help and document steps taken to treat the injury
13. The parent/guardian of the injured student athlete must be contacted as soon as possible after the injury
14. Complete any necessary incident/accident reports and file with appropriate school administrator

Strathmore High School Lockdown Procedure

A: External Lockdown (threat is outside)

An administrator uses the PA to inform staff and students of an external lockdown and to return to their classrooms and remain inside. Ring Siren (601 #15) **All cell phones are to be turned off.**

1. **Front doors, LOCKED BY ADMINISTRATION. Call GHSD (403) 934-5121, Call 911, Family Centre (403)934-4772, Aquatic Centre (403) 934-3325**
2. **Lorelei locks** East gate and doors and checks South fire exit.
3. **Phys Ed staff** close all doors- **(Students in the gym to be taken into change rooms for lockdown. Doors to be locked behind).**
4. **Drama teacher locks** theatre doors.
5. **Shop teachers** lock all Industrial Ed doors.
6. **Kenton/Travis** locks Northwest student entrance.
7. **Dion/Cole** locks Southwest student entrance.
8. **Kevin** locks the staff room hallway door.
9. **Kevin** will sweep upstairs hallways and direct students into classrooms.
10. **Counselling staff** locks the hallway gate by the counselling office, then locks Student Services exterior doors and adjacent office door.
11. **Learning Commons** door locked by Jan and students in Learning Commons moved to room 114 or back book storage area.
12. **Cafeteria** Tim and Janet rolls down cashier door and locks cafeteria door.
13. **Agnieszka** will sweep downstairs academic wing and direct students to the classrooms.
14. **Kyle** will sweep the cafeteria and pit, check the gate and fire exit by the Foods room and direct students to the gym, then return to the main office.
15. **Main Office staff** lock the office door and move to the conference room.
16. **Individual teachers check the hallway outside their door, lock their own classrooms and move students away from the windows. Create cover by moving furniture and keep students quiet and below the level of the windows.**
17. **Teachers who have classes outside, move your students to the Family Centre or nearest safe location.**

B: Internal Lockdown (threat is inside the building)

Administration uses the PA to inform staff and students of an internal lockdown. **Call 911. Ring the Siren (601 #15). Call GHSD (403) 934-5121. All cell phones are to be turned off.**

1. **Phone Family Centre (403) 934-4772, Aquatic Centre (403) 934-3325**
2. **Individual teachers** check the hallway outside their door, lock their own classrooms and move students away from the door. Create cover by moving furniture and keep students quiet and below the level of the windows.
3. **Students** in the cafeteria, pit and street areas are to move to the gym.
4. **Teachers who have classes outside, move your students to the Family Centre or nearest safe location.**

C: Strathmore High School Lockdown Procedure with Students out of Classrooms- Procedures and Responses Determined by the location of the threat inside vs. outside

Administration uses the PA to inform staff and students of an internal lockdown. **Call 911. Ring the Siren (601 #15). Call GHSD (403) 934-5121. All cell phones are to be turned off.**

1. **Teachers not on supervision** are to immediately return to their rooms.
2. **Staff on supervision** will direct students to the nearest secure area, i.e., gym, theatre, teacher occupied classrooms, or the nearest exit.
3. Main Office Gate, Counselors Gate, and Staff Room Door will be locked by Office Staff
4. **Kevin** will sweep upper academic wing. **Agnieszka** will sweep lower academic wing. **Kyle** will check Cafeteria and Pit areas.

D: Ending the Lockdown

1. Follow police directions with respect to ending the lockdown.
2. The **principal** will announce the end of the lockdown through the PA system.
3. Institute emergency closure procedures to facilitate dismissal of students, dependent on situation.
4. No response to the media, this will be looked after by Golden Hills.
5. A message will be posted on the website giving a fact sheet and a phone fan out will be sent to parents regarding the incident.
6. Staff meeting will occur at the end of the incident and prior to the next school day to address any issues or concerns that occurred during the lockdown.
7. School counsellors in consultation with the Crisis Intervention Response Team Leader, assess what supports are needed by students.
8. Complete the Critical Incident Report.

Lockdown Procedure for CMJHS

COMMUNICATIONS PROCEDURES FOR PERSON IN CHARGE

1. Phone for help. **ALL EMERGENCY SERVICES: 911**
Poison Control Center: 1-800-332-1414
Environmental Emergency 1-800-222-1514
Crisis Management Help: 1-800-779-5057
Contact Anchors School to notify of event 403-901-1410 or on voip 3282
2. Establish an Emergency Administration Center at a pre-arranged location that has privacy and communication equipment. Tell dispatcher exactly where your Emergency Communication Center is (where person in charge can be found at all times). **REMAIN THERE UNTIL HELP ARRIVES.**
3. Control the P.A. system and give instructions to students and staff:
External threats: "PERFORM SCHOOL LOCKDOWN PROCEDURES"
Internal threats: "PERFORM EVACUATION PRCEDURES"
Clear all Halls: "PERFORM PARTIAL LOCKDOWN PROCEDURES"

4. Deploy School Response Team. If it is necessary to send anyone to hospital by ambulance, send a staff member along to serve as a liaison between the hospital and district administration, with instructions to relay progress reports as soon as possible. Keep a key communicator/assistant at your command post.
5. School Response Team includes;
 - Principal Mrs Linda Tucker
403-9340600 Voip 3297
 - Associate Principal Mr Colin Lenox
403-324-0647 Voip 3298
 - Associate Principal Mr. Ryan Hunter
403-361-0725 Voip 3299
 - School Counsellor Ms Jane Gallacher
 - School Secretary Mrs. Lorna Kreft
 - Staff Member(s) Resource Team Personnel
6. After calling emergency services and following safety procedures for your building, it is imperative that the person in charged IMMEDIATELY relay factual information regarding an emergency or disaster to the Superintendent's office at 934-5121. The Superintendent's office will be responsible to notify the Crisis Intervention Response Team
 - Superintendent, Mr. Bevan Daverne
 - Associate Superintendent, Dr. Kandace Jordan
 - Associate Superintendent, Mr. Wes Misikman