



Bienvenue



**Alberta School's Athletic
Association**

1A Girls Volleyball Provincial
Championships
École des Beaux-Lacs
Bonnyville, Alberta
November 22-25, 2017



Welcome to the ASAA 1A Girls Volleyball Provincial Championships. We hope you enjoy your weekend of great volleyball, team play, and sportsmanship on and off the court!

Tournament Chairperson:

Troy Gratton
Phone (cell): 780-812-6864
Phone (school): 780-826-1890
E-mail: tgratton@centreest.ca

Tournament Co-Chairperson

Nicole Dechaine-Ouellette
Phone (cell): 780-826-9631
E-mail: nicpaul@telus.net

Host Website (link)

Tournament At A Glance:

Wednesday, November 22th, 2017

1:00-10:00 PM - Practice times available at École des Beaux-Lacs
& BCHS (*Dr. Brosseau school is not available because of parent teacher interviews*)
[Practice schedule](#)

3:40-9:00 PM - [Photographs](#) at École des Beaux-Lacs

*please contact Troy at tgratton@centreest.ca or 780-812-6864 to reserve a time for practice and photo shoot. First come first serve. I will update the schedule as requests come in.

Thursday, November 23th, 2017

9:00-10:00 AM – Coaches/Captains Meeting (*Video Conference room near the main office as you enter the school*)

10:45 AM – Opening Ceremonies (Beaux-Lacs Gym)

12:30 – **Games Begin**

7:00 PM – Banquet at [Beaver River Fish & Game Building](#)

Friday, November 24th, 2017

9:00 AM – **Games Begin**

Saturday, November 25th, 2017

9:00 AM – **Games Begin**

Tournament Schedule

(will be updated once teams are confirmed)

Venue Locations:

The two schools are next door to each other separated by a field.

[Dr. Brosseau School](#)

4301- 38St
Bonnyville, Alberta T9N 2P9
Phone: 780-826-7005

[École des Beaux-Lacs](#)

4312 34 St, Bonnyville, AB
Bonnyville, Alberta T9N 2R3
Phone: 780-826-1890

Registration Details:

DEADLINE FOR REGISTRATION IS MONDAY, NOVEMBER 20, 2017 @ 12:00PM

Registration will occur at: [ASAA Host Web Site](#)

Registration is a three step process.

1. First you must download and fill out the registration form that is on the website.
2. Second teams must then upload their form to the link on the host website.
3. Teams must also have their school rep (ASAA) log into the SRS and check off their provincial roster - this information gets automatically transferred from the registration system to the championship site - so it is important to indicate who from your list of athletes is actually attending provincials.

Here are the items we will need:

- Team Banquet ticket order – we need to know exact number attending (18 people max per team)
- **Team Photo order** – we need to know number of photos you would like to purchase. *ASAA requires all competing teams to have their pictures taken for the yearbook.* Each team will need to book a time for a photo shoot. Teams will be able to buy copies of an (8x10) for 10\$ a photo.
- **Action Photos:** Teams can also prepay for action/event photos \$100 per team (photos can then be shared with everyone on the team and can be shared with families)
- How many athletes attending (a loonie per player)
- School Logo (high quality jpeg or vector file)
- Team Roster – player name, number, height, position, grade
- Team Picture – in JPEG format (the higher the resolution the better- uncompressed)
- School Logo – in JPEG format or EPS vector format
- Team history/season summary (will be part of team page)
- 10 digital photos (uncompressed) and/or a couple short video clips (*this request is not on the registration sheet itself but there is a link allowing you to send the pictures just above where you download the registration sheet - website*)
- Once you click on save content/submit on the bottom of the page, the information will be sent to the host. A confirmation email will be sent to you. If you have any questions about the process, or are experiencing difficulty, please contact Michael Steele at the ASAA, at 780-427-8182, and he will be happy to assist you, so that you can meet the deadline.

DEADLINE FOR OPENING CEREMONIES ITEMS IS MONDAY NOVEMBER 20, 2017 @ NOON

**Some teams have sent me some of these items already. To ensure everything was received teams should resend or contact me directly to make sure all has been received in good order. Thanks for your cooperation.

Photographs & Action Shots:

Team Photographs: ([schedule](#))

Photographs will be taken at École des Beaux-Lacs on Wednesday, November 22th from 4:00-9:00 PM on the stage. Each team will be required to request a photoshoot time by emailing tgratton@centreest.ca or texting Troy at [780-812-6864](tel:780-812-6864) and time slots will be allotted on a first come, first serve basis. Each team will be given a 20 minute time slot to have individual and team photographs taken. Please check the website for scheduled picture times as they are scheduled. Teams are asked to be dressed in game uniforms for the pictures. We ask that you arrive early for your scheduled time.

Action Shots:

We will be taking action shots at both venues throughout the weekend. Teams will be able to buy the pictures taken for \$100 per team.

*Please note: Parent photographers will **NOT** be allowed to be courtside during competition.*

*Please bring one cheque for all [fees payable](#) to École des Beaux-Lacs (Provincials)

Opening Ceremonies:

Teams (players) are asked to show up at the school between 10:00-10:15 am. Please do not show up before as space will be an issue as we make the transition from regular class time and the opening ceremonies. We have regular classes going on until 10:15 and then our students will be making their way to the gym liberating class space for teams.

Each team will be assigned to wait in classrooms 15 minutes before the start of the ceremonies. Please have your team show up in warm-ups as we don't have change room space to accommodate everyone. Each team will be lead in by their team host.

All teams are to be in their groups dressed in team apparel and ready for opening ceremonies by 10:45 AM on Thursday at École des Beaux-Lacs.

In order to enhance the player experience of the opening ceremonies, we ask that teams be sure to provide the items as requested in the registration package (photos, logos etc). **(see above)**

Banquet Information:

Attendance at the banquet is compulsory for all team members and coaches. Banquet tickets must be ordered online during the registration process by Monday, November 20th, 2017 at noon. The banquet is for athletes, coaches, managers, and trainers (**max. is 18** tickets per team). The dress code is semi-formal for the banquet.

Date: Thursday, November 23th, 2017

Time: Doors open at 6:45 PM with program starting at 7:00PM

Location: Beaver River Fish & Game Building (4402 54 Ave, Bonnyville, AB)

Dress Code: Semi-Formal

Banquet Fees: \$30.00/person

Accommodations:

Rooms have been blocked for the championship tournament at the following hotels. They have provided preferred rates and given us some free rooms for our officials and guest speaker. We strongly encourage to support our sponsors. Thank you for helping us out. Ask for preferred rate for provincials.

Best Western (48 rooms)

5401-43 Street

780-826-6226/780-849-8945

95\$ per room per night (free breakfast)

Comfort Inn (30 rooms)

5404 Lakeland Road

780-826-2020

90\$ per room per night (free breakfast)

ADDITIONAL TOURNAMENT INFORMATION

Coaches Meeting:

There will be a coaches meeting on Thursday, November 23th at 9:00 AM in the École des Beaux-Lacs staff room. Please ensure your team has at least one representative at this meeting to receive pertinent information regarding the provincial championships. Fees will also be collected at this time if not already paid online.

Captain's Meeting:

There will be a captain's meeting on Thursday, November 23th at 9:00 AM at École des Beaux-Lacs in the video conference room. Please ensure your team has at least one representative at this meeting to receive pertinent information regarding the provincial championships.

Practice Times:

Practice times (check link for what is available) can be booked by emailing tgratton@centreest.ca and will be filled on a first come, first serve basis. Practice times are available at École des Beaux-Lacs School and BCHS (starting at 1:00 PM on Wednesday.)

Tournament Apparel:

Gimmicks will be providing the tournament apparel for players, coaches, and fans to purchase. Gimmicks will be set up in the student area.

Change Rooms:

Each venue will have change rooms available for team use. Please be advised that Dr. Brosseau School and École des Beaux-Lacs are **NOT** responsible for lost or stolen articles. Please ensure all items are safely stored. Team rooms will not be provided during the tournament. Change rooms can be used immediately prior to and following matches. Again, personal items should **NOT** be left in the change rooms.

Coaches & Officials Room:

Each venue will have a hospitality room for coaches and officials throughout the championship. Please take the time to enjoy the hospitality rooms. Referees and coaches will be able to enjoy the food and drinks at the canteen for free.

Medical & First Aid:

We will have first aiders at each gym during the tournament to treat minor injuries. They will be wearing red shirts and will be easily identifiable. If there is a major emergency, emergency services will be called. All coaches can find the Emergency Response Plan at the end of this information package. Teams must bring their own medical supplies and do their own taping. First Aid Kits and ice will be on location at both venues.

Concession:

A concession will be open at both venues throughout the competition. A variety of healthy options will be available as per ASAA guidelines. Please help support our tournament by checking it out.

Spectator Admission Rates & Programs:

Spectators will have the option to purchase a Day Pass or a Tournament Pass. The Day Pass will be valid at both venues only for the day of purchase. The Tournament Pass is valid at both venues for the entire weekend. Spectators must present their passes on entry to the venues.

Day Pass		Tournament Pass	
Adult / Student	\$10.00	Adult / Student	\$20.00
Under 8	Free		

Parking:

Parking at Dr. Brosseau School and École des Beaux-Lacs School will be restricted to the street during school hours on Thursday. Please be respectful of the marked school bus zones on the front and side of each school as this area must be kept clear of parked vehicles. Busses dropping players off may do so in

the bus zone but are asked not to remain parked in the zone. Parking maps can be found on the website.

No Smoking Policy:

All schools are smoke-free facilities. Smoking by athletes, parents, and spectators is prohibited anywhere on all campus grounds.

School Rules:

During the Thursday competition and activities please be advised that classes will be in session during class time and other events will be going on in the school. Please be courteous and respectful during this time and for the duration of the tournament. Please be sure to only use your gym footwear and practice balls when in the gymnasium(s). Absolutely no warming up or playing with balls in the commons area or classrooms. NO OUTSIDE FOOTWEAR IS TO BE WORN IN THE GYM. Please remind your parents, athletes, to bring an extra pair of shoes to help us keep the safety of our players at a premium.

GAME RULES AND INFORMATION

Game Ball:

The official game ball is the Tachikara SVSW Gold (red, white and black) volleyball.

Practice Balls:

Teams are instructed to bring their own warm up balls that are clearly marked with their school logo or initials. Practice balls are to only be used on the court during warm-ups.

Venue Rules/Policy & Expectations:

It is incumbent upon all coaches and participants to be aware of ASAA policy. Specifically for this event: Player Eligibility (pg. 37-38); Supervision Policy (pg 51-52), Volleyball Policy (pg. 127-134). "All competitions must be conducted with a high standard of courtesy, fair play, and sportsmanship. All those involved share this responsibility." (pg. 27, ASAA Policy Handbook)

Minor Officials:

Students and Junior Volleyball players will be scheduled to fill these needs. Please treat these individuals with respect. If you have a concern with the scorekeeping or lines people address it through the Officials and/or Facility Managers. Do not direct comments to the minor officials.

Grievance Committee:

The grievance committee will sit to deal with matters that occur during competition, including discipline/conduct issues or appeals that may arise from ejections. They will handle any other matters that arise that require dispute resolution. Members of the committee will include the tournament chairman, school administrator, and an experienced member of our organizing committee. We will also try to include another impartial coach and/or official in the committee.

Please see the ASAA policy handbook for procedures in issuing a grievance or appeal.

Discipline & Misconduct:

Breaches of the ASAA Code of Ethics are treated seriously, and as host, [we] are required to report any breaches to the ASAA office where action may occur. A portion of the ASAA Code of Ethics states, "Any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonor to the athlete, the team, the school or the ASAA will not be tolerated."

Alberta Schools Athletic Association Code of Ethics:

Adults who work with students in interscholastic activities should present a positive role model for them to emulate. Students who represent a school in interscholastic activities must be creditable school citizens. The Association recognizes that the school administration is responsible for all athletic programs and the conduct of all school representatives, whatever the level and location of the competition. In recognition of this authority and responsibility, the Association presents the following general guidelines.

Sportsmanship:

Criteria for team/individual sportsmanship awards will be included in coach's packages as well as given to the committee at the beginning of Provincials. Coaches are asked to fill out nomination papers prior to the end of the Championship. Award will be announced throughout the tournament as well as within one week of event.

Sportsmanship Pin Award:

Sportsmanship pins may be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. Sportsmanship pins may be given to players, coaches, parents and spectators.

Recipients of sportsmanship pins should show some or many of the following characteristics:

Players should:

- ✓ Conduct themselves in a positive nature/manner before, during and after the game
- ✓ Offer positive feedback to opponents during the game
- ✓ Shake hands before and after the game
- ✓ Be courteous, polite and friendly
- ✓ Show good sportsmanship during the game
- ✓ Show concern, respect or empathy for an opponent

Spectators should:

- ✓ Consistently give positive feedback to players and others
- ✓ Welcome opponents
- ✓ Present positive comments before, during and after the game
- ✓ Be helpful to others (i.e. willingly offer information about the game, score, scheduling, venue locations, etc. to onlookers)

Fair Play and Sportsmanship:

All competitions must be conducted with a high standard of courtesy, fair play and sportsmanship. All those involved share this responsibility.

- A. Coaches - The coaches must demonstrate qualities of courtesy and good sportsmanship. These are evidenced by proper acceptance of officials' judgment, positive encouragement of player performance and bench behavior.
- B. Athletes - Athletes must demonstrate qualities of courtesy and good sportsmanship by proper acceptance of officials' judgment and by showing proper respect for opposing athletes as well as for teammates.
- C. Cheerleaders - Cheerleaders must demonstrate courtesy and good sportsmanship by the appropriateness and timeliness of the cheers they lead, respect for the other cheerleaders and athletes, and their attempts at effective crowd control.
- D. Spectators - Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities. Spectators must also show proper acceptance of officials' judgment. Artificial noisemakers are not permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement.
- E. Administrators and Teachers Administrators and teachers must demonstrate courtesy and good sportsmanship by their positive examples.

Awards Ceremony:

Awards ceremonies will occur immediately following the Gold and Bronze medal match. Teams are asked to go to the awards presentation area located in the Ecole Des Beaux-Lacs student area.

Live Streaming:

Games will be streamed live for people to access. More information to come.

Emergency Action Plan

École Dr. Bernard Brosseau School

Event:	1A Girls Volleyball Provincials
Venue:	École Dr. Bernard Brosseau School
Location Address:	4301 - 38th Street
Directions to Venue:	From Ambulance Bay (Bonnyville Hospital): East on 47 Avenue to 46 Street . Left onto 46 th Street. East on 43 rd Avenue to Dr. Brosseau school.
Ambulance Access:	East Gym Entrance Enter parking lot from 49 th Street. Go through parking lot and through the opening in the gates to park directly outside entrance.
CHARGE Person:	Richard Fortin
CALL Person:	Gate Worker will be designated call person
EMS Dispatch #:	9-1-1
Location of Phone and/or Cellular Phone:	A phone is located at the physical education office and at the main front desk of the school office. CHARGE person will carry a cell phone at all times.
Emergency Equipment Available:	A stocked first aid kit will be available on site. This kit will include bandages, ice packs, and other general medical supplies for minor injuries. Blankets will be kept onsite as well in cases where major medical services are needed and the risk of shock is possible.
Obstacles that may interfere:	Parked cars Spectators Equipment
Location of Nearest Emergency Facility:	Bonnyville Hospital 5001 Lakeshore Drive 780-826-3311
Directions from Access Point to Emergency Facility:	From Emergency Access Point: Exit parking lot going right onto 49 th Street. South on 49 th Street to 47 Avenue. Turn right onto 47 th Avenue. West on 47 th Avenue to 1 st Hospital Entrance or to 50 th Street. Left into hospital or left on 50 th Street. Follow to Hospital entrance. (directions-google)

Emergency Action Plan

École des Beaux-Lacs

Event:	1A Girls Volleyball Provincials
Venue:	École des Beaux-Lacs
Location Address:	4801-52nd Avenue
Directions to Venue:	From Ambulance Bay (Bonnyville Hospital): Head east on 47 th Avenue to 46 th Street. Turn left. Go until 50 th Street and turn right going eastbound. Continue as though you are exiting the town on main street until you reach 34 st. Turn right (south). École des Beaux-Lacs is a ¼ of a mile south and will be on the right hand side. (directions - google)
Ambulance Access:	NorthEast Gym Entrance (Behind School) Take East alley entrance to the second parking lot. Turn left into parking lot follow to gym door entrance.
CHARGE Person:	Paul Bourgoïn
CALL Person:	Gate person will be designated call person
EMS Dispatch #:	9-1-1
Location of Phone and/or Cellular Phone:	A phone is located at the main front desk of the school office. CHARGE person will carry a cell phone at all times.
Emergency Equipment Available:	A stocked first aid kit will be available on site. This kit will include bandages, ice packs, and other general medical supplies for minor injuries. Blankets will be kept onsite as well in cases where major medical services are needed and the risk of shock is possible.
Obstacles that may interfere:	Parked cars Spectators Equipment
Location of Nearest Emergency Facility:	Bonnyville Hospital 5001 Lakeshore Drive 780-826-3311
Directions from Access Point to Emergency Facility:	From Emergency Access Point: East from access doors to alley. Right into alley. South down alley to street. West onto 52 Avenue to 50 Street. Turn left onto 50 Street. South on 50 th Street to 47 Avenue. Turn left onto 47 Avenue to Hospital Entrance.

Emergency Action Plan:

In the event of an emergency the CHARGE person will inform the CALL person to contact 9-1-1. **First Aid kits for emergencies will be located at the scorekeepers table at each location.** If emergency medical personnel is required dial 9-1-1

When an injury occurs:

1. Initially, when coming in contact with the injured student athlete, take control and assess the situation. Exercise universal precautions related to blood/body fluids.
2. Keep in mind the following - **Do not** move the injured student athlete
 - a. If a student athlete **cannot** move by him/herself, **do not** move the body part for him/her
3. Instruct any bystanders to leave the injured student alone
4. Do not remove the student athlete's equipment unless emergency treatment is required e.g. CPR or artificial respiration
5. Assess the injury; evaluate the severity of the injury and decide if further assistance is required
6. If an **ambulance is not needed**, then decide what action is to be taken to remove the injured student athlete from the playing surface.
7. If an **ambulance is required**: request assistance from another person by having this person call an ambulance with the all relevant information (nature of emergency, precise location, telephone number of location) and have them report back to you with estimated time of arrival, then send them to the access entrance to wait for the ambulance.
8. Once the call has been placed, observe the injured student athlete carefully for any change in condition and try to reassure the injured student until professional help arrives (blankets are located by the first aid kit to help reduce the chance of shock)
9. Do not provide the injured student athlete with food or drink, unless otherwise indicated by situation e.g. diabetes, hydration...
10. Stay calm and speak reassuringly
11. When ambulance arrives, describe incident and what has been done
12. An adult should be designated to accompany the injured student athlete to the hospital to help and document steps taken to treat the injury