

# INFORMATION PACKAGE



## Basketball Provincial Championships

ASAA 1A Girls

Airdrie, Alberta  
March 13 - 16, 2024

Hosted by: École des Hautes-Plaines



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## COMPETITION INFORMATION

Alberta Schools' Athletic Association

[ASAA.ca](http://ASAA.ca)

Provincial Championship Website

[ASAA Championship Website Here](#)

## Contact Information

Suzanne Mercier, Tournament Chair

(587) 216-1492

[mercier\\_3@yahoo.ca](mailto:mercier_3@yahoo.ca)

Mélanie Mitton, Facilities Coordinator

Cell: (506) 531-8441

School: (403) 948-6995

[melanie.mitton@francosud.ca](mailto:melanie.mitton@francosud.ca)

## Competition Location



École des Hautes-Plaines (EHP)

1165 Ravenswood Drive

Airdrie, AB, T4A 0H3

(403) 948-6995

<https://hautesplaines.francosud.ca>

All games will be played at l'École des Hautes-Plaines in Airdrie.  
Please use the main entrance as shown in the picture.



## TOURNAMENT AT A GLANCE

### Monday, March 11th 2024

Registration deadline (host website online) 12:00 pm (noon)

- If you have any questions about the registration process, please contact:
  - Alberta Schools' Athletic Association
  - ASAA Office Contact: Brad Van Raalte
  - ASAA Commissioner: Suzy Kavanagh
- Please follow the SRS directions listed [HERE](#)

Please provide a season re-cap and interesting facts about players or of the team since we will be commentating some games during the tournament (e.g., what league did you play in, how did you finish, tournament highlights, overall record, tell us about your school and community).

Coaches' and Captains' Meeting at 7:30 pm

Here is the link: Informations de connexion Google Meet

Lien de l'appel vidéo : <https://meet.google.com/vob-xvhy-zvz>

Please have a representative for the team as well as the team captain.

### As per the ASAA Official Handbook:

"Any team that attends provincials as the zone/regional representatives and fails to attend or send a team representative to the mandatory coaches meeting will be fined a fee of \$250 for failing to send a representative to the coaches meeting. This fee will be collected by the ASAA office and split between the host of the championship and the ASAA; the latter of which will be earmarked for the ASAA subsidy account to help offset costs to ASAA provincial hosts. The executive will have the sole discretion to waive the penalty based on the rationale provided by the school for failure to attend coaches meetings."

### Wednesday, March 13th 2024

Gym will be open at 8:20 am and will close at 9:30 pm

Practice time (50 minute slots)

- Please reserve your practice time by going on this link:  
<https://www.signupgenius.com/go/9040F48ACAE2EABF49-48402553-practice>

Coaches, please see the registration table after the completion of your practice time to pick up your team package and drop off your Cheque.

Teams and parents can purchase their passes and apparel.

The canteen will be open to the public as well.



### **Thursday, March 14th 2024**

Day 1 of competition (Start time: 8:30 am - 10:30 pm) Games 1-8

- Doors of the venue will open at 7:50 am
- Warm up begins at 8:00 am

Teams and parents can purchase their passes and apparel.

The canteen will be open to the public as well.

### **Friday, March 15th 2024**

Day 2 of competition (8:15 am - 10:30 pm) Games 9-14

#### Opening Ceremonies 9:00 am

- Doors of the venue will open at 8:15 am
- All Teams will meet in the cafeteria at 8:40 am in Uniform or Team Gear
- It is very important that the Opening Ceremonies start on time in order to stay on track with the game schedule.
- Parking will be very limited in the school area and there will be lots of traffic, please plan to arrive ahead of time and carpooling is strongly encouraged.
- No vehicles are allowed to park in front of the school until 9:00 am (Police officers may come around from time to time and hand out tickets to vehicles that do not respect the 9:00 am rule).

Competition begins at 10:30 am and will end at 10:30 pm at the latest.

Teams and parents can purchase their passes and apparel.

The canteen will be open to the public as well.

### **Saturday, March 16th 2024**

Day 3 of competition (9:15 am - 8:30 pm) Games 15-19

- Doors of the venue will open at 9:15 am
- Warm up begins at 9:30 am for the first game
- Consolation final 2:00pm
- Bronze medal game 4:00 pm
- Gold medal game 6:00 pm

Teams and parents can purchase their passes and apparel.

The canteen will be open to the public as well.



## ACCOMODATIONS

### **Fairfield Inn and Suites by Marriott**

911 Highland Park Cove NE, Airdrie, AB T4A 0R2  
Block of rooms under *Griffons Basketball*

### **Comfort Inn and Suites**

133 Sierra Springs Dr SE, Airdrie, AB T4B 3G7

### **Days Inn by Wyndham Calgary**

292243 Wagon Wheel Blvd, Balzac, AB T4A 0E2

## TEAM FEES

Entry Fee: \$ 525/team

Loonie Fee: \$1/athlete

### **According to ASAA Policy (page 44):**

“Pay it Forward Loonie Fee: Each provincial championship will charge an additional \$1 for each participating student and will remit those funds to the ASAA office after the championship. 100% of the funds will be directed into an ASAA scholarship fund to recognize student-athletes who give back to their communities by either coaching or officiating in school or community sport.

### **A combined cheque of all fees should be made payable to:**

EHP Griffons - Care of Suzanne Mercier or Kelly Bourgeois

Memo: ASAA Basketball Provincial Championship 1A Girls

### **Cheques can be sent to:**

École des Hautes-Plaines

Attn: Suzanne & Kelly

1165 Ravenswood Drive, SE

Airdrie, AB

T4A 0H3



## COACHES INFORMATION

### DRAW

The draw was determined by the ASAA based on Rankings:

- [1A GIRLS PROVINCIAL CHAMPIONSHIP DRAW](#)

### TEAM ROOM/CHANGE ROOMS

The school will be in full swing throughout the tournament. We will be using our changing rooms in the gym for the teams. The boy's change room will be designated to the HOME team, and the Girl's change room will be for the AWAY team.

For debriefing after games the class 139 will be for the HOME team and class 121 will be for the AWAY team.

Please leave bags in change rooms and not behind the team benches. Please do not bring valuables as EHP and ASAA is not responsible for lost, damaged or stolen items. These rooms will not be locked during the competition. We ask that all athletes and coaches respect the changerooms. It is expected that the room will be left the way it was found. We appreciate your cooperation in this matter.

### LOCAL RULES

- Players are asked to refrain from changing their tops in the gymnasium itself.
- The ASAA prohibits artificial noisemakers at provincial competitions. These include but are not limited to, cowbells, horns, drums, garbage can lids, and plastic bottles filled with coins.
- Abusive behavior including vulgar, obscene language or gestures may be cause for expulsion from the gymnasium.
- Spectators are asked to stay off the court at all times.
- All warm-up music will be provided by École des Hautes-Plaines

### TEAM HOSTS

Teams will be assigned a host, as the venue is very easy to navigate. However, there will be a number of volunteers stationed around the venue to help with the flow and assist with any questions.

### COACHES AND OFFICIALS ROOM

The coaches and officials room will be located in the Library.

### OFFICIALS & MINOR OFFICIALS

The tournament officials are supplied through the Alberta Basketball Officials Association.

Minor officials are students from École des Hautes-Plaines. Please treat them with respect and understanding; they are volunteering to help make the event run as smoothly as possible.



## PROTESTS

As per ASAA policy, a grievance committee has been organized to handle discipline and appeals. The committee will have the authority to address issues of a serious nature that may occur before, during or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection (see ASAA 2023/2024 Policy Handbook). The committee may include, but not limited to, the tournament chairperson, an official and two coaches not in conflict with the issue. Coaches wishing to volunteer may do so at the coaches meeting. All grievances will be referred to the Tournament Chair who will in turn make a presentation to the Grievance Committee. The decision of this committee is final and not subject to appeal.

## SOCIAL MEDIA

Please take pictures using hashtag #ASAaprovs

- ASAA Instagram: @asaaprovs
- ASAA Twitter: @ASAA

## LIVE STREAMING

A live video feed of each of the games will be available through the [ASAA Network](#). Paid subscriptions will be available for individual games and the full tournament.

## TEAM PHOTOS (OPTIONAL)

Team photos will be taken on Thursday, March 14, 2024. It can be before or after the first game. This is the only day that they will be able to take a team picture. Action shots and awards will also be photographed. Teams will be provided online access to a selection of photos. Additional photos will become available on a website for purchase.

*A team from Movision Studios will be taking team action photos throughout the weekend. They will also be shooting for an event video.*

- *Team Packages of all action shots (+/- 80 pictures): \$200*
- *The package will be available for digital download at the end of the tournament*

*A video of the event will also be available online in the days following the tournament.*

Team photos will be included in this year's program. We will use the photographs submitted with your online registration. Any team that does not submit a suitable photograph by **March 11th**, registration deadline will not have a team photo in the program.

## CHAMPIONSHIP APPAREL

École des Hautes-Plaines will have ASAA Provincial Championship apparel for purchase on-site. If you are not able to purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event.





For more information on how to place a post-event online order see the Championship Website.

## **AWARDS INFORMATION**

The top five teams will receive a keeper plaque and a trophy to keep in their school for one year. The top three places in each official ASAA category will receive medals. The first place winner will receive a trophy to keep in their school for one year and will receive a banner and Championship T-shirts from ASAA.

The host school will provide an MVP t-shirt to each team for each game played. The coaching staff of each team is responsible to hand out the award to the deserving player after the game.

Awards will be handed out after the Consolation Game, the Bronze Medal Game and the Gold Medal Game. The consolation plaque, fourth place plaque, third place plaque and bronze medals will be handed out after those games are played. This will allow teams to start heading home if needed.

## **SPORTSMANSHIP AWARDS**

Sportsmanship is a truly important aspect of the sport of cheerleading and the ASAA championship. It is defined in Merriam-Webster's dictionary as: "fair play, respect for opponents, and polite behavior by someone who is competing in a sport or other competition; conduct (as fairness, respect for one's opponent, and graciousness in winning and losing) becoming to one participating in a sport"

We respectfully ask that teams do not make, bring or exchange gifts or other items that could be misconstrued as bribery (ie: handing out candy, passing out spirit sticks etc.). This undermines the essence and integrity of sportsmanship, the sportsmanship award and sportsmanship pins.

One sportsmanship banner will be given to one team at the ASAA Provincial Championship. The team receiving this award will represent the true spirit of sportsmanship, integrity, ethics and fair play.

Each team present at Provincials will be asked to select a team that best exemplifies the qualities of sportsmanship throughout the competition. Coaches will be provided with a ballot that they will complete based on their team's decision. The rationale in having the teams select the award winner is that they interact with one another throughout the two day event and will have the best insight into which teams are truly sportsmanlike.

## **ADMISSION**

Entry bands will be for sale **AT THE DOOR**. Entry bands purchased at the door will be available by **CASH or MACHINE**.

### **DAY PASS:**

General Admission - \$10.00

Students / Seniors - \$5.00

### **TOURNAMENT PASS:**

General Admission - \$25.00

Students / Seniors - \$10

Children under 5 - Free

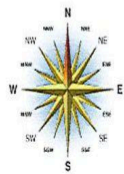
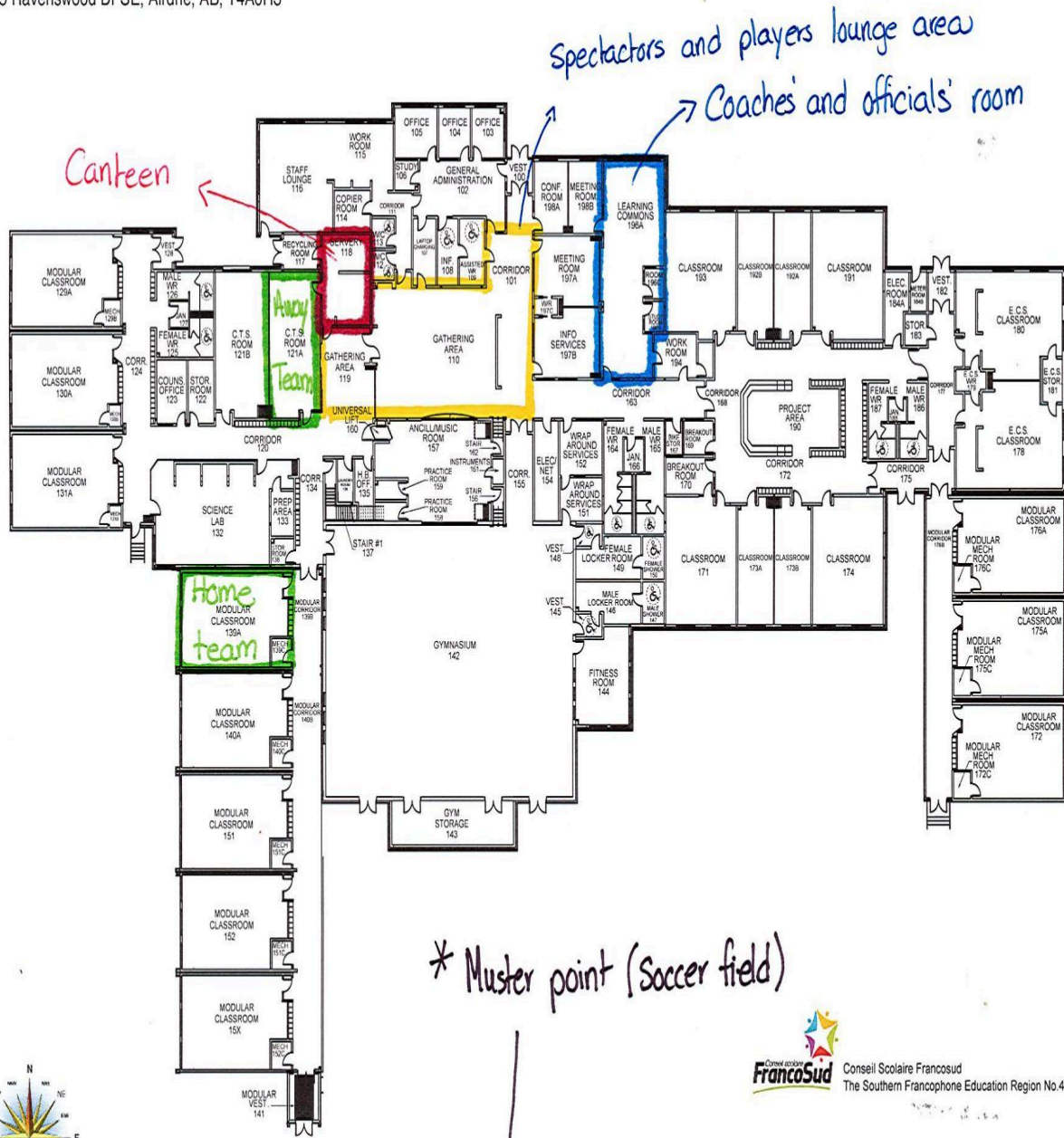


### PARKING & DROP OFF

There is limited free parking in the school parking lot and on the street. Please avoid parking in front of the school between 08:00 and 3:30 PM on school days to prevent blocking the buses. Please allow ample time to drop off your athlete and find parking. Kindly refrain from parking in the neighbouring schools parking lot. You may have to park a few blocks away.

École Francophone d'Airdrie – Ecole Francophone d'Airdrie Facility Map  
1165 Ravenswood Dr SE, Airdrie, AB, T4A0H3

Blank Map



2020/06/03 18:11:23



Conseil Scolaire Francosud  
The Southern Francophone Education Region No 4

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## **ENTRANCES**

Please use the main entrance of the school. Spectators will proceed to the front entrance. Only coaches, athletes, volunteers, and judges will be permitted in the dressing rooms and practice area.

## **CONCESSION**

*\*\* Concession will accept cash, debit and credit.*

The canteen will have a daily assortment of fresh baked goods with a variety of lunch/dinner items to choose from.

## **EMERGENCY ACTION PLAN**

In the event that an emergency occurs please contact the Tournament Coordinator (Melanie Mitton +1-506-531-8441) or 911. Please see below for venue details.

## **FIRST AID**

Nurses will be on site Thursday through Saturday, they will be located in the competition area. The first aid station will have basic supplies and we will have a student on staff that can do athletic tapings if requested. Please ensure you are bringing your own supplies. Multiple AEDs and fire extinguishers can be found around the venue.

## **EMERGENCY PROTOCOL**

- Dial 911
- Give address  
**École des Hautes-Plaines,  
1165 Ravenswood Dr. SE,  
Airdrie, AB, T4A 0H3**
- Explain to dispatch the nature of injury or incident
- Report back to teacher/coach/committee Members
- Meet Ambulance

## **WHEN AN INJURY OCCURS**

1. When coming in contact with the injured student/athlete, take control and assess the situation. Exercise universal precautions related to blood and body fluids.
2. Do NOT move the injured person.
3. Send someone to get the onsite First Aid help. They will take charge. In the unlikely event of first aid being unavailable, continue as per 4-10
4. Assess the injury-evaluate the severity of the injury and decide if further assistance is required.
5. If an ambulance is not needed, decide what action is to be taken to remove the injured party for the playing surface.
6. If an ambulance is required-request that another person calls 911. Have them report back to you with an estimated time of arrival and send them to the entrance to wait.
7. Observe the injured party carefully for any change in condition.



8. When the ambulance arrives, describe the incident and what has been done.
9. An adult should be designated to accompany the injured party to the hospital.
10. Contact the parent/guardian of the injured athlete/student.

### FIRE ALARM & EVACUATION PROCEDURES

- All fire alarms are to be treated as emergencies. As soon as the fire alarm sounds, a complete evacuation of the building will commence.
- All guests within EHP will leave in an orderly fashion to the closest emergency exit. The Muster point is located outside in the south parking lot. You will be directed by MLC Staff.
- Leave immediately, EHP Staff will enact the ERP and sweep the building.
- When it is determined that the building is safe to be re-entered, a School Staff Warden will make an announcement to the group.
- Please see the attached map of emergency exits located within École des Hautes-Plaines along with the Muster point in the parking lot.

### DIRECTIONS TO NEAREST HOSPITAL

*\*\* See attached map below for directions \*\**

#### Airdrie Community Health Centre / Urgent Care

604 Main Street S  
Airdrie, AB T4B 3K7

#### Peter Lougheed Centre

3500 26 Ave NE  
Calgary, AB T1Y 6J4

**10 min (4.8 km)**

via Yankee Valley Blvd and Main St S  
Fastest route now due to traffic conditions

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**École des Hautes-Plaines / Airdrie Francophone School**  
1165 Ravenswood Dr SE, Airdrie, AB T4A 0H3

- ↑ Head west on Ravenswood Dr SE toward Kings Heights Gate SE  
110 m
- ↑ Continue onto Kings Heights Dr SE  
260 m
- ↘ Turn right onto Kings Heights Blvd SE  
450 m
- ↘ Turn right onto Kingsview Blvd SE  
250 m
- ↙ Use the left 2 lanes to turn left onto Yankee Valley Blvd  
1.3 km
- ↘ Turn right onto Main St S  
2.4 km
- ↘ Turn right  
Destination will be on the left  
38 m



### MAP OF THE HOST LOCATION

