

ASAA '1A BOYS' PROVINCIAL BASKETBALL CHAMPIONSHIP
MARCH 19-21, 2020

1A Boys Basketball Provincial Championship

March 19-21, 2020

Hay Lakes School

Information Package

Hay Lakes School
3rd Ave—1st Street N
Hay Lakes, Alberta
T0B 1W0
Phone: (780) 878-3368
Website: <https://www.asaa.ca/championships/host-websites>



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TOURNAMENT CHAIRS:

Scott Peterson
Cell: 780-983-4625
Email: speterson@brsd.ab.ca

Brian Hoglund
Cell: 780-781-3439
Email: bhoglund@brsd.ab.ca

GRIEVANCE COMMITTEE: Scott Peterson, Don Hoffman (Principal at Hay Lakes School),
2 neutral coaches, Head Official

SPORTSMANSHIP COMMITTEE: Scott Peterson, Don Hoffman, Brian Hoglund, Head
Official

TOURNAMENT HOTELS:

CAMROSE:

Norsemen Inn
6505 48 Ave, Camrose, AB T4V 3K3
780-672-971 or Toll Free 1 (877) 477-9171
www.norsemeninn.com

Block booking rooms will be held until March 16th
30 rooms at \$95.00/night have been set aside.
Please mention that you are a part of the 1A Boys Provincial Basketball Championships held in Hay Lakes.

NISKU:

Coast Nisku Inn and Conference Centre
1101 4 Street, Nisku, AB
T9E 7N1
780-955-7744
www.coastniskuinn.com

Block booking rooms will be held until March 16th
35 Double Queen Rooms at a rate of \$104.00/night have been set aside
Please mention that you are a part of the 1A Boys Provincial Basketball Championships held in Hay Lakes.

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TOURNAMENT AT A GLANCE:

Registration Deadline	Monday, March 16	12:00 PM
Team Pictures	Wednesday, March 18	10:15 AM-7:15 PM
Practice Times	Wednesday, March 18	11:00 AM-8:00 PM
Coaches Meeting	Thursday, March 19	8:00 AM - 8:30 AM
Captains' Meeting	Thursday, March 19	8:00 AM - 8:30 AM
Opening Ceremonies	Thursday, March 19	9:00 AM - 9:30 AM
Banquet	Thursday, March 19	7:15 PM
Game Schedule	Thursday, March 19	10:45 AM - 5:45 PM
Game Schedule	Friday, March 19	8:30 AM - 10:00 PM
Game Schedule	Saturday, March 20	8:30 AM - 9:00 PM

REGISTRATION DEADLINE:

Registration will occur through the ASAA Provincial Championship website. Please include information (roster with player position, height, number, and grade), a team picture, team history, logo, and banquet tickets. Deadline for registration is Monday, March 16 at NOON.

*Team picture must be in Jpeg

PAYMENTS:

Entry Fee: \$480 per team + \$1 per athlete Loonie Fee.

Banquet: \$30 per person

Please Make Cheques Payable to: Hay Lakes School

ALL PAYMENTS including entry fee, banquet fees, and ASAA "Pay It Forward Scholarship" Loonie Fee must be paid in one cheque and must be handed in at the teams' designated practice. Players and coaches will receive a bag with an assortment of gift items, a lanyard with ID and tournament program. These will be given out at the coaches meeting.

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BANQUET:

Banquet attendance is mandatory for all teams. Please indicate the number of official team members, including coaches, players, and managers that will be attending the banquet (maximum of 18 people per team). If you would like to request additional banquet tickets for drivers etc. please email Scott Peterson and we'll try to accommodate your requests (this cost will be added to your registration total). Doors will open at 7:00pm. Dress code for the banquet is casual or team wear.

ASAA "PAY IT FORWARD SCHOLARSHIP" LOONIE FEE:

Each provincial championship will charge an additional \$1 for each participating student and remit those funds to the ASAA office after the championship. 100% of funds will be directed into an ASAA scholarship fund to recognize student athletes who give back to their schools and communities by either coaching or officiating in school or community sport.

DIGITAL PICTURE PACKAGE:

The tournament committee will be providing each team with a link to the photographs of your team taken throughout the tournament. The link will include your team and individual photos, opening ceremonies, and action shots of your team.

PARKING:

Parking will be limited on the Thursday of the tournament as regular classes at our school will be taking place. No parking will be allowed directly in front of the school for the day. The parking lot across from the school can be used, as well as any available spaces in the west staff parking lot. Parking also will be available at the Hay Lakes Agriplex which is just east of the school. On Friday, parking will be available in front of the school as we will not have regular classes that day and in the aforementioned lots, however, parking will be unavailable after 6:00 pm at the Hay Lakes Agriplex due to a curling bonspiel. On Saturday, parking will be available in the same places as Friday, however, parking will not be available at the Hay Lakes Agriplex due to the curling bonspiel. An overflow lot behind the Agriplex may be made available if necessary. Please see the Parking Map - Appendix C

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PHOTOGRAPHS:

Team pictures will take place in the Hay Lakes School Band Room (Room #102). These pictures will take place 45 minutes prior to each team's practice session. The teams will receive their tournament passes after the practice session. Teams are to be dressed in their team uniforms or appropriate team warm-up uniforms. Teams will receive a link to the team picture, individual portraits, opening ceremonies, banquet, and action shots of your team from the tournament.

Team Picture Schedule - Appendix D

PRACTICE TIMES:

Practice times will be available from 11:00 AM to 8:00 PM on Wednesday, March 18. Each team will be allotted one 45 minute practice time slot which will be scheduled to coordinate with their team practice session. Schedules will be set up so that teams travelling the longest distances will get the later practice slots. Practices will be timed and when the allotted time is up, teams will be required to leave the gymnasium. Teams waiting for their practice slot will have to wait in the hallway outside of the gymnasium. The final practice schedule and team picture session will be posted on the Information Package section of the website, as well as, updated in the information package as soon as all teams have registered. We will collect team fees at the end of each team practice.

Practice Times Schedule - Appendix D

TEAM ROOMS:

Teams will share 4 rooms throughout the weekend. The Grade 7 Room (Room #134) and The Grade 8 Room (Room #131) will be assigned to the home/higher ranked teams. The French Room (Room #159) and the English Room (Room #157) will be assigned to the visitor/lower ranked teams. Your team will have access to the room 30 minutes prior to and 30 minutes after each game. Hay Lakes School is not responsible for any lost or stolen items.

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COACH/CAPTAIN MEETING:

The coach meeting will be held on Thursday, March 19 at 8:00 AM in the Library (Room #130) at Hay Lakes School. The head official will be in attendance. Team packages will be distributed at this time. The Captains Meeting will be held at the same time in the French Room (Room #159). Having a team representative at these meetings is mandatory as this is where pertinent championship information will be provided. Any questions will also be answered at this time. If fees were not turned in at the practice time, then they must be turned in at these meetings. This includes the entry fee and banquet fees.

OPENING CEREMONIES:

The opening ceremonies will take place on Thursday, March 19 in the Hay Lakes Gymnasium at 9:00 am. Please assemble your teams in the hallway outside the gym at 8:45 so we can organize teams. Please have your athletes dressed in their uniforms or team apparel and wearing indoor shoes.

PLAQUES:

The consolation plaque, fourth place plaque, third place plaque and bronze medals will be handed out at the conclusion of each respective game. This will allow teams to start heading home earlier if needed. Closing ceremonies and gold/silver award presentations will take place after the final game on Saturday.

GAME SCHEDULE:

The highest ranked team will be designated as the Home Team for games and should wear their light-coloured uniforms. The Hay Lakes Tigers will always be designated as the Home Team.

RESULTS:

Game results will be posted on the championship website as well as on the TV Monitor outside the gymnasium. There may also be a poster copy of the draw and results outside the gymnasium on the east side entrance.

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SHOWER FACILITIES:

Shower facilities are available in the change rooms on the west side of the gymnasium. The designated home team (higher ranked team) may use the BOYS change room while the away team (lower ranked team) will take the GIRLS change room. Hay Lakes School is not responsible for any lost or stolen items. Teams are responsible for their own belongings throughout the weekend. Teams will be able to use the shower facilities immediately after their game. Teams playing the following game cannot enter the change rooms in the gym until after halftime of the current game, allowing teams to shower if wanted.

TEAM HOST/HOSTESS:

Each team will be assigned a host student during the tournament to assist them when needed. They will also be with the teams during the Opening Ceremonies and the Banquet.

SPECTATOR CODE OF CONDUCT:

Spectators should:

- Consistently provide positive feedback to players and others.
- Welcome opponents
- Present positive comments before, during, and after the game. Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities.
- Be helpful to others (i.e. willing to offer information about the game, score, scheduling, venue locations, etc. to onlookers)
- Spectators must also show proper acceptance of officials' judgement.

Artificial noisemakers are not permitted during provincial championship tournaments/events. Prohibited noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement. (ASAA 2019/20 Handbook, P. 27-28)

WEBSITE:

The host website will be kept up to date throughout the tournament. On the site, you will find the draw, results, program, photographs, live video streaming, and much more at www.asaa.ca

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under the Championships page. Please inform your parents and families about the online LIVE STREAMING that is available free of charge via ASAA's YouTube channel.

SPECTATOR ADMISSION: The tournament will be **CASH ONLY**

Spectator Pass : \$20.00

Adult Day Pass: \$10.00

Student Day Pass: \$5.00

Family Weekend Pass (4 or more members): \$50.00

Children 6 & Under: Free

Program: \$10.00 (NOTE: Teams will each receive two programs at the coaches meeting).

CONCESSION: The tournament will be **CASH ONLY**

Price List

Breakfast Sandwiches: \$4

Taco in a Bag: \$5

Chocolate Bars: \$1.25

Yogurt Parfait: \$3

Chicken Wraps: \$5

Gum: \$1.25

Cookies: \$1

Pasta Platter: \$5

Water: \$1

Squares/Dessert: \$2

Smoky Platter: \$5

Ice/Mineral Drink: \$2

Cinnamon Buns: \$3

Fresh Fruit: \$1

Coffee, Hot Chocolate: \$1.50

Veggie Bags: \$1

Smoothies: \$4

Tea/Cider: \$1.50

Soup/Chili: \$5

Pepperoni: \$1.50

Iced Tea: \$1.50

Gatorade: \$2

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CHAMPIONSHIP APPAREL:

Elite Promotional Marketing is providing the apparel for our Provincial Tournament this year. A variety of items will be for sale in the Learning Commons across from the library. **Cash only will be accepted.** Apparel will be available at the following times:

Wednesday: 10:00am - 7:30pm

Thursday: 10:00am - 6:00pm

Friday: 8:30am – 8:00pm

Saturday: 8:30am - 9:30pm

HOSPITALITY ROOM:

The school library (Room #130) will be designated as the Coaches and Official's Room and will be available throughout the tournament with a variety of snacks and beverages. Food will also be available to officials through the main concession. The tournament committee room is Principal's office (Room #125B).

SCHOOL REQUESTS:

Please be advised that classes will be in session for Hay Lakes School students on Wednesday and Thursday. Please be courteous and respectful during this time, keeping team traffic to designated sections of the school. During school hours, there is absolutely no warming up or balls bouncing outside of the gymnasium. Please refrain from wearing soiled footwear on the gym floor; only clean, indoor shoes are permitted. We also ask that spectators stay off of the court at all times, including half time, to keep the surface clean and safe. Please keep the team rooms neat for the teacher who works there. It would be appreciated if all garbage would be placed in receptacles in the room prior to your departure. Please be respectful of the belongings in the classroom while you are using it. Thank you for your cooperation!

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SPORTSMANSHIP:

Sportsmanship is vitally important and highly valued by the ASAA. There will be a Sportsmanship plaque awarded to the team that displays appropriate individual and team conduct / sportsmanship throughout the Championship. Pins will be handed out throughout the event to individuals, including spectators, who display sportsmanship in their words and actions. The sportsmanship committee will be deciding who receives these awards.

BANQUET:

Banquet tickets must be ordered online during team registration by NOON on Monday, March 16, 2020. We will be hosting a DINNER on Thursday evening after the games are completed for the day. Expect great food as local favourite, A1 Catering, will be providing us with a delicious meal and service. There will be door prizes and our guest speaker will be **Kiera Lyons**(See Appendix A1).

MEDICAL SERVICES:

A first aider will be on site at all times. The staff room has been designated as the First Aid room. The Camrose and Leduc Hospitals have been notified about the tournament and EMS will be available throughout the event. While our medical staff will have supplies on hand, teams are required to bring their own tape and be able to tape their athletes as required. Our staff are all trained in first aid and have their updated certificates. Emergency Action Plan - Appendix B

MAPS / DIRECTIONS:

Please see the attached School Map in Appendix B for a layout of rooms in the school. Appendix C contains the parking map for guests and bus parking throughout the tournament.

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RULES/POLICY:

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically, for this event, player eligibility (p. 39-41), supervision policy (p. 53-54), and basketball policy (p.92-102).

No dunking in warm-ups.

DISCIPLINE AND MISCONDUCT:

Breaches of the ASAA Code of Ethics are treated seriously, and as host we are required to report any breaches to the ASAA office where action may occur. As stated in the ASAA Code of Ethics, “any conduct, including, but not limited to ejections, fighting and drug, alcohol or cannabis use, that results in dishonor to the athlete, the team, the school or the ASAA during an ASAA Provincial Championship event will not be tolerated” (p. 28-30).

If a player or coach is disqualified from a game, that player or coach will receive a one game suspension. If an ejection results in a teacher-coach/teacher supervisor to no longer be present with the team, the game will be forfeited.

GRIEVANCE COMMITTEE:

The committee will have the authority to address issues of a serious nature that may occur before, during, or after the Provincial Championship, or to hear appeals of the automatic suspension resulting from an ejection.

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APPENDIX A1: GUEST SPEAKER

Kiera Lyons grew up in Ryley Alberta playing everything she could fit into her schedule. She's played AAA hockey, team Canada Slo Pitch, provincial team softball and baseball and every school sport, but basketball was her love.

After playing for the provincial program she played two years at Augustana helping lead them to their first playoff appearance in eight years before transferring to the University of Saskatchewan where she finished her career as a captain and starter, taking home a Canada West Title, and two Final 8 Tournament appearances placing fourth and seventh in the country.

After graduating from the U of S with a bachelor's degree in Psychology and Biology she decided to continue her education and take Television Broadcasting to help promote female sports, so she attended NAIT and pursued her TV diploma. While furthering her education she became a youth caseworker at the Edmonton Young Offender Centre (EYOC) working the front lines with high-risk youth.

Throughout her education she continued to stay immersed in the game of basketball, helping coach at NAIT and Lakeland; while staying active in Edmonton based camps and highschool teams. She also started a basketball team at EYOC as well as an athlete mentorship program she developed with the University of Alberta, which entails athletes visiting the centre to help promote healthy, active lifestyles while developing important community relationships.

Kiera also works with The Edmonton Stingers of the CEBL and was recently promoted from in-game host to sideline reporter and is a foundational piece of The Stingers basketball centric podcast "The Starting Rotation". She is also a host of TunnelVision Podcast; a podcast creating conversations around student-athletes and their journeys through school, sports and life. She has been a broadcast analyst for the ACAC, CCAA, USports and recently the FIBA Women's Pre Olympic Qualifier that was held in Edmonton last November.

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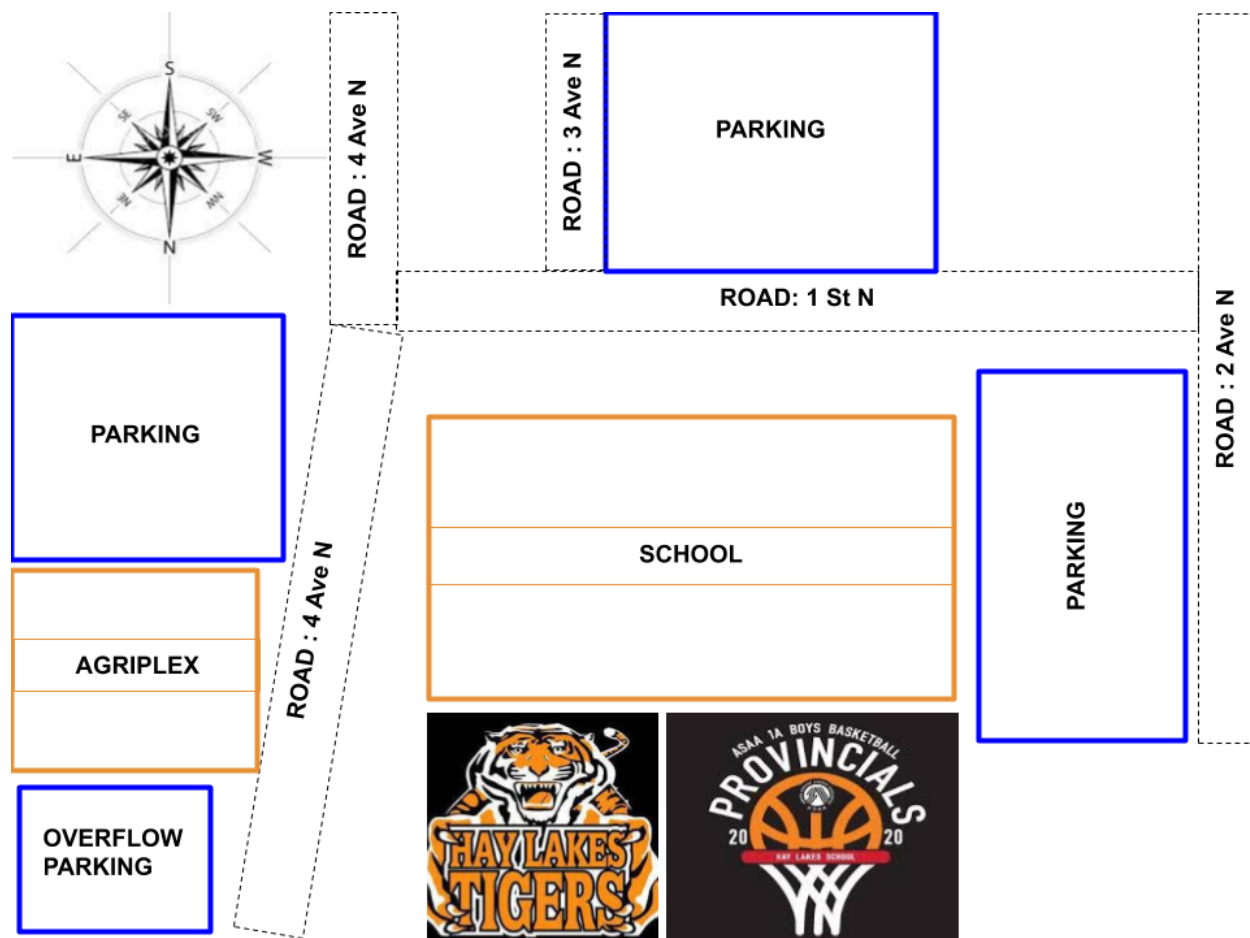
APPENDIX A: DRAW

	A	B	C	D	E	F	G	H	I	J	K	L
	1A Boys Basketball Bracket											
	All Games At Hay Lakes											
	Game 1						Game 18					
	Loser of Game #1						Winner of Game #18					
	10:45 AM						5:30 PM					
	Thursday						Saturday					
	Loser of Game #12						3rd/4th					
	8:30 AM						7:00 PM					
	Friday						Friday					
	Loser of Game #11						Winner of Game #11					
	12:30 PM						7:30 PM					
	Thursday						Saturday					
	Loser of Game #12						1st/2nd					
	10:15 AM						8:45 PM					
	Friday						Friday					
	Loser of Game #6						Winner of Game #12					
	2:15 PM						8:45 PM					
	Thursday						Friday					
	Loser of Game #3						Winner of Game #7					
	12:00 PM						8:45 PM					
	Friday						Friday					
	Loser of Game #4						Winner of Game #8					
	4:00 PM						8:45 PM					
	Thursday						Friday					
	Loser of Game #10						Winner of Game #8					
	1:45 PM						8:45 PM					
	Friday						Friday					
	Loser of Game #2						Winner of Game #12					
	8:30 AM						8:45 PM					
	Saturday						Friday					
	Loser of Game #6						Winner of Game #12					
	8:30 AM						8:45 PM					
	Saturday						Friday					
	Loser of Game #7						Winner of Game #12					
	10:15 AM						8:45 PM					
	Saturday						Friday					
	Loser of Game #8						Winner of Game #12					
	3:30 PM						8:45 PM					
	Saturday						Friday					
	Loser of Game #9						Winner of Game #12					
	3:30 PM						8:45 PM					
	Friday						Friday					
	Loser of Game #2						Winner of Game #12					
	1:45 PM						8:45 PM					
	Saturday						Friday					
	Loser of Game #3						Winner of Game #12					
	5:15 PM						8:45 PM					
	Friday						Friday					
	Loser of Game #4						Winner of Game #12					
	12:00 PM						8:45 PM					
	Saturday						Friday					
	Loser of Game #10						Winner of Game #12					
	11th/12th						8:45 PM					
	11th/12th						8:45 PM					
	11th/12th						8:45 PM					



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APPENDIX C: PARKING



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APPENDIX D: PRACTICE TIMES AND PICTURES, WEDNESDAY, MARCH 18

Pictures (Band Room - Room 102): Please arrive at Hay Lakes School 15 minutes prior to your session to be greeted by your host/hostess and arranged for your team photograph.

TIME	TEAM	TIME	TEAM
10:15	Hay Lakes Tigers		
11:00	PICS		

Practice Times: *Times will be assigned on distance to travel

TIME	TEAM	TIME	TEAM
11:00	Hay Lakes Tigers		
11:45	PICS		

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APPENDIX E: EMERGENCY ACTION PLAN

Emergency Action Plan

Hay Lakes School

3rd Avenue 1st Street North Box 249
Hay Lakes, AB
Phone: 780-878-3368

Fire, Police, Ambulance 911

St. Mary's Hospital, Camrose

4607 53 St
Camrose AB
General information phone: 780.679.6100
Main admitting phone: 780.679.6126

Leduc Hospital

4210 48 Street
Leduc, Alberta
780.986.7711

While Hay Lakes School does everything possible to prevent injuries and accidents at the school, there is still potential for serious accidents and injury in any athletic event. If a serious injury occurs, time becomes critical. Subsequently, the implementation of this EAP must be adhered to while in attendance at Hay Lakes School.

1. First Aid Kits and ice are located at the score table in the gymnasium and in the main office. The AED is located to the left of the main gym doors. An Epi-Pen is located in the main office.
2. A cell phone will be available at the score table and a land line is located in the office in the gym
3. See attached maps for best route to the above mentioned hospitals

When an injury occurs:

- Take control of the situation
- Exercise universal precautions related to blood/ body fluids
- Keep in mind the following:
 1. Do not move the injured person
 2. If a person cannot move by themselves **do not** move them

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- Instruct any bystanders to leave the injured person alone and back away
- Do not remove any clothing or equipment unless emergency treatment is required (ex. CPR or Artificial Respiration)
- Assess the severity of person injured (particularly head and/ or spinal injuries) and decide if further assistance is required
- If an ambulance is not needed, then decide what action is to be taken in order to remove the injured person from the location
- If an ambulance is required, request assistance from another person by having them call an ambulance with all the relevant information (nature of emergency, location, and telephone number of location) and have this person report back to you with an estimated time of arrival. Send them to assess the entrance and wait for the ambulance.
- Once the call has been placed, observe the injured for any change in condition. Reassure them until professional help arrives.
- Do not provide the injured with food or drink, unless indicated by the situation (ex.diabetes or dehydration)
- Remain calm and speaking reassuringly
- When the ambulance arrives describe the incident and what has been done
- An adult should be designated to accompany the injured to the hospital to help and document the steps taken to treat the injury
- The parent/ guardian of the injured minor must be contacted as soon as possible after the injury occurs
- Document the event of the accident and file a written report if necessary with the appropriate school administrator.

Lockdown Procedure

The school building may be put into a lockdown situation due to internal or external emergencies. Internal emergencies include an armed individual, a medical emergency, or an out of control child or adult. External emergencies include events occurring in close proximity to the school. Both internal and external emergencies will be treated in the same manner.

1. In the event of a lockdown the following message will be relayed over the school intercom system by the administration or designate Scott Peterson, or anyone who is first aware of the situation: Lockdown, Lockdown, Lockdown
2. This message will be announced three times if safe to do so.
3. Visually check hall-way for students, visitors, volunteers, etc. and invite them into a classroom.
4. Direct students into your secure location and identified lockdown area. *All individuals in the gym will be escorted to the equipment room (located in the gym on the East Wall near the Athletic Director's Office).*
5. Close room door (door should already be in locked position). Reinforce or block door with classroom furniture.

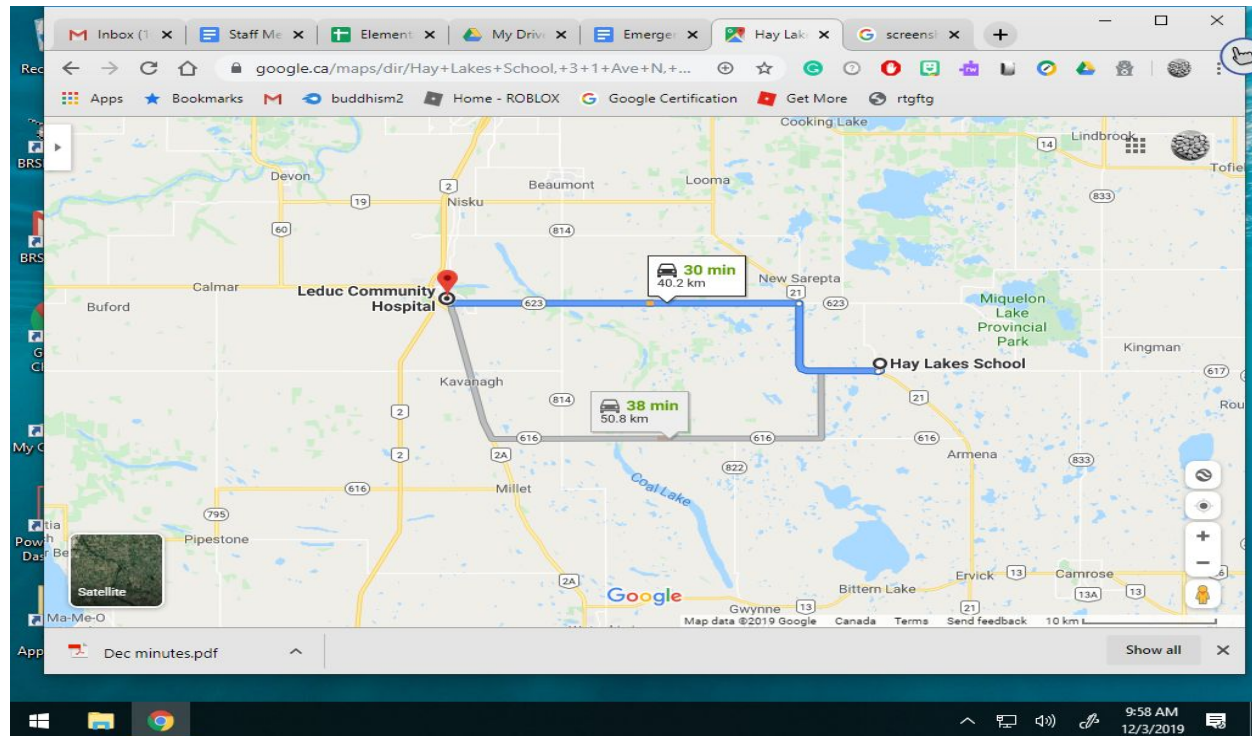
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6. Cover inside windows. If the threat is external, wait for further instruction.
7. Staff should be prepared to call 911.
8. Direct students to silence cell phones.
9. Maintain a calm environment by remaining calm yourself and reassuring students that everything possible is being done to return the situation to normal.
10. Maintain Silence.
11. Stay out of view of doors and windows
12. Ignore all school / fire bells
13. Do not answer the door / phone under any circumstances
14. When the situation is resolved, the message: All Clear, All Clear, All Clear will be announced by the person who called the lockdown.
15. Wait for either the police or administration to come and unlock the door to resume activities.

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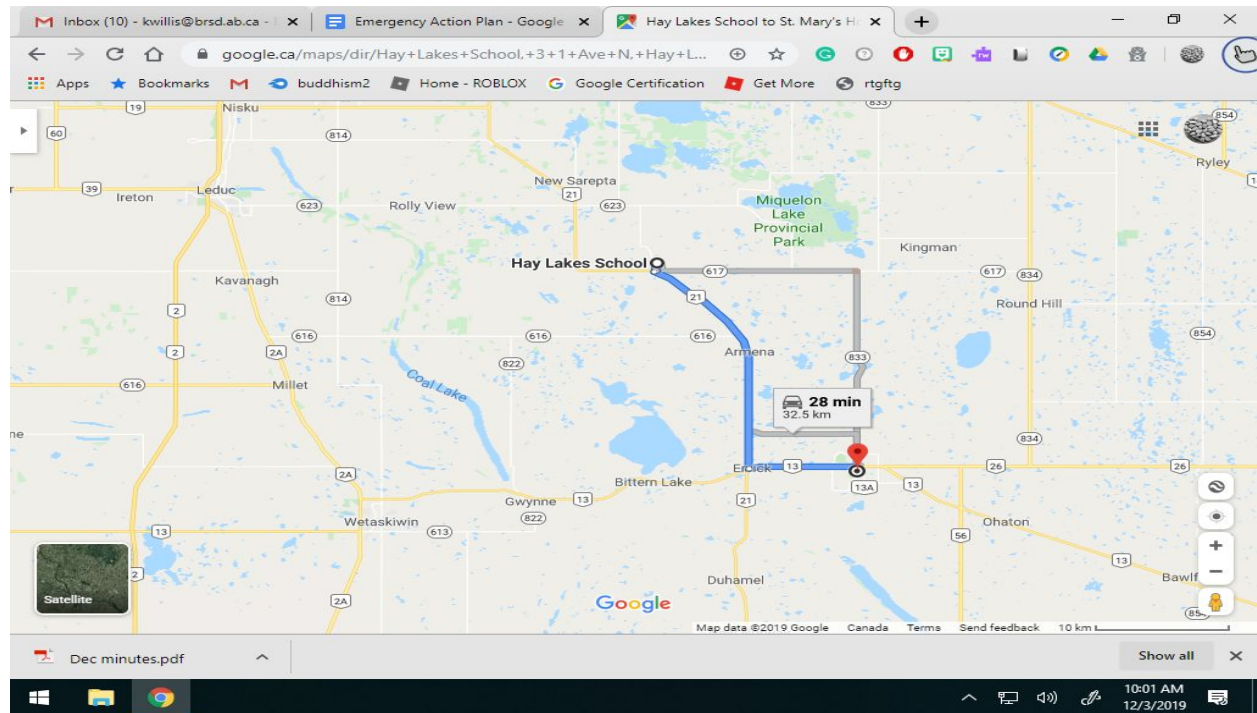
Hay Lakes to Leduc Hospital



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Hay Lakes to St. Mary's Hospital, Camrose



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