

**ALBERTA SCHOOLS'
ATHLETIC ASSOCIATION
PROVINCIAL RUGBY
CHAMPIONSHIPS Tier 1
June 9 & 10, 2017**



**HOST: MCNALLY HIGH SCHOOL 8440 105 AVE NW
EDMONTON, AB T6A 1B6 780.469.0442 (P)
780.465.5958 (F)**

**SITE: LYNN DAVIES RUGBY PARK (23360 TOWNSHIP
ROAD) 524A SHERWOOD PARK, AB T8A 4S7
F)**



1. ORGANIZING COMMITTEE

Chair	Dawn-Marie Hunter Sharp	780.469.0442 (b)	
ASAA Representative	Michael Steele John Paton	780.427.8182 (b)	
ASAA Girls Commissioner	Jerry Flaws	403.934.3135 (b)	
ASAA Boys Commissioner	Greg Forsyth	780.439.3957 (b)	
Technical Chair	Greg Forsyth	780.439.3957 (b)	
Grievance Chair	Greg Forsyth	780.439.3957 (b)	
Sportsmanship Chair	Jodie Kachkar	780.469.0442 (b)	
Facility Chair	Wendy Oleskiw		
Financial Chair	Karen Boodhai	780.469.0442 (b)	
Volunteer Chairs	Ravic Ahrens Gillian Carlberg	780.469.0442 (b)	
Website	Lance Pedersen	780.469.0442 (b)	
Media	Mark Knoch	780.469.0442 (b)	
Ticketing/Print	Dawn-Marie Hunter Sharp	780.469.0442 (b)	

2. SCHEDULE OF EVENTS

FRIDAY JUNE 9TH, 2017

Gates open	10:00 am	Lynn Davies Rugby Park
		Gimmics - orders begin
Early Bird payment	10:00 am	
Coaches Meeting	10:30 am	
Competition Begins	1:00 pm	
Provincial Lunches	11:00 am - 3:00 pm	(with pass)

SATURDAY JUNE 10TH, 2017

Gates open	7:00 am	
Competition Begins	9:00 am	
Awards	10:30 am 12:00 pm	Senior Girls Tier 1 Presentation Senior Boys Tier 1 Presentation

3. FACILITY INFORMATION AND RESULTS CENTRE

The Strathcona Lynn Davies Rugby Park is a premier rugby facility in Sherwood Park, Alberta. This rugby park features 4 grass pitches, a full service concession, 5 change rooms that are available for team use, with a rich and long history of hosting local tournaments and league games. Please DO NOT LEAVE ANYTHING UNATTENDED IN THE CHANGEROOMS. The ASAA Rugby Provincial control station (North and South Entrances) and Gimmics kiosk (East Entrance) will be located in the Strathcona Lynn Davies Rugby Park Clubhouse. The Results Centre will be located on the fence that surrounds the North deck of the Clubhouse. Bus, staff, and medical parking is provided within the gated parking area at the South Entrance. We ask that fans and non-participant vehicles park in the grass area located North of the fields (please follow directions from the volunteers organizing parking and note that there is an entrance fee per person that is not competing in the event:

- \$10 for adults
- \$5 students
- \$0 children under 10

4. COMPETITION SCHEDULE

FRIDAY JUNE 9TH, 2017

<i>Round One</i>	<i>Field 1</i>	<i>Field 2</i>	<i>Field 3</i>	<i>Field 4</i>
1:00 - 2:00 pm	G1 vs G8	G2 vs G7	G3 vs G6	G4 vs G5
2:00 - 3:00 pm	B1 vs B8	B2 vs B7	B3 vs B6	B4 vs B5
3:00 - 4:00 pm	***Break***			
<i>Round Two</i>				
4:00 - 5:00 pm	Girls	Girls	Girls	Girls
5:00 - 6:00 pm	Boys	Boys	Boys	Boys

SATURDAY JUNE 10TH, 2017

<i>Round 3</i>				
9:00 - 10:30 am	G1 vs G2	G3 vs G4	G5 vs G6	G7 vs G8
10:30 am - 12:00 pm	B1 vs B2	B3 vs B4	B5 vs B6	B7 vs B8

5. PRE GAME WARM UP/ COOLDOWN AREAS:

Teams are encouraged to use the vacant fields for warm up where and when there is room. Teams ARE NOT allowed to warm-up or cooldown in the in-goal area of fields that have games being played. Please respect the players/teams that are playing games and do not enter the playing field until the game is completed. All teams will be expected to share the warm-up fields with other teams.



6. DEADLINES PRIOR TO THE ASAA RUGBY PROVINCIALS TOURNAMENT:

6.1 All team registrations must be completed online at by 9:00 AM on Wednesday, June 7th.

6.2 Registration includes a team roster, team photo, and your team order form (which includes your entry and your meal ticket number). Be sure to describe your jerseys in the uniform colours area of the team roster form so we can work to avoid jersey conflicts.

6.3 The entry fee will be \$400.00/team. Cheques are to be made payable to: McNally High School *Teams will not be eligible to participate until the host school has received the registration fees*

6.4 Meal tickets costs \$9.50 per athlete/coach will be charged to each team. Meal tickets are to be ordered online at the time of registration using the team order form.

6.5 There will be a \$1.00 "Pay It Forward ASAA Scholarship" fee assessed to each student upon registration.

All information MUST be sent by 9:00 AM on June 7th.

7. CHAMPIONSHIP LUNCHEON

Please note that attendance at the Championship Luncheon is compulsory for all participants and accompanying coaches/supervisors. Each school/zone is to complete the Luncheon Registration Form online at the host website (part of the registration link) by 9:00AM on June 7th, indicating the number of luncheon tickets needed.

Date: Friday, June 9th, 2017 Time: 11:00 AM – 3:30 PM

Site: Lynn Davies Rugby Park

Cost: \$9.50 per participant, coach and/or guest

Ticket: The participant pass that each participant receives has spot to hole-punch for the Friday Luncheon. PLEASE DO NOT LOSE THIS PASS as this is your meal ticket.

****Lunch Tickets are only valid during this time, no refunds will be given if you do not pick up your lunch**

8. MEETINGS

Coaches Meeting

Date: Friday, June 3rd, 2016

Site: Strathcona Lynn Davies Rugby Park

Schedule: 10:30 AM to 11:00 AM

Chairs:

Venue Chairman - Wendy Oleskiw

Girls Rugby Commissioner - Jerry Flaws

Boys Rugby Commissioner - Greg Forsyth

Agenda: Set by Host Committee

Participants: Host Committee

Representatives, All Coaches, ASAA Representatives



****NOTE: There is an ASAA sanctioned fine of \$250.00 per team if a team does not sign in and attend the Pre-Tournament Coaches meeting****

8.1 COACHES INFORMATION

- A coach or representative from each team is expected to be in attendance at the Coach Meeting. Any concerns regarding the tournament or referees will be addressed at this meeting. Though different zones have their own league variations, U-19 Law Variations through the World Rugby will be played in this tournament.
- Coaches are responsible for being versed with regard to this posted information package on the website before they arrive at the tournament (including uniform policy, coaching zones, and other clarifications). There will be a check-in desk located in the Strathcona Lynn Davies Rugby Park. All teams are asked to have a representative check-in upon arrival for any last minute information items, and to have any questions answered.
- Field allocations for Saturday's games will be announced on the Saturday morning.
- There MAY be a coach's meeting on Saturday morning at 8:00 AM at the Strathcona Lynn Davies Rugby Park. This will depend on any appeals/discipline meetings that occurred on Friday. Coaches will be notified on Friday if there is a need for the meeting. The agenda for this meeting would:
 1. Address any appeals from the previous day of the competition.
 2. Discipline committee findings.

9.1 ELIGIBILITY - for ASAA policy regarding eligibility please refer to pages 37 - 46 of the *ASAA Policy Handbook*.

9.2 BEHAVIOUR AND CONDUCT - For ASAA policy specific to behaviour and conduct at this event please refer to pages 26 - 34 of the *2016-17 ASAA Policy Handbook*.

9.3 For ASAA policy specific to rugby please refer to pages 111-115 of the *2016-2017 ASAA Policy Handbook* for award and medal presentations.

10. AWARD PRESENTATION - Presentations will take place on the green space North of the Lynn Davies Rugby Clubhouse after the Gold Medal game for each gender. Teams have 15 minutes to move to the the green space for the award presentation to begin in a timely manner. Please assemble your teams as directed by the marshal. The ASAA requires team and individual photographs for its yearbook. These will all be taken as part of the respective awards presentation.

11. PHOTOGRAPHS

The ASAA requires team and individual photographs for its yearbook. These will all be taken as part of the respective awards presentation.



12. ASAA RUGBY CHAMPIONSHIP TOURNAMENT RULES

12.1 ASAA Rugby Policy and World Rugby Rule Variations - It is incumbent upon all coaches and participants to be aware of ASAA Rugby policy and World Rugby rule variations. Specifically for this event, player eligibility (p. 37 - 46) and ASAA Rugby rule variations (p. 111) and policy (p. 111 - 115) of the *2016-17 ASAA Policy Handbook*.

12.2 Discipline and Misconduct Breaches - Discipline and Misconduct Breaches of the ASAA Code of Ethics are treated seriously, and as host, [we] are required to report any breaches to the ASAA office where action may occur. A portion of the ASAA Code of Ethics states “Any conduct, including, but not limited to ejections, fighting and drugs and alcohol use, that results in dishonour to the athlete, the team, the school or the ASAA will not be tolerated” (p. 26 - 34). Any unsportsmanlike or violent behaviour (e.g. fighting) that results in an ejection of an athlete or coach from play in an ASAA provincial championship competition shall result in a suspension from the next scheduled match of the current season, where match is understood to mean game, match, round, bout, etc. as appropriate per sport.

12.3 Discipline/Appeal Committee - All ASAA provincial championship hosts will convene a discipline/appeal committee. The committee will have the authority to address issues of a serious nature that may occur before, during or after a provincial championship match, or to hear appeals of the automatic suspension resulting from an ejection. The committee may include, but not be limited to, the tournament chairperson, an official, and two coaches not in conflict with the issue.

12.4 Uniform Policy - Please refer to *2016-17 ASAA Policy Handbook* policy for Uniforms A.i. and A.ii. on page 115 of the *ASAA 2016-17 Handbook*.



12.5 Competition Site Security and Coaching Zone - For each playing field there will be one side designated for teams and one for spectators. Spectators may not view the game from within the team areas, nor may coaches or players view the game from the designated spectator areas. If a coach wants to sit in the spectator area, he/she must do so for the entire match and must not enter the team area until the competition has concluded. Communication to coaches/players from outside the team area is prohibited (this includes headphones, two-way radios, etc.) This type of team management strategy is outside the spirit of the game. Designated trainers are permitted on or around the field as the needs of the players warrant. Teams/coaches will have a designated area during the game. Coaches are not to leave this area. Coaches are not allowed on the field except during half time. If the need arises the referee will call the coach onto the field. Water may be provided to the on-field players by designated water carriers. The number of carriers may not exceed three. These persons must not be dressed in uniform.

12.6 Replacement of Players (substitution) - There shall be an unlimited number of players on the team roster. SECTION XVI – RUGBY. page 111 Section 3.B. Eligibility Before each match a team must nominate 25 players on a game sheet that indicates name, unique jersey number or letter, captain(s) and designated forwards as per World Rugby law 3.5 (a) and U-19 Variation 3.5 (c). Only players on the game sheet may play, with a maximum of 10 substitutions. U-19 Variation 3.14 - A player who has been substituted may replace an injured player. Front row players must be designated on the game sheet. At each field of play there will be a 4th official that will collect team rosters before the match. The 4th official will be located at the scorekeepers table between the two team benches on one side of the field. All substitutions must be initiated through this 4th official not through the referee. Substitutions can occur at any time during the game however there is a maximum of 10 substitutions per team per game.



12.7 Game - All Friday games will last 40 minutes – two 20 minute halves and a 5 minute half-time break. The Saturday finals will last 60 minutes and will include two 30 minute halves and a 5 minute half-time break. ALL WARM-UPS are to be held on the the green space between fields. NO WARM-UPS are allowed in the in-goal areas during games. In the 40 minute games, if a player is yellow carded, then the time spent in “sin bin” is 5 minutes. In the 60 minute games, if a player is yellow carded, then the time spent in the “sin bin” is 10 minutes.

Overtime: All tie-break requirements will follow the ASAA Tie-Break Procedures 5.F.i., 5.F.ii., and 5.F.iii. on pages 114 and 115 of the *2016-17 ASAA Policy Handbook*.

12.8 Protests - Protests concerning results or conduct within an event must be made within 30 minutes of the results being posted or announced. The protest must be made to the Grievance Chair: Jerry Flaws. A Discipline Committee will consist of the Head Referee, Grievance Chair and the Technical Chair, will deliberate and a decision will be rendered, where, possible, before the next scheduled match of any team involved with or included in the protest. Any response to the decision will be heard immediately at which point the Discipline Committee may alter the decision. At this point the Committee's decision will stand (for the purposes of moving on with competition and the resolution of the tournament) and any appeals must be filed with the ASAA Provincial Rugby Commissioner of the corresponding gender. Appeals will be documented and used constructively toward improved equity, sportsmanship, and general fairness if and where these things may be found lacking.

12.9 Sportsmanship There will be a Sportsmanship Committee at the tournament watching teams both on and off the field. The week following the tournament, the winner will be announced and the Sportsmanship Banner will be forwarded to the winning school.

12.10 Tournament Rugby Game Balls - Games will be played using a World Rugby approved size 5 ball GILBERT MATCH which are supplied by the ASAA. There will be NO substitutions.

12.11 Athletic Therapy Services - Athletic therapy services will be provided on site. The paid personnel will be there for emergency injury assessment and treatment (or treatment recommendations). Each field will have an athletic therapist on-site throughout the tournament to go on the field to assist in injury assessment and treatment. They are not expected to provide taping, massage therapy or any other responsibilities typically associated with team trainers. It is strongly recommended that teams supply their own tape and first aid requirements.

12.12 Dressing Rooms and Washroom Facilities - There are dressing rooms available the Strathcona Lynn Davies Rugby Park. Changing the washrooms is not permitted.

12.13 Lightning Rule - The guidelines noted on the Safety Guidelines for Secondary Interschool Athletics will be followed. If in doubt, follow the 30-30 rule:

- 30 seconds: Count the seconds between seeing lightning and hearing thunder. If this time is less than 30 seconds, lightning is still a potential threat. Seek shelter immediately.
- 30 minutes: After the last lightning flash, wait 30 minutes before leaving shelter. Half of all lightning deaths occur after a storm passes. Stay in a safe area until you are sure the threat has passed.

13. CHAMPIONSHIP APPAREL: Gimmicks will be onsite to customize souvenir apparel for athletes to purchase in the



Strathcona Lynn Davies Rugby Park Clubhouse please enter through the East Entrance to the clubhouse.

14. ADMISSION AND PARKING

- There will be one entrance gate south of the Strathcona Lynn Davies Rugby Park Clubhouse
- Parking access for team buses, members of the organizational committee, and match officials is at the parking lot south of the clubhouse building. All other vehicles will park in the overflow parking on the green space just North of the playing fields.
- Admission is set at the following:
 - Adults \$10.00 per day
 - Students \$5.00 per day
 - Children Under 10 FREE
 - Note: there will be NO Tournament passes or Family rate.
- There will be limited parking for all other vehicles and these will be on a first come first served basis (after volunteers and officials have parked) and will be controlled by the Admission Gate personnel. **Participants are reminded to keep their Participant Pass on them at all times. Participants without their Participant Pass will be charged the entry fee to access the facilities.

14. HOTELS:

Rooms (non-smoking quad share) can be booked at for the tournament at the Championship Hotels: Radisson Hotel & Convention Centre and Ramada Sherwood Park. It is strongly encouraged that Zone Secretaries book rooms in advance. Please limit your bookings to participants and not for parents/spectators. Identify yourself as an ASAA Rugby Provincial Championship participant when booking.

Hotel: Radisson Hotel & Convention Centre

Address: 4520 76 Avenue, Edmonton

Phone: 780-468-5400

Fax: 780-462-5515

Website: www.radissonedm.com

Contact person: Saurabh Gore: group bookings and reservations 780-490-2424

Email: groupbookings@radissonedm.com

Room rates: June 8th – June 10th for a quad share room with Hot Breakfast included
\$118.00 + 5% GST & 4% tourism Tax

Parking: No charge

Hotel: Ramada Sherwood Park

Address: 30 Broadway Blvd, Broadmoor At Baseline, Sherwood Park

Phone: 780-467-6727

Fax: 780-467-5685

Website: <http://www.ramadasherwoodpark.com/>

Contact person: Charlotte Novak, Manager Ramada Sherwood Park

Room Rates: \$125.00 plus tax per room per night - Standard room 2 queen beds - non-smoking. A complimentary continental breakfast is included for all guests.

Parking: No charge

Hotel: Best Western Plus Sherwood Park

Address: 300 Lakeland Drive, Sherwood Park, AB

Phone: 780-416-7800

Fax: 780-467-8879

Website: bestwesternsherwoodpark.com

Contact person: Tyson Ghostkeeper, General Manager

Email: gm@bestwesternsherwoodpark.com

Room Rates: 20 rooms with two queen beds have been block booked for each night – June 9th & 10th

Room rates are \$139.99 for a quad - Plus 9% tax (GST & AB Tourism Levy)

Hot Breakfast is included, Free High Speed Internet, Salt-water pool and hot tub, 24 hour fitness centre

Parking: No charge on site

Emergency Action Plan

Sport / Event: High School Rugby Provincials Tier 1

Date: June 9-10 2017

Site / Facility: Strathcona Druids RFC Lynn Davies Rugby Park

Address: 23360 Township Rd 524A Sherwood Park, Alberta T8A 4W4

Charge Person: Onsite Activa Sports Therapy Athletic Therapist

Contact On Site Andrea Hanssen Cell Phone # 780 7091509

On Call _____ Cell Phone # _____

Emergency Assistant: Team Therapist or Team Trainer

Call Person: Onsite Athletic Therapist or Team Coach (_____)

Nearest Hospital and Address: Strathcona Community Hospital, 9000 Emerald Drive, Sherwood Park, AB T8H 0J3

Alternate Hospital and Address Grey Nuns Community Hospital, 1100 Youville Drive NW, Edmonton, AB T6L 5X8

Directions to Site / Facility: Travelling East on Wye Road turn North onto Ordze Road. Turn West at Fir Street and continue on Dirt road. Turn East on Township Road 524A.

Best Entrance / Access: Access to Fields is at the North Side of the club house.

Entrance gates or doors unlocked? YES / NO

Ambulance will be met by call person at: Parking Lot

Onsite Medical Supplies:

Wound Management	Splints (Rigid)	Blanket	Water	Ice
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Local EAP Protocol and Other Special Considerations:

BOARDING in regards to spinal immobilization will be conducted by EMS services upon arrival.