

<p style="text-align: center;">WINSTON CHURCHILL HIGH SCHOOL EMERGENCY ACTION PLAN</p> <p style="text-align: center;">FOR THE SCHOOL GYMNASIUM</p>
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Please follow and respect the policies and procedures of this Emergency Action Plan (EAP)

While Winston Churchill High School does everything possible to prevent injuries and accidents at the school, there is still potential for serious accident and injury in any athletic event. If a serious injury occurs, time becomes critical. Subsequently, the implementation of this EAP must be adhered to while in attendance at Winston Churchill High School events.

**A medical/first aid kit will be at the score table
OR in the blue cupboard behind the score table at all times.**

Person in Charge:

- Administrator in Charge or Designate.
- WCHS –Toby Boulet on a School Administrator.
- Assess injury status of a player (particularly head and/or spinal injuries).
- If an ambulance and paramedics are required the Person in Charge will notify the Call Person to call 911.
- This person will take control of an emergency situation until a medical authority arrives.
- Document the events of the accident and file a written report if necessary.

Call Person:

- Call Person (Teacher supervisor or Teacher at score table) is responsible for making the 911 telephone call. **Teacher supervisors and the Teacher(s) at the score table are required to have a cell phone on their person while attending an athletic event while at Winston Churchill High School.**
- Stay in constant communication with the medical provider and the Person in Charge.
- Assist the Person in Charge with the filing of Accident Report if requested.

Control Person:

- The Teacher supervisor and/or other Teachers at the score table are responsible for controlling the crowd and other participants.
- After the area is secured and controlled, they will act as the guide for emergency personnel outside of the building to ensure expedient access to the victim.
- Seek highly trained medical personnel in the building if the Person in Charge believes the injury is serious and cannot wait for emergency assistance to arrive.
- In consultation with the Person in Charge, Tournament Chair (If necessary) and game Officials the continuation of play will be determined.

Lethbridge Regional Hospital – 960 – 19th Street, South

Lethbridge is a 911 emergency zone