

ASAA Notice of Motion Submission Form

Proposed changes to ASAA policy must be submitted as notices of motion for review and subsequent vote by the ASAA Board of Governors. The deadline to submit notices of motion for consideration at the Annual Planning Meeting is **Sept. 1, Annually** and for the Annual General Meeting it is **April 1, Annually**. All notices must be submitted using the form below.

Note that any proposed changes to policy must carry a note addressing any financial implications to the ASAA should the policy pass.

Please complete both pages of the form. For your convenience an Example is on the second page.

Policy – Section (____), Item (____), page (____)

Current: Please type policy as found in current version of Handbook. If the proposal is an addition to policy please write “**Addition of new item after Policy –Section, Item.**”

Proposed: Please type the policy as you propose with edits and additions.
Changes/additions to the current policy must be italicized.

Rationale: all notices must have accompanying rationale including reference to any financial implications where applicable. **This will be presented at the AGM as written.**

Example:

Policy - Section III -Eligibility- Item E. Transfer Policy, page 43

Current:

3.b) A signed statement from at least one parent or legal guardian stating that the primary reason for the transfer is for an educational purpose and that the transfer is not being made primarily for an athletic purpose or primarily so that the student can participate in athletics; and

Proposed:

3.b) A signed statement from at least one parent or legal guardian stating that the primary reason for the transfer is for an educational purpose and that the transfer is not being made primarily for an athletic purpose or primarily so that the student can participate in athletics. *The educational purpose shall be related to the student accessing Alberta Education credits at the proposed school that are not available at his/her current school.*

Rationale:

On occasion, the Executive is asked to consider appeals of the transfer policy where the principal and/or athletic director of the sending school choose not to sign the transfer form because they believe the transfer is for athletically motivated reasons. When the appeal comes forth, the receiving school and the student and/or parents provide rationale for the transfer that extends to things like the student wanting to be with his/her friends or the student wanting to be taught by a certain teacher. The Executive wants clear direction from the Board regarding the definition of educational purpose and how it should be applied to such appeals.

Notices of motion can come from any of the following. Please indicate which group you represent:

Member schools (schools should notify their zone secretary if they are submitting something)

Commissioners

Zone executive

ASAA executive

Please fill out the following information to complete your Submission:

Name:

School:

Phone:

Email:

Please submit this form to info@asaa.ca no later than **Sept. 1** for APM and **April 1**, for AGM.

All notices will be posted on the ASAA website three weeks prior to the APM and AGM for review.