

MINUTES
ASAA Executive Meeting
Wednesday, December 2, 2015
Radisson Hotel, Red Deer

In Attendance: Tom Christensen, President	John Paton, Executive Director
Heather Bartling, Director of Athletics	Josh Boyd, Assistant Director
Elyshia Korobko, Admin Assistant	Joyce Loucks, Member at Large
Michael Steele, Assistant Director	Shanna Kurylo, Unified Sports
Hank Smid, Director of Athletics	Dave Jones, Past President
Michael Vaughan, Director of Athletics	Dean Rook
Michael Keyes (guest for part of meeting)	

Meeting was put into session at 2:30 p.m. by Tom Christensen

Meeting brought to order at 2:30 p.m.

- 1.0 Adoption of the agenda (including amendments/additions if any)
Motion to accept the adoption of the agenda
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of October 29, 2015
Motion to accept the minutes from the Executive Meeting of October 29, 2015
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of October 29, 2015
Motion to accept the web minutes from the Executive Meeting of October 29, 2015
MOTION CARRIED
- 4.0 Financial
 - 4.1 Interim Financial Reports to December 1, 2015
Financial Reports discussed by John
Motion to accept the Interim Financial Reports to December 1, 2015
MOTION CARRIED
 - 4.2 Draft audited report 2014/15
Draft Report discussed by John
Motion to present the Draft Audited Report to the Board
MOTION CARRIED
ACTION ITEM: to create a document that explains each contingency item, its application and purpose
- 5.0 Reports
 - 5.1 Staff
Elyshia: enjoyed her holiday to Mexico; checked Volleyball Eligibility and there were no late registrations to be done; working on sanctioning tournaments and getting those posted onto the website (there are quite a few that are coming in under the minimum 30 day requirement as outlined in the policy handbook); working on finding the last few volunteers for the SASS Casino; getting ready for APM; completed mailout of yearbook and the school directory.
John: met with Tom, Dean and Michael K to discuss the handbook review; thanked Dave and Harry Ainlay for hosting Impact this year; had a few meetings with ASC re final edits AB Sport Plan; John wrote a letter to Education Minister David Eggen to inform

him about ASAA's transgender policy in light of recent media attention to transgender students; attended meeting on Blood Reserve in Kainai re Makeadiff grant and keeping indigenous students in school via sport; met with Joyce, Elyshia and Shanna about the 60th Dinner; met with game limits committee and came up with recommendations to discuss at APM; Milk Scholarship Banquet - the winners were not available but John heard a new program from Dairy Farmers of Canada "Fuelling Women's Champions" and has met with Milk to discuss opportunities. Had a few challenges with 4A Volleyball host school and will be following up accordingly.; Football provincials were excellent. Following up on one disciplinary issue. Attended 3A girls Volleyball to see finals and present awards.

Mike: course sales are really good still; Dave has been speaking with schools in Edmonton about the Calgary Mandate for the FoC and the possibility of having this happen in Edmonton; ran a promo purchase AIM course – get the FoC for free which generated some interest; assisted at Football Provincials; working on the new website

Josh: Volleyball and Football Provincials have wrapped up and there were not too many concerns; web streaming was a big hit, and there were lots of hits on twitter; some struggles with the Nutrition Policy and trying to get it to work well (3A Girls lost some money on their concession) and need to find a better way to work with our hosts on this; good feedback from !MPACT; new website is coming along and the championship sites should be up for Basketball at the end of January; along with John met with Ryan at Volleyball Alberta about the high costs of officials for Provincials.

ACTION ITEM: Provincial Concession Assistance – create a list of menu items to give the schools to assist in meeting nutrition policy requirements

Shanna: is working with Jasper Place to start Unified Sports in February; working on getting some promo items made which is moving a bit slowly; hoping to get a few more schools on board and expand them through the 2015/16 year; Unified Sports will be starting with Basketball.

- 5.2 Executive - brief comments were provided by Executive members
- 5.3 Appeals Committee – had four appeals during the morning; of the four, three were approved and one was denied; details were explained.
- 6.0 Business arising
 - 6.1 Action Item updates
 - Action Items and follow-ups were reviewed and discussed
 - 6.2 !MPACT Workshops (evaluation summary)

Josh sent out a survey to the Athletic Directors that had students at the !mpact Workshop and got an underwhelming response; we need to strategize about how to get feedback in a timely manner – day of survey, done before they leave; Josh would rather see the thoughts on the individual sessions so that we know if we need to tweak sessions or get rid of sessions; need to better engage the advisors that are attending the workshop

ACTION ITEM: change the name of the Mental Health Session (Sport Psychology); Offer session to advisors on how to deal with athletes who are suffering from Mental Health Issues.

ACTION ITEM: talk to Ken Zelez about leading a Sports Psychology/advisor mental health for athletes session(s) at the Spring !mpact Workshop
 - 6.3 Schoolcoach.ca: meeting with 77 Media
 - Mike and John met with Athletics Alberta about track course and approaching the 2001 IAAF Edmonton legacy Committee with a financial request to help aid with the building of the track course; Athletics Canada will be authors of all future courses; ASAA looking at best way to spend limited funds in light of Cenovus leaving; 77 Media is willing to work with us to get the courses running the way we want them to be; pulling out the

ASAA Bylaw and Policy section of the FoC course to be its own 10-15 minute module which we would like to see mandated by the board for every coach to take. Potential to offer this service to other provinces (their expense to develop) through schoolcoach.ca

- 6.4 ASAA Policy Handbook Review & Transfer Policy (Michael Keyes and Dean Rook)
The committee looked at the handbook to review its functionality, and if people can easily find the information that they require – the committee feels that the current edition does that. The handbook is 60 years old, and each year, policies are added or updated, same with important information. Dean Rook has found some inconsistencies which are minor and he has noted for us. Regarding the Transfer Policy, discussion was had on how to reduce legal issues that can arise from the handbook, especially this policy. The objective is to keep as many kids in sport as we can. Work continues on this project.

- 6.5 Strategic Plan
Available for Executive Members to read and post thoughts on the google drive.
ACTION ITEM: Reminder for Executive members to review and post comments

7.0 New Business

7.1 Appeals/Requests

- 7.1.1 School A Late Registration Appeal
Motion to accept Late Registration Appeal
MOTION CARRIED

7.2 Disciplinary

- 7.2.1 2 teams not playing 5th/6th game at Volleyball Provs
Motion for School B High to pay the no show fee, and place their Boys Volleyball team on probation for 1 year.
MOTION CARRIED

Motion for School C to pay the no show fee, and place their Athletic Program to be on probation for 1 calendar year as this is their second offence.
MOTION CARRIED

ACTION ITEM: John to write correspondence with both schools to inform them on the above decisions based from the Executive.

Motion for all future No Show Fees to be deposited into the Pay It Forward Scholarship Account.

MOTION CARRIED

ACTION ITEM: Conversation with 4A Volleyball Host (and other hosts) about the importance of informing ASAA office when a request like not playing a game at provincials is made.

7.3 Bids

- 7.3.1 4A Boys & Girls Volleyball 2016 – Bid from Lindsay Thurber Comprehensive
Motion to accept bid
MOTION CARRIED
- 7.3.2 Other bids to be addressed at APM

7.4 Web Stats for Weekend of November 26-28, 2015

Volleyball and Football Provincials were held at this time, and we have been informed that there were 45,850 views for the live streaming.

- 7.5 Media Sponsorship Discussion: Executive agreed that while an agreement with Media company A would be valuable, it could not occur at the expense of live streaming of ASAA championship events.

ACTION ITEM: John to inform Don Horne of the ASAA position on this.

- 7.6 Cost saving Strategies for ASAA
John has made a list of suggestions based on some research that he has gathered and shared with the Executive; ASAA will continue chasing up new sponsors for the future.
ACTION ITEM: For this to be one of the discussion groups at the ASAA APM.
- 7.7 Survey Information: Female Athletic Directors in ASAA over the years/female initiatives
Shanna assisted John in pulling together a series of 10 year histories of Athletic Directors in ASAA to determine what changing demographics of female athletic directors in Alberta schools.
- 7.8 ASAA 60th Anniversary Banquet/Hall of Fame – May 12, 2016 TBD
Dave has been looking at planning a Texas Scramble Golf Tournament for the Friday of AGM, and is looking for sponsors, great prizes; \$60-75 for the tournament and steak dinner.
- 7.9 ASAA Casino – December 17/18, 2015 Century Casino, Edmonton
Looking at finding the last couple of volunteers, but everything else is organized.
- 7.10 February 25, 2016 Executive Meeting: John is in Australia
Rescheduled for March 3, 2016
- 8.0 Adjournment
Meeting adjourned at 7:00 p.m.