

MINUTES
ASAA Executive Meeting
Tuesday, February 14, 2017
Percy Page Centre, Edmonton

In Attendance: Tom Christensen, President	John Paton, Executive Director
Rick Gilson, Vice President	Michael Steele, Sr. Assistant Director
Joyce Loucks, Member at Large	Deanna Metro, Assistant Director
Michael Vaughan, Director of Athletics	Shanna Kurylo, Unified Sports
Hank Smid, Director of Athletics	Elyshia Korobko, Admin Assistant

Regrets: Sheila Garber, Director of Athletics

Meeting was put into session at 9:05 a.m. by Tom Christensen

Meeting was brought to order at 9:05 a.m.

- 1.0 Adoption of the agenda (including amendments/additions if any)
Motion to accept the adoption of the agenda
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of November 30, 2016
Motion to accept the minutes from the Executive Meeting of November 30, 2016
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of November 30, 2016
Motion to accept the web minutes from the Executive Meeting of November 30, 2016
MOTION CARRIED
- 4.0 Financial
 - 4.1 Interim Financial Reports to February 13, 2017
Motion to accept the Interim Financial Reports to February 13, 2017
MOTION CARRIED
 - 4.2 Budget 2017/18 discussions: John noted how, in light of the SUBWAY card shortfall he is looking to ways of cutting some expenditures and seeking out new sponsors; the latter is very time intensive.
- 5.0 Reports
 - 5.1 Staff
Shanna: Lots of schools showed interest in Unified Baggo, and one school has confirmed a date. Bert Church High School in Airdrie has stepped up to host an event and the whole school will be involved in various aspects of it. Unified Basketball is coming up with events in Calgary (May 26) and Edmonton (May 30). There is discussion in the South Zone to run a Unified Bocce tournament at the end of the school year, but this is not confirmed. Shanna will be using students from the University of Calgary for volunteers again, and should have enough refs for this event. Shanna is looking for more refs and volunteers for the Edmonton event. Shanna will be presenting about Unified Sports at some Teachers Conventions and other conferences over the next few months. Shanna and John attended a Unified Sports Conference in South Carolina at the beginning of February. It was an excellent conference/networking. Shanna will also be working on completing a Para Sport Grant for Para Track & Field.

ACTION: Shanna to contact George Hoyt at Ellerslie about Unified Basketball Ref contacts (coaches/students)

Deanna: Things have been busy for Deanna while she is getting ready for Basketball Provincials. Together with John, they have just finalized the contract with ABOA and it

will be in place for the next 3 years. Having this contract completed will allow ASAA to confirm Provincial Registration costs with our hosts ASAP. This is one of the final things that hosts need so that the host websites for Basketball Provincials can go live. Cheerleading is coming up as well and event prep is coming along well. Deanna will be receiving the budget from the host to review this week. Deanna, along with John, Michelle Ross, Drew Hanson and his assistant will be having a Track & Field Meeting on Wednesday to start the preparations for Track & Field Provincials. Deanna attended the School Sport Canada Meeting in Ottawa with John – they also met up with some of the groups that have developed courses that will be offered on Schoolcoach.ca.

Mike: Mike has been working with Provincial Hosts getting ready for Wrestling and Curling Provincials. He is also starting to get ready for Badminton, Rugby and Team Handball Provincials. Each of our events have hosts now. Mike has also been touring some hotels in Edmonton as possible venues for the AGM in May, which will be up for discussion later in the meeting. He also has us booked in for the APM at the Radisson in Red Deer for Fall 2017. Mike has been working on the many issues that the office is having with the SRS; he has been in touch with Digital Echidna to work on these issues and hope that they will be resolved soon.

Elyshia: Elyshia has been working on late registrations from schools. She has been working with Michael to get all the Volleyball items needed for the 16/17 Yearbook. The Volleyball section is close to completion. We will be moving towards a colour yearbook this year as it is the same cost as the black & white books for the next three years. Elyshia along with Shanna and Deanna organized/tidied the office at end of January, did a banner inventory and got banners boxed up to head out to the next provincial championships. Elyshia has sent out the Wrestling and Curling Provincial Packages, and in the next few days will be getting the boxes sent out for Basketball. Elyshia has worked on the eligible team lists for Basketball, Curling and Cheerleading, as well as getting the appeals set up. She was in contact with Cowan to have the new office mural installed on the back wall.

John: John has split his time since the last meeting in Australia and Canada. While in Australia, John presented four school sport related sessions in the nation's capital, Canberra, at the biennial International Conference of the Australian Council for Health Physical Education and Recreation (ACHPER), Australia's equivalent of PHE Canada. He found that the majority of the people at the conference, not unlike PHE Canada, are an average of 40 years and older. He would like to see more younger teachers/athletic directors involved in all ASAA and related PD. John was also invited to and attended a meeting in Melbourne on Physical Activity levels of children and newly developed tools to instruct tennis as a means to teach a lifelong sport. The meeting occurred at the Australian Open Tennis Championship. Common theme at the ACHPER Conference and Melbourne meetings was the need for qualified Physical Educators in the elementary school; not unlike what is needed here in Canada. John also attended the Unified Sports Conference in South Carolina with Shanna and he chaired the School Sport Canada meeting in Ottawa, with Deanna also in attendance for pre meetings and to present on schoolcoach.ca at the SSC meeting.

5.2 Appeals

The Executive Appeals Committee met on February 13, 2017 to hear 3 appeals. 2 appeals were denied, and one was approved.

5.3 Compliance Officer

The Compliance Officer shared a report with the Executive. In his first six months in the position he has dealt with 478 transfers. He is finding that there are many transfers that occur part way into the season of play for some sports. Morgan along with the staff need to send out a reminder to sending schools that they have 7 days to approve/deny the transfer before Morgan makes a decision to approve it.

- 5.4 Executive
Brief comments were shared by Executive Members.
- 6.0 Business arising
- 6.1 Action Item Updates
ACTION : Mike to connect with Choyal about new technology for livestreaming i.e. camera tracking the ball instead of requiring a camera person (probably cost prohibitive).
- 6.2 iMPACT workshops
Deanna will be meeting with Heather this week to start making some plans for !mpact. This time will also be spent with Deanna learning her role within !mpact. The Executive feel that they need to start getting information out to schools with some information (date, location, dorm costs) so that schools can plan accordingly.
- 6.3 APM Discussion Group discussion/follow up items
Notes from the Discussion Groups at the APM in December were shared with Executive members. The Executive decided to discuss Elite Sport Academies more in depth. It was decided to develop a strategy in case a scenario with Elite Sport Academies competition in Alberta is proposed or eventuates in Alberta in the future.
- ACTION:** John to come up with suggested strategies on Elite Sports Academy competition for April Executive Meeting
- ACTION:** At AGM, we need to ask zones to report on what they have done in regards to insurance for their Zone Association.
- 6.4 Hazing Incident Follow Up
The media has brought this incident to the public recently. The situation has been dealt with by the school and the superintendent. John spoke with the Superintendent during the meeting and confirmed with him that the Executive's position is that this is a school district issue.
- 6.5 "If time allows" issues (i.e. defer to end of meeting):
- 6.5.1 Policy handbook review – no time for this
- 6.5.2 Strategic Plan – Executive members were divided into groups and spent half an hour on review of selected portions. It will remain a work in progress.
- 6.5.3 Recruitment and Undue Influence Policy review – no time for this.
- 7.0 New Business
- 7.1 Appeals/requests:
- 7.1.1 John Maland Appeal – Policy – Classification Change
Motion to accept John Maland's policy appeal for a classification change
MOTION DEFEATED
- ACTION:** John to contact with Crissi Fedor at John Maland on the result of the appeal.
- 7.2 Bids
- 7.2.1 4A Volleyball – Medicine Hat High (discussion on bid as it was brought forward at the November Exec Meeting)
The Executive is aware that Medicine Hat High School will be hosting 4A Volleyball and Basketball in the same year if this is approved.
Motion to accept 4A Volleyball bid from Medicine Hat High
MOTION CARRIED

ACTION: Mike to contact Scott Howes at Medicine Hat High with the outcome of the bid.

7.3 Sanction Discussion

7.3.1 US tournament – Basketball (Jasper Place & Paul Kane). Attended a non-sanctioned event

7.3.2 Louis St. Laurent – Basketball: did not get sanctioning for an event with an out of province team.

7.3.3 World Cheerleading Championship (W.P. Wagner & St. Francis Xavier). Attended a non-sanctioned event.

All 3 tournaments were brought to the attention of ASAA – only one ended up getting sanctioned by the ASAA after lots of effort from Elyshia and Mike. ASAA Member schools are constantly reminded that they need to get sanctioning done on tournaments when they have schools coming from out of province, and that sanctioning needs to be completed if they are attending any high school athletic competition out of province.

ACTION: John to contact Encore Sports Tours about their policies with teams coming to play in US tournaments and their need to ensure the events are appropriately sanctioned.

ACTION: John to write letters to the schools above reminding them of the sanctioning policy that ASAA has.

Motion to send a letter of reprimand to the teams in question to inform them that their teams are on probation; the letter will also include a reminder of the sanction policy and a reminder of the repercussions of violating the Sanction Policy (as found on page 54 of the 2016/17 ASAA Policy Handbook) and the \$200 penalty starting in 2017/18. The letter will be sent to the schools, as well as the Commissioners for those sports.

MOTION CARRIED

7.4 Alberta Bowl 2017 – Quarter Final Dates fall on Remembrance Day

This year, the Quarter Finals fall on Remembrance Day. Typically the first game at quarter finals starts at 11 a.m. Tim Enger from Football Alberta came and joined the Executive in a discussion about this topic. Football Alberta suggested that no games will start before 11 a.m. and that there be protocol to have a small reflection/ceremony for Remembrance Day. Each game that occurs on November 11 should have a remembrance ceremony regardless of time of day the game takes place.

ACTION: Elyshia to look into the costs of removable vinyl stickers for the backs of player helmets; the sticker would be a poppy.

ACTION: Deanna to meet with Tim to work on protocol for this and future years when quarter finals fall on Remembrance Day.

ACTION: Michael and Deanna to work on a protocol piece for the handbook – this would reflect Volleyball and Football games/tournaments occurring on November 11.

7.5 SHSAA Athlete Issue: U of A High School Wrestling Tournament

A student from a Saskatchewan High School attended the U of A High School Wrestling Tournament at the beginning of February. The school where the student is from was not sanctioned to participate. The student used an illegal and dangerous move during the gold medal match and concussed (level 3) and caused soft tissue injury to a Calgary student. The Saskatchewan student was disqualified from the match. John has been in contact with the Executive Director for SHSAA on this matter.

Motion to suspend the Saskatchewan student from competing in any other Alberta High School Wrestling matches.

MOTION CARRIED

- 7.6 Routledge Award Nominations
7.6.1 The Executive reviewed the nominations received.
Motion to accept Sheila Garber's nomination for the Routledge Award
MOTION CARRIED
- ACTION:** Elyshia to type out letter and send to recipient once hotel location has been determined.
- 7.7 Hall of Fame Nominations
7.7.1 Coach
7.7.1.1 The Executive reviewed the nominations received.
Motion to accept Del Cleland's nomination for Coach inductee
MOTION CARRIED
- 7.7.2 Athlete
7.7.2.1 The Executive reviewed the nominations received.
7.7.2.2 Motion to accept Paralympian Stefan Daniel's nomination for Athlete inductee
MOTION CARRIED
- 7.7.2.3 Motion to accept Jen Kish's nomination for Athlete inductee, subsequent to receiving nomination package
MOTION CARRIED
- 7.7.3 Athletic Administrator
7.7.3.1 The Executive reviewed the nominations received.
Motion to accept Don Maxwell's nomination for Athletic Administrator
MOTION CARRIED
- 7.7.4 Special Achievement: none received so none will be presented this year.
- ACTION:** Elyshia to get in touch with Darryl McKinnon about date to expect Nomination package for Jen Kish
- ACTION:** Elyshia to type up letters for recipients and send once hotel location has been determined.
- 7.8 APM 2017 Dates – Nov 30-Dec 1 or Dec 7-8?
Motion to have the APM occur from November 30-December 1, 2017
MOTION CARRIED
- 7.9 ASAA Yearbook:
Motion to produce the ASAA yearbook in colour based on Friesens offer to upgrade to colour for free for the next three years
MOTION CARRIED
- 7.10 Correspondence
7.10.1 Letter of Apology from Brook ten Brinke re an inappropriate hand signal at a volleyball banquet. Accepted as information.
7.10.2 Letter of Concern from Victor Carey
ACTION: John to write a letter of response to Victor Carey
7.10.3 Letter of Thanks from Jacquelyn Cormier. Accepted as information.
7.10.4 Thank you from 4A Volleyball Provincial Hosts. Accepted as information.
- 7.11 Representation at Provincials; the Staff/Executive/Commissioner representation at upcoming provincials was discussed.
- 7.12 Use of Autograph Basketballs
We will be getting some white autograph basketballs from Spalding. There will be 3 of them. The Executive decided to give the 3 that we will be receiving to the Unified

Basketball events for the championship teams to sign and keep in the school trophy cabinet.

7.13 Casino – Draw for SASS Casino will be in May and the event is slated for 4th Quarter of 2017

7.14 AGM 2017 Location (Mike)

Mike has viewed several hotels in Edmonton to find an appropriate location to host our AGM. He shared the information on the hotels and estimated costs. Members of the Executive suggested that Mike check some hotels in the Leduc/Nisku area to see how much less expensive it might be, especially with a multi-year contract.

ACTION: Mike will talk to some hotels in Leduc/Nisku, get approximate costs, and share via email with Executive to decide on location prior to April meeting

7.15 Next meeting: April 4, 2017 – Edmonton

7.16 June Meeting:

Some members of the Executive/Staff will be attending the AIAAA Leadership Training Institute in Canmore, June 16-18, so to reduce travel time for most Executive members, the thought of moving the June 15 meeting to June 16 to precede the AIAAAA sessions starting at 5pm was discussed.

Motion to switch the June Executive meeting from June 15 in Edmonton to June 16 in Canmore, with arrival the night before.

MOTION CARRIED

8.0 Adjournment

The meeting was adjourned at 2:33 p.m.