

**WEB MINUTES**  
ASAA Executive Meeting  
Thursday, January 16, 2014  
Percy Page Centre, Edmonton  
9 a.m. – 4 p.m.

In Attendance: Garret Doll, President  
Joyce Loucks, Past-President  
Marg McCuaig-Boyd, Member at Large  
Daryn Galatiuk, Director of Athletics  
Ken Zelez, Director of Athletics  
Heather Bartling, Director of Athletics

John Paton, Executive Director  
Michael Steele, Program Coordinator  
Fiona McCallum, Assistant Director  
Cori Wallace, Administrative Assistant

Meeting was put into session at 9:10 a.m. by Garret Doll

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- 1.0 Adoption of the agenda (including amendments/additions if any)  
Motion to accept the agenda  
**MOTION CARRIED**
- 2.0 Adoption of the minutes from the Executive Meeting of December 4, 2013  
Motion to accept the minutes from December 4, 2013  
**MOTION CARRIED**
- 3.0 Adoption of the web minutes from the Executive Meeting of December 4, 2013  
Motion to accept the minutes from December 4, 2013  
**MOTION CARRIED**
- 4.0 Adoption of the web minutes from the Executive Meeting of October 24, 2013  
Motion to accept the minutes from October 24, 2013  
**MOTION CARRIED**
- 5.0 Financial
  - 5.1 Interim Financial Reports to January 15, 2014  
Late registrations have increased

**ACTION ITEM: Find out if late registrations are Rural or Urban, New AD's or Old**

Cenovus has committed to two years; legal fees (Michael Keyes) to date have been very reasonable; \$7000 cost for legal fees for GST audit; AGM and APM delegates bill is down as fewer people attended and car pooling worked better; SSC will costs a little bit up; SHSAA still going well with online courses; some revenue improvements expected in 2014/15  
Motion to accept the Interim Financial Reports to January 15, 2014  
**MOTION CARRIED**

- 5.2 Interim 50<sup>th</sup> Volleyball Financials  
Still collecting statements in order to complete the Financial Statement, Due to the highly successful Gate, a volleyball scholarship will be developed with the assistance of event chair and ASAA Past-President Dave Jones; Discussion of website providers to streamline athlete registration and provincial registration

**ACTION ITEM: Find options of providers for updating website, registration, etc. Goalline, Digital Echidna, SportNGin, ScheduleStar**

Motion to accept Interim 50<sup>th</sup> Volleyball Financials  
**MOTION CARRIED**

6.0 Reports

6.1 Staff – Ian written report provided

**ACTION ITEM: Create a mandatory field on transfer form that indicates what date the student arrived at the receiving school**

Mike – written report provided; Cenovus commitment allows for flexibility, accreditation process and SSC passed motion to accept the online program; rebranding moving forward, deadline for Fundamentals of Coaching has passed.

Motion to contact AD, school administration, zone secretary ASAP stating that school has not completed the Fundamentals of Coaching course (quote policy) and is suspended from any ASAA sponsored activity

**MOTION CARRIED**

**ACTION ITEM: Find out and follow up with all schools that have not completed Fundamentals of Coaching. Email Tim, Gerald and bcgsupport that this information is urgent. Information to be sent out tomorrow to schools so they have time during the exam break to complete the course**

The Executive discussed providing SSC a rebate of \$5 per paid course taken at [www.schoolcoach.ca](http://www.schoolcoach.ca) as an incentive for promotion/uptake in other provinces.

Motion to have \$5 from each paid course rebated to School Sport Canada (Quarterly as is done for NFHS, CSMG)

**MOTION CARRIED**

**ACTION ITEM: Move forward with rebranding in Alberta, shut down wecoach.ca and roll out as soon as it is ready to go**

CAC NCCP meeting (Mike, John, Tyler, Dave Jones, Karen Richard from NL): CAC noted they do not endorse courses, but progress was made to work with them. Ambassador program, [www.asaawecoach.ca](http://www.asaawecoach.ca) is presenting at 3 teacher's conventions this year (SE, SW, Central).

Fiona – Football financial statement provided, profit of approx. \$3000 split between CSHSAA, ASAA (officials and snow removal) and Football Alberta (scholarship fund)

Tyler – Via conference call – 30 registered for conference in Calgary so far, 2 from overseas are registered and doing a session on teaching in International schools; met with International group in December, to help create the IIAAA and develop programs in Southeast Asia through NIAAA. NIAAA is submitting a grant to the U.S. State Department so that costs can be covered for ASAA/CIAAA reps to attend meetings, as well as some of the course instructors to attend/present at other conferences; secured dates to Feb 17-19 6-8 pm, for webinar, beta version soon; Indiana State University (ISU) meeting, set to launch a CIAAA website specific for registration at ISU; Palliser school board has invited AIAAA to do session at the teacher's convention Feb 20; sponsorship meeting with Gopher; Goalline looking to partner with CIAAA and SSC, they will develop a free example database to be presented to SSC; Active@Schools initiative, Canadian Tire sponsored huge project, SSC has joined on and referred [schoolcoach.ca](http://schoolcoach.ca) and [ciaaa.ca](http://ciaaa.ca); Study being done by Dr. Martin Camire from Ottawa University

on the difference a teacher coach relationship has with a student vs a community coach, SSC member associations going to assist with data collection by distributing online survey.

Cori – Casino has all volunteer positions filled

John – Noted application process to apply for SSC funding from Sport Canada is in February 2015 which would be funded by Autumn 2015. Goal to lobby federal politicians for funding; NIAAA conference has time set aside for each of 8 geographical sections to meet. A room is also provided for international groups. John chaired the meeting with Tyler's assistance and there were about 10 countries represented. Some really good discussions.

## 6.2 Executive

Ken - Provided written report about NIAAA conference. He, Heather and Daryn said attending the conference was the best PD they had ever experienced.

Heather – (from conference) Pearson Concussion Vital Signs do baseline tests for concussions, keep the information and post injury the athlete can go back and check, 12 different tests, \$1 per student, FOIP possibility conflict but a great resource.

Daryn – did Middle school courses, got an idea to add 8 minutes following the end of basketball games, so bench can play (both teams) and it has had amazing results

Marg McCuaig-Boyd – Attended one of the Alberta Sport Forum sessions in Falher, discussion of sport in all aspects of life (school, adults, community). Maurice Richard went to meeting in Lac La Biche, Al Brenneis in Leduc, Steve Lush in Lacombe, Bonnie Fasoli will be attending Airdrie next week

### **ACTION ITEM: Put three day tournaments on Annual General Meeting agenda**

Joyce – Attended football provincials

Garret – Inspiring education, amount of reporting taking place increased, changes within school division because of funding cuts, challenges with athletics though transportation getting better; Catholic school divisions getting smaller, less people are identifying as Catholics so demographics are changing

## 7.0 Business arising

### 7.1 Action Item updates

Membership fees, either percentage phased out over 3 years; most groups like per team or per athlete. Base plus per student

### 7.2 Disciplinary

#### 7.2.1 football semi-finals

### **Action Item: Garret will speak to Football Alberta and ask them to honour the sanctions ASAA imposed.**

#### 7.2.2 Rugby, provincials 2013

Had heard from student that there would possibly be a defamation lawsuit, however, no response has been heard from them. John has spoken with Michael Keyes, ASAA lawyer, who has reviewed everything and feels ASAA is in a strong position if challenged.

**ACTION ITEM: John to connect with school by phone and letter to be sent explaining process and expectations of the responsibility of the athletic director, mention at future events that the school should be watching their spectators. Focus on the process.**

**ACTION ITEM: Notice of Motion to modify disciplinary policy regarding sanctions to the spectators on page 28. Policy handbook currently addresses code of conduct of spectators, but disciplinary doesn't specify consequences, or further reach of the Executive. Page 20 currently says Executive has power to make decisions, but it was decided it would be better to create a policy modification.**

- 7.3 ASAA Brochure  
Suggestion to mail it the first time, but then email from then on to the schools. Consider giving option for schools to change colour scheme to their school colours. Make template available to zones. Suggestion to have a checklist for deadline dates
- 7.4 Metro/ASAA/lawyer meeting Jan 29  
Metro decided they weren't going to appeal football injunction, did not see value in proceeding. They do want to review their processes which John and Garret have been invited to on January 29. Re Future court challenges, Michael Keyes feels ASAA/Metro should give him prepared statements (ASAA factual information) so that he has what he needs to prepare affidavits – just in case there is another court case. Goal is making sure that there is a clear understanding of the role and jurisdiction of the zone and the role and jurisdiction of the ASAA.

**ACTION ITEM: Provide all past affidavits to Michael Keyes**

- 8.0 New business
  - 8.1 Appeals/requests:
    - 8.1.1 football request  
Motion to accept  
**MOTION CARRIED**
    - 8.1.2 2<sup>nd</sup> transfer  
Motion to accept the request  
**MOTION CARRIED**
    - 8.1.3 Denied by Compliance Officer  
Motion to accept appeal  
**MOTION DENIED**
    - 8.1.4 Denied by Compliance Officer  
Motion to accept the appeal  
**MOTION DENIED**

NB: Rationale for all appeals were provided to staff for inclusion on appeal responses.

- 8.2 Bids
  - 8.2.1 Provincial Wrestling 2015 – Highwood High, High River  
Motion to accept bid as presented by Highwood High, High River  
**MOTION CARRIED**
- 8.3 Executive attending 2014 Provincials (tentative)
  - 1A Boys – Daryn & Heather
  - 1A Girls – Fiona & Joyce
  - 2A Boys – Pat Chizek
  - 2A Girls – Bonnie Fasoli

3A Boys – Ryan Reed  
3A Girls – Janice Laing  
4A Boys – John Paton  
4A Girls – John Paton  
Rural Wrestling – Fiona  
Provincial Wrestling – Fiona

- 8.4 Alberta High School Sports Hall of Fame Nominations
- 8.5 Routledge award nominations: deadline Feb 1, 2014
- 8.6 Incoming Executive (Vice-President, Director of Athletics - Boys)  
Individuals were discussed. One for each position have expressed interest.
- 8.7 Incoming Commissioners (Boys Basketball, Officials)

**ACTION ITEM: Ask Ryan Reed for ideas on who to replace Boys Basketball**

**ACTION ITEM: Ask Pat Chizek on how to engage the position and to see what tasks could be better implemented.**

- 8.8 2014/15 budget Discussion (Membership Fees, contingency funds, etc.)

**ACTION ITEM: John to look into including contingency fund into the budget – 5% as a base guideline towards building a fund to cover administrative expenses for one year**

- 8.9 Curling Registration and Joint Schools

**ACTION ITEM: Have ExNet split the curling registration to Boys, Girls & Mixed**

**ACTION ITEM: Look at logistics for a Notice of Motion to address deadline date for Curling registration being so late in the season for committing to a team**

- 8.10 Next Meeting: February 27, 2014, Edmonton

- 9.0 Adjournment