

MINUTES
ASAA Executive Meeting
Friday, June 16, 2017
Coast Canmore Inn, Canmore

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| In Attendance: Tom Christensen, Past President | John Paton, Executive Director |
| Rick Gilson, President | Michael Steele, Sr. Assistant Director |
| Sheila Garber, Director of Athletics | Deanna Metro, Assistant Director |
| Toby Boulet, Director of Athletics | Elyshia Korobko, Admin Assistant |
| Hank Smid, Director of Athletics | Shanna Kurylo, Unified Sports |
| Tim Main, Member at Large | |

Meeting was put into session at 12:20 p.m. by Tom Christensen

- 1.0 Adoption of the agenda (including amendments/additions if any)
Motion to accept the adoption of the agenda
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of May 10, 2017
Motion to accept the minutes from the Executive Meeting of May 10, 2017
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of May 10, 2017
Motion to accept the web minutes from the Executive Meeting of May 10, 2017
MOTION CARRIED
- 4.0 Financial
 - 4.1 Interim Financial Reports to June 14, 2017
Motion to accept the Interim Financial Reports to June 14, 2017
MOTION CARRIED
ACTION: NIAAA Conference – those attending are requested to book their flights by the end of summer and send in their expense claims before August 31.
 - 4.2 SASS AGM: The SASS AGM was held and is documented in separate minutes.
- 5.0 Reports
 - 5.1 Staff

John – John was on the Scholarship Committee for both NFHS and for Athletics Canada. He thanks Elyshia and Deanna for their assistance reviewing/narrowing down applications. He and Deanna have been in discussion with Coaching Association of Canada re the Concussion course: a possible replacement for current course we have online. July 12th will mark the planned end/sign off of the development of the SRS with Digital Echidna. John, Dave Jones and Scott Bezubiak conducted the interviews for the CIAAA position and hired Drew Hanson. John has talked with Don Horne about sponsorship opportunities and will continue down this path in seeking out new corporate partners.

Mike – Mike finished up the year with Track and Rugby Provincials. While at Track Provincials, we ran out of a few medals, and so Mike was able to deliver some of these medals in person the week after. Rugby had some teams drop out of Tier III Provincials very late, which left Mike scrambling to find teams to fill the berths. Mike and John will be hosting a Rugby Summit meeting on June 20th to discuss the future of Rugby within ASAA. Mike will finish off the school year working on the updated version of the Policy Handbook and other publications/orders and host meetings.

Deanna – Deanna finished the sport season off with Track and Rugby Provincials. There were a few weather issues at Track Provincials but for the most part everything was able to run on time. One major thing is that we need to make sure our host next year has ample volunteers. There were a few inconsistencies with the schedule and performance lists, but we were able to catch them. Next year Deanna will double check for any discrepancies. Deanna attended Tier I Rugby Provincials in Sherwood Park. The event was very

smooth and ran on time for the most part. There were a few disciplinary issues that arose, but these were taken care of by the schools and host committee. Coaching Life Skills course is coming along; Martin Camire is preparing the contract and the goal is to build out both English and French versions and have a completion and testing date of December 1 and a launch date of January 1. The first draft of the script has been completed and along with Mike is reviewing it to prep it as a course script. The CCES course is currently at a standstill until CCES has time available to connect with 77 Media on a few technical issues.

Shanna – Unified Sports has grown lots in its second year of operation. We have gone from 86 students and 8 schools in the 2015/16 School year to 315 student athletes and 27 participating schools. Both the Calgary and Edmonton Unified events went well. Shanna had the opportunity to attend the Special Olympics Ontario School Championships right before the Executive Meeting. There were 700 traditional and Unified participants with 300 volunteers and 250 coaches. We have the potential to send teams next year to participate.

Elyshia – Elyshia went to Track & Field Provincials to help out and to take pictures. She got lots of great shots of our student athletes. Elyshia also checked eligibility for Track and Rugby prior to both of the events. There are still several athletes who do not get registered in SRS, and this causes schools to be upset when they have to pay a late registration. Elyshia has started on the orders for the upcoming school year (medals, rulebooks, scorepads, etc).

- 5.2 Appeals: None scheduled prior to this meeting
- 5.3 Compliance Officer
 - Morgan submitted a report to the Executive. He would like to see a change in the wording on the SRS for transcripts – it should be the Alberta Education Detailed Academic Report. A reminder that after a transfer has been awaiting the sending school decision for 7 days, Morgan can approve it. The Executive also discussed transfers that are still marked as incomplete after June 30th – these will be deleted from the system and will need to be restarted at the beginning of the 2017/18 school year.
 - Update:** any transfers that are incomplete and from before June will be deleted from the SRS. Those entered after June 1 will stay live.
 - ACTION ITEM:** change the wording in the SRS Transfer requirements for reports as requested by Morgan
- 5.4 Executive
 - The Executive shared highlights from the past month.
- 6.0 Business arising
 - 6.1 Action Item Updates
 - Action Items from the May Executive Meeting were discussed
 - 6.2 CSHSAA Meeting with Tom, Rick and John
 - This was a meeting to discuss the past year of Athletics in the Calgary area, in particular the recruitment complaint and policy change to address it. The meeting went very well and CSHSAA will follow up with ASAA on a few items.
 - 6.3 CIAAA Interviews/recruit
 - John conducted interviews for the CIAAA position which will start in August. Drew Hanson was interviewed and offered the position. He will spend a week with Tyler in August learning about the position.
 - 6.4 Sport Academy discussion
 - The Executive discussed the ASAA’s position on Sport Academies. There was good discussion, including the merits of introducing a “Sport Academy” category for provincials, but there was no resolution other than deciding to create a google drive folder accessible to the Executive, for Sport Academy related documents to be housed for now.

ACTION: Elyshia to create a google drive for Sports Academy discussions/documents for the Executive; to be populated as information becomes available.

- 6.5 “If time allows” issues (time did not allow)
 - 6.5.1 Policy Handbook Review
 - 6.5.2 Strategic Plan
 - 6.5.3 Recruitment and Undue Influence Policy review

7.0 New business

- 7.1 Appeals/requests:
 - 7.1.1 Update on Conference Call appeals since May Meeting (School A and School B)
We had 2 conference call appeals happen after the last Executive Meeting. Both of these appeals were approved.
 - 7.1.2 Late Registration Appeal – School C
 - 7.1.3 Late Registration Appeal – School D
Motion to accept Late Registration Appeals
MOTION DEFEATED

ACTION: Office to contact School A and School B High to let them know the outcome of the appeal decisions.

7.2 Disciplinary

- 7.2.1 School E
Nothing further to report on this situation as the coach is still on leave from the school.
- 7.2.2 School F
Situation at Rugby Provincials were students were caught with alcohol and vaping in their hotel rooms. The school made the decision that the students who were not involved with this incident would still be able to participate in provincials while the others were sent home. This resulted in suspensions.
- 7.2.3 School G
Situation at Rugby Provincials were students were caught in a local restaurant in the lounge drinking. The students were not allowed to participate in any further games or be on the sidelines. This resulted in suspensions.

Motion to send a letter to both schools thanking them for their actions in these 2 situations.

MOTION CARRIED

ACTION: John to call and then send letters to both schools recognizing their actions in both of these situations at Rugby Provincials as being appropriate in the eyes of the Executive.

7.3 Bids

- 7.3.1 3A Girls Volleyball – Beaverlodge Regional
- 7.3.2 Alberta Bowl – Fort McMurray High Schools
- 7.3.3 Badminton – Grimshaw Public
- 7.3.4 Provincial Wrestling – Medicine Hat High
- 7.3.5 Tier I Team Handball – St. Peter the Apostle (tabled from May Exec)

Motion to accept 3A Girls Volleyball Bid, Alberta Bowl Bid, Badminton Bid and Provincial Wrestling Bid.

MOTION CARRIED

Motion to accept Tier I Team Handball Bid upon approval from the Team Handball Commissioner after she has had a chance to view the facility.

MOTION CARRIED

7.4 Milk Scholarship Committee Members

Girls – Sheila Garber and Toby Boulet
Boys – Rick Gilson and Tim Main
Both Committees will have an Alberta Milk Producer as well.

There was consideration to have all the applications uploaded to Google Drive for ease of viewing, and commenting.

- 7.5 Cross Zone Competition Policy (discussion – rugby/other sports)
This year we have had a few appeals asking for Executive permission to have students cross zone boundaries in order to participate in athletics. At this time, only in the sport of Football can students cross zone boundaries in order to participate. There is a possibility that this could be brought forth as a Notice of Motion to the APM.
ACTION ITEM: Staff to prepare a Notice of Motion for consideration at September, 2017 meeting of the Executive.
- 7.6 Cannabis Policy Development
Cannabis will become a legal substance in Canada on July 1, 2018. The Executive will look into changing the wording of policy in the handbook to address this.
- 7.7 Schoolcoach.ca – LMS Update: staff reviewed the need to update the LMS and a possible timeline to do so.
- 7.8 Champions of the Responsible Coaching Movement (CAC, John/Deanna)
The Coaching Association of Canada is looking to have organizations and associations to move towards this movement. John asked the Executive how they felt about moving towards it. The Executive decided that at this time, ASAA could not commit to all the rules/policies and therefore to take no action.
- 7.9 Commit to Kids: John shared a resource/program called “Commit to Kids” that addresses sexual abuse/exploitation of children and youth and he encouraged the Executive to consider what the ASAA could do to help protect kids accordingly.
- 7.10 Background Checks (John)
If you have a coach who has a criminal record, can you share that information with other sports organizations in which that coach coaches? This would be for the protection of both coaches and athletes.
ACTION: Ask Zones at APM what they have in place for background checks of their coaches etc.
ACTION: John to connect with CASS to get a sense of what minimum school board requirements are in terms of background checks for volunteers working in schools.
- 7.11 Football Rotation Schedule: Deanna is working on this with Football Alberta and will publish information before the end of June.
- 7.12 Track Relays Event (Athletics Alberta/Edmonton Track Council)
Athletics Alberta and the Edmonton Track Council would like to do a ‘battle of the sports’ and encourage athletes from other sports to participate in a track event. The question is, would this be in violation of ASAA Policy – Season of Play and would the ASAA co-sponsor the event. It would be expected that 4 athletes from a current team would be training together which may (or may not) be considered violation of Seasons of Play in Track.
ACTION: The Executive decided that ASAA will not endorse or promote this event, but also that with the exception of purely track team athletes, it would not stop schools from entering teams* in the event. (* an example of a team would be a team made up of 4 volleyball players, or 4 basketball players, etc.)
- 7.13 School Fees
Bill 1 recently was passed by the Alberta Government. School districts need to share the amounts of fees for each of their school for curricular and extra-curricular activities with

parents. Schools would only be able to charge 5% more of what they estimated the costs would be (in current school year), and if there is any money left over, it would need to be reimbursed to the students.

The ASAA Office has a breakdown of approximate costs for the various provincial events as some schools had asked for this information

- 7.14 January Diplomas: Schools should be reminded about not having tournaments
- 7.15 Proposed Executive Meetings/Appeals Hearings for 2017/18: discussed and decided
- 7.16 Conference Travel 2017/18: discussed and decided
- 7.17 Next Meeting: September 21, 2017 – Edmonton

- 8.0 Adjournment
Motion to adjourn meeting at 4:45 pm
MOTION CARRIED