

Meeting Minutes
ASAA Executive Meeting
Thursday, June 14, 2018
Edmonton
1:00 pm – 4:30 pm

In Attendance:

Rick Gilson, President
George Hoyt, Vice-President
Sheila Garber, Director of Athletics
Cody Magneson, Director of Athletics
John Paton, Executive Director
Michael Steele, Senior Assistant Director
Deanna Metro, Assistant Director
Shanna Kurylo, Unified Program Coordinator
Drew Hanson, CIAAA Program Coordinator

The meeting was put into session by Rick Gilson at 1:13 PM

- 1.0 Welcome to new Executive and Adoption of the agenda (including amendments/additions if any)
It was moved and seconded to adopt the agenda
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of May 9, 2018
It was moved and seconded to adopt the minutes of the Executive Meeting of May 9, 2018
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of May 9, 2018
It was moved and seconded to adopt the web minutes from the Executive Meeting of May 9, 2018
MOTION CARRIED
- 4.0 Financial
 - 4.1 Interim Financial Reports to June 13, 2018
The Interim Financial Report to June 13, 2018 was reviewed

ACTION: John to connect with Executive Committee after the apparel proposals are submitted.
- 5.0 Reports
 - 5.1 Staff
Deanna: Track & Field ran smoothly despite concerns about facilities. Lots of compliments about the livestreaming - great quality from Athletics Canada. The host did a great job organizing the awards, including having students sign for medals. Some issues with the Para awards. Moving forward, Para needs to have the same rules with coaches and parents regarding how they can be involved in the events; there were some unreasonable expectations of parents. Deanna attended the CAC Partner Congress and has prepared a list of steps to move forward with a number of coach education projects. We are going to use grant money to redesign the Fundamentals of Coaching course, starting with creating a task force of provincial representatives to determine what content needs to be included in this course. Tentative committee meeting date: August 20-22.

Drew: Good financial year for CIAAA; more revenue than expected and was able to cut some expenditures. Hopeful to pay off debt to ASAA this year. Post-conference survey gave good feedback and suggestions for next year. Leadership Training Institute in Edmonton is supposed to be next weekend, approximately 10 registrants under where they need to be to run this institute. There was a discussion around whether or not the institute should still run and some strategies regarding changing the schedules to have more people per course. John and Drew met with ON with a proposal to shift the structure of the CIAAA partnership with Ontario. He is working towards more engagement with BC. April 25-27, 2019 are the possible dates for the next conference.

Mike: Rugby was a spectacular event, Calgary were very organized hosts. The biggest obstacle was structuring the Tier III Championships because so many schools drop out and do not want to attend Provincials. At the coaches meeting he addressed the issue and there was a 60/40 split between coaches who felt it was best to only have 2 Tiers vs. 3. He wants to work with his commissioners and address this issue at the APM to make changes so that there are not 3 Tiers. AGM follow-up has gone well and overall expenses have decreased. AGM will likely be booked at the same location and APM is booked for the Radisson in Red Deer again. Mike is working on updating the policy handbook and other annual publications. He will be attending the NFHS summer meeting in Chicago June 28-July 2.. Mike will be working with Deanna and Red Sky to address the issues we've been having with the SRS. Brit has been a great addition to the staff and is really assisting with the daily responsibilities.

Shanna: All participant numbers were included in her written report, participant numbers are still increasing with approximately 32 schools participating in 2017/18, not including schools in school hosted events. Shanna and John attended the Special O games in Ontario and the Alberta team (Bert Church) won gold in the highest division of bocce. Unified Basketball Calgary went very well with 167 participants. The Metro Unified jamboree was a huge success with 236 participants, 15 schools and the biggest event in Alberta since introducing Unified. Metro will be meeting with Shanna to discuss future events. Unified Track went well, an idea for next year is to have a Unified banner that can be distributed for participating in multiple events. A recipient for the "Unified Award" must be selected and it's been very challenging to choose a school.

ACTION: Deanna will address adding a Unified demonstration game with her 2019 basketball hosts

5.2 Executive Director Report

John attended the Unified competition in Ontario and the culture of acceptance was so powerful. He is still involved in the Active Alberta Alliance. He and Paul Sir are working on an MOU between ASAA and Alberta Basketball. He continues to receive phone calls about recruiting, particularly complaints about schools in Edmonton. He sits on the scholarship committee for the Athletics Canada Foundation and an Alberta female student was 1 of 2 selected. He met with the new Subway rep and she is fantastic, looking forward to more engagement with them at our events. Rugby and Track were both fantastic events, very well organized and superbly run.

5.3 Appeals Recap

There were no appeals this month

5.4 Compliance Officer Report

The Compliance Officer report was reviewed.

ACTION: Mike and Deanna to review the requests to the SRS Morgan has made and connect with Red Sky on implementing these requested changes

5.5 Executive

6.0 Business Arising

6.1 Action Items

The action items were reviewed and updated

6.2 Staffing Update - advertisement for Admin Assistant

The job advertisement was posted to the ASAA website. Interviews will occur mid-late July with the successful candidate starting mid August

6.3 !MPACT Workshops

Evaluations from the 2018 !MPACT workshop and ideas for the workshop next year were discussed. Next year's dates will be discussed further by John and Deanna.

6.4 Wrestling Issue update

The eligibility issue was discussed and additional correspondence was reviewed. John is still in communication with the school on this.

6.5 SHSAA/ASAA/Lloyd comp MOU

The MOU was reviewed and accepted.

6.6 CIAAA Funds for NIAAA NADC Travel - Follow Up

A contingency fund exists in the ASAA accounts under AIAAA. CIAAA requested some of these funds to be allocated to funding the travel expenses of two Alberta instructors teaching at the national conference. A report of the finances was included.

It was moved and seconded to approve the request for funding of \$875.29 from the CIAAA.

MOTION CARRIED

6.7 School District A: The correspondence was reviewed and discussed.

ACTION: John and Rick to follow up with the school and district via phone

6.8 Livestreaming

It was proposed and agreed that ASAA moves back to a free model for live streaming.

ACTION: Staff to investigate and create a plan for hosts to follow regarding live streaming

7.0 New business

7.1 Appeals/requests:

7.1.1 Late Registration appeal School B

It was moved and seconded to reduce the penalty to \$150

MOTION CARRIED

7.1.2 Late Registration - School C

It was moved and seconded to waive the penalty

MOTION CARRIED

- 7.1.3 Late Registration - School D
It was moved and seconded to waive the penalty
MOTION DENIED

- 7.1.4 Competition Request - LCI, Cross Country
It was moved and seconded to accept the request
MOTION CARRIED

- 7.1.5 Metro Athletics and CISAA - 1A Volleyball
The two Zones would like to allow Parkland Immanuel Christian High School, as the only 1A school in the Metro Zone, to participate in the CISAA Zone in 1A Volleyball.
It was moved and seconded to accept the request from Metro Athletics and CISAA.
MOTION CARRIED

- 7.2 Bids
7.2.1 2018/19 Spring Season (Vacant: Executive to approve)
7.2.1.1 Uncontested
Tier I Handball - St. Joseph (Red Deer)
It was moved and seconded to award Tier I Handball for 2019 to St. Joseph (Red Deer).
MOTION CARRIED

- 7.3 4A Basketball schedule request from host
The request from the 4A Basketball host was reviewed and approved

- 7.4 Outreach school membership fees
It was decided that the membership rates for the 2017/18 school year will apply moving forward permanently unless a change is deemed necessary in the future.

- 7.5 Milk Scholarship Committee members
It was decided to send a reminder out to schools and to make the application process easier

ACTION: Staff to send out promotional pieces to members via e-mail and social media
ACTION: Mike to modify the application process for scholarships to include the ability to send electronic applications

- 7.6 Proposed Executive and Appeals meetings for 2018/19
The meeting dates were reviewed. The January meeting will be on the 17th and will be a conference call. The February meeting will be a full day on the 25th and appeals will be held on the 26th in the morning.

- 7.7 Next meeting: September 17, 2018 (Edmonton)

- 8.0 Adjournment
It was moved and seconded to adjourn the meeting

MOTION CARRIED

The adjourned at 5:09 PM