

**Meeting Minutes - WEB**  
ASAA Executive Meeting  
Wednesday, May 9, 2018  
Best Western Denham Inn and Suites, Leduc

- 1.0 Adoption of the agenda (including amendments/additions if any)  
It was moved and seconded to adopt the agenda  
**MOTION CARRIED**
- 2.0 Adoption of the minutes from the Executive Meeting of April 11, 2018  
It was moved and seconded to adopt the Executive Meeting minutes  
**MOTION CARRIED**
- 3.0 Adoption of the web minutes from the Executive Meeting of April 11, 2018  
It was moved and seconded to adopt the Executive Meeting web minutes  
**MOTION CARRIED**
- 4.0 Financial
  - 4.1 Interim Financial Reports to May 8, 2018  
The interim financial reports to May 8, 2018 were reviewed  
It was moved and seconded to adopt the interim financial reports to May 8, 2018  
**MOTION CARRIED**
  - 4.2 Proposed Budget 2018/19  
The proposed budget for 2018/2019 was reviewed  
It was moved and seconded to adopt the proposed budget for 2018/2019 for presentation to the ASAA Board at the AGM  
**MOTION CARRIED**
- 5.0 Reports
  - 5.1 Staff

**Drew** - Written report was provided and reviewed  
**Deanna** - Cheer Provincials was ran very well overall, but not run by the school at all. Some complaints from schools that previously hosted Cheer Provincials regarding the event appearing to be run by a club. Follow up conversations need to take place with the Alberta Cheerleading Association. Track & Field planning is coming along well. Already in conversation with Golf hosts for next year. Some issues with SchoolCoach.ca website- specifically with resetting passwords.  
**Shanna** - Para equipment has arrived and is being sent out to schools. There is a para FAQ document available for anyone with questions about participating in para. Drayton Valley Secondary hosted a bean bag toss tournament and had excellent participation. Edmonton Metro Jamboree is coming up soon along with Calgary Unified basketball tournament (May 23).  
**Mike** - Team Handball Provincials had no major issues. Badminton Provincials had no major issues other than the dates conflicted with a Badminton Alberta competition. Rugby prep is going well, there will likely be challenges filling berths at the Tier III level again. AGM prep has gone well.  
**John** - John has been attending several Zone meetings and the feedback on the NOMs has been interesting. He has been assisting Athletics Canada with the scholarship reviews and will assist with the selection committee. A lot of time is being invested into appeals and the preparation for them. He had a good meeting with Shaw Cable regarding their “kindness sticks” program and would like to explore areas for collaboration, particularly

around !MPACT. He attended the CIAAA conference and was actively involved as a volunteer during the. The wrestling eligibility issue was reviewed; correspondence not yet sent. Communication with Subway is ongoing; hope to conclude shortly.

5.2 Appeals Recap

Accepted three; rejected one. A fourth year appeal did not pass; the student participated in multiple sports in grade 10, 11, and 12 and was only planning on coming back to upgrade.

5.3 Compliance Officer Report

592 transfers in this school year to date, including out of province transfers. The numbers are similar to last year. The “Educational” transfers are the ones most often delayed, usually due to sending school principal not making a decision. Morgan assumes it is a result of the sending school principals taking time to provide their letter as “approval” or not realizing they need to create such a letter. The number of “incomplete” transfers is about the same as last year. We may need to consider adding a note into the SRS.

**ACTION:** Mike and Deanna to look into adding a pop up that appears in the SRS for Principals who are denying a transfer prompting them to contact the receiving school principal prior to denying the transfer.

5.4 Executive

The Executive members provided their updates.

6.0 Business arising

6.1 Action Items

Action items were reviewed and potential livestreaming options were discussed.

6.2 Staffing Update - Collaboration with ACAC

Interviews for a summer student will occur mid-late May. The position will be split between ASAA and ACAC with the student spending the first half of the summer with ASAA and the second half with ACAC.

6.3 Notices of Motion

The Notices of Motion were reviewed.

6.4 !MPACT Workshop Update

!MPACT registration is completely full with 99 students and 27 advisors, plus presenters.

6.5 School Coach website payment issue

There are no issues with processing payments as was expected.

6.6 Lloyd comp correspondence

Lloyd comp has requested to participate in SHSAA for all sports except for the ones that are offered at ASAA but not SHSAA. An additional discussion is required to decide how the zone berths will be allocated at the 4A level in Volleyball and Basketball

**MOTION:** to approve the request from Lloydminster Composite to leave ASAA for SHSAA for all but two sports. The school will play only rugby and football with ASAA and will be required to pay the full membership fee to ASAA annually.

**MOTION CARRIED**

7.0 New business

7.1 Appeals/requests:

7.1.1 School A - Request to waive late fees

It was moved and seconded to approve the request to waive the late fees  
**MOTION DEFEATED**

7.1.2 School B - Request to waive late fees  
It was moved and seconded to approve the request to waive the late fees  
**MOTION CARRIED**

7.1.3 School C - Request to reduce/waive late fees  
It was moved and seconded to reduce the late fees to \$75  
**MOTION CARRIED**

7.1.4 School D - Request to opt up  
It was moved and seconded to accept the request to allow both teams to opt up in their selected sport for a late penalty of \$500  
**MOTION CARRIED**

**ACTION:** Staff to follow up with schools on all Executive decisions regarding requests

7.2 Bids

7.2.1 2018/19 Spring Season (Vacant: Executive to approve)

7.2.1.1 Uncontested  
Rugby (Tier I, II & III) - Winston Churchill, Lethbridge  
It was moved and seconded to award Winston Churchill the Tier I, II & III Rugby Provincial Championships  
**MOTION CARRIED**

7.2.1.2 Contested (none)

7.3 Elections: Executive Nominations  
The nominations were reviewed. It was proposed that the process for nominations should be reviewed. It was clarified that nominees should not speak on their own behalf and someone should speak to their nomination.

7.4 Next meeting: June 14, 2018 (Edmonton) - *Note change from June 15*

8.0 Adjournment

It was moved and seconded to adjourn the meeting  
**MOTION CARRIED**

Meeting adjourned at 4:34 PM