

AGENDA
ASAA Executive Meeting
Thursday, October 26, 2017
Deerfoot Inn & Casino, Calgary

In Attendance:	Tom Christensen, Past President Rick Gilson, President Sheila Garber, Director of Athletics Toby Boulet, Director of Athletics Hank Smid, Director of Athletics Morgan Munroe, Compliance Officer	John Paton, Executive Director Michael Steele, Sr. Assistant Director Deanna Metro, Assistant Director Elyshia Korobko, Admin Assistant Drew Hanson, CIAAA
Regrets:	Shanna Kurylo, Unified Sports	Tim Main, Member at Large

Meeting was put into session at 9:00 a.m. by Rick Gilson

- 1.0 Adoption of the agenda
Motion to adopt the agenda including amendments
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of September 21, 2017
Motion to accept the minutes from the Executive Meeting of September 21, 2017
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of September 21, 2017
Motion to accept the web minutes from the Executive Meeting of September 21, 2017
MOTION CARRIED
- 4.0 Financial
 - 4.1 Interim Financial Reports to October 24, 2017
Motion to accept the Interim Financial Reports to October 24, 2017
MOTION CARRIED
 - 4.2 Additional revenue sources for LMS upgrade and SRS management
It will cost upwards of \$70,000 for a Learning Management System upgrade and related work. We will be able to access some funding for this from the SASS CIP grant for this. John is looking for cost savings across several budget expense items to source the required funds.
- 5.0 Reports
 - 5.1 Staff
Shanna: Unified: Bocce has seen dramatic growth this year. Calgary event increased from 29 students last year to 166 this year. The Edmonton event grew from 48 to 84 students. Volunteers for the events included representatives from universities, SOA, SOE & ASAA Staff, an SOE athlete, Staff family members and a few others. Delia School students coordinated a Bocce event as part of an Inclusivity Project, winning a trip to Abu Dhabi for their efforts. At the Special O Luncheon, Bert Church High School was presented with the Unified School of the Year Award.
Para: At Cross Country Provincials, there were 7 athletes in the Para Division across three different classifications; an excellent 2 km event. One issue arose with School A being told on several occasions they could not run with (Guide) the athletes and then doing it anyway. Shanna and John met with Wheelchair Sports Alberta and Athletics Alberta to start the discussion on possible collaborations for the school year. Also, a coach with the Steadward Centre has offered to help run clinics leading up to Track & Field Provincials.

ACTION ITEM: John to write a letter to School A regarding concerns about the Para Guides during Cross Country Provincials.

Deanna: Metro Athletics did an incredible job hosting a smooth and successful ASAA Golf championship. Dean and Deanna are going to work together to improve/update the Zone Registration form and process. SRS Football related issues resulted in about 30 teams being put in the wrong Tier, creating considerable hours of extra work for Deanna. At the Tier I level, Region 4 (Central Alberta) relinquished their berth and the berth was awarded to Calgary as per policy. Provincial planning for Basketball Provincials is underway. There was a call with ABOA, Basketball Alberta and ASAA Basketball Commissioners to discuss the implementation of the new FIBA rules – the ABOA reassured the concerns that we had in terms of officials being trained appropriately for these new rules. A memo will go out to schools with links to videos for the new rules.

ACTION ITEM: Memo to all schools re new FIBA rules

Deanna had a meeting with ACA to update them on the NOM's coming forward this year at the APM in addition to a discussion on how both organizations can communicate information on sanctioning to teams. Mike and Deanna are working on the CLS course out of the office once a week which has proven to be dramatically more effective than trying to do it at the office. There is a hard deadline to have this completed by January 13, 2018. Deanna will be having a meeting with Heather Bartling to discuss and plan the IMPACT Leadership Workshop which will take place May 15 in Olds.

Mike: Cross Country Provincials went well with a few hiccups (difficult working with the City of Edmonton; Results Canada arrived late; a few chip results not matching runners recollections/video and a mom with her stroller were on the track where a runner ran into her. Mike is gearing up to complete a few of the host calls for Wrestling, Curling and Badminton. With Volleyball coming up at the end of November, the host websites are going up and rankings have been going smoothly. Mike and John met with AVOA to re an agreement for this year. SUBWAY Card sales are 10,350. Need to sell 15,000 to make budget.

Elyshia: Elyshia worked on getting the appeals ready to go for the October Hearing date but there have been a couple of difficulties with the SRS with 2 schools not being able to create an appeal. School Registrations reached 380 school for the first time. Elyshia has worked at getting schools to register by phoning them. School Directory draft is being reviewed by staff prior to printing. Yearbooks have also arrived at the office and they look great in colour. These will be sent out with the School Directories in late November. Elyshia has also coordinated volunteers for the SASS Casino that will be at the beginning of November – she has had to rely a lot on family and friends outside of ASAA staff.

John: John will be meeting with the CSHSAA in December regarding the transfer policy. John also reached out to Micheal Keyes (ASAA Lawyer) to have him review the EAC decisions for the School B Appeals from September. The ASAA has applied for a Practicum Student – John, Mike and Deanna interviewed a student applicant, and this individual could be with ASAA this spring if she chooses ASAA. John attended the School Sport Canada meeting in Whistler, where he completed his term as President. John has also been working with Mitchell to prepare the financials for the audit.

5.2 CIAAA

Drew has come up with early emergent focus points – Finances, Refocusing the CIAAA and the National Athletic Directors Conference. In finances, there is little to report, operation is on or under budget so far. For Refocusing the CIAAA, Drew would like to have an extensive resource bank available, push locally offered courses during Teachers Conventions/PD Days, create National Athletic Director Awards and student scholarships. Drew has been able to get WestJet on board with giving a preferred rate to those coming to the National AD Conference. (10% on economy flights and 15% on plus flights). He attended the School Sport Canada Meeting in Whistler and had productive

meetings with the many Executive Directors and Presidents – came to the conclusion that a dialogue needs to be opened up more. Drew is initiating contact and meeting with BCSS, OFSAA and MHSAA, and will be planning meetings with NIAAA and Grace College.

- 5.3 Appeals Recap
There were 4 appeals. 3 of them were approved and 1 was denied
- 5.4 Compliance Officer
Morgan Munroe provided a report to the Executive.
- 5.5 Executive
- 6.0 Business arising
 - 6.1 Action Items: the list of action items was reviewed.
 - 6.2 NIAAA: Phoenix Travel, Accommodation and conference registration plans were discussed

ACTION ITEM: Mitchell to send an invoice to CSHSAA for room booking (half of Sheila's room cost billed to Ralene)

ACTION ITEM: John to get in touch with Executive Members attending the NIAAA Conference with details on registration and per diems
 - 6.3 School C Ejection
John has finally had the opportunity to speak to the current principal at School C. Based on the information provided, the decision is as per the following motion:
MOTION: Coach will be on probation for one full year – any further disqualifications will be reviewed by the Executive. Coach will also be required to take the Teaching & Modeling Behaviour course by November 15th.
MOTION CARRIED

ACTION: John to send communication to School and Coach regarding decision.
 - 6.4 LMS Update (Mike/Deanna)
Mike, Deanna and John went down to Indianapolis to meet with 77 Media to discuss the upgrading of the LMS. Essentially, we need a more accessible and up to date site for users and staff as the current site is on a 10 year old platform. Staff created a list of required upgrades for each course in order for it to be moved to a new site. Some courses (Athletics and Bylaws & Policies) can be moved right over to a new site as they are the most current courses. Much more required for other courses. Waiting for a quote.
 - 6.5 “If Time Allows” issues
 - 6.5.1 Policy Handbook Review
 - 6.5.2 Strategic Plan (30-minute group work as directed by Rick; time TBA)

No time was available to discuss these
- 7.0 New business
 - 7.1 Appeals/requests:
 - 7.1.1 Late Registration Appeal – School D
Motion to accept Late Registration Appeal
MOTION DENIED
 - 7.1.2 Late Sanction Appeal – School E
Motion to accept Late Sanction Appeal
MOTION DENIED

- 7.1.3 Request – School F
Motion to allow host to have a joint school mixed team to fill the mixed team berth at Curling Provincials

MOTION DENIED

ACTION ITEM: John to send letters of communication regarding each appeal/request to appropriate school with decision.

7.2 Bids

- 7.2.1 Available championships for 2017/18 Cheer, Team Handball Tier II, Rugby Tier III)
Kate Greabeiel is looking for a possible host for Team Handball Tier II; Lethbridge Collegiate Institute will be submitting a bid for Cheerleading; We have a possible host for Rugby Tier III if no other school steps up

7.3 School G Curling Issue

It came to the attention of the ASAA Staff through a transfer being worked on for a student that was a grade 9 student at School G but participated on the School H Curling Team as a joint school last season. The student was registered to School H, even though he attended School G. Policy states that grade 9's involved in joint school teams must be onsite grade 9's. John contacted the schools involved to discuss this issue and detail was provided back to ASAA indicating that it was not an intentional error.

Motion to submit a warning to both School G and School H regarding this situation.

MOTION CARRIED

ACTION ITEM: John to write letter explaining warning to both schools.

7.4 Lorne Wood Nominations

7.4.1 Committee Decision

The Executive reviewed the nominations and decided that Darren Mazutinec from Stirling School would be the recipient.

ACTION ITEM: Letter of invitation to be sent to Darren and Ingeborg Pot

7.4.2 Recognition Letter to nominees (Rick)

Rick thought it would be a nice idea to send letters of recognition to all the individuals nominated for the Lorne Wood Award.

ACTION ITEM: Rick to compose letters for all individuals who received nominations for the Lorne Wood Award.

7.5 APM format: zone secretary meeting, discussion topics

The format for the APM will change this year, and have a Zone Secretary and Commissioners Meeting during the APM itself; at this time, all other delegates will be involved in breakout groups. Discussion topics could include: New Sports to come to ASAA, Unified/Para Athletics and CIAAA/AIAAA, etc.

In the Zone Secretary Meeting, we will address Provincial Championship Event Registration and General Training/Education of Zone Secretaries as well.

7.6 Appeals – November 29 – Radisson, Red Deer

Appeals Committee will be made up of Sheila Garber, Hank Smid, Michael Vaughan and Barb Young

ACTION ITEM: Need to confirm Barb to sit on the EAC; and to find a fifth member for this hearing

7.7 Next meeting: November 29, 2017– Radisson, Red Deer. Time TBA; depends on number of appeals

8.0 Adjournment

Meeting Adjourned at 2:15 p.m.

