

**WEB Minutes**  
ASAA Executive Meeting, Calgary  
Thursday, October 25, 2018

In Attendance:

Rick Gilson - President

George Hoyt - Vice President

Cody Magneson - Director of Athletics

Sheila Garber - Director of Athletics

Hank Smid - Director of Athletics

John Paton - Executive Director

Michael Steele - Assistant Director

Deanna Metro - Assistant Director

Heidi MacDonald- Office Assistant

Regrets: Tim Main - Member at Large, Shanna Kurylo (written report), Drew Hanson (written report)

Meeting was put into session at 8:50 AM by Rick Gilson

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- 1.0 Adoption of the agenda (including amendments/additions if any)

It was moved and seconded to adopt the agenda

**MOTION CARRIED**

- 2.0 Adoption of the minutes from the Executive Meeting of September 17, 2018

It was moved and seconded to adopt the minutes from the Executive Meeting of September 17, 2018

**MOTION CARRIED**

- 3.0 Adoption of the web minutes from the Executive Meeting of September 17, 2018

It was moved and seconded to adopt the web minutes from the Executive Meeting of September 17, 2018

**MOTION CARRIED**

- 4.0 Evacuation Process / Housekeeping

The evacuation process was reviewed

- 5.0 Financial

- 5.1 Updated from September 15 meeting: Unaudited & Unadjusted Year End Financial Report - August 31, 2018

The year end financial report was reviewed. There were some finances contributed to the ASAA by In Motion Network that is intended to be used for increasing participation rates of Aboriginal students. Allocation of these funds will be discussed at a later date..

**ACTION:** Develop proposal for allocating these funds to send out to schools.

It was moved and seconded to accept the updated unaudited/unadjusted financial report for Aug 31, 2018

**MOTION CARRIED**

- 5.2 Interim Financial Reports to October 23, 2018

The interim financial report to October 23, 2018 was reviewed.

It was moved and seconded to accept the interim financial report to October 23, 2018

## MOTION CARRIED

### 6.0 Reports

#### 6.1 Staff

**Compliance Officer** - A written report was provided and reviewed. Transfer Policy needs refinement, often seems to be no communication or documentation for athletics between parents and new school admin. Sending principals not always attentive enough to transfers and may just support without review. Mike brought up geographical proof for educational transfer for programs, codify into guidelines, implementation of audit, follow-up with auto reminder for evidence. Fines to schools for noncompliance. Possible ineligibility. Need to define difference between “program” versus “course”.

**ACTION:** Staff to determine what AB Education considers a program vs. a course.

**Shanna** - A written report was provided and reviewed. Special Olympics Torch Relay opens the Special Olympics Provincial Games; Unified schools in Calgary have been invited to be a stop on the final leg of the torch relay as the Provincial Games will be held in Calgary this February (Shanna coordinating communication). Upcoming events and conference was discussed. SOA has confirmed they can sustain proposed scholarship and Shanna will work on application. NOM coming for a Unified banner at track. John noted this is last of 4 years of funding- \$35,000 p.a. He has asked ASC for information on possible extension. ASC parameters for the grant are not yet determined for the next 4 year cycle. SOA confirmed that they will sustain the position and it will continue to be out of ASAA office. Waiting for an MOU from SOA.

**Drew** - A written report was provided and reviewed. John added Drew went to BC and is doing a great job trying to get their schools involved as paying a members of CIAAA and providing benefits accordingly.

**Mike** - Has been learning about our new live streaming; XC was a great trial and he has ideas to improve it for volleyball. He noted XC provincials was superbly organized. Wildcard process has been sorted out for volleyball. George asked that we clarify the wildcard process, including what happens in the case of opt ups. Suggestion for NOM at AGM. Erin Martin is retiring in January and has given notice to step down as Volleyball Commissioner. Provincial Volleyball hosts are excited about live streaming changes (including it being free) and new apparel process. Staff know this event will be trial by fire for both livestream and apparel and we need to be prepare for a little kickback. . For Livestream on youtube, we need to be aware of potential copyright claims from music companies. Sportsmanship: Subway has given us \$7,500 subway gift cards mostly for Sportsmanship team winners; they have give us some flexibility around using other cards to recognize people too. Peel a deal cards: 9,500 purchased to date. We budgeted to sell 12,500. Discussed challenges with transfers (again!). Current process is not time or financially efficient. He noted APM online registration form is up.

#### **ACTION ITEM:**

Add “transfers discussion” to agenda for board at APM

**Deanna** - Golf went well. Some complaints about River Spirit golf course. Host sold 70 Extra banquet tickets so it was moved outside to a tent which generated complaints. Football hosts working hard and will do a great job. Live Stream is set to go and there will be a special SUBWAY Kick to win contest at half time of each game. AFOA is working with Deanna to ensure travel expenses for officials are being minimized. Hotels have been block booked. Interviews were conducted for 3 practicum students. We will

find out in late November if we matched with a student.

**Heidi** - None

**John** - Apparel deal with Elite still being refined. For XC, the students loved the Nike product and the event organization was superb. SSC meeting: it was noted that some provinces are facing more human rights challenges over various issues. John, Deanna and Mike were on a call with Shaw and there is a chance of a sponsorship for !MPACT. Several sponsor contracts were renewed in recent months, Staff Contracts being worked on. John reported on a complicated family move/eligibility situation that was very time consuming but had the right outcome: student was eligible for provincials in XC.

- 6.2 Appeals Recap from Oct. 24  
The appeals were reviewed. 5 were approved (four 4th year, one second transfer), 2 will require additional input from appellants after John works with Committee on additional questions they would like to see asked.  
**ACTION:** John to act at the direction of the Executive Appeals Committee (EAC) to obtain the necessary additional information. EAC will reconvene to make a decision.
- 6.3 Executive  
The Executive provided updates
- 7.0 Business Arising
  - 7.1 Action Items (including transfer policy discussions)  
The action item were reviewed and updated
  - 7.2 [!MPACT](#)  
Video and notes reviewed from links provided. The event is confirmed for May 13-14, 2019 in Olds. presenters being confirmed and will include Elliot Hopkins from NFHS as Keynote and Rick Gilson as the closing general session speaker. The Executive reviewed 2 budget scenarios and chose one at \$75 registration fee. If Shaw confirms, this will enhance what can be done at the workshop. Accommodation at the College is \$40+gst per person shared bed or \$80 single occupancy in a room.
  - 7.3 Coach Education  
SSC Meeting: Deanna presented on new learning management system, coaches locker; simplified process. Interest in participating in the initiative, including building the FoC replacement from: BC, MB, SK, ON, NL  
Timeline was shared and reviewed - transition of courses to CAC LMS is ongoing. If ASAA is to change course requirements e.g. different concussion course, a policy change may be required. CIP grant application has been submitted to facilitate redevelopment of FoC.
  - 7.4 Live-streaming update  
Mike provided an update on the SlingStudio hubs and their use at Cross Country Provincials. He has been working on user guides for Vball hosts. We only have 8 hubs so all host schools will have to find their own solution to cover additional games.
  - 7.5 Gender Neutral Discussion  
John sent an email for review and discussion. Non-binary, gender neutral and request for how/where to include a mixed curler who identifies as gender neutral. John feels ASAA needs to be open to options that are reasonable and also to be aware of possible Human

Rights related issues. Requested APM discussion on this. He noted SRS does not have option for gender neutral.

**ACTION:** Staff to add Gender Neutral topic to APM Agenda and to look for articles related to this matter.

- 7.6 XC Apparel update  
Athletics Canada ordered sizes for 9th grade girls which resulted in too many XS sizes; being in ON, they were not aware ASAA did not include Gr. 9's. In spite of this, the sales at ASAA 2018 XC provincials at almost 900 items was the highest ever reported at this particular championship.

- 7.7 "If Time Allows" issues (i.e. defer to end of meeting):
  - 7.7.1 Strategic Plan review - there was not time for this.

## 8.0 New business

### 8.1 Appeals/requests:

- 8.1.1 School 1 - Three school joint team volleyball  
It was moved and seconded to accept the request  
**MOTION CARRIED**
- 8.1.2 School 2 - Late registration request  
It was moved and seconded to accept the request  
**MOTION DENIED**
- 8.1.3 School 3 - Joint team request  
It was moved and seconded to accept the request pending the Zone approval  
**MOTION CARRIED**
- 8.1.4 School 4 - Request reduced membership rate  
It was moved and seconded to accept the request pending the Zone approval  
**MOTION CARRIED**
- 8.1.5 School 5 - Late registration request  
It was moved and seconded to accept the request  
**MOTION DENIED**
- 8.1.6 School 6 - Joint team request  
It was moved and seconded to accept the request  
**MOTION WITHDRAWN** (local issue, not ASAA issue)
- 8.1.7 School 8 - Basketball hosting request for banquet  
It was moved and seconded to accept the request  
**MOTION: to defer until more information is provided**

**ACTION: Deanna to follow up with the basketball host to obtain further information for the Executive**

- 8.1.8 School 9 - Combine schools for fees, separate for registrations

It was moved and seconded to accept the request  
**MOTION DENIED**

8.2 Bids

8.2.1 Vacant 2019

8.2.1.1 Tier II Handball - none

8.2.1.2 2A Boys Volleyball - Immanuel Christian

It was moved and seconded to award the 2A Boys Volleyball bid to Immanuel Christian for 2019

**MOTION CARRIED**

8.2.1.3 3A Boys Volleyball - Cochrane

It was moved and seconded to award the 3A Boys Volleyball bid to Cochrane for 2019

**MOTION CARRIED**

8.2.1.4 Golf - Notre Dame (Red Deer)

It was moved and seconded to award the Golf bid to Notre Dame (Red Deer) for 2019

**MOTION CARRIED**

8.2.1.5 Cheerleading - George McDougall

It was moved and seconded to award the Cheerleading bid to George McDougall for 2019

**MOTION CARRIED**

8.3 Bishop O'Byrne presentation (9:15 a.m.) re streamlining the parent/student acknowledgement form process

Joe Petrone & Brendan Bulger from Bishop O'Byrne joined the meeting to discuss new mechanisms for managing forms electronically for the Student-Parent acknowledgement/Codes of Conduct. Uses Code of Conduct as annual reminder for reenlistment. Multiple sports include multiple code of conduct forms. Mike suggested to take idea and integrated into SRS. The ASAA database can be used to collect and maintain this information. Joe would like to see a confirmation number for filling out ASAA form and loads onto site. Brendan suggested to get university class, as a project, to design form and give a \$\$ to best project. Issue to address: legality of signature when the form is completed online. Suggestion to send confirmation email to parent email address and students to allay concerns here. Rick asked if it may be possible to add field trip permissions as well. Other members felt it may not be the right place to do this as the ASAA form is the same for all and field trip forms vary from Board to Board/school to school.

**ACTION:** Mike to check on confirmation number for form and to be the liaison with Joe/Brendan for further investigation on this.

8.4 Appeals - December 5 - Radisson Red Deer (need to determine EAC members)  
Available: Rick, Cody, Hank, Sheila. Will ask Barb young to join for Quorum.  
Assumption Tim will join as well.

8.5 Next Meeting: December 5 Appeals and Exec same day

Dec 6-7 APM; conclude midday Dec. 7

**ACTION:** Create discussion groups for APM that include the following topics:

George to head up Educational transfers.

TBD - Mental Health transfers

TBD - Grade 9 inclusion (pre) entry

TBD - Ethics

9.0 Adjournment

It was moved and seconded to adjourn the meeting

**MOTION CARRIED**

Meeting was adjourned at 2:07 pm by President Rick Gilson