

MINUTES
ASAA Executive Meeting
Monday, September 17, 2018
Edmonton
9:00 am – 4:00 pm

In Attendance:

Rick Gilson, President
George Hoyt, Vice President
Tim Main, Member at Large
Sheila Garber, Director of Athletics
Cody Magneson, Director of Athletics
Hank Smid, Director of Athletics

John Paton, Executive Director
Michael Steele, Sr Assistant Director
Shanna Kurylo, Unified Sports
Drew Hanson, Program Director
Rona Anderson, Administrative Assistant

Regrets: Deanna Metro, Assistant Director

Meeting was put into session at 8:40 a.m. by Rick Gilson

- 1.0 Adoption of the agenda (including amendments/additions if any)

MOTION CARRIED

- 2.0 Adoption of the minutes from the Executive Meeting of June 16, 2018

MOTION CARRIED

- 3.0 Adoption of the web minutes from the Executive Meeting of June 16, 2018

MOTION CARRIED

- 4.0 Financial

- 4.1 Unaudited & Unadjusted Year End Financial Report - August 31, 2018

The report was reviewed.

- 4.2 Interim Financial Report to September 14, 2018

**MOTION: To approve both reports as presented
CARRIED**

- 5.0 Reports

- 5.1 Staff

Report from Michael Keyes

Legal Counsel to the association, Michael Keyes, provided guidance and feedback on the ASAA transfer policy. Discussion about the transfer policy continued after the phone call.

ACTION: One page info sheet for principals to be created regarding transfers and draft a survey for principals

ACTION: Executive to review transfer point #4 with regard to defining acceptable educational reasons for a transfer. Perhaps not accept “complimentary” courses.

ACTION: Executive/staff to develop a survey for principals (and AD’s?) regarding ASAA’s application of the transfer policy

Deanna: Deanna’s staff report was reviewed. Tim Main will represent ASAA at the Golf Championship banquet and Sheila and Tim will work to represent at awards ceremonies.

Drew: CIAAA paid remaining debt to ASAA. Approved balanced budget. New MOU

allows them to deal with school boards directly in Ontario. CAIS has been identified as a target partner, Drew has meeting with their ED end of September. BCSS and CIAAA working towards a membership-partnership for 2019-20. National Conference in Canmore coming up April 2019. Connected with Junior High board regarding course - at least 25 athletic leads coming for Athletics Management course. Running course in Saskatchewan for at a District PD Day. Sportfactor sponsorship ran out; approaching alternative sponsors. Renewing agreement with Grace College.

Shanna: Growth for Unified; good feedback from Special Olympics Canada. Full participation numbers from 2017/18 were provided.

Shanna and John are attending the Unified Schools Conference in San Diego in February. They will bring at least one other delegate from Alberta this year, but have not confirmed who it will be.

Mike: Attended NFHS conference in Chicago. Helpful sessions with people in same position and how they handle different situations. Purchased live streaming equipment from vendors. Elite providing championship shirts with new design this year. Lots of transfers happening. SRS major changes: 8-10 items to get done, i.e.: transfers and appeals form; issues with secondary teams fixed; revamped transfer process; and back end things that only staff see., etc. Attended Cross Country site visit. Work with hosts for XC and Vball.

John: signed or re-signed a number sponsors for this year. Subway decided to give cash cards for athletes/coaches in sportsmanship winning teams. Athletics Canada ready to do cross country and track apparel and Elite all other sports. He and Deanna submitted a proposal to Alberta Sport Connection re a coach evaluation project.

5.2 Appeals

The appeals were reviewed and discussed

5.3 Compliance Officer Report

Morgan reported on transfers so far. There was discussion regarding educational transfers requiring an “educational program” and not just a “course” in order for a student to be eligible for athletics after transfer.

Alberta Basketball. Paul Sir attended, would like to be working in collaboration with ASAA regarding safety and behaviour issues. Would like to see reciprocal carrying over of game penalties from one association to the other. Willing to serve as a mediating voice in various issues. Hope to come to agreement on the MOU with ASAA soon.

6.0 Business arising

6.1 Action Items

The action items were reviewed and updated

6.2 Unified

6.2.1 Banner Track Provincials 2019

Discussion around a Unified multi-event competition with points and a banner. Motion for the three event Unified competition be added this year, two teams per zone, open event, and points on the Mercer tables. ASAA to pay for Unified banner for Track and Field Provincials out of the Unified Sports budget.

MOTION CARRIED

6.2.2 Unified Scholarship creation

Obtain required documentation, how it impacts athletes, work on legal, put money together for it, corporate support. Capacity for maintenance of this

program needs to be determined.

ACTION: Shanna will confirm sustainability with Special Olympics Alberta.

- 6.3 NIAAA Conference in San Antonio was discussed including travel, accommodation and conference registration plans for Rick, Sheila and Cody. John noted he is presenting.
- 6.4 Livestreaming for 2018/19
Mike explained Sling Studio operations and benefits and that we are using it to replace Sports Canada TV. Hosts to supply their own camera/phone and iPad tablet to operate with Sling Studio. Broadcast will be via the ASAA YouTube channel. ASAA has purchased 8 Sling Studio Hubs right now, but need at least 17 to fill host requirements over time. May need to consider purchasing more units next year.
- 6.5 Profit sharing souvenir sales with hosts (Elite and AC)
Details regarding fixed revenues, shared revenues and commissions were discussed and will be brought back to the December meeting of the Executive, once sales numbers from volleyball are known.
- 6.6 Scholarship winners: Milk and Pay it Forward
Milk Winners chosen and will be presented at Milk Banquet in November
Pay It Forward names to come from Zones
- 6.7 1A Volleyball/Basketball playoff coordination Edmonton/Calgary (relates to 7.1.4 below)
2 wildcards go to South and North East. Need to look at number of teams at various Zone levels.
ACTION: Mike to set up conference call with all zones it impacts. Bring motion forward to address it moving forward to policy for long term solution.
- 6.8 “If Time Allows” issues (i.e. defer to end of meeting):
 - 6.8.1 Strategic Plan (30-minute group work as directed by Rick; time TBA)
This item was deferred to a future meeting.
- 7.0 New business
 - 7.1 Appeals/requests:
 - 7.1.1 School A Rugby request 2019
It was moved and seconded to accept the request
MOTION CARRIED
 - 7.1.2 School B Request - Female athlete on boys team – remote rural area
It was moved and seconded to accept female athlete on boys team
MOTION CARRIED
 - 7.1.3 School C Request - Female athlete on boys team – remote rural area
It was moved and seconded to accept female athlete on boys team
MOTION CARRIED
 - 7.1.4 CASAA 1A wildcards
(see 6.7 above) Edmonton and Calgary Independent have agreed to combine their berth and will coordinate a playoff game.
ACTION: Mike and Deanna to tell Metro and CISAA to ensure their playoff game is completed by the Saturday prior to provincials in their respective sports
 - 7.1.5 School D Appeal
Motion to approve the appeal
MOTION CARRIED

- 7.1.6 2A School with Grade 9 student they would like to play
MOTION DENIED
- 7.2 Bids
 - 7.2.1 2018/19 Spring Season
 - Tier II Handball - none submitted
 - Cheerleading - none submitted
- 7.3 Unified Sports Conference attendance: Shanna would like to bring one or two active Unified school-based coordinators to the conference in San Diego.
Motion to approve Shanna's request, based on additional funds being available in the Unified account to do this
MOTION CARRIED
- 7.4 Schoolcoach.ca: CIP application
The staff just submitted a grant application to CIP to support a rebuilding of FoC. Will not know outcome for several months
- 7.5 Lorne Wood Nominations: Nominations were reviewed
Motion to approve Darcy Younghans as Winner
MOTION CARRIED
- 7.6 Football/Volleyball Provincial Travel: Staff/Executive/Commissioners
The following was decided for representation:
Erin Martin - Beaverlodge (Commissioner and is hosting)
Tim Main - Bassano opening
George Hoyt - Camrose opening
Cody Magneson - Bashaw opening
Staff allocation to be completed as we near provincials
George Grant, Rick Gilson, Deanna, John - Football
- 7.7 Notice of Motion
 - 7.7.1 Liability for Gr. 9's and transfer students @ Spring Camps
John to put statement of policy out for committee. NOM at AGM
 - 7.7.2 Notice of Motion: CSHSAA re Seasons of Play (APM)
Determine date for first day of practice
 - 7.7.3 Rugby 7s/Rugby Tier III (APM)
Various motions from Commissioners received re Tier 3 and 7-man
- 7.8 New Football Canada Recommendations and Mandates 2020/2022
Met with Calgary school and community football and Football Alberta Aug. 17 with concern of number of games played in 12-month period. Reduced conduct games of Midget and practice times. Amicable discussion and more to be had in other parts of province.
- 7.9 Yearbook Printing
Cost/numbers/electronic option/contract length
Moving from print to digital eventually was discussed. John noted we have two years remaining on current contract so there could be no changes until after that.
- 7.10 Transfer Process - Request for Review from Principals

Discussion around the process for having Principals review transfers, specifically for Educational Transfers. The process will change moving forward to simplify uploading of Letter from Sending School Principal. Survey of principals will be conducted

- 7.11 Gender Neutral Discussion. A student who identifies as gender neutral wants to be a part of Mixed Curling. Athlete needs to declare with parental written letter.
- 7.12 Golf Provs: banquet/awards: Tim will go to banquet and he and Sheila at different awards ceremonies.
- 7.13 Appeals - October 24 - Deerfoot Inn and Casino
Sheila, Cody involved for sure. Others to be confirmed.
- 7.14 Next Meeting - October 25, 2018 - Deerfoot Inn and Casino
Tim not at October meeting

8.0 Adjournment
Meeting adjourned at 4:11 pm