

MINUTES
ASAA Executive Meeting
Tuesday, April 4, 2017
Percy Page Centre, Edmonton

In Attendance: Tom Christensen, President	John Paton, Executive Director
Rick Gilson, Vice President	Michael Steele, Sr. Assistant Director
Joyce Loucks, Member at Large	Deanna Metro, Assistant Director
Michael Vaughan, Director of Athletics	Elyshia Korobko, Admin Assistant
Hank Smid, Director of Athletics	Sheila Garber, Director of Athletics

Regrets: Shanna Kurylo, Unified Sports

Meeting was put into session at 9:00 a.m. by Tom Christensen

- 1.0 Adoption of the agenda (including amendments/additions if any)
Motion to accept the adoption of the agenda
MOTION CARRIED

- 2.0 Adoption of the minutes from the Executive Meeting of February 14, 2017
Motion to accept the minutes from the Executive Meeting of February 14, 2017
MOTION CARRIED

- 3.0 Adoption of the web minutes from the Executive Meeting of February 14, 2017
Motion to accept the web minutes from the Executive Meeting of February 14, 2017
MOTION CARRIED

- 4.0 Financial
 - 4.1 Interim Financial Reports to April 3, 2017
Motion to accept the Interim Financial Reports to April 3, 2017
MOTION CARRIED

- 5.0 Reports
 - 5.1 Staff

John – There have been ongoing struggles with the new website/registration system development, mainly with the SRS. Digital Echidna keeps pushing ASAA towards using a service plan, which we are not prepared to do until until we are satisfied that SRS issues have been rectified. BC School Sports is also having similar challenges. We have reached out to RedSky, a smaller company we previously worked with (Appeals/Transfers in old system) re being a possible replacement solution for Digital Echidna, but we would not make a decision to change without lots of research. John and Deanna met with Rob Guy from Athletics Canada when he was in town for U Sports Track and Field nationals. Athletics Canada (AC) would like to create two \$5,000 scholarships (one for females and one for males); a national scholarship so John put together the criteria for AC. On April 10th, Rob will be in Edmonton for a news conference regarding the scholarship/new courses. John will use his PD funds to present at a conference for Heads of School Sport in Australia in August and he requested for the Executive to approve the use of funds from the AIAAA contingency fund to assist in covering the cost for CIAAA President Scott Bezubiak to co-present.
Motion to cover the costs for Scott to attend the conference with John in Australia
MOTION CARRIED

Mike – Mike participated in the Wrestling Summit put on by ASAA on April 3. There were 17 people participating via conference call and in person. There was lots of good conversation and discussion. Mike also has attended Rural Wrestling, Provincial Wrestling and Curling Provincials. All were good events. He is gearing up for Team Handball and Badminton.

Deanna – Deanna attended Basketball Provincials in 6 out of the 8 championships. The hosts were great to work with. The 1A Girls Championship received praise from Alberta Health Services due to their excellent healthy concession selections during the event. Deanna is waiting on the final reports from Basketball, and once received, she will coordinate de-briefing meetings with the hosts. Deanna has been getting ready for Cheerleading Provincials. There will be 20 teams from 5 zones competing.

School coach: There are three free Track & Field Courses that are now available on the www.schoolcoach.ca website; courses designed to assist coaches helping out the school track team. The Coaching Life Skills course is currently being scripted in both English and French. The course will be ready to launch in October.

Shanna – Shanna recently submitted a report to Special Olympics Canada on participation numbers. Unified Sports has been growing in their second year of operation. The original grant proposal had a goal of 5 participating schools in year one; we reached 9 schools. With the continued growth of Unified Sports, Shanna will have to make some changes to stay within her budget with the increased participation. One change may involve charging a registration fee for tournaments to cover lunch. Bert Church was the first school in Alberta to host Unified Bean Bag Toss (Baggo), and the whole school was involved from sports performance students, culinary students to the shop class. Shanna was impressed at how the energy of the tournament didn't waiver throughout. Bonnyville Centralized also held a Baggo tournament and it was live streamed through Sports Canada.tv. Shanna will be adding in Divisions for Basketball this year, and they will be named after the Shriver Family (the creators of Special Olympics), Dr. Herb McLachlin (one of the founders of ASAA). Shanna is looking for a third Division name. John has arranged a time at the School Sport Canada meeting in September for the provincial school sport associations to talk with their respective Special Olympics chapters about Unified Sports. Shanna has also been working on Para Athletics initiatives for ASAA and trying to get a couple of para clinics/info sessions going before provincials in June (Edmonton and Calgary). We will invite some post-secondary wheelchair athletes to compete as "demonstration" athletes at provincials to enhance the profile of the sport. Shanna applied for a \$15,000 Paralympic Development Fund grant. Recipients will be contacted mid-April. If this grant is received, we will be working collaboratively with Wheelchair Sports Alberta to get and transport equipment and to host clinics for high school para athletes and their coaches. (Editor's update: Grant application was not successful)

Motion to have Shanna use John Mayell for her third division in Unified Basketball
MOTION CARRIED

Elyshia – Elyshia has been busy organizing some of the binders that are in the office. These binders have all the minutes for the Exec and Board Meetings. She has been cross-referencing that all minutes are included. She is also working on general office organization to finalize location of files and more after our move last year. Elyshia has been working on late registrations, both student and late registration appeals and assisting Mike with notices of Motion and working on the yearbook when time allows. Helping Mike and Deanna checking eligibility of students and coaches for Provincials is an ongoing task.

Tyler – Tyler just finished coordinating presentations at Teachers Conventions and is working on getting in applications for next year. He has about 100 people registered for the CIAAA Conference in Toronto, and is hoping those numbers will get bumped up to 125 by the time the conference starts. Registrations for Canmore CIAAA institute are going well; they will be presenting eight courses over three days. Tyler also shared, that he will be moving on from the CIAAA/AIAAA at the end of June. He will be pursuing an MBA in Scotland. Once the Toronto conference is over, he will start working on procedures and information for the new hire.

5.2

Appeals

No Appeals

5.3

Compliance Officer

This year Morgan has seen 518 transfers come through the SRS. Most of the transfers are listed as Educational Transfers. The sending school principals are not always aware

that the process is waiting for them. Morgan and Elyshia will notify the principals that they need to go into the SRS and make their decision on these transfers. Morgan recently had to do an investigation with one transfer as the sending school principal was withholding approval. This did get cleared up and the transfer was approved.

- 5.4 Executive
The Executive shared highlights from the past month.

- 6.0 Business arising
 - 6.1 Action Item Updates
Action Items were reviewed and discussed.
 - 6.2 iMPACT workshops
Deanna has been reaching out to the people who have presented at workshops in the past and many of those people are unable to commit for the dates for this year's workshop. Olds College was booked but no deposits were made. The move from the one day to two day workshop increases costs to schools and may have resulted in less interest as a result. With the short timeline to make this event a success, it was suggested that we put off the workshop until the fall or next spring.
ACTION ITEM: Deanna to cancel Olds College Booking for this year.
ACTION ITEM: Deanna to look at possible dates for Impact in the 2017/18 School Year and discuss those with Tom.
 - 6.3 U of A Wrestling Tournament: The U of A responded to the request of the ASAA regarding processes in place to ensure sanctioning is completed correctly. No further action from the Executive.
 - 6.4 Sportscanada.tv. Viewership and revenue was discussed. Basketball revenue after all expenses were covered was over \$5,000
 - 6.5 Photography Sponsor
ASAA has been approached by a company in High River to become the official photographer of ASAA. They are going to come up to Track & Field Provincials as a trial. One expectation of becoming the official photographer is that they would need to be in attendance at all of our events.
ACTION ITEM: John to inform the company that we will use Track as a trial event and continue discussions about a possible sponsorship after that.
 - 6.6 "If time allows" issues (i.e. defer to end of meeting):
 - 6.6.1 Policy handbook review
 - 6.6.2 Strategic Plan (30-minute group work as directed by Tom; time TBA)
 - 6.6.3 Recruitment and Undue Influence Policy reviewNB: Time did not allow

- 7.0 New business
 - 7.1 Appeals/requests:
 - 7.1.1 Late Registration Appeal – School A
Motion to accept Late Registration Appeal
MOTION DEFEATED
 - 7.1.2 Late Registration Appeal – School B
Motion to accept Late Registration Appeal
MOTION DEFEATED
 - 7.1.3 Late Registration Appeal – School C
Motion to reduce Late Registration Fee by \$150
MOTION CARRIED
 - 7.1.4 Late Registration Appeal – School D
Motion to accept Late Registration Appeal
MOTION DEFEATED
 - 7.1.5 Late Registration Appeal – School E
Motion to accept Late Registration Appeal
MOTION DEFEATED
 - 7.1.6 Late Registration Appeal – School F
Motion to accept Late Registration Appeal
MOTION DEFEATED

ACTION ITEM: John and Elyshia to send out Appeal Responses to the above schools indicating outcome.

- 7.2 Disciplinary
- 7.2.1 School G
ACTION ITEM: John to conduct an investigation regarding this situation and share the information with the Executive Committee.
- 7.3 Bids
No Bids at this time
- 7.4 Awards
- 7.4.1 Media Recognition
- 7.4.1.1 Motion to accept the nomination for Bryan Jeannotte from the nominations received
MOTION CARRIED
- 7.4.2 Most Sportsmanlike Coach
- 7.4.2.1 Motion to accept the nomination for Tyler Korol from Bishop McNally High School in Calgary from the nominations received. had been sent in to Heather at the time of the meeting.
MOTION CARRIED
- 7.5 First Nations: Ever Active Schools are leading continued work with First Nations schools in relation to school sport initiatives. ASAA is at the table for discussions on this.
- 7.6 3A Boys Basketball Vacancy: A review of the 3A basketball issue in Calgary was discussed following communication with the Executive in between meetings. The solution provided by the ASAA was not needed; the zone had not completed their internal communication before asking the ASAA for involvement in this matter.
- 7.7 Ejection protocol:
The Executive discussed the current Code of Ethics Disciplinary policy regarding ejections and agreed that there needs to be some changes to the policy. A proposed NOM was shared with the Executive.
Motion to add the proposed Notice of Motion to current NOM's for the AGM
MOTION CARRIED
- 7.8 Unified Demonstration games basketball provincials 2018.
At each of the 2018 3A and 4A Basketball Provincials on day two, there will be a 20 minute demonstration of Unified Basketball. The purpose of the demonstration will be to increase awareness about Unified Sports. There will also need to be a write up in the program about what Unified Sports is.
- 7.9 Football travel costs 2018 Fort McMurray
The hosts for the 2018 Football Provincials in Fort McMurray indicated a desire last year to find a corporate sponsor who could help out to subsidize the costs of travel to Alberta Bowl 2018. John will recommend to the host that if they are able to find a sponsor to help subsidize costs, they can use that sponsor as long as they are not in conflict with other ASAA sponsors; ASAA will not seek sponsorship to subsidize travel costs as they do not do this for any other ASAA event.
- 7.10 Banquet Fees (Appendix pp. 146-147 ASAA Handbook)
Currently, banquet fees for provincial championships are set between \$15-25 per person. Hosts are beginning to find it hard to keep those costs down and have a decent meal and the banquet for under \$25. The Executive supported that the allowable maximum fee for a banquet at ASAA Provincials be raised to \$30. It was also discussed that schools should try to have the banquets in their school facilities to help keep costs as low as possible.
- 7.11 Registration of Coaches re concussions
Prior to Basketball Provincials the staff checked concussion course completion for all coaches listed in the programs versus those listed by the schools in SRS. It was found that 46 out of 104 teams did not have all of their coaches registered in the SRS with the Concussion Course.
ACTION ITEM: Create a Notice of Motion outlining that if coaches do not have their concussion course and are not registered on the SRS then there will be a \$50 fine per coach. Coaches need to have the course done and listed in the SRS by the registration deadline for their sport.

- 7.12 ASAA Social Media: No change to the current direction of using the website and twitter. Instagram was discussed but no decision to set up an account.
- 7.13 Cheerleading Concerns
There is concern that Alberta Cheerleading Association does not engage with ASAA as much as it should and does not inform schools about ASAA Policy. Several ASAA Member School Cheer teams violated the ASAA's Sanctions Policy this year and some AD's seem unaware of what their Cheer coaches/teams are doing. Private Clubs have been running school events which is not permitted. The Executive is going to bring forward a sanctions policy change to address traveling teams. Participating zones at provincials may drop from 5 to 4; the sport is primarily made up of Edmonton teams. A Notice of Motion re using fewer judges is coming forward from the Cheer Commissioner
ACTION ITEM: Deanna to set up a meeting with Jennifer Guiney to discuss cheer concerns.
- 7.14 Discussion: Track Event Schedule was reviewed in light of possible conflicts with graduation dates and students being in more than one event at the same time. As these are not issues the ASAA can control, there will be no action.
- 7.15 Notices of Motion
The notices of motion were discussed and reviewed.
- 7.16 AGM 2017: Organizational aspects of the meeting were discussed.
- 7.17 Next meeting: May 10, 2017 – Leduc, following the Appeals Committee hearings.

8.0 Adjournment

Motion to adjourn the meeting at 4:00 pm

MOTION CARRIED