

Meeting Minutes
ASAA Executive Meeting
Tuesday, April 9, 2019, Edmonton

In Attendance:

Rick Gilson - President	Michael Steele - Senior Assistant Director
George Hoyt - Vice President	Deanna Metro - Assistant Director
Cody Magneson - Director of Athletics	Sheila Garber - Director of Athletics
Hank Smid - Director of Athletics	Heidi MacDonald- Office Assistant
Tim Main - Executive Member at Large	Shanna Kurylo - Unified Sports
John Paton - Executive Director	Joel Bundock - Practicum Student
	Drew Hanson - CIAAA

Meeting was put into session at 9:17 AM by Rick Gilson

1.0 Adoption of the agenda (including amendments/additions if any)

It was moved and seconded to adopt the agenda

MOTION CARRIED

2.0 Adoption of the minutes from the Executive Meeting of February 25, 2019

It was moved and seconded to adopt the minutes from the Executive Meeting of Feb. 25, 2019

MOTION CARRIED

3.0 Adoption of the web minutes from the Executive Meeting of February 25, 2019

It was moved and seconded to adopt the web minutes from the Executive Meeting of Feb. 25, 2019

MOTION CARRIED

4.0 Evacuation Process / Housekeeping

The evacuation process was reviewed

5.0 Financial

5.1 Interim Financial Reports to April 8, 2019

Income Statement was moved and seconded to accept the interim financial report for Apr. 24, 2019

MOTION CARRIED

5.2 Draft budget 2019/20

Draft Budget work in progress, will be presented at the next Executive meeting.

6.0 Reports

6.1 Staff

Deanna - Basketball provincials went well, help from Mike and Joel for livestream. Having a designated staff member for livestream helped with livestream quality. Few discipline issues. Some seeding issues; one ranker resignation. One ranker sent out a draft seed to his zone (should not have) but it got changed later; coach complained to staff. Suggested annual info training session to review policies and processes for all new rankers. Mentioned upcoming NOM to assist seeding process. Cheerleading, received

giant banner. Cheer Provincials live streaming issue is the regulations of copyrighted music and unfortunately, no sound for cheer provincials as a result. Alberta Cheerleading is looking into using non-copyrighted music for future years. Reviewed digital responses of basketball provincial evaluations. Cheerleading terminology is changing. When final decision on terminology is made, ASAA will adjust accordingly. Due to changes in terminology between ASAA and ACA, some teams are registering in the wrong division. The impact of wildcards caused one extra team to go to provincials. Suggested by George to put Host Cheer team on administration probation, ownership of the mistake given to the school. Football sight will be visited over the next few months. Track and Field is on schedule. Coaching confirmation grant approved for \$40,000 for updates.

ACTION ITEM: Add for next year One-time Conference call for all Basketball Rankers yearly, review process and policies for rankers.

ACTION ITEM: Mike to connect with YouTube for options on adding sound to cheer provincials without strikes/issues of copyright.

ACTION ITEM: Deanna to take the Basketball digitized provincial surveys and share with ABOA.

ACTION ITEM: Cheer Host School receives a verbal warning of registration mistake.

Mike - Submitted report was reviewed. Curling Provincials was well received. New NOM for upcoming ties for future provincials. Joel did a great job with managing Wrestling. Mentioned NOM of wrestling for safety vs. quality for high weight categories. Upcoming Handball Provincials, preparing wildcard berths. Discussed the berths, suggested one tier, logistics of moving forward. Rugby Provincials; Mike to meet with host and to do site visit. Mike working on awards for Hall of Fame and electronic voting options for AGM. Reached goal of 1000 subscribers for monetizing the channel. Mike suggested for a communications personnel position to join the ASAA.

Joel - Good feedback with wrestling and basketball live stream. Final report is now digital. Created as part of practicum student program assignment.

John - Tropical 7's reviewed. New Zealand rugby tour was reviewed. Clarification of rules for tour was discussed with BC School staff going on trip. Social Media issue for WR Myers resulted in a social media NOM; request from Myers Principal to be involved in review of proposed policy. Proposed responses for discipline letters. Will work on in meeting today to finalize. Reviewed Safe Sport Summit hosted by ASC and CAC; all sports organizations should be more proactive in protecting students. When we become aware of a situation when a coach disregards the code of ethics, we notify direct supervisor of the school or district they are employed by or volunteer for. Discussed Safety Guidelines meetings and approach.

ACTION ITEM: Send Social Media NOM policy to WR Myers Principal for review/changes.

ACTION ITEM: Clause to be added for Safe Sport awareness as governing body.

Heidi - Report was submitted for review.

Drew - Report submitted and reviewed. On pace to meet budget. Legal work for copyrighting and potential course updates is being considered, and strategic planning is going to take place. Took on major addition of web developer. Conference moving along well. Dave Rozdeba Memorial Award being presented at conference; first winner is Mike Myndio from Lethbridge. Signed a contract for the conference in Vancouver 2020.

Shanna - Submitted report was reviewed. Reviewed Unified events scheduled for the spring. Shanna to present at CIAAA conference in Canmore. Unified scholarship applications were released Apr 8. Social Media consultant coming in to discuss getting more value out of our media platforms.

Kady Dane from Kaden Ave Communications (Social Media) - Presentation given.

ACTION ITEM: To invite a couple of selected individuals from school sport to join for a half day workshop on social media.

Morgan - Report submitted and reviewed

6.2 Appeals

6.2.1 Recap of conference call appeal

Appeal recap summary was presented and discussed. Based on recent appeals, discussion centered around Easter break or spring break for club and high school play for Rugby vs. Rugby tours. Limit to one Rugby event only/tour. Discussed this would be inclusive experience all Rugby athletes could potentially take advantage of. Eliminates the set date to include a single event (e.g. Rugby 7's, a tour, etc.). Considerations of other sports were discussed. Concluded that the same opportunities exist for other sports outside Season of Play. Consensus of moving toward video conferences, looking into options zoom vs. google suites.

ACTION ITEM: Creation of NOM to change date and add wording for a single event or tour.

6.2.2 Appeals Questions (carry over from Feb.)

6.3 Executive

The Executive members provided updates.

7.0 Business Arising

7.1 Action Items

The action items were reviewed and updated. Additional summaries and recommendations were presented.

7.2 [IMPACT](#)

Reviewed and discussed. 76 Students and 29 Advisors for upcoming event so far. Mike willing to help Bishop Carroll as Chaperone for male students at impact. Reviewed sessions and speakers at Impact.

7.3 Apparel update (Mike/Deanna)

Summary of financials was presented and discussed non-sales of apparel. Working document was presented for sales. Proposed to value partnership with Elite: if need be, offer to buy back some of the product not sold at cost to show good faith in our partnership. Reviewed budget for \$XX for purchase at wholesale cost. Suggested to approach the overstock as we are looking to give gifts out and would like to buy the unsold at cost for our gifts.

ACTION ITEM: Deanna to have conversation with Elite on wholesale pricing for non-sold stock.

7.4 Live stream update (Mike/Deanna)

Analytics was presented and reviewed. Using feedback to make process of hub use simpler for hosts. Over 2,500 subscribers to channel now

7.5 Request for Mini Plaques/Banners for Athletes (All Saints)

Request presented, Executive decision they can produce using our logo or artwork, but require an approval of proof and have limit of sizes, and must use Rayacom and Elite.

ACTION ITEM: to provide parameters to the school

8.0 New business

8.1 Appeals/requests:

8.1.1 North East Alberta Sports -Badminton

Reviewed circumstances and why the decision was rendered.

8.1.2 Seeding Basketball Concern (see Deanna's report)

Reviewed the process and staff involvement. Documents submitted and reviewed. Require the zones to get the scores from Zone Champions for seeding reviews.

8.2 Disciplinary

8.2.1 School A

Executive response was reviewed and approved for dispersal.

8.2.2 School B

No letter submitted, waiting for RCMP report.

8.2.3 School C

Executive response was reviewed and corrections amended for approval for dispersal.

8.2.4 School D

Executive response was reviewed and amendments made for approval for dispersal.

8.2.5 School E

Matter is closed, will involve Principal of WR Meyers in NOM on social media policy.

8.3 Bids

8.3.1 Vacant 2019-2020 (Executive to approve if bids submitted)

8.3.1.1 1A Boys Basketball - Hay Lakes School

Moved and seconded to approve the bid to Hay Lakes

MOTION CARRIED

8.3.1.2 3A Boys Basketball - Strathmore High School

Moved and seconded to approve the bid to Strathmore High

MOTION CARRIED

8.3.1.3 Tier 1 Team Handball - None

8.3.1.4 Tier 2 Team Handball - None

8.3.1.5 Rugby 7's - None

8.4 Rugby 7's estimates

Reviewed submitted document. Noted registration of Rugby teams' interest

8.5 Notices of Motion: Housekeeping and others

Reviewed for submittal to AGM and zone meetings.

8.6 Social Media - Guest presenter (joining 11:00 am)

Follow up meeting was presented and Metro will join.

8.7 New dates proposal

8.7.1 AGM - Notice of Motion to change to third Thursday/Friday in June

MOTION CARRIED

8.7.2 Team Handball: Discussion around changing date to later if AGM date changes.
To discuss at or after AGM.

8.8 CSHSAA New Agreements

8.8.1 Non-CSHSAA Association Sports (Curling, Golf, Team Handball & Cheer)

8.8.2 2A Basketball Provincial Qualifiers

Submitted report reviewed

8.9 Most Sportsmanship Coach and Media Award Winners

Media Award awarded presented to Mitch Bach & Scott Roblin

MOTION CARRIED

Most Sportsmanship Coach awarded presented to Marianne Darlet

MOTION CARRIED

8.10 New Executive and Commissioner nominations

Names for nomination were presented. Executive and staff to continue to work on this.

ACTION ITEM: Staff, Executive and Commissioners to continue seeking nominations for vacant positions

8.11 Appeals - May 8, 2019 - Leduc. EAC members available:

8.12 Next Meeting: May 8, 2019 - Best West Western Inn, Leduc

9.0 Adjournment

It was moved and seconded to adjourn the meeting

MOTION CARRIED

Meeting was adjourned at 4:50 pm by Rick Gilson