

WEB MINUTES
ASAA Executive Meeting
Wednesday December 4, 2019
Red Deer

In Attendance:

| | | |
|---------------|-----------------|---------------|
| George Hoyt | John Paton | Nathan Moore |
| Hank Smid | Mike Steele | |
| Deb Berze | Joel Bundock | Regrets: |
| Cody Magneson | Heidi MacDonald | Drew Hanson |
| Tim Main | Rick Gilson | Shanna Kurylo |

1. Adoption of the agenda (including amendments/additions if any)
It was moved and seconded to adopt the agenda for the October 24, 2019 Executive Meeting
MOTION CARRIED
2. Adoption of the minutes
 - 2.1. Executive Meeting of October 24, 2019
It was moved and seconded to adopt the minutes for the October 24, 2019 Executive Meeting
MOTION CARRIED
3. Adoption of the web minutes
 - 3.1. Executive Meeting of October 24, 2019
It was moved and seconded to adopt the web minutes for the October 24, 2019 Executive Meeting
MOTION CARRIED
4. Evacuation Process / Housekeeping

The evacuation process was reviewed
5. Financial
 - 5.1. Interim Financial Reports to November 27, 2019
It was moved and seconded to accept the Interim Financial Reports for November 27, 2019
MOTION CARRIED
 - 5.2. Draft Audited Statement
It was moved and seconded to accept the draft audited statement for August 31, 2019
MOTION CARRIED
6. Reports
 - 6.1. Staff
Written reports by all staff were reviewed.

ACTION ITEM: It was suggested to include in the “Required Documents” for mental health or bullying transfers that documentation regarding *care/counseling of situation over time* , including ongoing support/help currently being provided, be added

ACTION ITEM: Moving forward, all volleyball officials stands have protective padding/covers. Mike to add to hosting requirement package for volleyball.

ACTION ITEM: Article on transfers to be completed by Executive by Wed Dec 11, 2019 and publication of newsletter to go out by that Friday. Rick and Heidi to work to complete with other board members.

6.2. Executive
Brief verbal reports were provided by Executive Committee members.

6.3. Appeals

- 6.3.1. Recap of 2018-19
2018-19 Appeal recap summary of was presented and discussed.
- 6.3.2. Annual to date
Appeal recap summary for 2019/20 to date was presented and discussed.
- 6.3.3. Process Document - Executive Appeals Committee proposal
Process was reviewed and discussed.

ACTION ITEM: The proposal for a newly formed and independent Executive Appeal Committee will be submitted as a Notice of Motion for the AGM. It was suggested that a diverse group of individuals being assigned; both retired and active. Suggested extension of 5 days be given to make decisions vs. same day or next day.

7. Business Arising

7.1. Action Items
Action Items were reviewed and discussed.

7.2. Correspondence
Correspondence items were reviewed and discussed.

7.3. Football Provincials (Joel)
Football Provincials were reviewed. Final budget was submitted and reviewed. It was suggested that the 2018-19 officials practice of game rotation should be modeled as practice to save officiating costs for future Alberta Bowls.

ACTION ITEM: Joel to write proposal of football officials' rotations at games and travel to be presented to executive.

7.4. Apparel update (Mike/Joel)
Apparel report was submitted for review and discussed. Mike suggested that a proposed request be presented at the APM regarding apparel sales as an in-house process and the ASAA assumes risk and 100% profits. The ASAA would use the profits to hire a staff member to oversee the apparel and communications.

7.5. Live stream update (Mike/Joel)
Live stream update was reviewed and numbers are up from last year.

7.6. Strategic Plan (John)
The project and agreements were presented for review. John noted the staff will record notes for the breakout groups.

7.7. School A (playing ineligible player)
School A was reviewed. It was proposed that School A would receive a financial penalty of \$500 and that the Head coach must retake the ASAA's Bylaws and Policy course.
One year probation for all athletics in the school.
It was moved and seconded to accept the penalty suggested by the Executive.
MOTION CARRIED

7.8. Yearbook Quote reduced amount.
Yearbook quote was reviewed for 100 yearbooks which is Friesen's minimum order.
Another alternative will be examined

ACTION ITEM: Heidi to obtain sample from alternative company for review at next Executive meeting.

7.9. Acknowledgement Forms
Acknowledgement Forms were submitted for review.

ACTION ITEM: Staff will provide copies of the updated forms to all zones and the new forms will replace those currently posted on the ASAA website.

8. New business

8.1. Appeals/requests:

8.1.1. School B_Waive Late fee
It was moved and seconded to accept the request to waive the late fee for School B.
MOTION DENIED

8.1.2. School C Failing to show fee
It was moved and seconded to accept the request to waive the no show fee for School C.
MOTION DENIED
It was proposed that a reduction in fee to half the fee.
It was moved and seconded to accept the request to reduce the no show fee in half for School C.
MOTION CARRIED

8.1.3. School D Joint team - Football 2020
In policy if no team is available for the school the students can go to any school for football program.
It was proposed and seconded to accept the request of 4 joint school teams at School D.
MOTION DENIED

8.1.4. School E request to use grade 9's
It was moved and seconded to accept the request to grade 9's in girls basketball at School E.
MOTION DENIED

8.1.5. School F Girls Rugby play non-school teams
It was moved and seconded to accept the request to allow non school team competition in rugby for School F.
MOTION CARRIED

- 8.1.6. School G Cheerleading Policy Exception
It was moved and seconded to accept the request to allow liability and insurance coverage to come from School G regarding the XXXX Cheerleading event.

MOTION DENIED

8.2. Disciplinary

8.2.1. School H late withdrawal - football

An update of the issue was reviewed with the Executive and there were no suggested changes to John's actions in denying the request from School I for a late withdrawal.

It was moved and seconded to charge school H the \$500 late withdrawal fee and add an additional \$300 penalty which will be sent to the school that lost its field deposit as a result of school H withdrawing from provincials at a late date.

MOTION CARRIED

8.3. Bids

8.3.1. Vacant 2019-2020 (Executive to approve if bids submitted)

8.3.1.1. Tier 2 Team Handball - None

8.3.1.2. Rugby 7's - None

8.4. Next Executive Meetings:

January 23, 2020 -Video Conference Meeting- 9:00am - noon

February 26, 2020 - Edmonton - 9:00am - 3:00pm

8.5. Appeals Committee: February 25, 2020 - Video Conference for all attendees/appellants.

9. Adjournment

It was moved and seconded to adjourn the meeting at 7:13 pm

MOTION CARRIED