

**Web Meeting Minutes**  
ASAA Executive Meeting  
Thursday, June 13, 2019  
Edmonton  
Time 9:00 am - 3:00 pm

In Attendance:

Rick Gilson - President  
George Hoyt - Vice President  
Cody Magneson - Director of Athletics  
Sheila Garber - Director of Athletics  
Hank Smid - Director of Athletics  
Tim Main - Executive Member at Large  
John Paton - Executive Director  
Michael Steele - Senior Assistant Director  
Deanna Metro - Assistant Director  
Heidi MacDonald- Office Assistant  
Shanna Kurylo - Unified Sports  
Drew Hanson - CIAAA

Not in Attendance:

Joel Bundock - Program Director  
Morgan Monroe - Compliance Officer

- 1.0 Adoption of the agenda (including amendments/additions if any)  
It was moved and seconded to adopt the agenda  
**MOTION CARRIED**
- 2.0 Adoption of the minutes
  - 2.1. Executive Meeting of May 8, 2019  
It was moved and seconded to adopt the minutes from the Executive Meeting of May 8, 2019  
**MOTION CARRIED**
  - 2.2. AGM of May 9-10, 2019 (Draft Minutes; to be approved by Board in Dec.)  
It was moved and seconded to adopt the minutes from AGM May 2019  
**MOTION CARRIED**
- 3.0 Adoption of the web minutes
  - 3.1. Executive Meeting of May 8, 2019  
It was moved and seconded to adopt the web minutes from the Executive Meeting of May 8, 2019  
**MOTION CARRIED**
  - 3.2. AGM of May 9-10, 2019  
It was moved and seconded to adopt the web minutes from the AGM of May 2019  
**MOTION CARRIED**
- 4.0 Evacuation Process / Housekeeping  
Evacuation Process was reviewed.

5.0 Financial

5.1. Interim Financial Reports to June 13, 2019

It was moved and seconded to accept the interim financial report for June 13, 2019

**MOTION CARRIED**

6.0 Reports

6.1. Staff

**Deanna-** Reviewed Track & Field live-streaming options for next year. Athletics Canada will be charging a fee for viewers to watch ASAA Provincials 2020. It was tabled for discussion further in the agenda (7.4). Meetings have begun with Golf Hosts. The Executive discussed competency score for womens' golf related to qualifying score for eligibility into provincials. ASAA has been flexible with women's golf teams, allowing for appeals based on scoring for the women's round at zone championships. It was discussed that a proposal for a notice of motion would be submitted to limit golfers to ten strokes per hole to be presented at APM 2019 meeting. The Executive discussed that more in depth questions should be asked when an appeal is made regarding womens' golf participation qualifications. Football playoff schedule was reviewed for upcoming 2019 year. NCCP coaching evaluation project funding application has been completed and submitted for review to the Oilers and Flames foundations. The funding will pay for coaches to be certified in the sport of their choice through NCCP. Transition of learning management system from schoolcoach to the locker was discussed. New Fundamentals of Coaching course proposal was reviewed. Strategic planning information was provided via links, and next steps moving forward were reviewed by the Executive.

It was moved and seconded to accept the proposed football playoff schedule presented.

**MOTION CARRIED**

**Mike-** Report was submitted for review. Rugby 7's Provincial event was reviewed by the Executive. It was noted by the Executive the struggles to fill the berths, however, once done the provincials ran well. The ASAA office received many compliments on how well the Rugby 7 provincial was ran and the overall experience. Mike will be working with Rugby commissioners moving forward to make Rugby 7's run smoother. The Executive discussed air quality of the Rugby 7's event with looming fires from the north. It was suggested that an air quality policy be submitted into policy at APM 2019. Rugby 15's provincial was reviewed by the Executive. The Executive discussed the time frame of filling rugby 15 berths and difficulties to fill due to logistics vs. date of rugby 15's provincial. At the Rugby 15 provincials a four field facility was used making it convenient for watching games and the host received good feedback regarding the facility. Live-streaming of Rugby 15's required the use of hotspot adding an addition cost that was not in the budget. The decision was made by the ASAA and host to only stream the gold match. Scholarship deadlines were discussed by the Executive, and current applications numbers were noted.

**Joel-** Report was submitted for review.

**Morgan -** Report was submitted for review

**Heidi -** Report was submitted for review.

**John -** Report was submitted for review. Reviewed the Special Olympic Torch Relay and interaction with police in Ontario. The Coaching Association of Canada and PTCR's meeting was attended and reviewed. Rugby 7's Provincials were reviewed. Special Olympics meeting was reviewed and grant funding is now completed, and a discussion

was held regarding program costs and salary grid, of which an agreement was made. Reviewed staff meetings for upcoming leave of staff member Deanna. Reviewed Unified events. Discussed Alberta Rugby's All Star (HS) event will now charge each student for insurance by Athletics Canada. Collaboration of resources to mitigate the cost to the students for the Rugby event was discussed to help them in their ability to be insured. It was noted that the ASAA is unable to insure the event as it is outside of our season of play and not a provincial event. Discussed disciplinary issues that have occurred in Rugby.

**Drew** - Report submitted and reviewed. Financials for CIAAA were reviewed. Further discussions of funds will take place. Topics for the Teachers conference were presented. CIAAA is working with zones to present live courses to educators. Resource bank will launch on June 13, 2019. Upcoming summer projects of CIAAA were presented to drive more members. Title of courses was discussed by Executive to bridge positive retrospective.

**Shanna** - Submitted report was reviewed. Unified participants included 890 unique participants 900 non unique participants, 58 schools over 585 from last year. Summary of breakdown was submitted for review. Metro Unified Gamboree was reviewed, the event was the biggest event in Canada outside Ontario. Unified track was reviewed, the multi event was highly successful. Multi event brought awareness and unity within the group and other schools. Vetted Award list was presented and discussed for Executive to choose a winning school for Special Olympics Unified School recognition. Unified Strategic Planning meeting reviewed upcoming timeline. Social Media focusing on historical settings and fun facts. Twitter and Instagram accounts have been growing with positive interactions from students, parents and schools. Discussion occurred around points we give for PARA athletes. Further discussion needed moving forward.

It was moved and seconded to award the Special Olympics Unified School Award recognition was awarded to Cold Lake High School

#### **MOTION CARRIED**

- 6.2. Executive  
The Executive Members provided updates.

- 6.3. Appeals: Annual Recap  
Report was submitted and reviewed.

#### 7.0 Business Arising

- 7.1. Action Items  
The action items were reviewed and updated. Additional summaries and recommendations were presented.  
It was noted that Zoom as the video conference preferred program.

- 7.2. !MPACT (Deanna)  
Report was submitted for review. Reviewed 2019 Summit and budget. Feedback was positive for 2 day event. 2019 Impact had 104 delegates, and 29 school participation. Reviewed debrief meeting, will be tightening up schedule and adding options for collaboration. Feedback implied more opportunities to socialize. Next year dates were presented. It was decided that a third date in April should be presented.

It was moved and seconded to have Impact 2020 be held on May 4-5, 2020

## **MOTION CARRIED**

- 7.3. Apparel update (Mike/Deanna)  
Report was submitted and reviewed. Year end review with Elite was discussed. Elite is happy with the 1st years numbers. Reviewed changes for improvement of next year.
- 7.4. Live stream update (Mike/Deanna)  
Report was submitted for review. It was discussed the number of viewers on each sport that was streamed. Profit made was \$58 from views. Options for Track & Field Live stream was reviewed. Livestream focus of Athletic Canada was on the track events and only highlights of the field events were streamed creating limits as to what was shown. Options for ASAA to livestream included possibility of static cameras posted at all events. Concerns of quality and production with static cameras and added burden on the hosts were raised. It was noted to add a fee per student \$1-3 per registration, to help cover the cost and keep the streaming free for the event. Concerns of adding costs to athletes/schools arose. Ownership and decision to choose ASAA hubs or Athletic Canada for livestream option will be made by the host was presented as an option. Further discussion will continue at future meetings.
- 7.5. Teaching and Modeling Behavior certificate completions (School A)  
Followup was presented and reviewed.
- 7.6. Other Basketball Disciplinary (John)  
Reviewed procedures followed and timeline of events. Requests from ATA were reviewed. Confirmation that this issue has been completed is awaiting to be received.
- 7.7. Strategic Plan (Deanna)  
Report and documents presented for review and discussion. Steps to move forward may require outside consultant to create document. Suggested outside consultant would look at strategic plan.

## 8.0 New business

- 8.1. Appeals/requests:
  - 8.1.1. School A - Request to waive late registration fee  
It was moved and seconded to accept the request to waive the late fee for School A  
**MOTION DEFEATED**
  - 8.1.2. School B - Request to waive late registration fee  
It was moved and seconded to accept the request to waive the late fee for School B  
**MOTION DEFEATED**
  - 8.1.3. School C - Request to waive late registration fee  
It was moved and seconded to accept the request to waive the late fee for School C  
**MOTION CARRIED**
  - 8.1.4. School D- Request to practice out of season in volleyball  
It was moved and seconded to accept the request to participate/practice Aug 25,26 2019 in fall tournament volleyball out of season play for School D  
**MOTION CARRIED**
  - 8.1.5. School E - Request to waive late registration fee

It was moved and seconded to accept the request to waive the late fee for School E

**MOTION DEFEATED**

- 8.1.6. School F - Request to waive late registration fee

It was moved and seconded to accept the request to waive the late fee for School F

**MOTION CARRIED**

- 8.1.7. School G - Request to waive late registration fee

It was moved and seconded to accept the request to waive the late fee for School G

**MOTION CARRIED FOR MAY 16TH CHARGE - DEFEATED FOR JUNE 2 CHARGE**

- 8.1.8. School H - Request to waive late registration fee

It was moved and seconded to accept the request to waive the late fee for School H

**MOTION DEFEATED**

8.2. Disciplinary

- 8.2.1. School A (Location A) Rugby Coaches

Situation and followup was reviewed by the Executive.

- 8.2.2. School B Badminton

Situation and followup was reviewed by the Executive. It was decided that a penalty of 1 year probationary of all ASAA sports would be applied to the student.

- 8.2.3. Foothills/Tropical 7s follow up

Findings were discussed and Executive response was reviewed and approved for dispersal. It was determined that the evidence was compelling enough to prove it was the same student and steps to move forward will be taken. It was proposed that the Athlete be stripped of her medal and possible team be disqualified from provincials.

8.3. Bids

- 8.3.1. Vacant 2019-2020 (Executive to approve if bids submitted)

8.3.1.1. Tier 2 Team Handball - None

8.3.1.2. Rugby 7's - None

- 8.4. Basketball 2020 Championship Dates (March 19-21) - Spring Break Conflict  
Documents were reviewed and hosts will be informed dates will not change.

- 8.5. Team Handball date change request (Kate Greabeiel)

It was suggested by the Executive that additional information and surveys be done with all sports affected. It was also suggested that a trial year be held based on the request and a permanent solution be provided at a later date for the members to vote.

It was moved and seconded to accept the request to move the date of the Team Handball Provincials be two weeks later than stated in policy for the 2020 season.

**MOTION CARRIED**

- 8.6. Burman College sanctioning request  
It was moved and seconded to accept the request for Burman College to hold a sanctioned Volleyball tournament the same weekend as Provincial Volleyball dates and allow for club team/non ASAA member schools play with ASAA member schools as long as all eligibility requirements are met.

**MOTION CARRIED**

- 8.7. Executive Meeting dates and commitments 2019/20 (note Sponsor Dinner)  
It was decided that the Sponsor Dinner would be held on 16th of September. It was decided that Feb would change to 24th for Appeals and 25th for Executive meeting.

- 8.8. NIAAA/NFHS Conference Attendance 2019/2020  
It was decided that the Executives: Hank and Deb would attend the NFHS 2019/20 Conference.

- 8.9. Next Meeting: Sep 17, 2019 - Edmonton - 9:00 am  
It was decided that the next meeting would be held on Sep 17

- 9.0 Adjournment  
It was moved and seconded to adjourn the meeting  
**MOTION CARRIED**

Meeting was adjourned at 2:19pm by George Hoyt