

Web Meeting Minutes
ASAA Executive Meeting
Tuesday, September 17, 2019
Edmonton

In Attendance:

George Hoyt
Rick Gilson
Hank Smid
Deb Berze

John Paton
Mike Steele
Drew Hanson
Shanna Kurylo

Joel Bundock
Heidi MacDonald

1. Adoption of the agenda (including amendments/additions if any)
It was moved and seconded to adopt the agenda for the September 17, 2019 Executive Meeting
MOTION CARRIED

2. Adoption of the minutes
 - 2.1. Executive Meeting of June 13, 2019
It was moved and seconded to adopt the agenda for the June 13, 2019 Executive Meeting
MOTION CARRIED

3. Adoption of the web minutes
 - 3.1. Executive Meeting of June 13, 2019
It was moved and seconded to adopt the agenda for the June 13, 2019 Executive Meeting
MOTION CARRIED

4. Evacuation Process / Housekeeping
The evacuation process was reviewed.

5. Financial
 - 5.1. Interim Financial Reports to September 9, 2019
It was moved and seconded to accept the Interim Financial Reports for September 9, 2019
MOTION CARRIED

6. Reports
 - 6.1. Staff: Written reports by all staff were reviewed

It was moved and seconded to add verbiage “online supersedes print copy” to policy handbook online and in 2020/2021 print version.
MOTION CARRIED

It was moved and seconded that if the sending school has not completed their decision in 7 days the Compliance Officer can make the decision.

MOTION CARRIED

It was moved and seconded that confirmation follow-up of course A for appeal from School A in 2018/2019 be requested from the school.

MOTION CARRIED

It was moved and seconded that a resources tab be provided specifically for Unified Sports resources for schools on the ASAA website

MOTION CARRIED

The making Headway course was discussed

Action Item: Joel will take both the generic *Making Headway* course and *Making Headway in Football* course to see if there are enough similarities to allow it to substitute in for generic Making Headway. “Return to Learn to be compared and results to be brought to October meeting.

- 6.2. Executive
Brief verbal reports were provided by Executive Committee members.
- 6.3. Appeals: Annual Recap
Appeal recap summary was presented and discussed. There were eight appeals Sept. 16, with seven being approved
- 7. Business Arising
 - 7.1. Action Items
Action Items were reviewed and discussed.
It was moved and seconded that Tim’s article be republished in the Fall newsletter and instagram contests created relating to the article.
MOTION CARRIED

It was moved and seconded that Rick would provide the winter edition article to Athletic Directors on advocating for students already in your school.
MOTION CARRIED
 - 7.2. !MPACT (Joel)
Reviewed in Staff Reports. Joel has met with Heather Bartling and confirmed that plans are well underway
 - 7.3. Apparel update (Mike/Joel)
Reviewed in Staff Reports. Staff and Elite Sportswear have been finalizing details for the 2019/20 school year souvenir apparel sales.
 - 7.4. Live stream update (Mike/Joel)
Live streaming will be tried at XC again this year. The new agreement with Bell will reduce costs
 - 7.5. Strategic Plan (John)
It was moved and seconded that a list of possible companies will be gathered by the Executive to move forward with the development of the plan.
MOTION CARRIED
- 8. New business

- 8.1. Appeals/requests:
- 8.1.1. School C Request to HI
It was moved and seconded to accept the request of School C to travel to HI outside the season of play and forfeit June 1-5, 2020 and Aug 26 to September 2, 2020 inclusive.
MOTION CARRIED
- 8.1.2. School D Request waive late registration fee
It was moved and seconded to accept the request of School D to waive the fee
MOTION DENIED
- 8.1.3. Late Golf Registration Fee Waive, School E
It was moved and seconded to waive the registration fee for School E
MOTION DENIED
- 8.1.4. Small sports Discussion - roundtable for APM
The challenges facing “small sports” was discussed in advance of a larger discussion at the APM.
- 8.2. Disciplinary
- 8.2.1. School F Rugby Coaches
The summary and recommendations of the Executive Director were reviewed.
It was moved and seconded to place the coach from School F on probation for 1 year; no penalty on the athletes.
MOTION CARRIED
- 8.2.2. School G/Tropical 7s follow up
Tropical 7's issue was discussed and now considered closed although School G remains on probation
- 8.2.3. Area A - Rugby
It was moved and seconded that in Area A Rugby, the officials will be asked to run a seminar with the girls team parents prior to the start of the next season.
MOTION CARRIED
- 8.2.4. School H's practice outside season of play
It was moved and seconded to put the Football team on probation for this season and next season with a reminder of the timeframe of the Season of Play policy
The practices should not have been started early. Trip should not have been taken and a request should have been made.
MOTION CARRIED
It was moved and seconded to fine the school \$500 for breach of Season of Play Policy with the condition that the fee not be passed on to the athletes.
Head Coach must retake the Bylaws and Policy course and another course (either *Making Ethical decisions* or *Teaching and Modeling Behaviour*) by October 11, 2019.
MOTION CARRIED
- 8.3. Bids
- 8.3.1. Vacant 2019-2020 (Executive to approve if bids submitted)
- 8.3.1.1. Tier 2 Team Handball - None

8.3.1.2. Rugby 7's - None
8.3.1.3. Rural Wrestling - Lethbridge Collegiate Institute (S)
It was moved and seconded to award LCI to host Rural Wrestling
MOTION CARRIED

8.4. Addition of Financial Tab on SRS
Adding a financial assessment tab in SRS was discussed but it was decided that it is not a high priority item at this time due to costs associated with software development.

8.5. Scholarships Update
Names were presented and reviewed for *Milk* and *Pay it Forward* Scholarships

8.6. Notices of Motion
It was moved and seconded to approve the NOM's to be presented at the upcoming APM
MOTION CARRIED

8.7. Lorne Wood Award
Nominees were presented.
It was moved and seconded to award the Lorne Wood Award to Dustin Walker
MOTION CARRIED

8.8. E-Sports
Moved to future meeting

8.9. Team Sports; Teams fail to show (pullout after predesignated dates?)
It was moved and seconded that a NOM be presented that a fee for no shows or backing out of provincials after predesignated date or qualification round of \$1,000 given to replacement school team.
MOTION CARRIED
Suggestion to schools: do not go to qualifier unless you are committed to provincials.

8.10. Routledge 50-year Celebration (June 2020)
It was moved and seconded to allocate \$5,000 from the estimated surplus from the 2018/19 school year to be spent for the 50th Routledge banquet and celebration which will accompany the AGM.
MOTION CARRIED
It was moved and seconded to move the farewell awards for Commissioners and Executive to the luncheon on Thursday at the AGM.
MOTION CARRIED
It was moved and seconded that celebratory pictures and write up in poster style be produced. Invitation will be sent out for all past Routledge winners to attend banquet with a guest at the expense of the ASAA
MOTION CARRIED

8.11. Move Outgoing Commissioners/Executives to Luncheon at AGM
SEE ABOVE

8.12. 65th annual basketball provincials
It was suggested to the Executive to allocate \$500 toward hospitality.
It was suggested to invite past players of a winning team you get in free at any first or second round game, but not semi's or finals.
MOTION TO TABLE
MOTION CARRIED

8.13. Appeals:

8.13.1. Adding 2nd date at the end of September
It was moved and seconded to have an online appeal added on the second week of September and again every week for the next 2 weeks. September appeals requirements to be due by the Friday prior to event.

MOTION CARRIED

8.14. Next Meeting: October 24, 2019

8.15. Appeals Committee: October 23, 2019

Action Item: Confirm hotels and appeal quorum by Sep 24, 2019

9. Adjournment

It was moved and seconded to adjourn the meeting at 3:00

MOTION CARRIED