

Minutes
ASAA Executive Meeting
Monday, February 25, 2019
Edmonton

In Attendance:

Rick Gilson - President	John Paton - Executive Director
George Hoyt - Vice President	Michael Steele - Senior Assistant Director
Cody Magneson - Director of Athletics	Deanna Metro - Assistant Director
Sheila Garber - Director of Athletics	Heidi MacDonald- Office Assistant
Hank Smid - Director of Athletics	Shanna Kurylo - Unified Sports
Tim Main - Executive Member at Large (via video conference)	Joel Bundock - Practicum Student
	Drew Hanson - CIAAA

Meeting was put into session at 9:03 AM by Rick Gilson

- 1.0 Adoption of the agenda (including amendments/additions if any)
It was moved and seconded to adopt the agenda
MOTION CARRIED
- 2.0 Adoption of the minutes from the Executive Meeting of January 17, 2019
It was moved and seconded to adopt the minutes from the Executive Meeting of Jan. 17, 2019
MOTION CARRIED
- 3.0 Adoption of the web minutes from the Executive Meeting of January 17, 2019
It was moved and seconded to adopt the web minutes from the Executive Meeting of January 17, 2019
MOTION CARRIED
- 4.0 Evacuation Process / Housekeeping
The evacuation process was reviewed
- 5.0 Financial
 - 5.1 Interim Financial Reports to February 24, 2019
 - 5.1.1 Income Statement
It was moved and seconded to accept the interim financial report for Feb. 24, 2019
MOTION CARRIED
- 6.0 Reports
 - 6.1 Staff
Deanna - Joel is doing very well. Preparation of Basketball is going smoothly with Joel being very involved. The 2019 Alberta Bowl will be hosted in Raymond or Lethbridge. Track and Field planning is coming along well. A large cloth banner is being ordered for Cheer and other marquis ASAA events, similar to what the ACA uses.
Mike- Two bids are in for 3A Volleyball, 2019. Mike and Joel attended Rural Wrestling in Lethbridge; there were 80 athletes. Mike will be in St. Paul for Curling, Joel will be at Provincial Wrestling. Inclusivity of wrestling with weight category distribution was discussed. If one or two athletes in a class, it was suggested to combine so that there were 5-6 students of similar weight classifications competing against one another. At the

heaviest level, concerns around weight disparity suggested possibly dividing the event into another heavier weight category. Rugby 7's - attended meeting at Metro to discuss planning process for 8 teams per category. Calgary will not be involved due to the short timeline to create teams. Has begun communications with Cross Country host (Also commissioner). Athletics Canada is working on Apparel for Cross Country 2019. Elite will soon be paid the revenues for Volleyball apparel and hosts will be sent royalty cheques. Live streaming of Rural Wrestling received good feedback. Looking for ways to get 1000 subscribers. Rick recommended, use for Football during quarter finals and semi-final events. Concerns, timeline of moving hubs from one provincials to another. Subway said card program will not proceed next year.. Alternative solutions for fundraising with Subway are being discussed. Shaping the Future Conference and the Re-imagining School Sport session was reviewed.

John- Submitted report for review. Submitted report on hazing for informational purposes. NFHS will give 1-2 free SAT/ACT courses if there is interest. Five Provinces are in U of C Concussion study and John will be the conduit for communication between U of C and School Sport Canada members. McConnell Family Foundation has provided a grant to CASS for mental health improvements for school, teachers and support staff. ASAA past president Jim McLellan is one of two former superintendents hired to oversee the program. Unified Sport Conference: reviewed panel discussion that he and Shanna were involved in. First Safety Guidelines Committee meeting was held; John is a member. There is an 18 month window to complete. Discussion with Michael Keyes regarding legal action and appeals was reviewed. SHAW told John they will not make any decisions until fall or until early 2020, but they like our audience. John suggested a few areas where SHAW can make a difference (e.g. harassment, bullying, concussion, and student safety). Discussed sportsmanship initiative with Morgex who said next round of funding is 2020 calendar year.

Heidi- Submitted written report for review.

Shanna- Reviewed San Diego, Unified Schools conference. Shawn from Metro was invited to enhance his education and gather ideas for implementation in Edmonton. Special Olympics Alberta Winter Games torch was sent to multiple Unified schools in Calgary area; there was positive participation, and increased interest in Unified. Youth Leadership Program added to SOO Youth Games this year- Cold Lake High School will attend. Upcoming events discussed and T&F scoring discussed.

Drew- Has a 3 year sponsorship extension from Grace College and it will increase by \$500 each year. Waiting for board approval. Reviewed courses they facilitated over quarter; averaged 18 Athletic Directors. The Resource Bank is almost complete. Currently has two proposals for a strategic planning board retreat. Awarding CIAAA's first major award, deadline approaching. Looking for additional nominee's; asked for suggestions regarding contacts for possible nominations. For the CIAAA Conference in April most registrations typically come in March. Drew has requested proposal's for CIAAA 2020 conference in Vancouver. The upcoming BC School Sports vote on a partnership with CIAAA will determine if conference occurs in BC. Proposed dates are currently April 16-18 or 23-25.

Morgan - Submitted written report for review. Opened discussion of out of season play. Proactive on clarity and will discuss further in 7.9 Section below.

Joel- Submitted report for review. Reviewed the basketball brackets built, and website host information. Enjoyed Rural Wrestling.

6.2 Appeals

6.2.1 There was a recap of conference call appeals and legal follow up regarding some fallout from recent decisions.

Appeal Recap summary document was reviewed and will be added to all future meetings. Agreed to follow policy of deadlines for Appeals that are submitted. There has been an increase in transfers from joint team schools to primary schools of students. Clarification needed to direct Morgan in the future. Executive position was that joint school programming is a privilege. It was decided to not allow eligibility in all sports if student transfers to a primary school after playing on a joint school team with a secondary school. Executive felt it was important to protect the integrity of smaller schools. Further Discussion is required.

ACTION ITEM: Follow-up with School A appeal; status of family transfer

ACTION ITEM: Add sentence to all Appeal letters that the Executive may reverse a decision right up until zones if the appellant was found to give misleading or dishonest information.

ACTION ITEM: Add conditions statement to the scripting for appeals.

6.2.2 Appeals Questions

ACTION ITEM: To create a standard set of questions that may be asked at all appeals of a similar nature.

Note: Staff to ask Morgan for input.

ACTION ITEM: Staff to investigate options for moving all appeals to video conference in the future if people can not attend in person.

6.3 Executive

The Executive members provided updates.

7.0 Business Arising

7.1 Action Items

The action items were reviewed and updated. Additional summaries and recommendations were presented.

ACTION ITEM: NOM for (Provincial Enhancement Fund) gate revenue for 21-22 host bids. To be presented at AGM 2019.

7.2 Hall of Fame

Submissions were reviewed.

It was moved and seconded to award Hall of Fame nominee A.

MOTION CARRIED

ACTION ITEM: More information requested for nominee B & C, as well as, D & F.

Recommended Past President chair the Nomination Committee moving forward.

Requested prior winners list be sent to executive members for review at Nomination Committee.

7.3 Legal Contingency Levy NoM (see 8.3)

The Executive preferred option 1 which will be amended as discussed. Preferred Option 1 bulk payment with added annual payments (TBD) monthly to grow fund and pay for annual legal expenses at an average \$10,000 a year and therefore eliminate legal fees as an annual budget item in favour of a contingency fund.

ACTION ITEM: Amend NOM Legal Contingency Fund to reflect the above discussion and staff to come back with annual cost options based on size of school.

- 7.4 Rugby Tours Update
Was reviewed; Mike shared positive responses from schools regarding the memo that was sent by ASAA.
- 7.5 IMPACT
Reviewed and discussed. Additional promoting will occur over the next few weeks. Bob Wilkie, former NHL player, was added as a speaker and will be doing sessions on mental health.
- 7.6 Apparel update (Mike/Deanna)
Reviewed and discussed. Volleyball challenges were addressed. Possible profits from future events and split with hosts was reviewed.
- 7.7 Eligibility Committee update (John)
Reviewed documents submitted and discussed. Task force created, looking for committee members. Proposed June 14th for meeting. Include Commissioners to committee.
ACTION ITEM: Invite Commissioners to participate in committee.
ACTION ITEM: Morgan and staff to put policy clarification wording together for AGM regards to transfers.
- 7.8 Strategic Plan Committee update (John)
A submitted process and timeline document was discussed.
An ASAA Student Leadership Committee idea was discussed; may involve choosing 1-2 students from each Zone, to meet once or twice a year. Student Leaders could be identified at Impact. It was also suggested that perhaps a student leader representative be present at the AGM for a portion of the meetings. The Executive also discussed adding an Aboriginal representative as an official position on the ASAA Board.
- 7.9 Prep School information piece (All)
Paul Sir, Alberta Basketball, joined the Executive in conversation to identify areas for improved communication to students, parents and member schools regarding prep schools. The Executive, Staff and Paul discussed the proposed information piece. The Executive identified and discussed the risks associated with not addressing prep school issues, transfers and communication to parents/students. Paul noted that a number of regular US school basketball programs have been decimated by prep school recruiting. The Executive noted our intent as governing body to our members is to clarify what the ASAA's policies are and the consequences if a student chooses to transfer out and back because of prep school attendance. Staff will work on the communication piece and Paul has offered to assist. Paul also suggested that a joint effort between ASAA and Basketball Alberta will have a good impact; Paul is well connected to this world. The Executive suggested we consider similar partnerships with other PSO's with prep school related issues (e.g. football).

On a separate note, Paul offered for Alberta Basketball to work with ASAA in enhancing coaching development in partnership. Future online options were discussed.

ACTION ITEM: Creation of a one page informational prep school piece to address ASAA policy and other related prep school information. (Included on flyer: ASAA PSO partners.)

7.10 Fundamentals of Coaching updated outline review (Deanna)

7.10.1 Discussion on committee members and timeline
Reviewed and Discussed.

7.11 Alberta Bowl Budget 2018 (Deanna)

Reviewed and Discussed. The final budget was balanced.

MOTION:

To approve the allocation of dollars from Football Officials Contingency Fund, Snow Removal Fund and Provincial Championship Reimbursement of Loss Fund to balance the budget for this event.

MOTION CARRIED

8.0 New business

8.1 Appeals/requests:

8.1.1 School A - Late joint team and registration

Written proposal was reviewed.

It was moved and seconded to accept the request to waive the fee

MOTION CARRIED

8.1.2 School B - Late joint school request to waive the fee

It was moved and seconded to accept the request to waive the late joint school fee

MOTION CARRIED

8.1.3 School C - Late joint school request (Need School D to join)

It was moved and seconded to accept the request to waive the fees for late joint school. Pending School D register by Friday Mar 1, at the Outreach registration fee rate of \$60

MOTION CARRIED

8.1.4 Zone A - Request for a 2A Boys challenge game after deadline

It was moved and seconded to accept the request to challenge game after deadline; date requested Monday March 11.

MOTION DEFEATED

ACTION ITEM: ASAA staff to inform both Zone A and Zone B of this decision.

8.1.5 Zone C - Fee reimbursement School E

It was moved and seconded to accept the request to reimburse the fees to zone on the condition a letter is sent to School E stating they will not be in good standing for next three years unless they pay their membership fee

MOTION CARRIED

8.1.6 School F - Late registration

It was moved and seconded to accept the request to waive the late registration fees.

MOTION DEFEATED

8.1.7 School G - Late registration

It was moved and seconded to reduce the fee

MOTION CARRIED

8.2 Bids

8.2.1 Vacant 2019-2020 (Executive to approve if bids submitted)

8.2.1.1 3A Boys Volleyball - Two bids were received.

ACTION ITEM: Mike to follow up and see if second school still wants to host (bid was tentative)

Editor's note: the second school pulled out, so with Executive Approval, Magrath will host.

- 8.3 Notices of Motion
Deferred for adjustments to be made.
ACTION ITEM: Staff to work on various NOM's as discussed and bring back to Executive before or at the April 9 meeting.
- 8.4 Basketball - Vacant berth policy clarification
It was clarified that the vacant berth policy should be interpreted in the same manner as the wildcard one. Being awarded a vacant berth is dependent on having sufficient number of teams in the final rankings.

ACTION: Deanna to prepare a clarifying policy (NOM) on this with Commissioners.
- 8.5 Staff Transition (in camera)
Deanna will be on maternity leave starting early July 2019 for one year. A replacement strategy was discussed.
- 8.6 Provincial Event Logos (Mike)
Reviewed and Discussed. Staff will work with Elite on adding anniversary of each championship where appropriate.
- 8.7 Appeals - May 8, 2019 - Leduc (need to determine EAC members).
Next Meeting: April 9, 2019
Hotels needed: Shiela (night before)
Appeal members for May: Sheila, Hank, Rick
- 9.0 Adjournment
It was moved and seconded to adjourn the meeting
MOTION CARRIED

Meeting was adjourned at 3:27 pm by Rick Gilson