



# Memo

**Alberta Schools' Athletic Association**  
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To: ASAA Member Schools  
Date: April 22, 2024  
From: Brad Van Raalte, Assistant Executive Director  
cc: John Paton, Executive Director  
Re: April 30 Projections

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ASAA Member Schools,

At the June 2023 ASAA Annual General Meeting, a new policy was put in place to have schools input their upcoming school year projections in order to determine fees for the upcoming school year. This policy replaced the short-lived and much-maligned three-year average policy.

It is the responsibility of school principals to ensure that the most accurate 2024/25 enrolment projection number is inputted into the SRS by April 30, 2024. To do this, please go to your school's profile in the SRS and click on "Registered", then "Edit" to submit your estimate.

These numbers will not be used for classification purposes, only for determining fees for the 2024/25 school year. Please do not submit membership fees at this time; an invoice will be sent out at the appropriate time, following the AGM.

Also, note that when you go into the SRS to input your projection, you will get a notification regarding an svg file of your school logo; a [memo](#) was sent out on January 11 giving you advanced notice of this requirement. The ASAA office is aware that some schools have separate logos for girls and boys teams; an option will be available to submit up to two svg logos.

Please also ensure that all your school information is correct in the SRS: name of school, address, phone number etc.

If you have any questions, please contact the ASAA office.

