



Alberta School's Athletic Association
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Memo

To: ASAA Member Schools

From: Brad Van Raalte - Assistant Executive Director

Date: September 9, 2022

CC: John Paton - ASAA Executive Director

RE: Coaching Requirements

ASAA Member Schools,

The ASAA Online Coach Education policy includes the following expectations:

1. Every team official (coach, assistant coach, teacher sponsor or team support staff member) must complete the Making Head Way concussion course and be registered in the SRS by the respective coach registration deadline for that sport.
 - a. Team officials can complete any of the versions of Making Head Way*.
 - b. A \$50 penalty will apply for every team official not in compliance.
 - c. Team officials who are high school students are exempt from the above course requirement but are encouraged to complete the course.
2. Each registered school team must include at least one team official (coach, assistant coach, teacher sponsor or team support staff member) who completes the ASAA Coaches Information Course* prior to any interschool sport being played. This course will be ready by the end of the month; if delayed, timelines will be extended for this course.
3. Safe Sport Training* – one team official (head coach, assistant coach, teacher sponsor, or other) on every team must complete the course by the end of the 2022/23 school year.
4. A member school must include at least one school staff member (i.e. teacher coach or support staff designated as an "Agent of the Board") who completes Coaching School Sport: Redefining Winning* by October 10th of the current school year.
 - a. Outreach Schools are exempt from this course requirement

* All courses are available in The Locker at coach.ca. The Redefining Winning Course is \$53.95, the other three required courses are free of charge.

The onus is on school administration to ensure that these courses have been completed by the appropriate people. To do so, Athletic Directors can get the NCCP number from coaches and then use the [Coach Transcript](#) feature to check which courses that coach has completed.

Please also note that the ASAA will be collecting late fees again this year. Registration deadlines can be found in the [Policy Handbook](#) pages 39-40. First up is the golf registration deadline on Monday, September 12.

If you have any questions, please contact the ASAA office.

